Financial Accounting System

User Manual

Overview/Scope:

Financial Accounting software developed for Pearls Group. To improve the functionality of all the financial activities, it is required to upgrade this software from Clipper based platform to GUI (Graphical User Interface) based platform in RDBMS database architecture. So Accounts department can facilitate with advantages of GUI based platform like user friendly, Data Security, Data integrity, data integration, performance, reduce data redundancy and user concurrency.

Introduction:

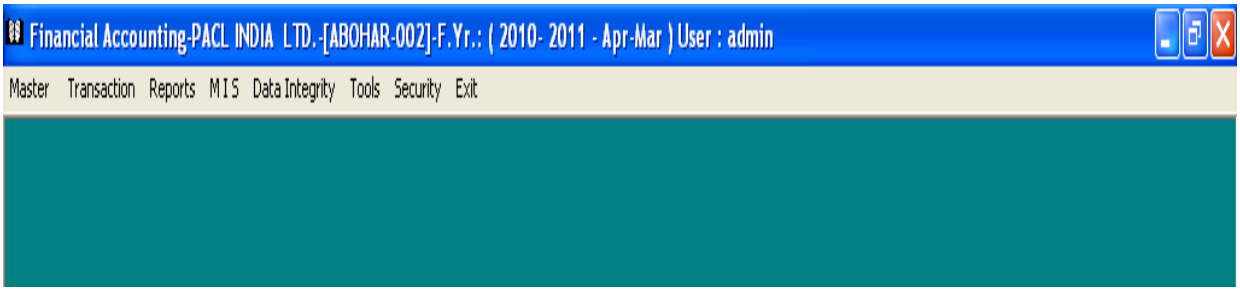
This software gives the organization to a powerful, flexible system to provide the up-to-date information, which is required by the organization to smoothly run the day-to-day operations. The system also consolidates and merges all the financial information from independent operations within the company and integrates the data throughout multiple levels of business. They can also benefit from complete visibility over all your business levels due to the system's drill-down capabilities. It helps the organization to manage the finances proactively, make better decisions, and take timely action.

Following are the commonly used buttons on all the screen. A brief description of the buttons is given below. These buttons perform the same function on all the locations these are used.

BUTTON	DESCRIPTION & FUNCTION
ADD	To add a new record and to enter all the required fields being prompted on screen accept few such as Code generation, which is automatic.
EDIT	To modify the information of any selected record.
DELETE	To cancel a record if any wrong entry or any wrong particulars has been entered.
SAVE	To save a record in Database on Completion of the Entry or Editing.
RESET	To reset the Entry Screen.
PRINT	To Print the Voucher.
EXIT	To Exit from the Current Data Entry screen.

The software has the following modules:

1. Master
2. Transaction
3. Reports
4. MIS
5. Data Integrity
6. Tools
7. Security
8. Exit


Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : admin
Master Transaction Reports MIS Data Integrity Tools Security Exit

1.0 Master:

There are Three options available in Master menu these are(as shown in figure 1.0.0):

1.1 Ledger

1.2 Bank Cheque Book Master

1.3 Reconciliation Relation

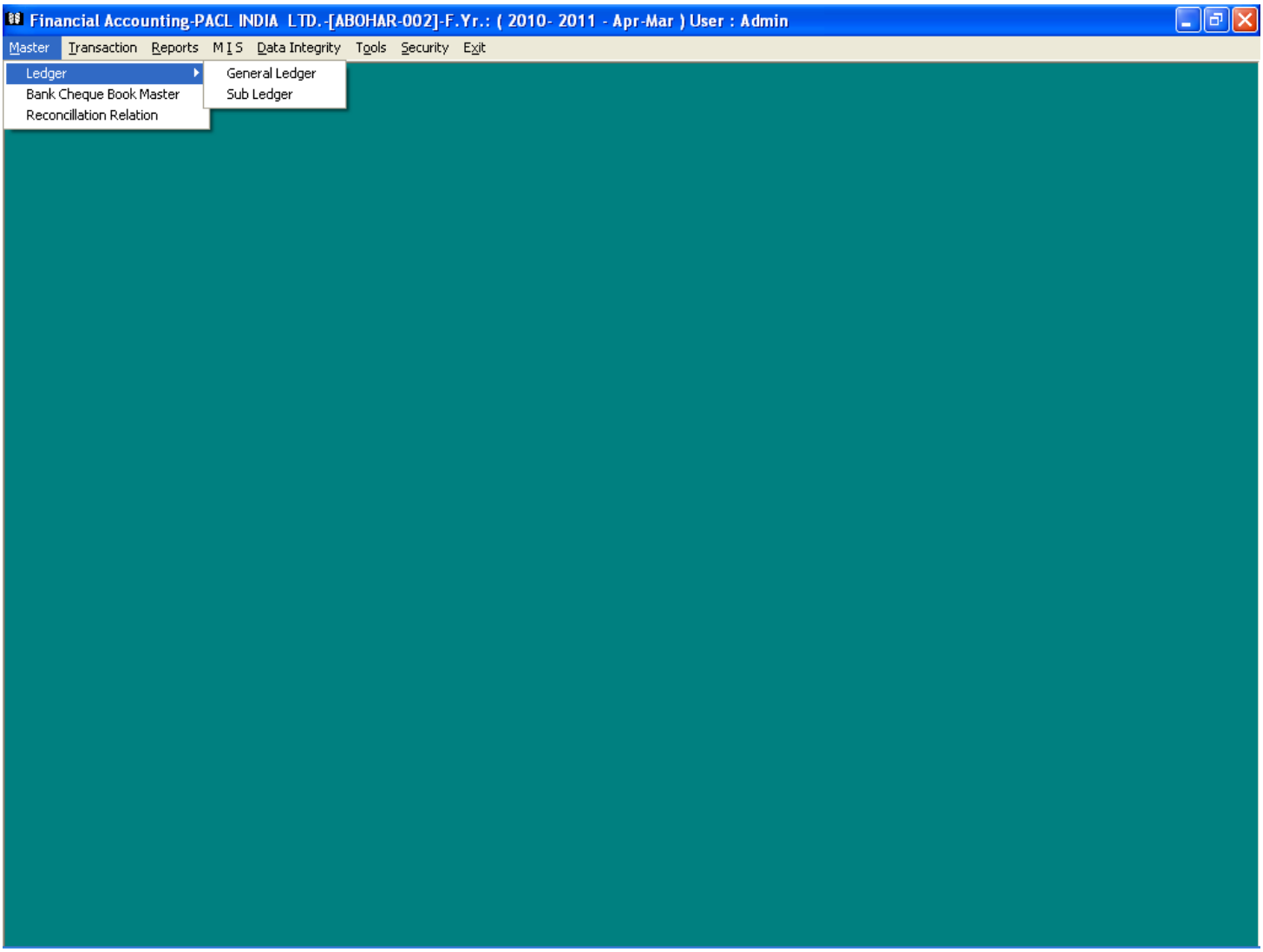


Figure 1.0.0 Screen shows 3 Options available in Master Menu.

For the Ledger Master the screen shot will be as shown in figure 1.0.1. Figure 1.0.1 is the screen shot which will be shown when you press Master>Ledger>General Ledger. Press add button to open a account and fill ledger code, ledger name, choose tax section category. Choose other /bank/cash as the account type with business a/c or orc advance option. If orc advance option is chosen then the Subledger under that account will not be created. Choose account pending balance debit or credit as the case may be. Choose group by pressing dotted button on right side of group text box. Other details regarding group will automatically be filled. Press save to save the data. To edit press edit and provide account code then press tab all the saved details will be automatically filled in the respective columns. Reset is to clear the screen. Refresh grid button is clicked to show all the ledger master data in grid. In case of bank account opening for first time selection for current csc is pressed.

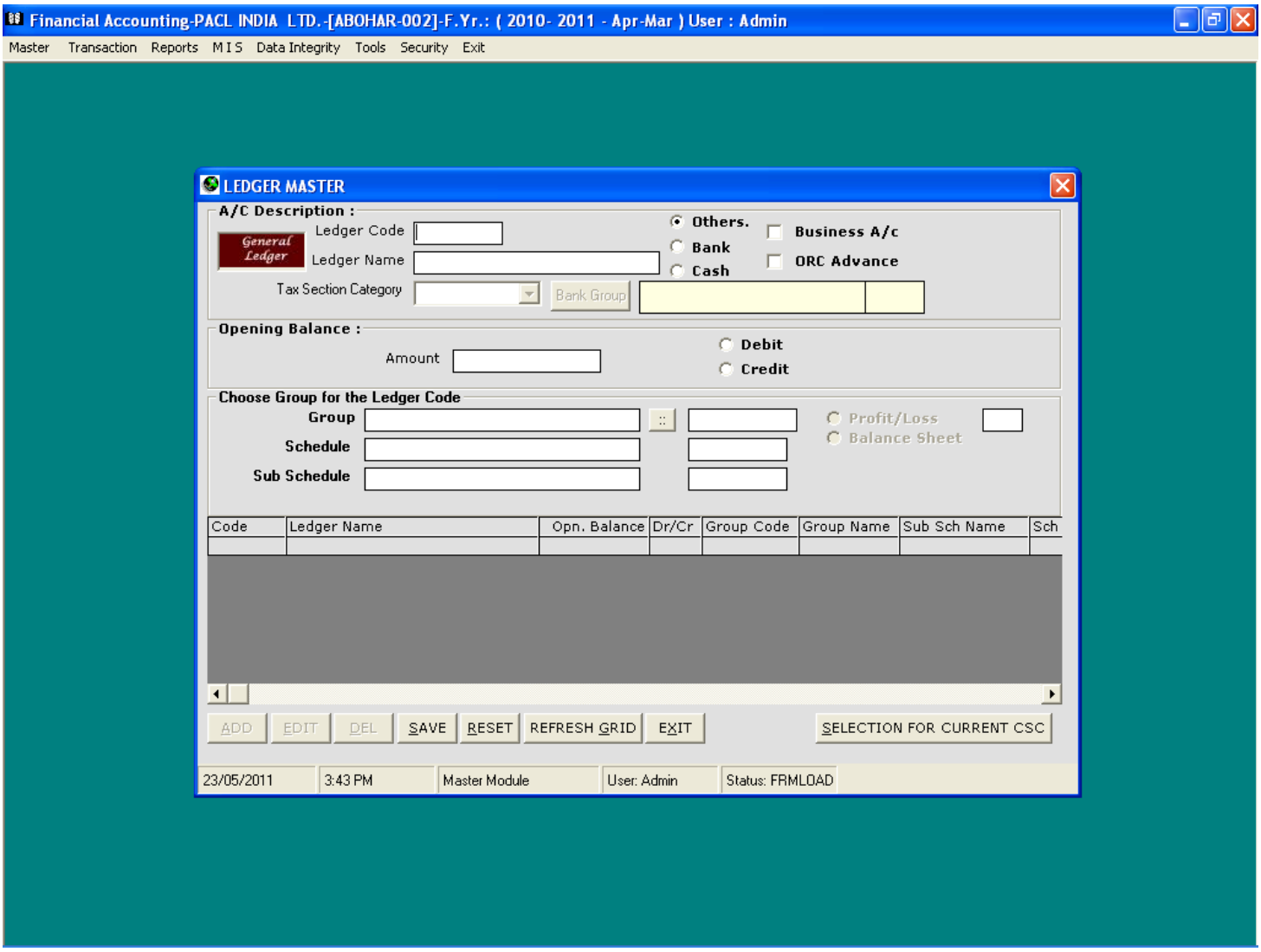


Figure 1.0.1 Screen shows Ledger Master Entry Screen

For the Sub Ledger Master the screen shot will be as shown in figure 1.0.2. figure 1.0.2 is the screen shot which will be shown when you press Master>Ledger>Sub Ledger. Press add button to open a sub ledger account and fill ledger code, Subledger name, choose either without proposal o0r with proposal option as the case may be. With proposal is selected then proposal number is to be given otherwise all the things remain same.
Choose debit or credit as the accounts hold. Provide specified rate and type and from date. Provide also panno, cst , lst and tds no details and address if you press save button the data will be save in the database. To edit press edit and provide account code and Subledger code all the saved details will be automatically filled in the respective columns. Reset is to clear the screen. Refresh grid button is clicked to show all the Subledger master data in grid. Press exit to quit.

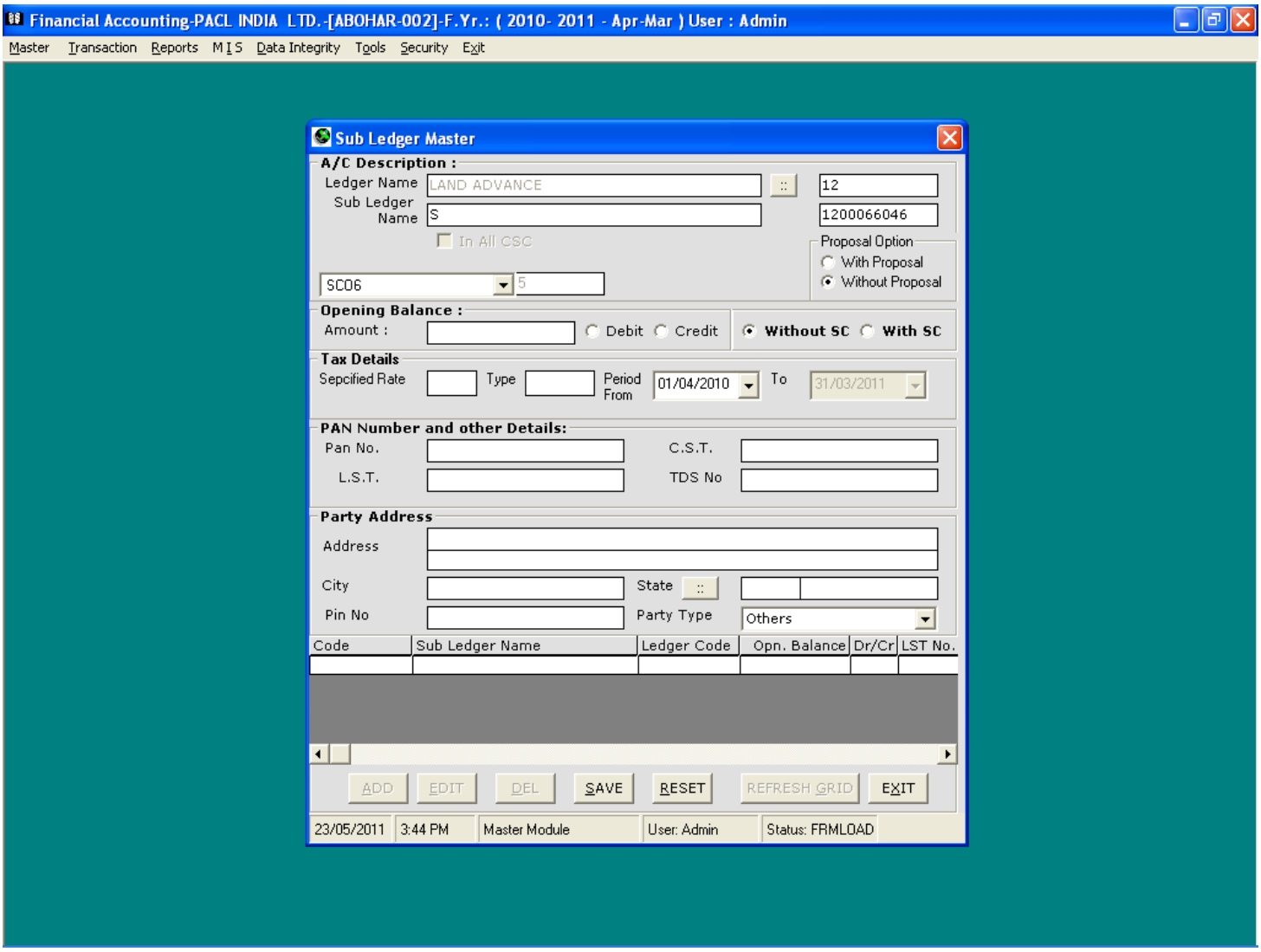


Figure 1.0.2 Screen shows Sub Ledger Master Entry Screen

For the Bank Cheque Book Master the screen shot will be as shown in figure 1.0.3. figure 1.0.3 is the screen shot which will be shown when you press Master>Ledger>Bank cheque book master. Press add button to open a a cheque book leaves range. Provide branch code, bank code and cheque no from and cheque no to detail. Press save to save the data. Edit, delete, reset refresh grid function as the name shows.

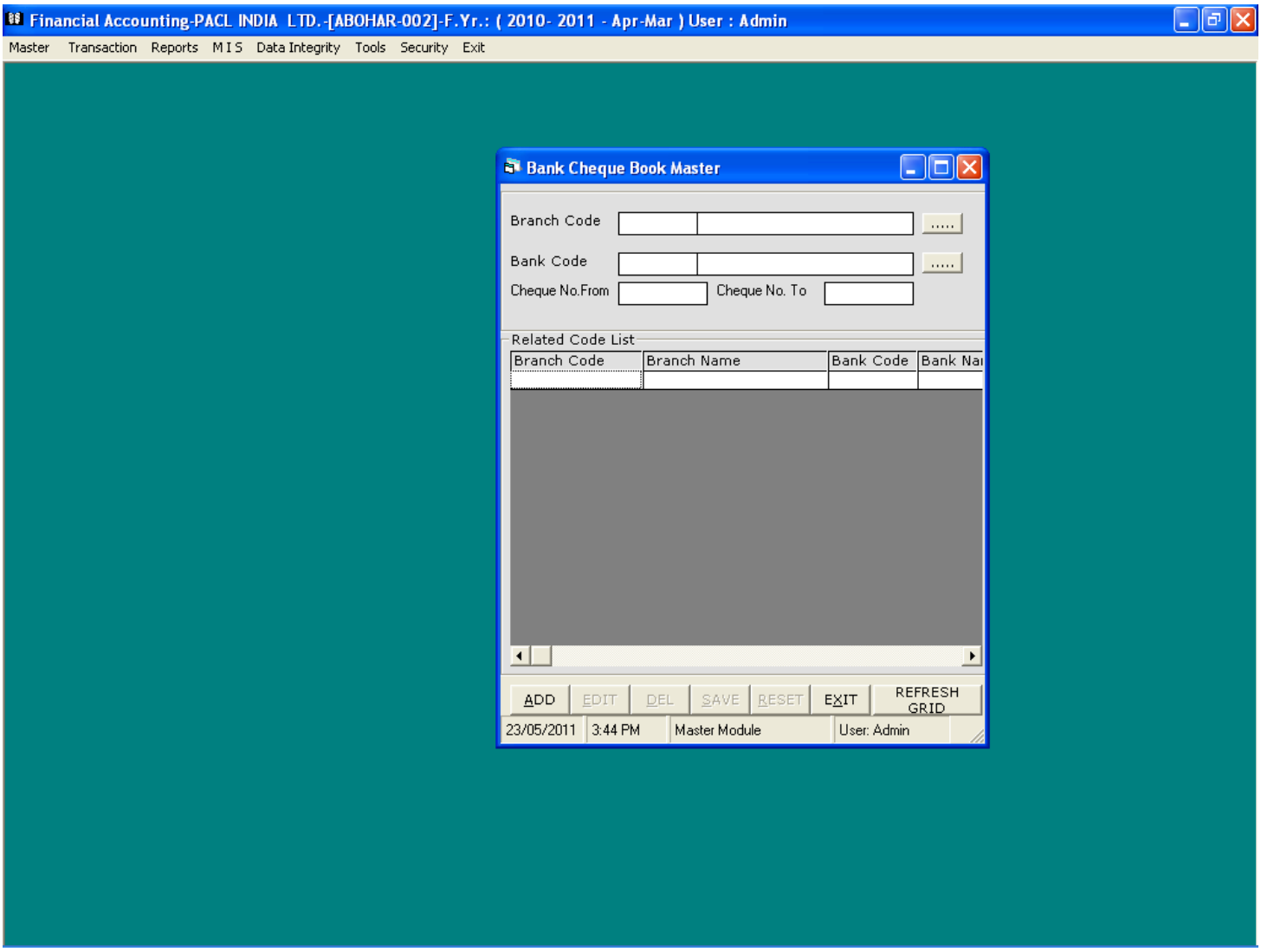


Figure 1.0.3 Screen shows Bank Cheque Book Master Entry Screen

For the Reconciliation of commission Master the screen shot will be as shown in figure 1.0.4. figure 1.0.4 is the screen shot which will be shown when you press Master>Reconciliation Relation. Press add button business code and commission code and orc code relation with rate and amount. Provide the detail in the respective fields and save to save the data. Reset button is used to clear the screen. Close button is for quitting. Refresh grid button will fill all the business code list in the grid. Delete and edit will delete and edit the record from the master respectively.

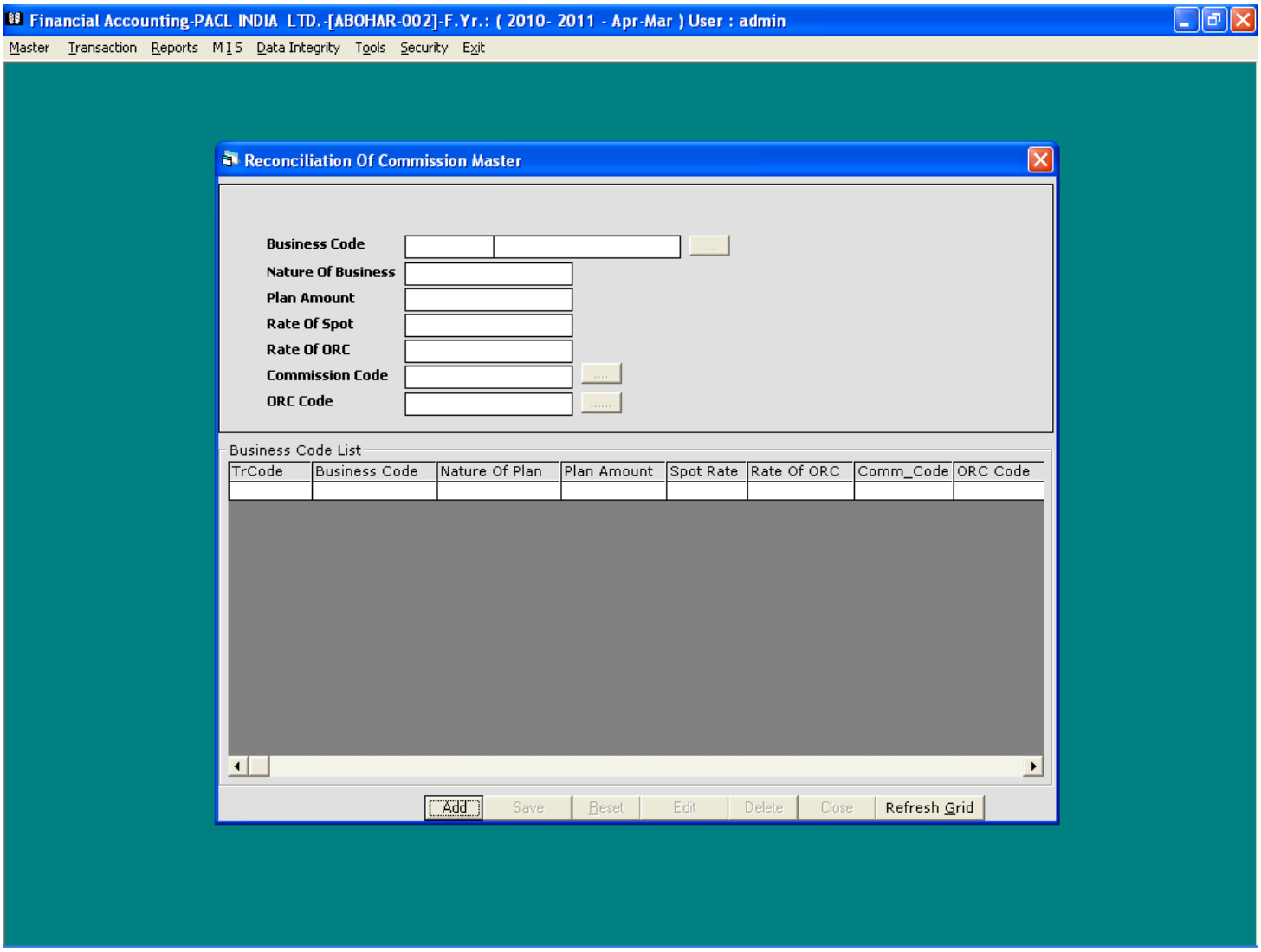


Figure 1.0.4 Screen shows Reconciliation of commission Master Entry Screen

2.0 Transaction:

This menu option has the following submenus. These are:

2.1 Cash Voucher
2.2 Bank Voucher
2.3 Journal Voucher

2.1 Cash Voucher:

Figure 2.1 shows the cash voucher entry screen. Click on add to create a new voucher. Select the Receipt or Payment for the current voucher. Voucher number will automatically generate. Select general ledger or sub-ledger and select the name of general ledger or sub ledger. Enter the narration for the voucher if you want to search an existing narration for the current voucher you can use the search narration button for this purpose.

Enter the amount for voucher, the net debit and net credit field will automatically fill and a message will display net amount to be debited or credited according to the selection of voucher type.

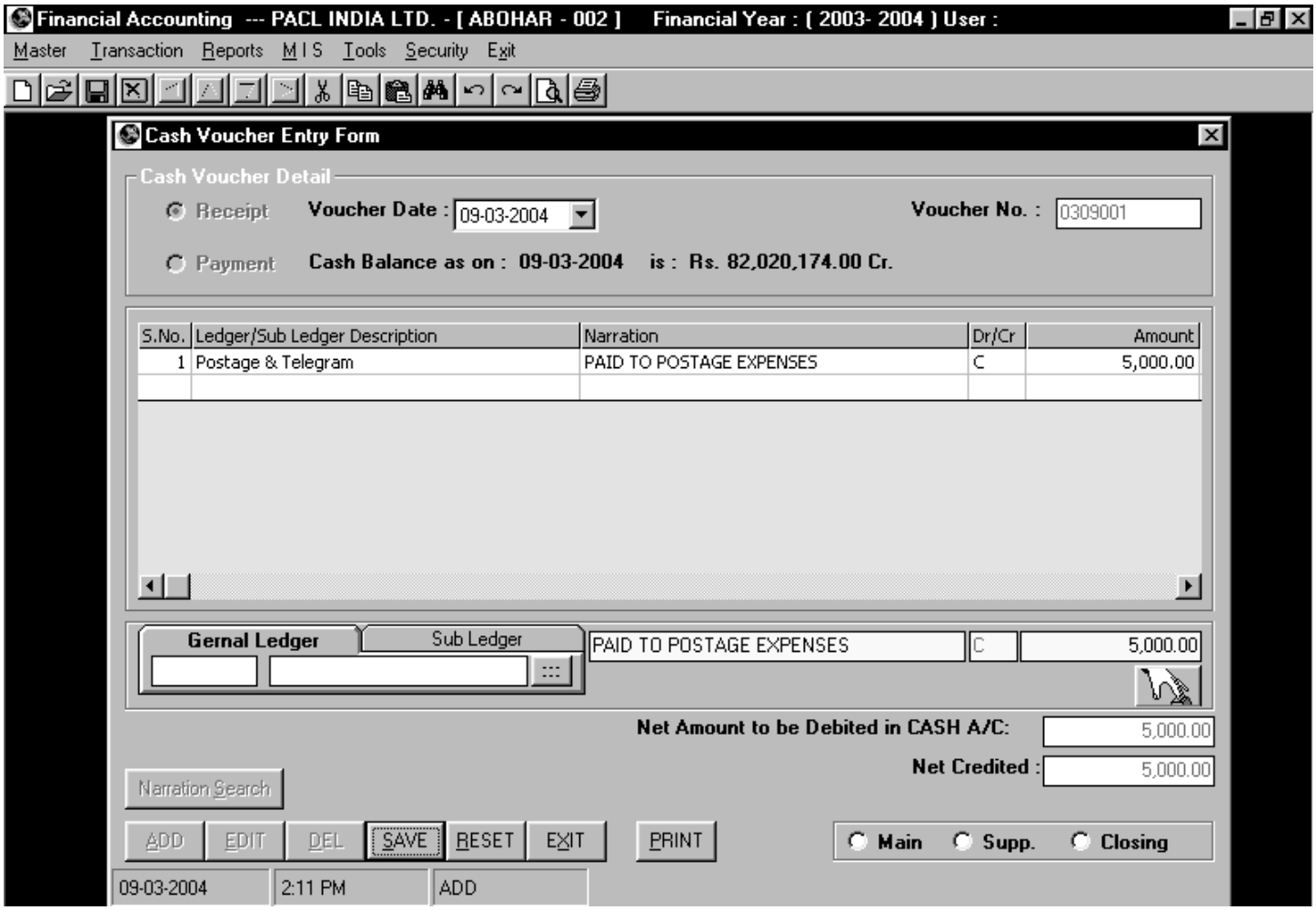

Financial Accounting --- PACL INDIA LTD. - [ABOHAR - 002] Financial Year : (2003- 2004) User :
Master Transaction Reports MIS Tools Security Exit
Cash Voucher Entry Form
Cash Voucher Detail
Receipt
Payment
Voucher Date : 09-03-2004
Voucher No. : 0309001
Cash Balance as on : 09-03-2004 is : Rs. 82,020,174.00 Cr.
S.No. Ledger/Sub Ledger Description Narration Dr/Cr Amount
1 Postage & Telegram PAID TO POSTAGE EXPENSES C 5,000.00
Gernal Ledger
Sub Ledger
PAID TO POSTAGE EXPENSES
C
5,000.00
Net Amount to be Debited in CASH A/C: 5,000.00
Net Credited : 5,000.00
Narration Search
ADD EDIT DEL SAVE RESET EXIT PRINT
Main Supp. Closing
09-03-2004
2:11 PM
ADD

Figure 2.1.0 Cash Voucher Entry Screen

2.2 Bank Voucher:

Figure 2.2.0 shows the bank voucher entry screen. Select the voucher type either receipt or payment. Select either general ledger or sub ledger from the list. Enter bank name and select bill number from the available bills

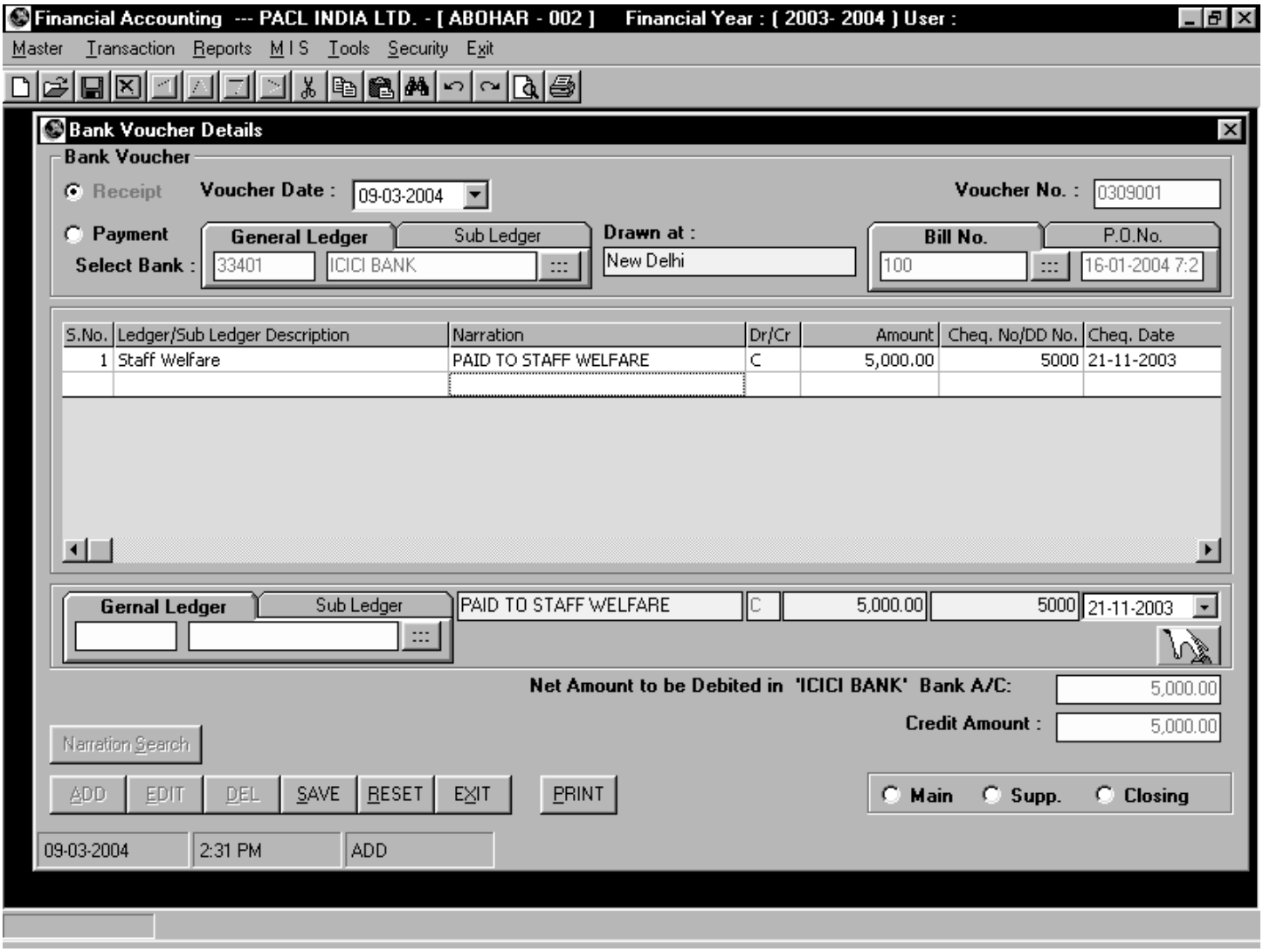


Figure 2.2.0 Bank Voucher Entry Screen

2.3 Journal Voucher:

Figure 2.3.0 shows the journal voucher entry screen. First select the general ledger or sub ledger from the list enter narration for the voucher and enter amount for the voucher. The Amount of debit and credit field must be equal in order to save the voucher.

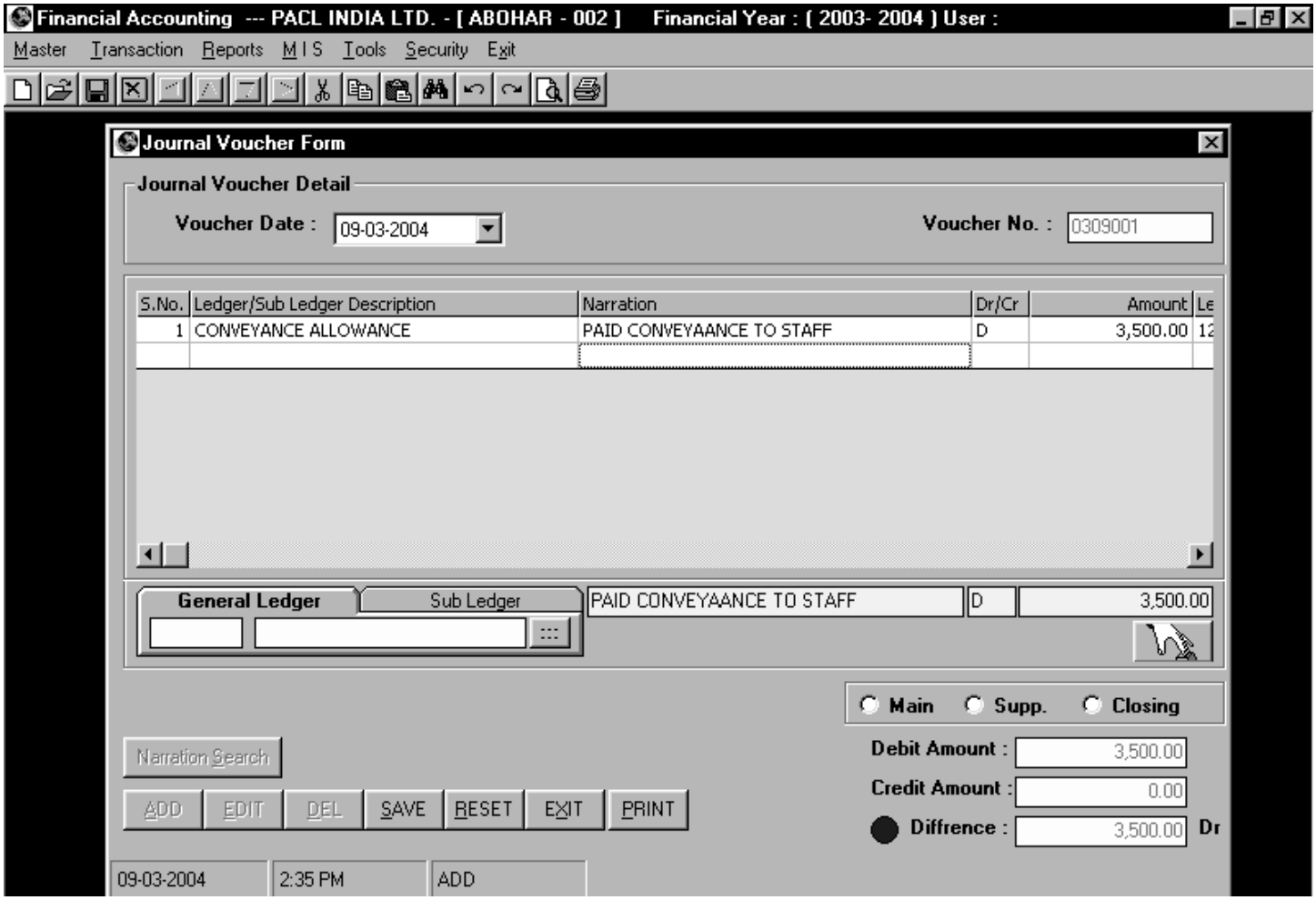

Financial Accounting --- PACL INDIA LTD. - [ABOHAR - 002] Financial Year : (2003- 2004) User :
Master Transaction Reports MIS Tools Security Exit
Journal Voucher Form
Journal Voucher Detail
Voucher Date : 09-03-2004
Voucher No. : 0309001
S.No. Ledger/Sub Ledger Description Narration Dr/Cr Amount
1 CONVEYANCE ALLOWANCE PAID CONVEYAANCE TO STAFF D 3,500.00
General Ledger
Sub Ledger
PAID CONVEYAANCE TO STAFF
D
3,500.00
Main
Supp.
Closing
Narration Search
Debit Amount : 3,500.00
Credit Amount : 0.00
Diffrence : 3,500.00 Dr
ADD EDIT DEL SAVE RESET EXIT PRINT
09-03-2004
2:35 PM
ADD

Figure 2.3.0 Bank Voucher Entry Screen

3.1 Report Menu:

The report menu has the following Twenty Five options. These are:

3.1 Account Code List

3.2 General Ledger

3.3 Cash Book

3.4 Bank Book

3.5 Journal Book

3.6 Ledger Statement

3.7 Summary of Sub-Ledger

3.8 Trial-Balance

3.9 Month wise Balance

3.10 Cash Payment Above Rs.

3.11 Daily Cash Balance.

3.12 Bank wise Cheque Detail

3.13 Voucher Receipts and Payments

3.14 Report of Cancel Voucher.

3.15 Searching

- **(i) Narration Wise**
- **(ii) Voucher Detail**
- **(iii) Random Code wise searching.**
- **(iv) List of Voucher (Having Wrong Sib-ledger Code)**
- **(v) Master Entry Missing(Ledger/Sud-ledger/Bank)**

3.16 Amount Wise Searching.

3.17 Reference No wise searching.

3.18 FD Exp

3.19 Bank Payment

3.20 Day Book

3.21 Bank Book2.

3.22 Cheque Book Register

3.23 Report of Cancel Cheque

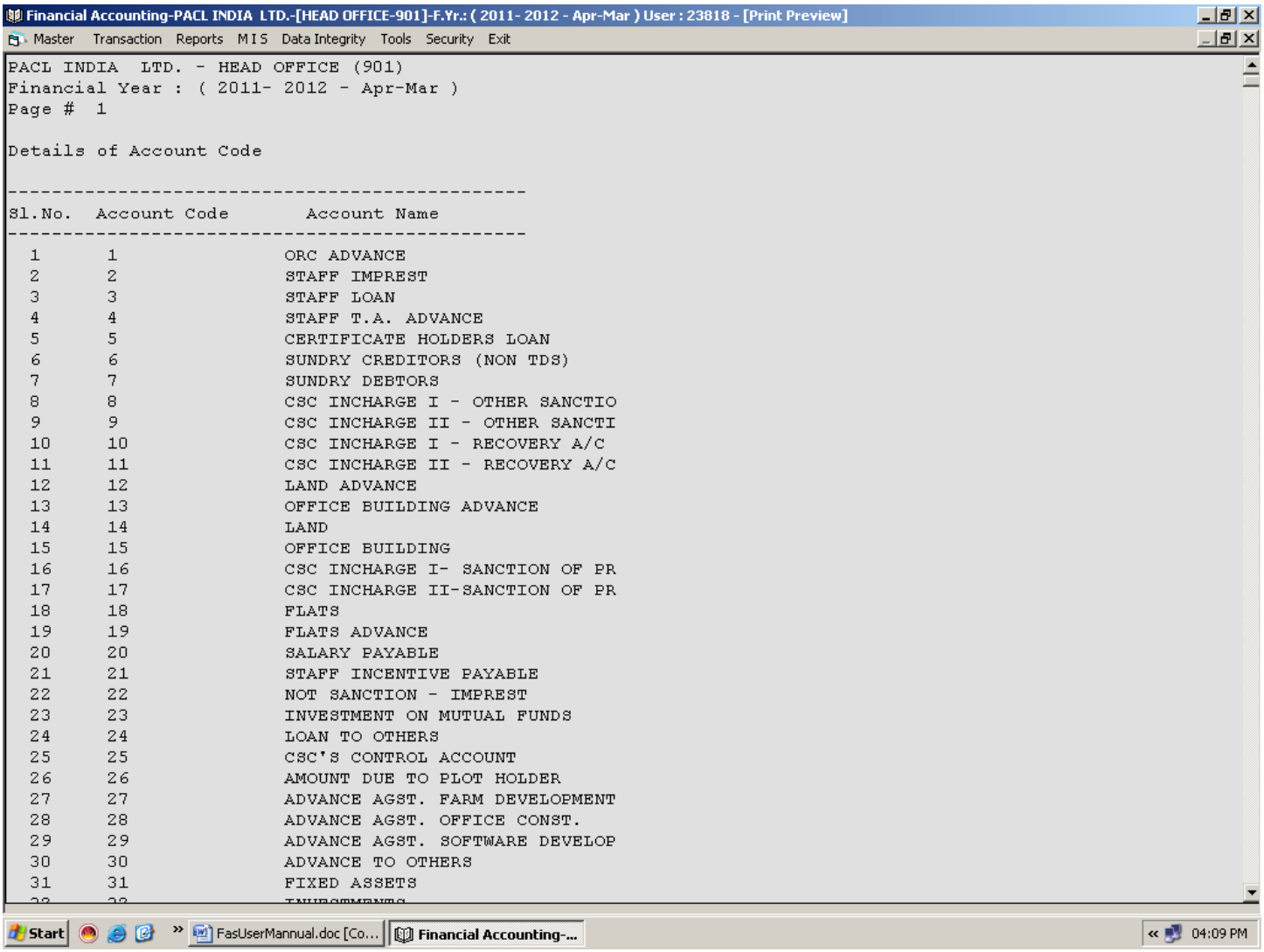
3.24 Report of issue Cheque.

3.25 Reconciliation of Commission report.

3.1 Account Code List:

Print Preview of Account code list

Figure 3.1 Account Report Print Preview


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Details of Account Code
Sl.No. Account Code Account Name
1 1 ORC ADVANCE
2 2 STAFF IMPREST
3 3 STAFF LOAN
4 4 STAFF T.A. ADVANCE
5 5 CERTIFICATE HOLDERS LOAN
6 6 SUNDRY CREDITORS (NON TDS)
7 7 SUNDRY DEBTORS
8 8 CSC INCHARGE I - OTHER SANCTIO
9 9 CSC INCHARGE II - OTHER SANCTI
10 10 CSC INCHARGE I - RECOVERY A/C
11 11 CSC INCHARGE II - RECOVERY A/C
12 12 LAND ADVANCE
13 13 OFFICE BUILDING ADVANCE
14 14 LAND
15 15 OFFICE BUILDING
16 16 CSC INCHARGE I- SANCTION OF PR
17 17 CSC INCHARGE II-SANCTION OF PR
18 18 FLATS
19 19 FLATS ADVANCE
20 20 SALARY PAYABLE
21 21 STAFF INCENTIVE PAYABLE
22 22 NOT SANCTION - IMPREST
23 23 INVESTMENT ON MUTUAL FUNDS
24 24 LOAN TO OTHERS
25 25 CSC'S CONTROL ACCOUNT
26 26 AMOUNT DUE TO PLOT HOLDER
27 27 ADVANCE AGST. FARM DEVELOPMENT
28 28 ADVANCE AGST. OFFICE CONST.
29 29 ADVANCE AGST. SOFTWARE DEVELOP
30 30 ADVANCE TO OTHERS
31 31 FIXED ASSETS
Start
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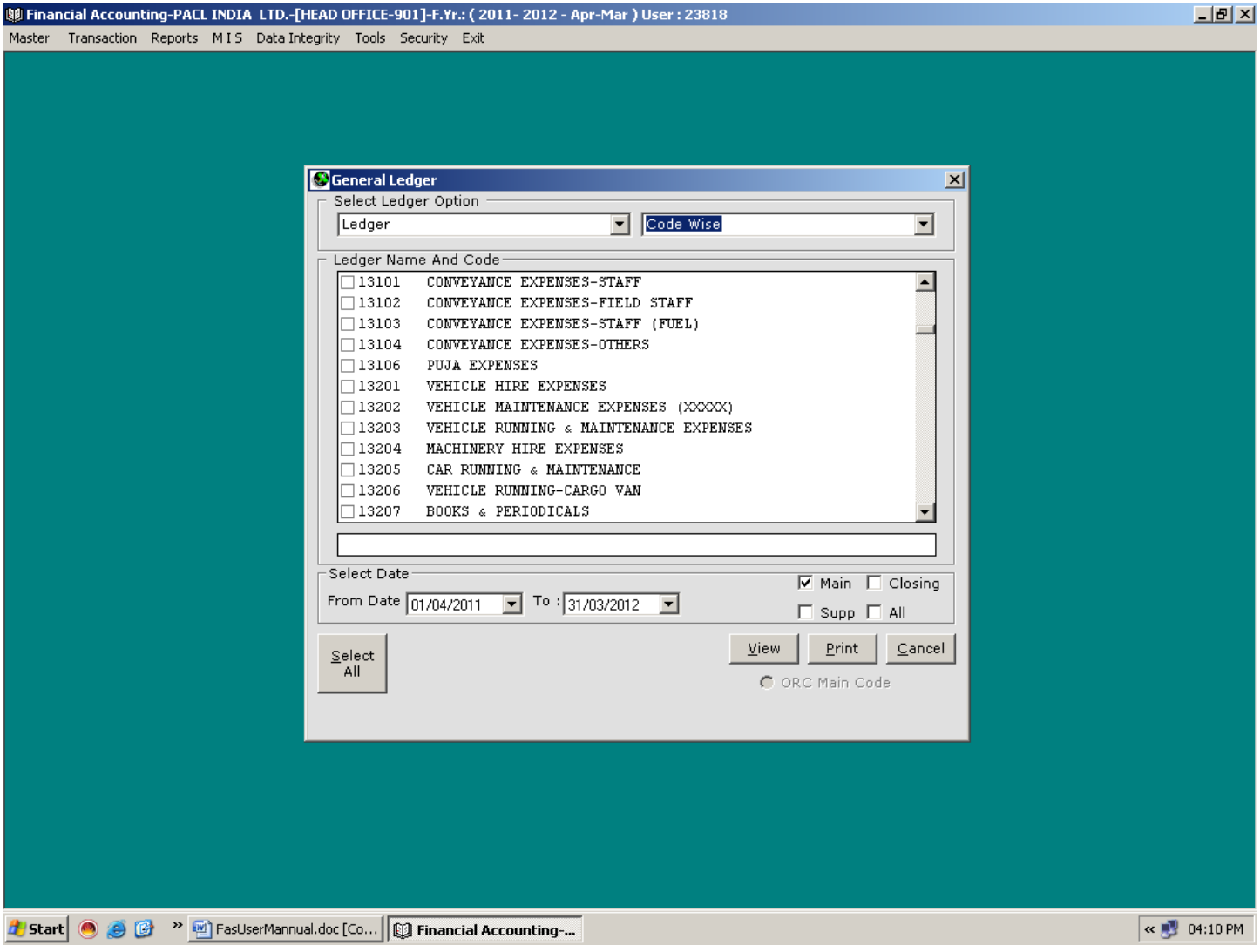
04:09 PM

3.2 General Ledger:

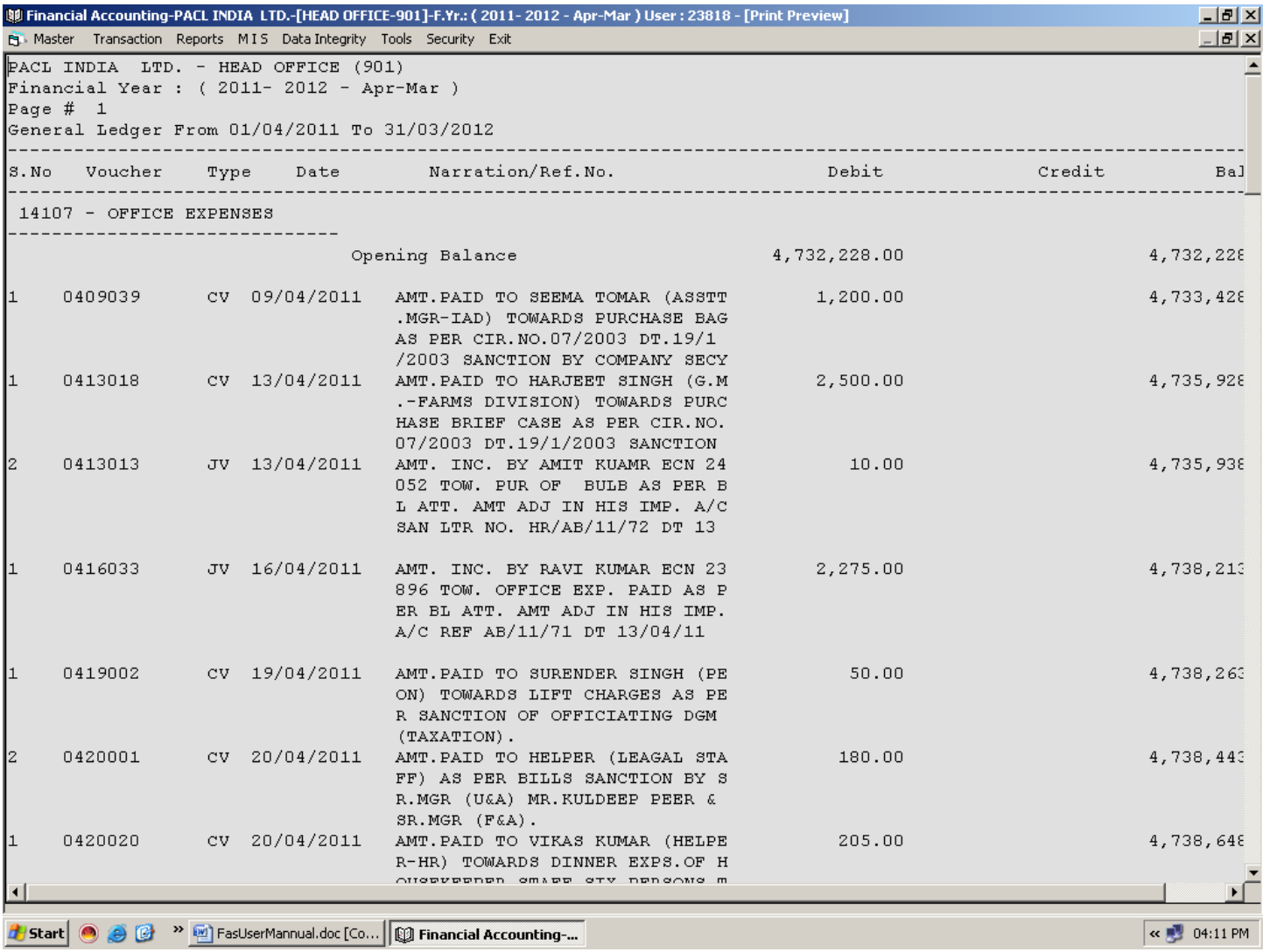
Figure 3.2 shows the general ledger report print screen. First select ledger option from the list ledger, sub-ledger or all for printing. Select the order according to sort the report as name wise or code wise. Below is the list of relevant ledgers or sub-ledgers, which you have selected. Select by clicking which you want to print or click on select all button to select the entire list. Select date between which you want to see or print the report and click on view to see the print preview before printing or click on print to print the report.

3.2 General Ledger Print Dialogue Box



Following is the print preview of general ledger printing option.

Figure 3.2.1 General Ledger Print Preview


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
General Ledger From 01/04/2011 To 31/03/2012
S.No Voucher Type Date Narration/Ref.No. Debit Credit Bal
14107 - OFFICE EXPENSES
Opening Balance 4,732,228.00 4,732,228
1 0409039 CV 09/04/2011 AMT.PAID TO SEEMA TOMAR (ASSTT .MGR-IAD) TOWARDS PURCHASE BAG AS PER CIR.NO.07/2003 DT.19/1 /2003 SANCTION BY COMPANY SECY 1,200.00 4,733,428
1 0413018 CV 13/04/2011 AMT.PAID TO HARJEET SINGH (G.M .-FARMS DIVISION) TOWARDS PURC HASE BRIEF CASE AS PER CIR.NO. 07/2003 DT.19/1/2003 SANCTION 2,500.00 4,735,928
2 0413013 JV 13/04/2011 AMT. INC. BY AMIT KUAMR ECN 24 052 TOW. PUR OF BULB AS PER B L ATT. AMT ADJ IN HIS IMP. A/C SAN LTR NO. HR/AB/11/72 DT 13 10.00 4,735,938
1 0416033 JV 16/04/2011 AMT. INC. BY RAVI KUMAR ECN 23 896 TOW. OFFICE EXP. PAID AS P ER BL ATT. AMT ADJ IN HIS IMP. A/C REF AB/11/71 DT 13/04/11 2,275.00 4,738,213
1 0419002 CV 19/04/2011 AMT.PAID TO SURENDER SINGH (PE ON) TOWARDS LIFT CHARGES AS PE R SANCTION OF OFFICIATING DGM (TAXATION). 50.00 4,738,263
2 0420001 CV 20/04/2011 AMT.PAID TO HELPER (LEAGAL STA FF) AS PER BILLS SANCTION BY S R.MGR (U&A) MR.KULDEEP PEER & SR.MGR (F&A). 180.00 4,738,443
1 0420020 CV 20/04/2011 AMT.PAID TO VIKAS KUMAR (HELPE R-HR) TOWARDS DINNER EXPS.OF H 205.00 4,738,648
Start
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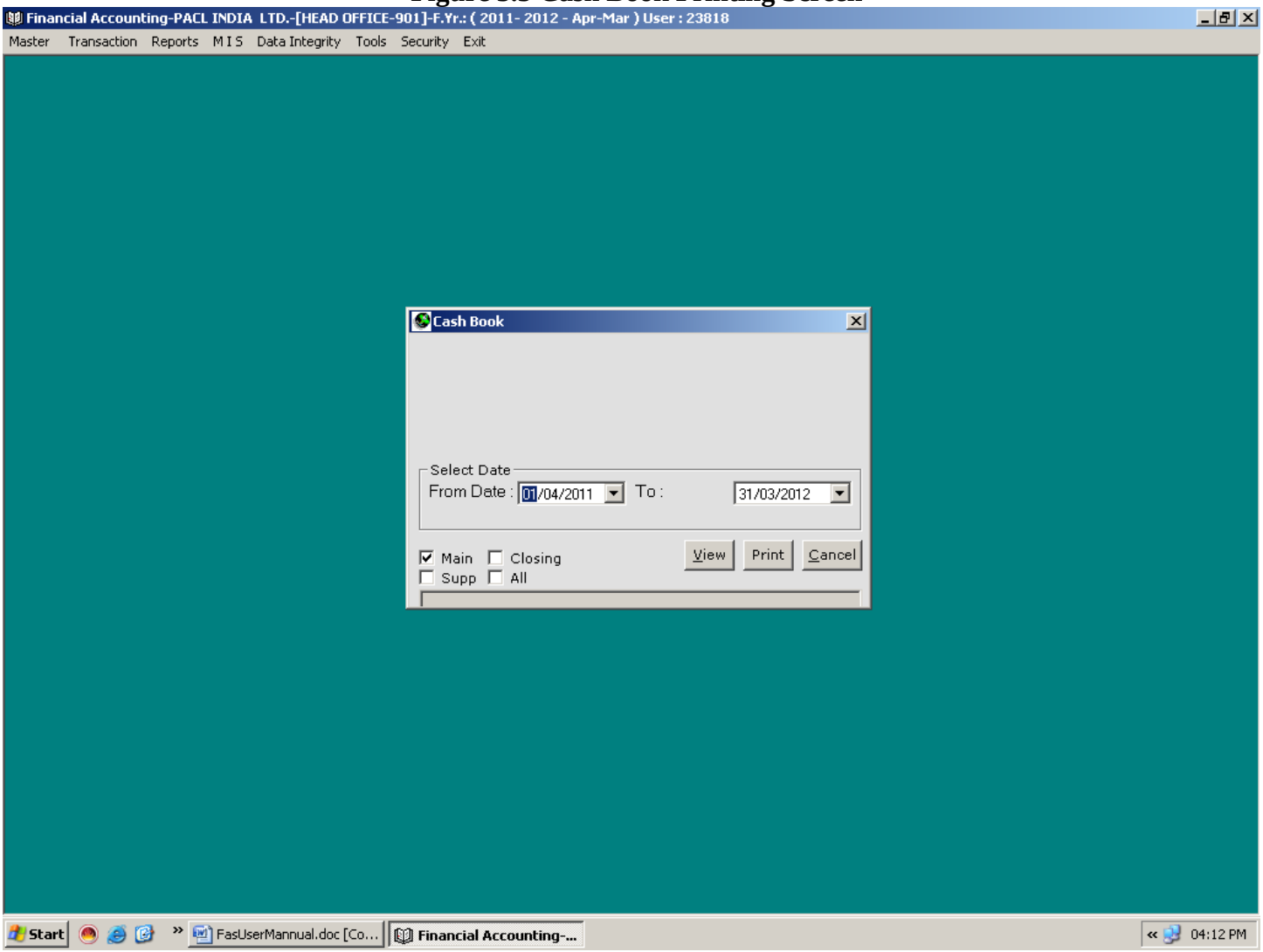
04:11 PM

3.3 Cash Book:

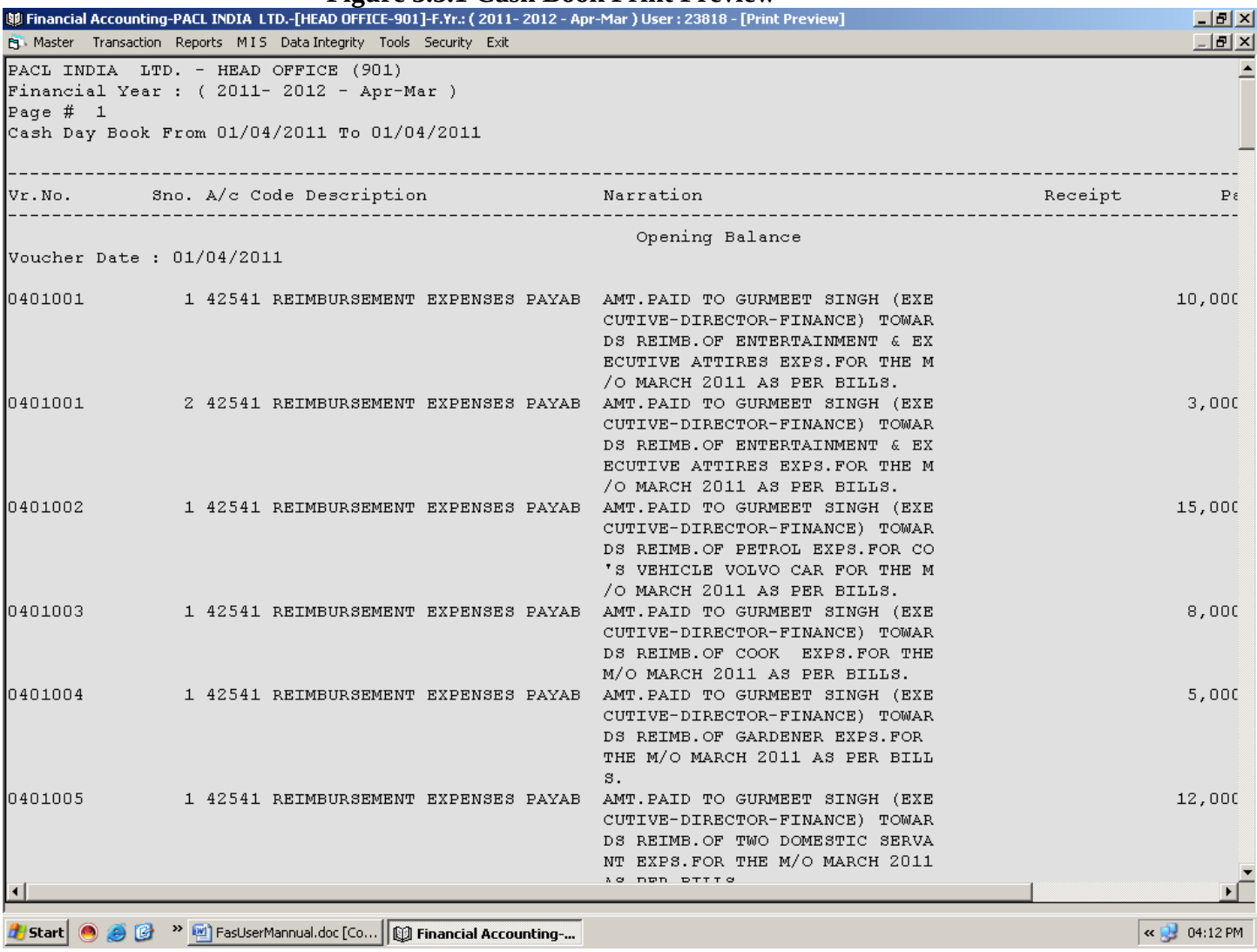
Figure 3.4 shows the cashbook print entry screen. Enter start and ending date between which you want to print the cashbook. You can see the print preview before print the report.

Figure 3.3 Cash Book Printing Screen



Following is the print preview screen for cashbook.

Figure 3.3.1 Cash Book Print Preview


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Cash Day Book From 01/04/2011 To 01/04/2011
Vr.No. Sno. A/c Code Description Narration Receipt Pa
Opening Balance
Voucher Date : 01/04/2011
0401001 1 42541 REIMBURSEMENT EXPENSES PAYAB AMT.PAID TO GURMEET SINGH (EXE CUTIVE-DIRECTOR-FINANCE) TOWAR DS REIMB.OF ENTERTAINMENT & EX ECUTIVE ATTIRES EXPS.FOR THE M /O MARCH 2011 AS PER BILLS. 10,000
0401001 2 42541 REIMBURSEMENT EXPENSES PAYAB AMT.PAID TO GURMEET SINGH (EXE CUTIVE-DIRECTOR-FINANCE) TOWAR DS REIMB.OF ENTERTAINMENT & EX ECUTIVE ATTIRES EXPS.FOR THE M /O MARCH 2011 AS PER BILLS. 3,000
0401002 1 42541 REIMBURSEMENT EXPENSES PAYAB AMT.PAID TO GURMEET SINGH (EXE CUTIVE-DIRECTOR-FINANCE) TOWAR DS REIMB.OF PETROL EXPS.FOR CO 'S VEHICLE VOLVO CAR FOR THE M /O MARCH 2011 AS PER BILLS. 15,000
0401003 1 42541 REIMBURSEMENT EXPENSES PAYAB AMT.PAID TO GURMEET SINGH (EXE CUTIVE-DIRECTOR-FINANCE) TOWAR DS REIMB.OF COOK EXPS.FOR THE M/O MARCH 2011 AS PER BILLS. 8,000
0401004 1 42541 REIMBURSEMENT EXPENSES PAYAB AMT.PAID TO GURMEET SINGH (EXE CUTIVE-DIRECTOR-FINANCE) TOWAR DS REIMB.OF GARDENER EXPS.FOR THE M/O MARCH 2011 AS PER BILL S. 5,000
0401005 1 42541 REIMBURSEMENT EXPENSES PAYAB AMT.PAID TO GURMEET SINGH (EXE CUTIVE-DIRECTOR-FINANCE) TOWAR DS REIMB.OF TWO DOMESTIC SERVA NT EXPS.FOR THE M/O MARCH 2011 12,000
Start
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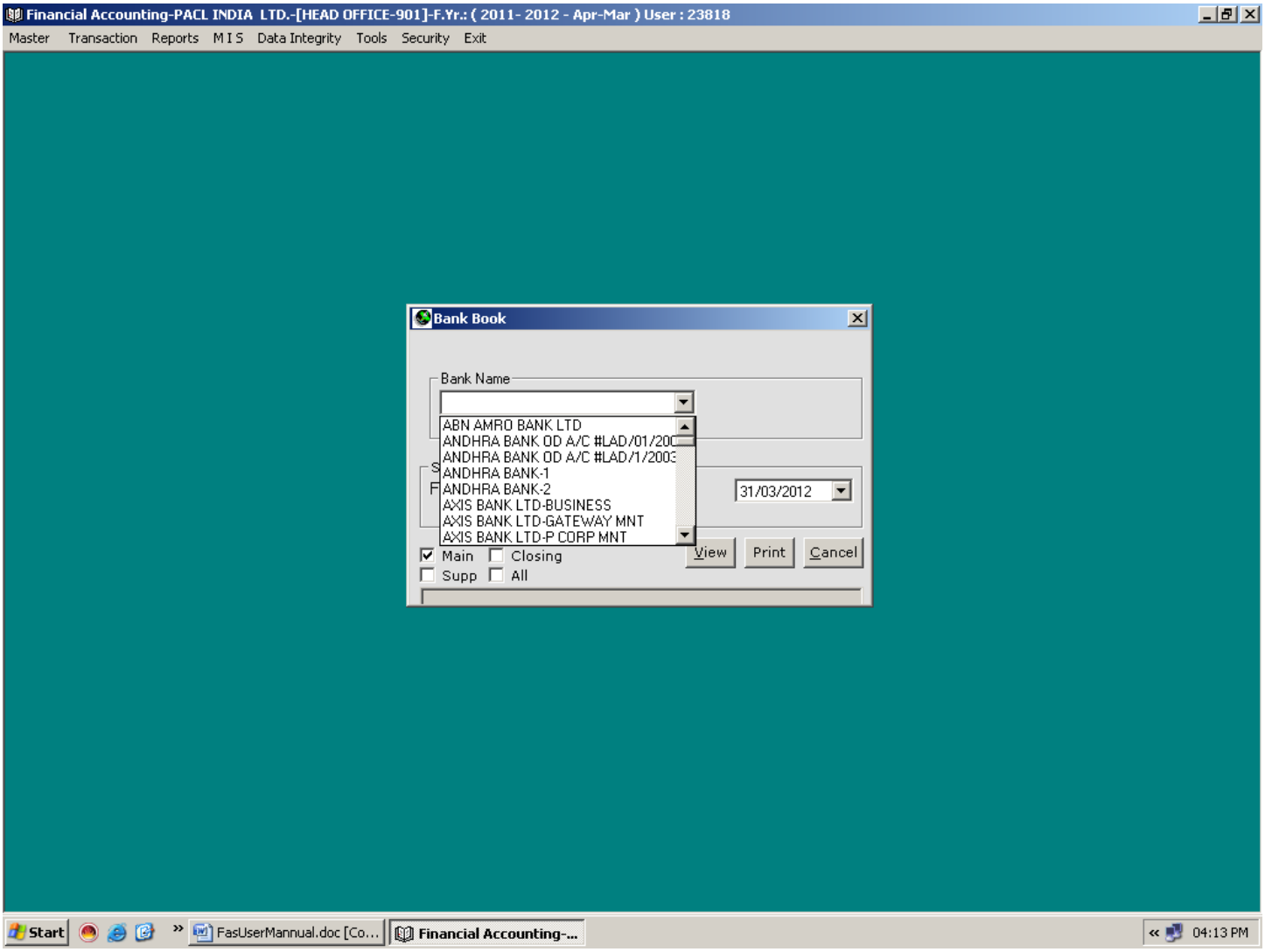
04:12 PM

3.4 Bank Book:

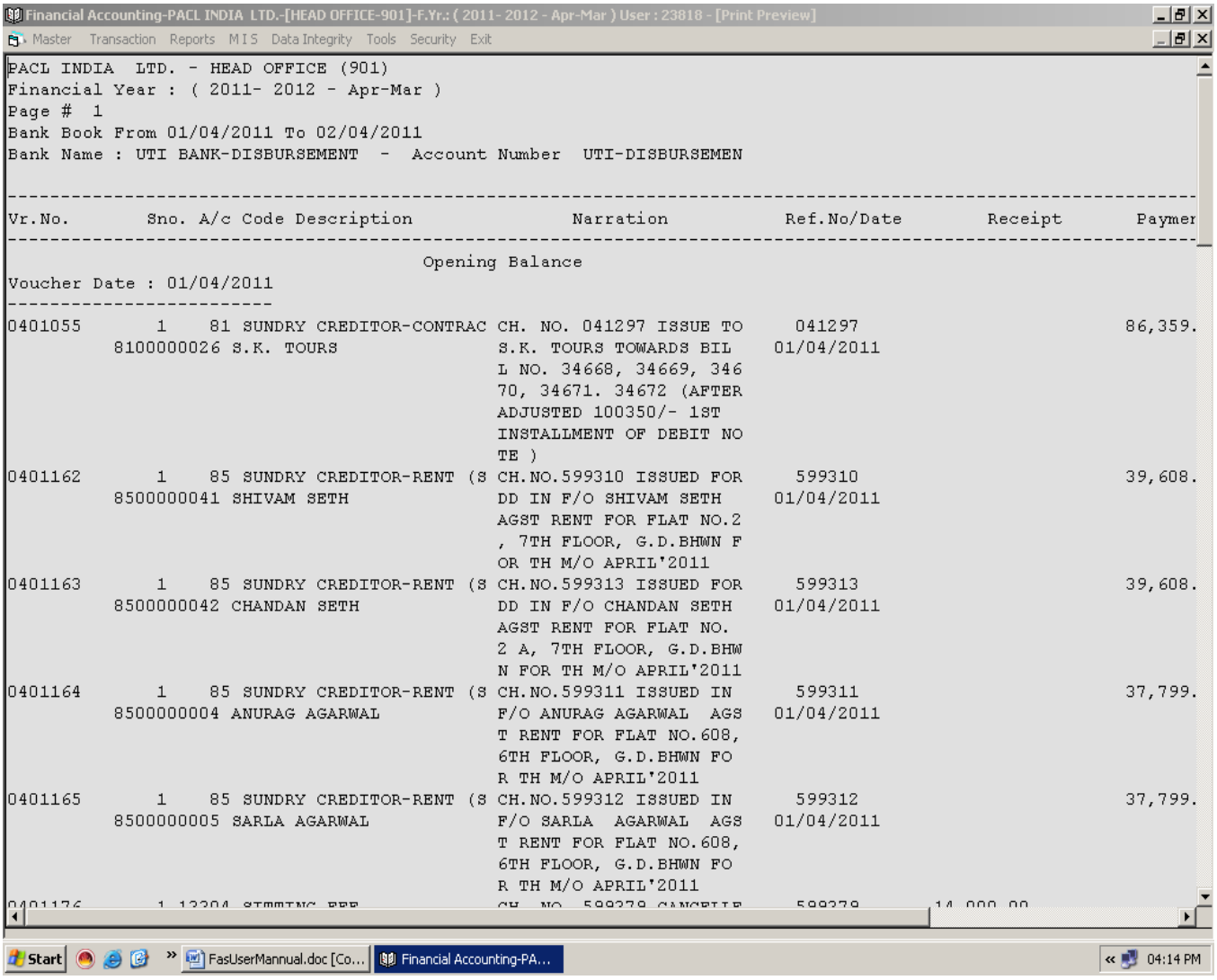
Figure 3.4 shows the bankbook print entry screen. Select the bank name from the list and select dates between you want to print report. Click on view if you want to see the preview or click on print button to print the report.

Figure 3.4 Bank Book Print Screen



Following is the print preview of bankbook.

Figure 3.4.1 Bank Book Print Preview



Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]

Master Transaction Reports MIS Data Integrity Tools Security Exit

PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Bank Book From 01/04/2011 To 02/04/2011
Bank Name : UTI BANK-DISBURSEMENT - Account Number UTI-DISBURSEMEN

Vr.No.	Sno. A/c Code	Description	Narration	Ref.No/Date	Receipt	Paymer
		Opening Balance				
Voucher Date : 01/04/2011						
0401055	1 8100000026	81 SUNDRY CREDITOR-CONTRAC S.K. TOURS	CH. NO. 041297 ISSUE TO S.K. TOURS TOWARDS BIL L NO. 34668, 34669, 346 70, 34671. 34672 (AFTER ADJUSTED 100350/- 1ST INSTALLMENT OF DEBIT NO TE)	041297 01/04/2011		86,359.
0401162	1 8500000041	85 SUNDRY CREDITOR-RENT (S SHIVAM SETH	CH.NO.599310 ISSUED FOR DD IN F/O SHIVAM SETH AGST RENT FOR FLAT NO.2 , 7TH FLOOR, G.D.BHWN F OR TH M/O APRIL'2011	599310 01/04/2011		39,608.
0401163	1 8500000042	85 SUNDRY CREDITOR-RENT (S CHANDAN SETH	CH.NO.599313 ISSUED FOR DD IN F/O CHANDAN SETH AGST RENT FOR FLAT NO. 2 A, 7TH FLOOR, G.D.BHW N FOR TH M/O APRIL'2011	599313 01/04/2011		39,608.
0401164	1 8500000004	85 SUNDRY CREDITOR-RENT (S ANURAG AGARWAL	CH.NO.599311 ISSUED IN F/O ANURAG AGARWAL AGS T RENT FOR FLAT NO.608, 6TH FLOOR, G.D.BHWN FO R TH M/O APRIL'2011	599311 01/04/2011		37,799.
0401165	1 8500000005	85 SUNDRY CREDITOR-RENT (S SARLA AGARWAL	CH.NO.599312 ISSUED IN F/O SARLA AGARWAL AGS T RENT FOR FLAT NO.608, 6TH FLOOR, G.D.BHWN FO R TH M/O APRIL'2011	599312 01/04/2011		37,799.

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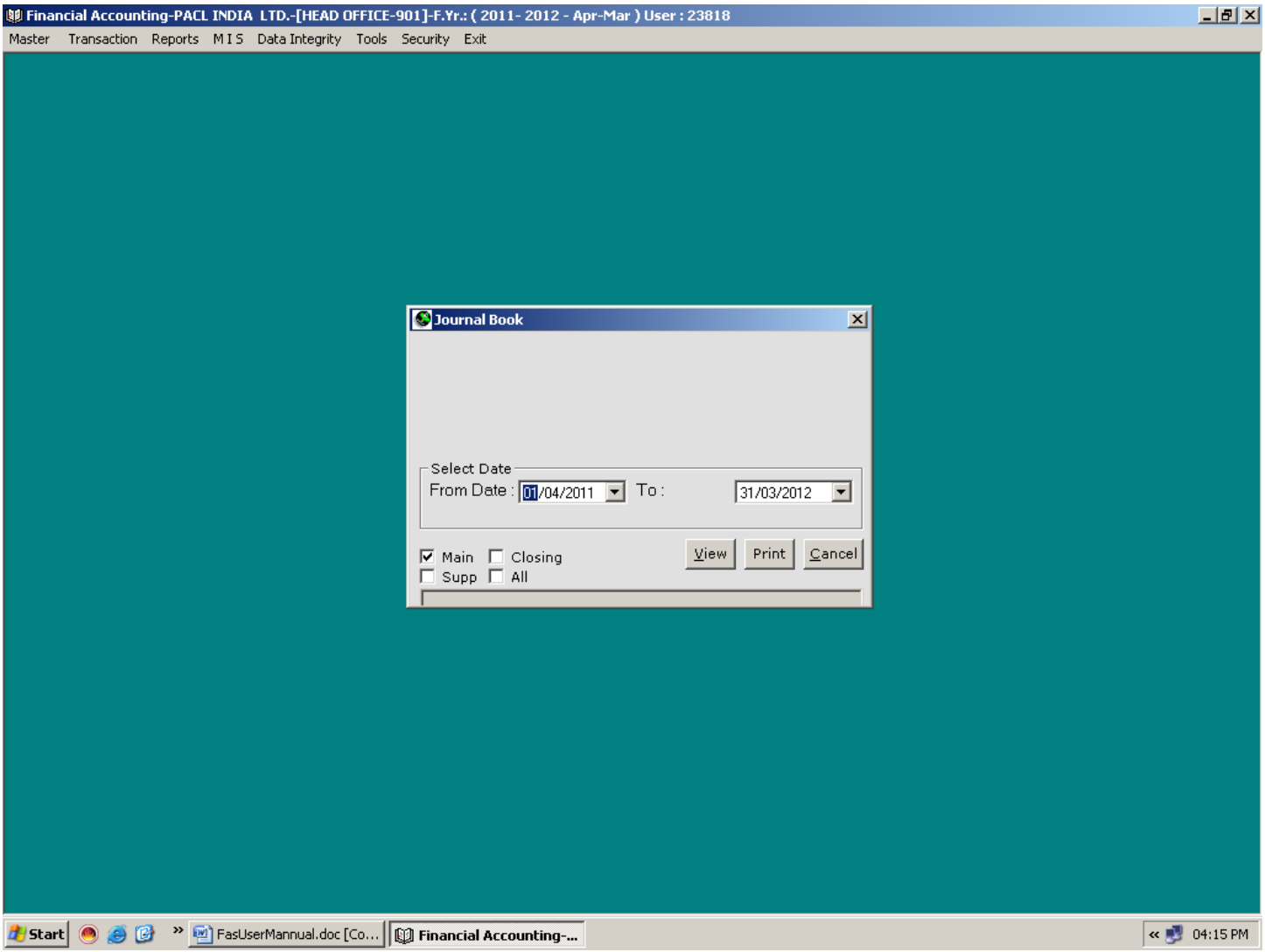
3.5 Journal Book:

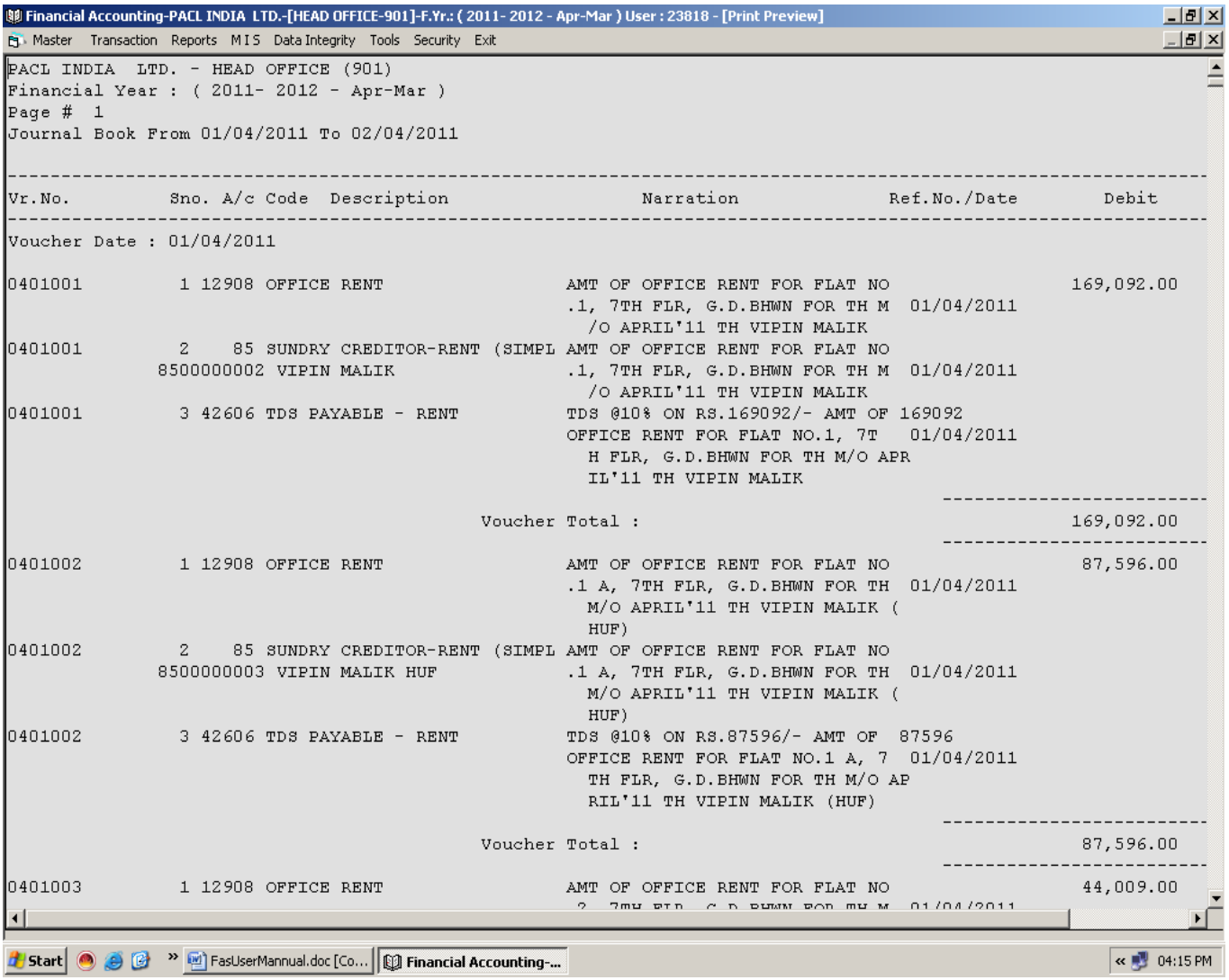
Figure 3.5 shows the journal book print entry screen. Enter dates between which you want to print the journal book. View preview before print f you want or click on print button to print the report.

Figure 3.5 Journal Book Print Screen


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818
Master Transaction Reports MIS Data Integrity Tools Security Exit
Journal Book
Select Date
From Date : 01/04/2011 To : 31/03/2012
Main Closing
Supp All
View Print Cancel
Start
FasUserMannual.doc [Co...
Financial Accounting-...
04:15 PM

Following is the report of journal book report.

Figure 3.5.1 Journal Book Print Preview



Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]

Master Transaction Reports MIS Data Integrity Tools Security Exit

PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Journal Book From 01/04/2011 To 02/04/2011

Vr.No.	Sno.	A/c Code	Description	Narration	Ref.No./Date	Debit
Voucher Date : 01/04/2011						
0401001	1	12908	OFFICE RENT	AMT OF OFFICE RENT FOR FLAT NO .1, 7TH FLR, G.D.BHWN FOR TH M /O APRIL'11 TH VIPIN MALIK	01/04/2011	169,092.00
0401001	2	85 8500000002	SUNDRY CREDITOR-RENT (SIMPL VIPIN MALIK	AMT OF OFFICE RENT FOR FLAT NO .1, 7TH FLR, G.D.BHWN FOR TH M /O APRIL'11 TH VIPIN MALIK	01/04/2011	
0401001	3	42606	TDS PAYABLE - RENT	TDS @10% ON RS.169092/- AMT OF 169092 OFFICE RENT FOR FLAT NO.1, 7T H FLR, G.D.BHWN FOR TH M/O APR IL'11 TH VIPIN MALIK	01/04/2011	
			Voucher Total :			169,092.00
0401002	1	12908	OFFICE RENT	AMT OF OFFICE RENT FOR FLAT NO .1 A, 7TH FLR, G.D.BHWN FOR TH M/O APRIL'11 TH VIPIN MALIK (HUF)	01/04/2011	87,596.00
0401002	2	85 8500000003	SUNDRY CREDITOR-RENT (SIMPL VIPIN MALIK HUF	AMT OF OFFICE RENT FOR FLAT NO .1 A, 7TH FLR, G.D.BHWN FOR TH M/O APRIL'11 TH VIPIN MALIK (HUF)	01/04/2011	
0401002	3	42606	TDS PAYABLE - RENT	TDS @10% ON RS.87596/- AMT OF 87596 OFFICE RENT FOR FLAT NO.1 A, 7 TH FLR, G.D.BHWN FOR TH M/O AP RIL'11 TH VIPIN MALIK (HUF)	01/04/2011	
			Voucher Total :			87,596.00
0401003	1	12908	OFFICE RENT	AMT OF OFFICE RENT FOR FLAT NO		44,009.00

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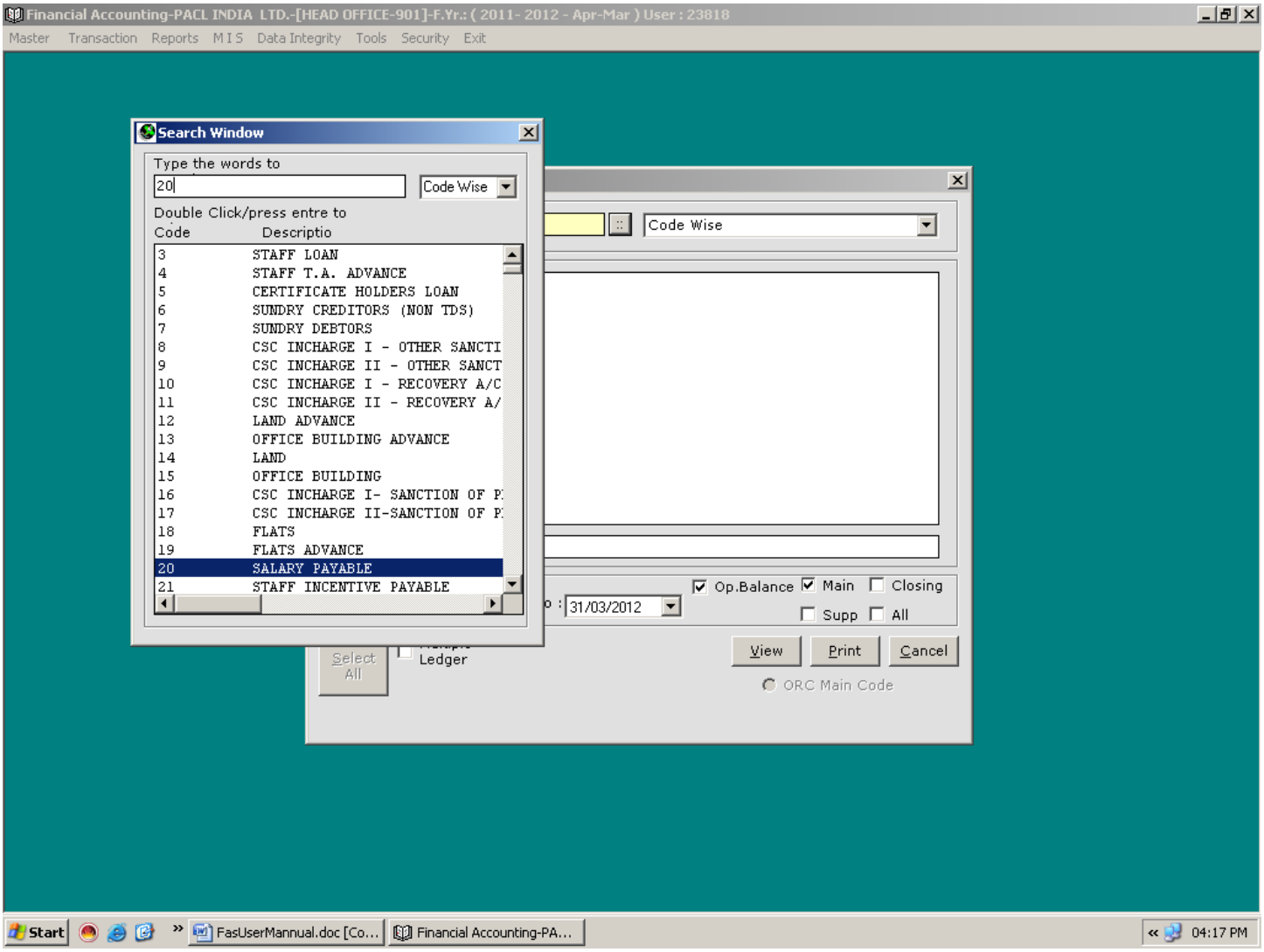
3.6 Ledger Statement:

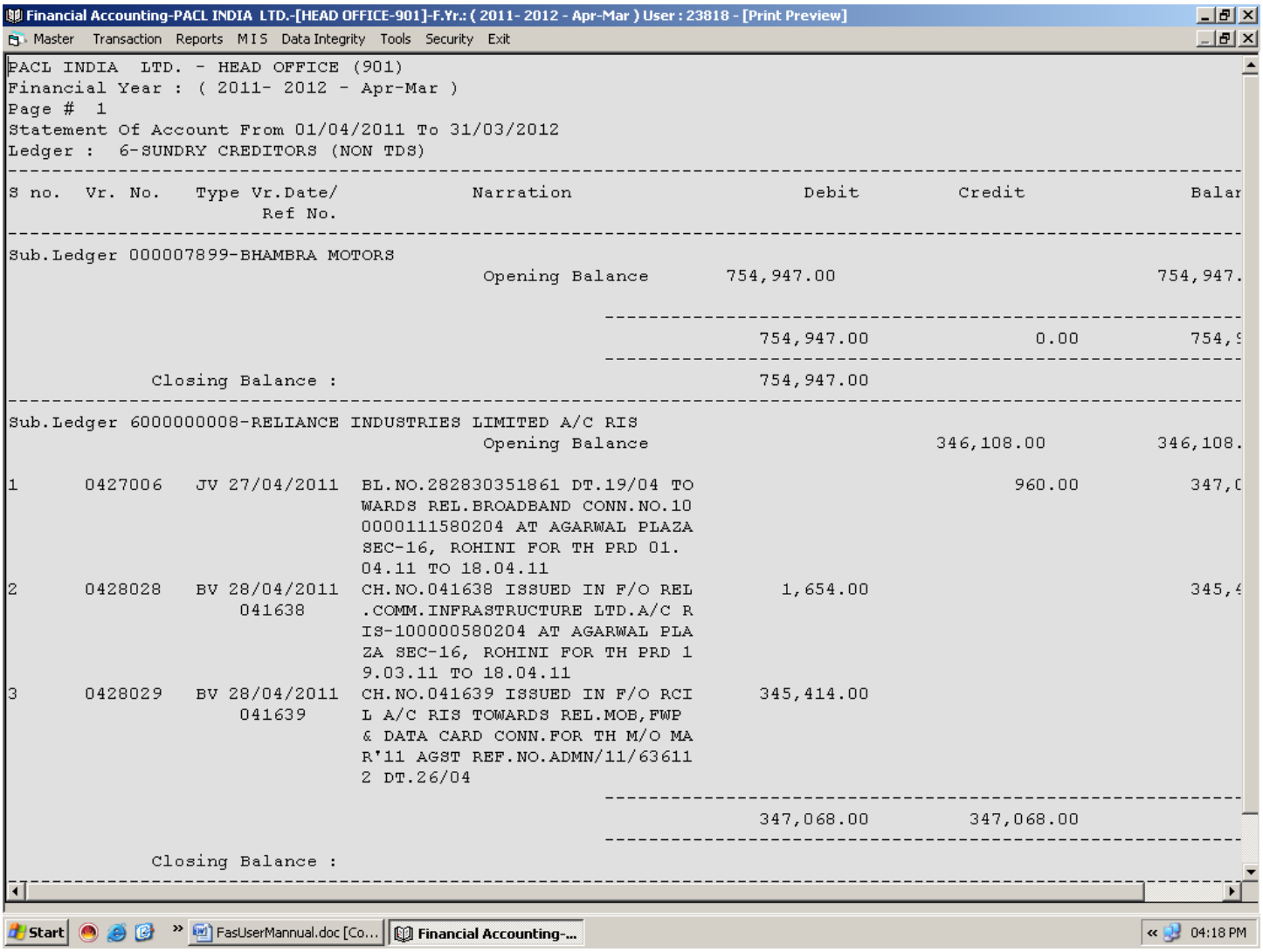
Figure 3.6 shows the ledger statement print entry screen. Select ledger from the list which you want to print. Select dates between you want to print report.

Figure 3.6 Ledger Statement Print Window



Following is the print preview of ledger statement.

Figure 3.6.1 Ledger Statement Print Preview


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Statement Of Account From 01/04/2011 To 31/03/2012
Ledger : 6-SUNDRY CREDITORS (NON TDS)
S no. Vr. No. Type Vr.Date/ Ref No. Narration Debit Credit Balar
Sub.Ledger 000007899-BHAMBRA MOTORS
Opening Balance 754,947.00 754,947.
754,947.00 0.00 754,9
Closing Balance : 754,947.00
Sub.Ledger 6000000008-RELIANCE INDUSTRIES LIMITED A/C RIS
Opening Balance 346,108.00 346,108.
1 0427006 JV 27/04/2011 BL.NO.282830351861 DT.19/04 TO WARDS REL.BROADBAND CONN.NO.10 0000111580204 AT AGARWAL PLAZA SEC-16, ROHINI FOR TH PRD 01. 04.11 TO 18.04.11 960.00 347,0
2 0428028 BV 28/04/2011 041638 CH.NO.041638 ISSUED IN F/O REL .COMM.INFRASTRUCTURE LTD.A/C R IS-100000580204 AT AGARWAL PLA ZA SEC-16, ROHINI FOR TH PRD 1 9.03.11 TO 18.04.11 1,654.00 345,4
3 0428029 BV 28/04/2011 041639 CH.NO.041639 ISSUED IN F/O RCI L A/C RIS TOWARDS REL.MOB,FWP & DATA CARD CONN.FOR TH M/O MA R'11 AGST REF.NO.ADMN/11/63611 2 DT.26/04 345,414.00
347,068.00 347,068.00
Closing Balance :
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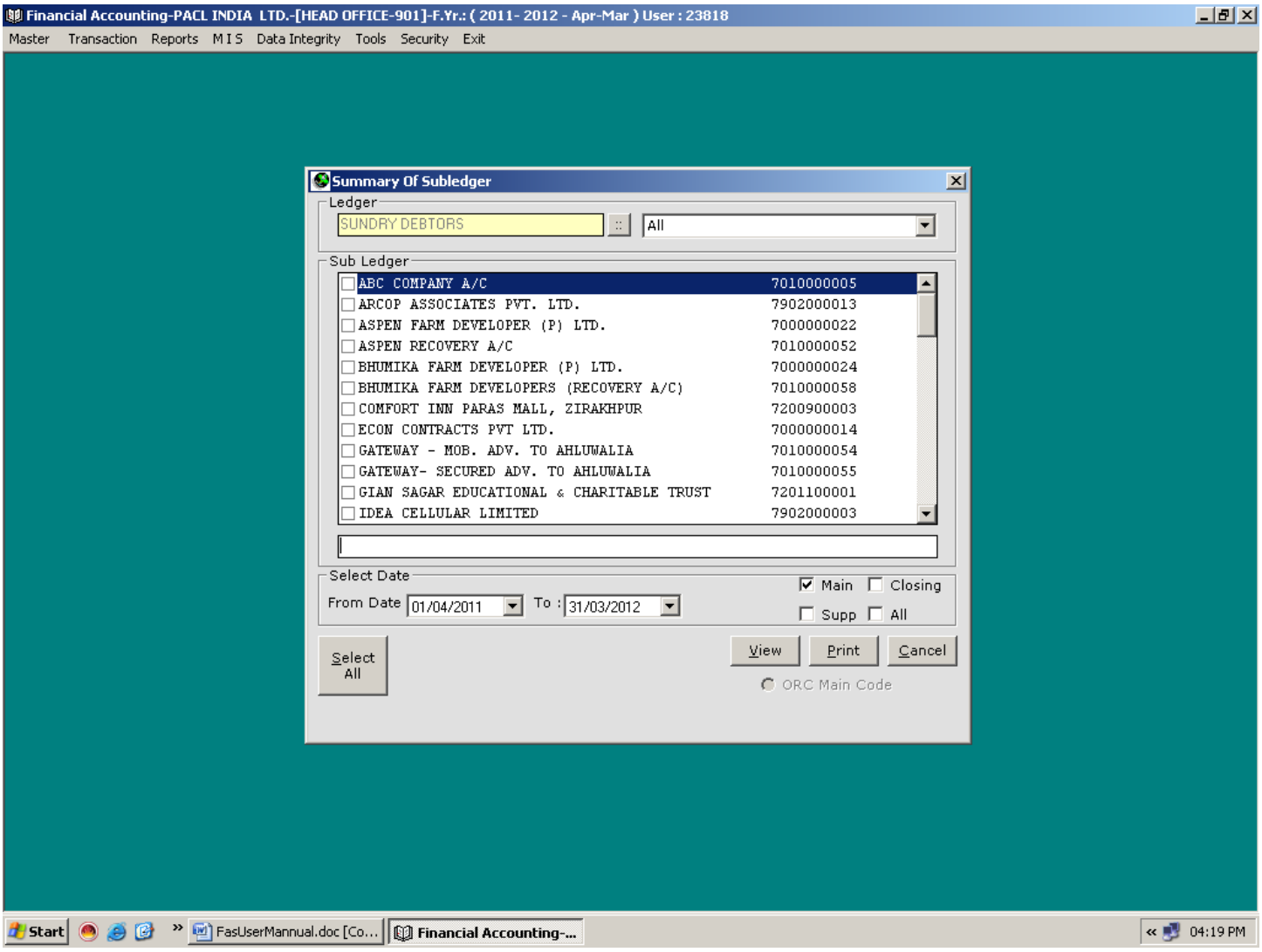
3.7 Summary of Sub-Ledger:

Figure 3.7 shows the summary of sub-ledger print entry screen. Select sub-ledger from the list and select if the report will show the records, which are equal to 0, or records, which are not equal to 0.

Figure 3.7 Summary of Sub-Ledger Print Screen


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818
Master Transaction Reports MIS Data Integrity Tools Security Exit
Summary Of Subledger
Ledger
SUNDRY DEBTORS
All
Sub Ledger
ABC COMPANY A/C 7010000005
ARCOP ASSOCIATES PVT. LTD. 7902000013
ASPEN FARM DEVELOPER (P) LTD. 7000000022
ASPEN RECOVERY A/C 7010000052
BHUMIKA FARM DEVELOPER (P) LTD. 7000000024
BHUMIKA FARM DEVELOPERS (RECOVERY A/C) 7010000058
COMFORT INN PARAS MALL, ZIRAKHPUR 7200900003
ECON CONTRACTS PVT LTD. 7000000014
GATEWAY - MOB. ADV. TO AHLUWALIA 7010000054
GATEWAY- SECURED ADV. TO AHLUWALIA 7010000055
GIAN SAGAR EDUCATIONAL & CHARITABLE TRUST 7201100001
IDEA CELLULAR LIMITED 7902000003
Select Date
From Date 01/04/2011 To : 31/03/2012
Main Closing
Supp All
Select All
View Print Cancel
ORC Main Code
Start
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Financial Accounting-...
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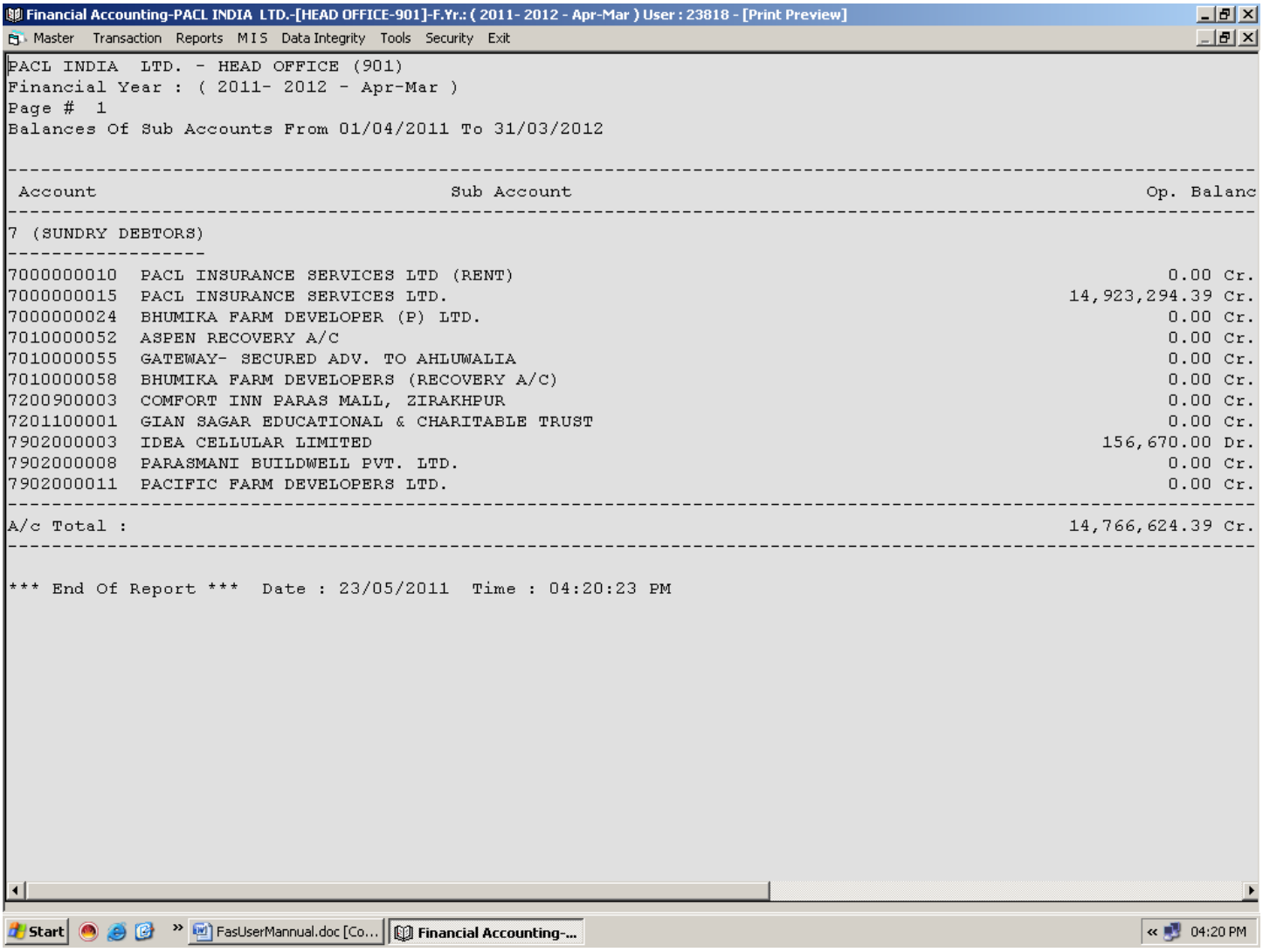
Following is the print preview screen of summary of sub-ledger.

Figure 3.7.1 Summary of Sub-Ledger Print Preview


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Balances Of Sub Accounts From 01/04/2011 To 31/03/2012
Account Sub Account Op. Balanc
7 (SUNDRY DEBTORS)
7000000010 PACL INSURANCE SERVICES LTD (RENT) 0.00 Cr.
7000000015 PACL INSURANCE SERVICES LTD. 14,923,294.39 Cr.
7000000024 BHUMIKA FARM DEVELOPER (P) LTD. 0.00 Cr.
7010000052 ASPEN RECOVERY A/C 0.00 Cr.
7010000055 GATEWAY- SECURED ADV. TO AHLUWALIA 0.00 Cr.
7010000058 BHUMIKA FARM DEVELOPERS (RECOVERY A/C) 0.00 Cr.
7200900003 COMFORT INN PARAS MALL, ZIRAKHPUR 0.00 Cr.
7201100001 GIAN SAGAR EDUCATIONAL & CHARITABLE TRUST 0.00 Cr.
7902000003 IDEA CELLULAR LIMITED 156,670.00 Dr.
7902000008 PARASMANI BUILDWELL PVT. LTD. 0.00 Cr.
7902000011 PACIFIC FARM DEVELOPERS LTD. 0.00 Cr.
A/c Total : 14,766,624.39 Cr.
*** End Of Report *** Date : 23/05/2011 Time : 04:20:23 PM
Start
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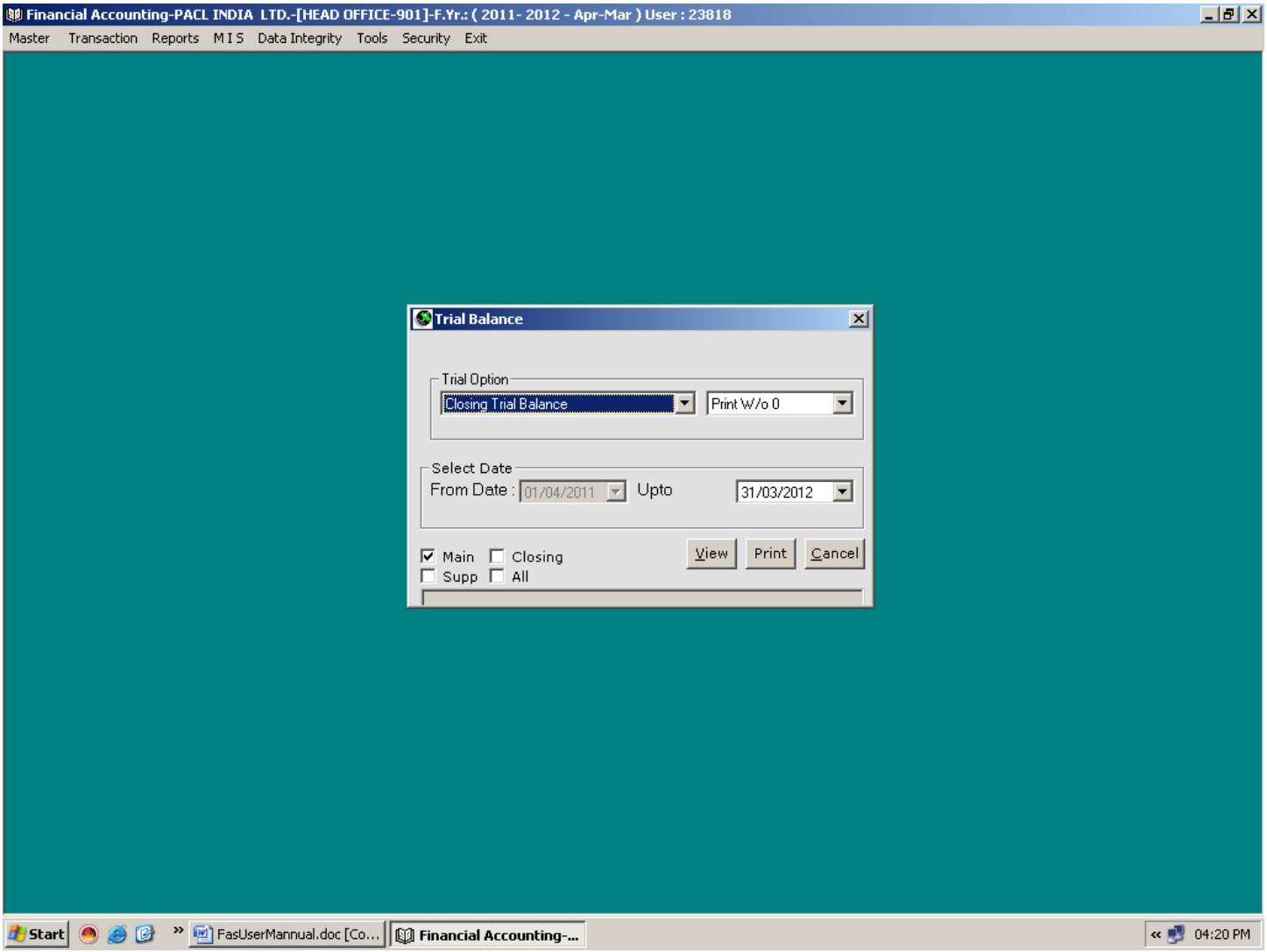
3.8 Trial-Balance:

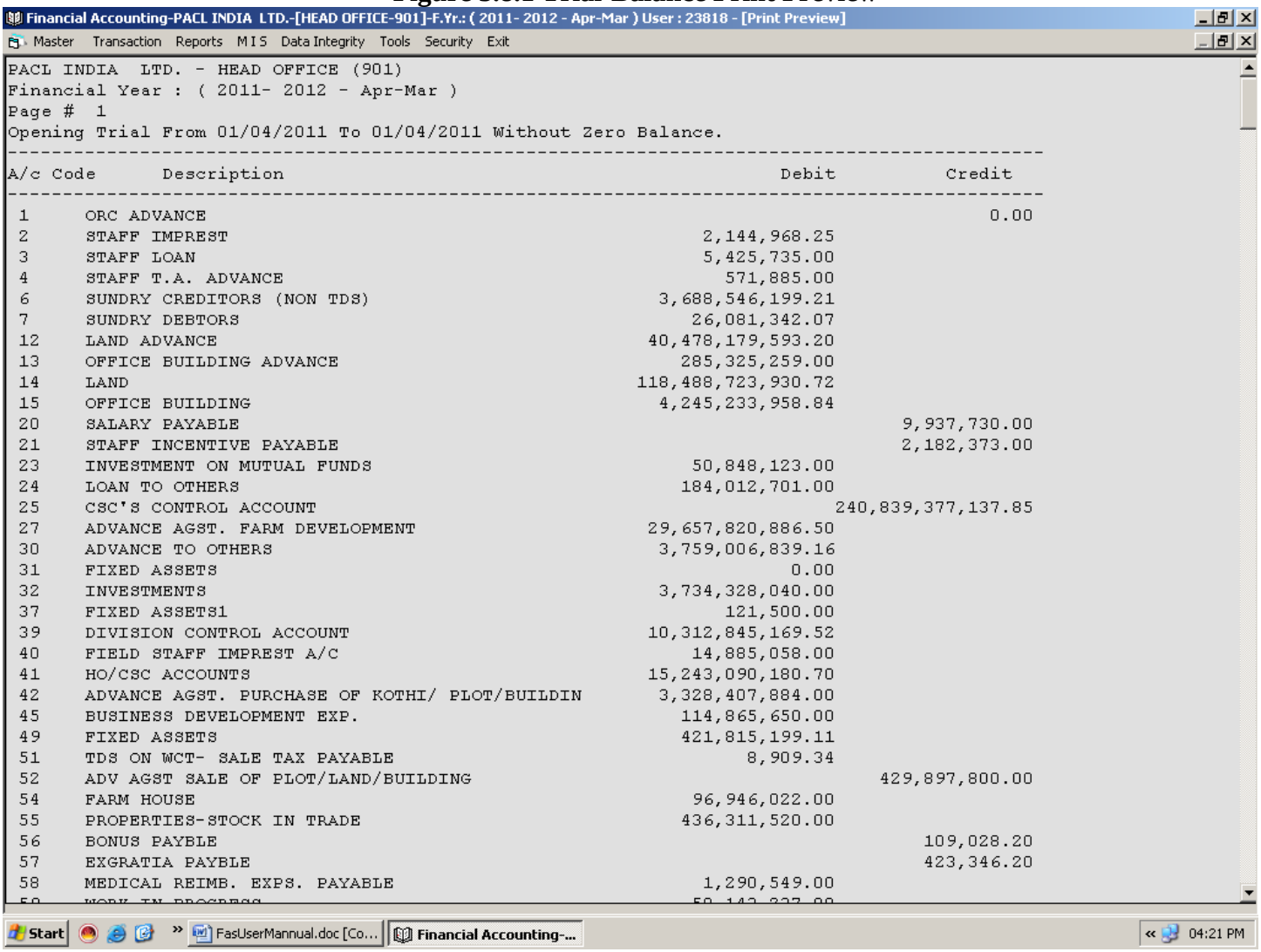
Figure 3.8 shows the trial balance print entry screen. Select the trial option according, which you want to print the report. Such as Opening trial balance, closing trial balance, transaction trial balance and detail trial balance. Select print with 0 if you want to print detail about accounts which balance is 0, or select print without 0 if you don't want to print record for those account which have 0 value. Select date between you want to print report.

Figure 3.8 Trial-Balance Print Screen



Following is the screen showing report of trial balance.

Figure 3.8.1 Trial-Balance Print Preview



Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]

Master Transaction Reports MIS Data Integrity Tools Security Exit

PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Opening Trial From 01/04/2011 To 01/04/2011 Without Zero Balance.

A/c Code	Description	Debit	Credit
1	ORC ADVANCE		0.00
2	STAFF IMPREST	2,144,968.25	
3	STAFF LOAN	5,425,735.00	
4	STAFF T.A. ADVANCE	571,885.00	
6	SUNDRY CREDITORS (NON TDS)	3,688,546,199.21	
7	SUNDRY DEBTORS	26,081,342.07	
12	LAND ADVANCE	40,478,179,593.20	
13	OFFICE BUILDING ADVANCE	285,325,259.00	
14	LAND	118,488,723,930.72	
15	OFFICE BUILDING	4,245,233,958.84	
20	SALARY PAYABLE		9,937,730.00
21	STAFF INCENTIVE PAYABLE		2,182,373.00
23	INVESTMENT ON MUTUAL FUNDS	50,848,123.00	
24	LOAN TO OTHERS	184,012,701.00	
25	CSC'S CONTROL ACCOUNT		240,839,377,137.85
27	ADVANCE AGST. FARM DEVELOPMENT	29,657,820,886.50	
30	ADVANCE TO OTHERS	3,759,006,839.16	
31	FIXED ASSETS	0.00	
32	INVESTMENTS	3,734,328,040.00	
37	FIXED ASSETS1	121,500.00	
39	DIVISION CONTROL ACCOUNT	10,312,845,169.52	
40	FIELD STAFF IMPREST A/C	14,885,058.00	
41	HO/CSC ACCOUNTS	15,243,090,180.70	
42	ADVANCE AGST. PURCHASE OF KOTHI/ PLOT/BUILDIN	3,328,407,884.00	
45	BUSINESS DEVELOPMENT EXP.	114,865,650.00	
49	FIXED ASSETS	421,815,199.11	
51	TDS ON WCT- SALE TAX PAYABLE	8,909.34	
52	ADV AGST SALE OF PLOT/LAND/BUILDING		429,897,800.00
54	FARM HOUSE	96,946,022.00	
55	PROPERTIES-STOCK IN TRADE	436,311,520.00	
56	BONUS PAYBLE		109,028.20
57	EXGRATIA PAYBLE		423,346.20
58	MEDICAL REIMB. EXPS. PAYABLE	1,290,549.00	

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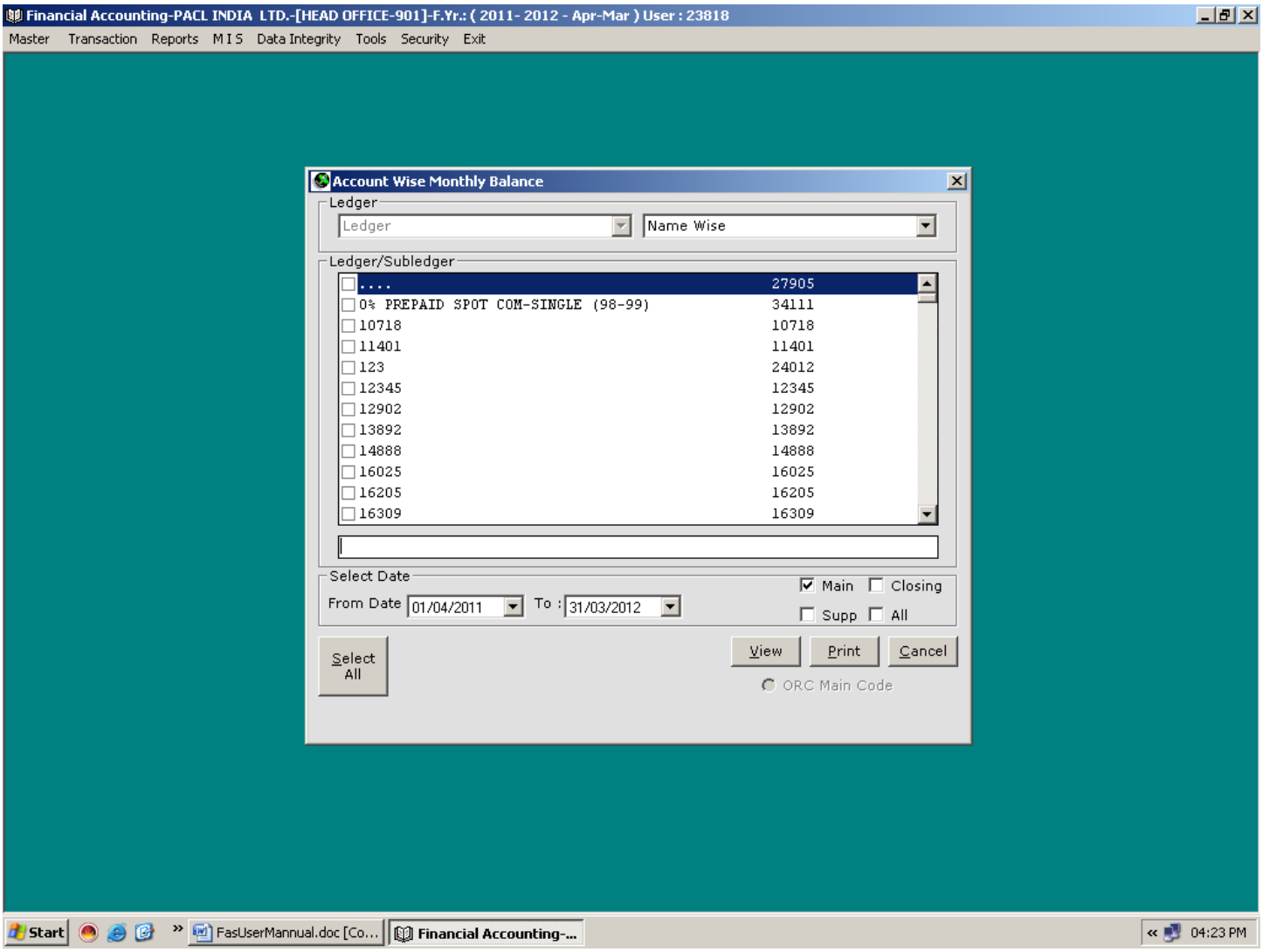
3.9 Month Wise Balance:

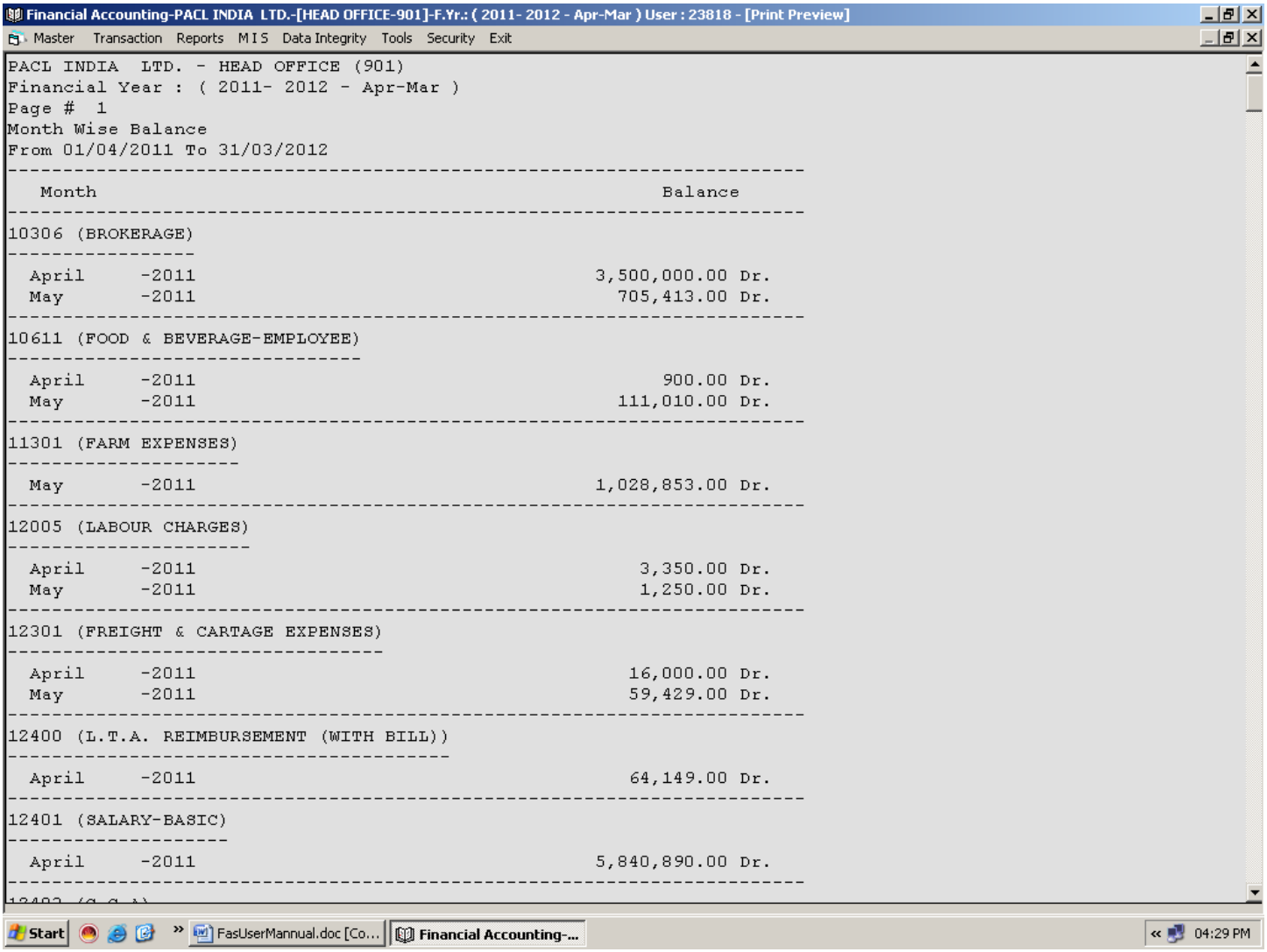
Figure 3.9.1 shows the Month wise balance print entry screen. Select the Code wise and Name wise option according, which you want to print the report. Select date between you want to print report.

Figure 3.9.1 Month wise-Balance Print Preview



Following is the screen showing report of Month wise Balance

Figure 3.9.2 Month Wise-Balance Print Preview


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Month Wise Balance
From 01/04/2011 To 31/03/2012
Month Balance
10306 (BROKERAGE)
April -2011 3,500,000.00 Dr.
May -2011 705,413.00 Dr.
10611 (FOOD & BEVERAGE-EMPLOYEE)
April -2011 900.00 Dr.
May -2011 111,010.00 Dr.
11301 (FARM EXPENSES)
May -2011 1,028,853.00 Dr.
12005 (LABOUR CHARGES)
April -2011 3,350.00 Dr.
May -2011 1,250.00 Dr.
12301 (FREIGHT & CARTAGE EXPENSES)
April -2011 16,000.00 Dr.
May -2011 59,429.00 Dr.
12400 (L.T.A. REIMBURSEMENT (WITH BILL))
April -2011 64,149.00 Dr.
12401 (SALARY-BASIC)
April -2011 5,840,890.00 Dr.
Start
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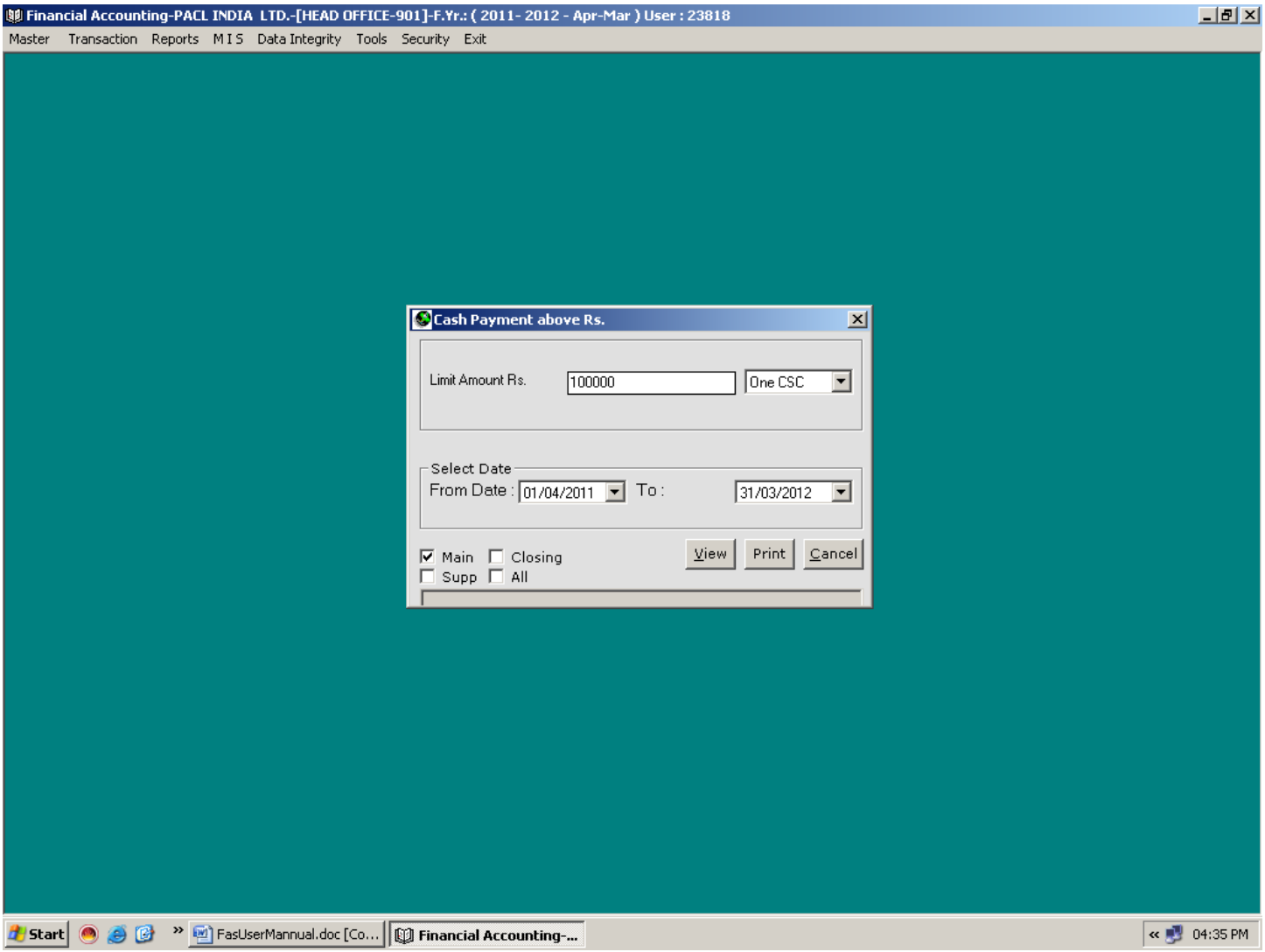
Financial Accounting-...
04:29 PM

3.10 Cash Balance Above Rs:

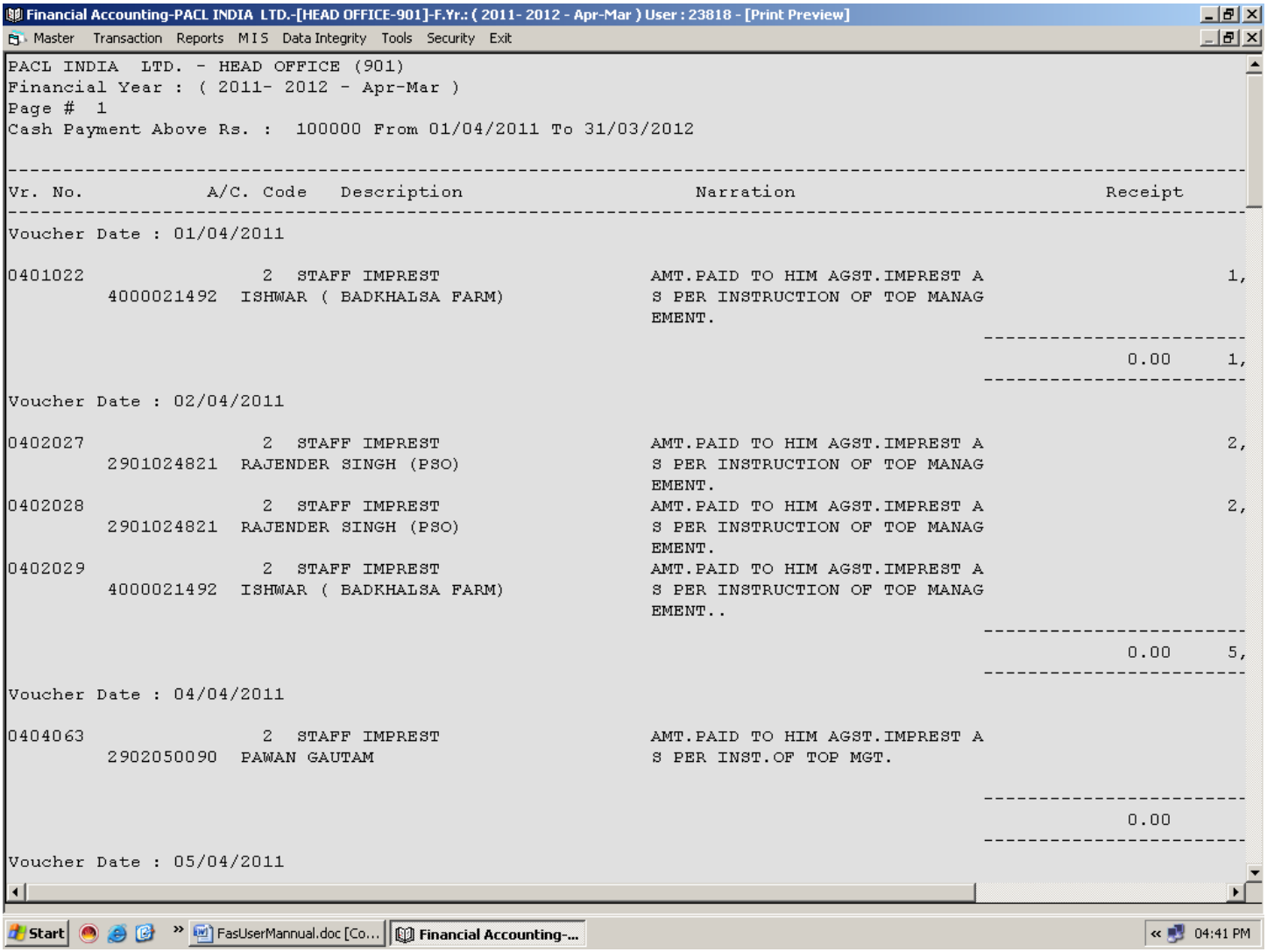
Figure 3.10.1 shows the Cash balance Above Rs. print entry screen. Enter the Amount limits details Which you want to View or Print. Select date between you want to print report.

Figure 3.10.1 Cash Balance Above Rs.



Following is the screen showing report of Cash Balance above Rs

Figure 3.10.2 Cash Balance above Rs. Print Preview


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Cash Payment Above Rs. : 100000 From 01/04/2011 To 31/03/2012
Vr. No. A/C. Code Description Narration Receipt
Voucher Date : 01/04/2011
0401022 2 STAFF IMPREST AMT.PAID TO HIM AGST.IMPREST A 1,
4000021492 ISHWAR (BADKHALSA FARM) S PER INSTRUCTION OF TOP MANAG
EMENT.
0.00 1,
Voucher Date : 02/04/2011
0402027 2 STAFF IMPREST AMT.PAID TO HIM AGST.IMPREST A 2,
2901024821 RAJENDER SINGH (PSO) S PER INSTRUCTION OF TOP MANAG
EMENT.
0402028 2 STAFF IMPREST AMT.PAID TO HIM AGST.IMPREST A 2,
2901024821 RAJENDER SINGH (PSO) S PER INSTRUCTION OF TOP MANAG
EMENT.
0402029 2 STAFF IMPREST AMT.PAID TO HIM AGST.IMPREST A
4000021492 ISHWAR (BADKHALSA FARM) S PER INSTRUCTION OF TOP MANAG
EMENT..
0.00 5,
Voucher Date : 04/04/2011
0404063 2 STAFF IMPREST AMT.PAID TO HIM AGST.IMPREST A
2902050090 PAWAN GAUTAM S PER INST.OF TOP MGT.
0.00
Voucher Date : 05/04/2011
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Financial Accounting-...
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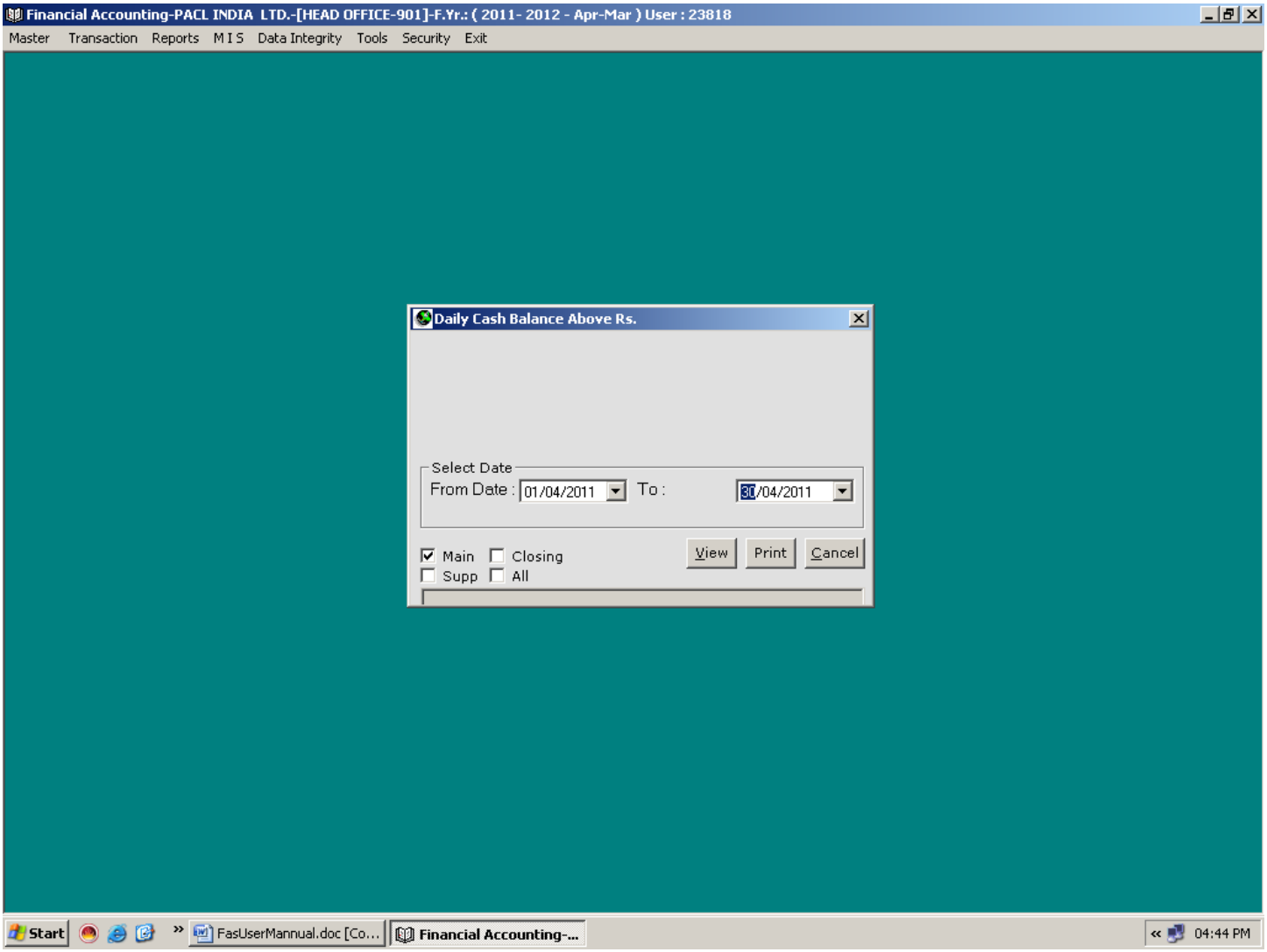
3.11 Daily Cash Balance:

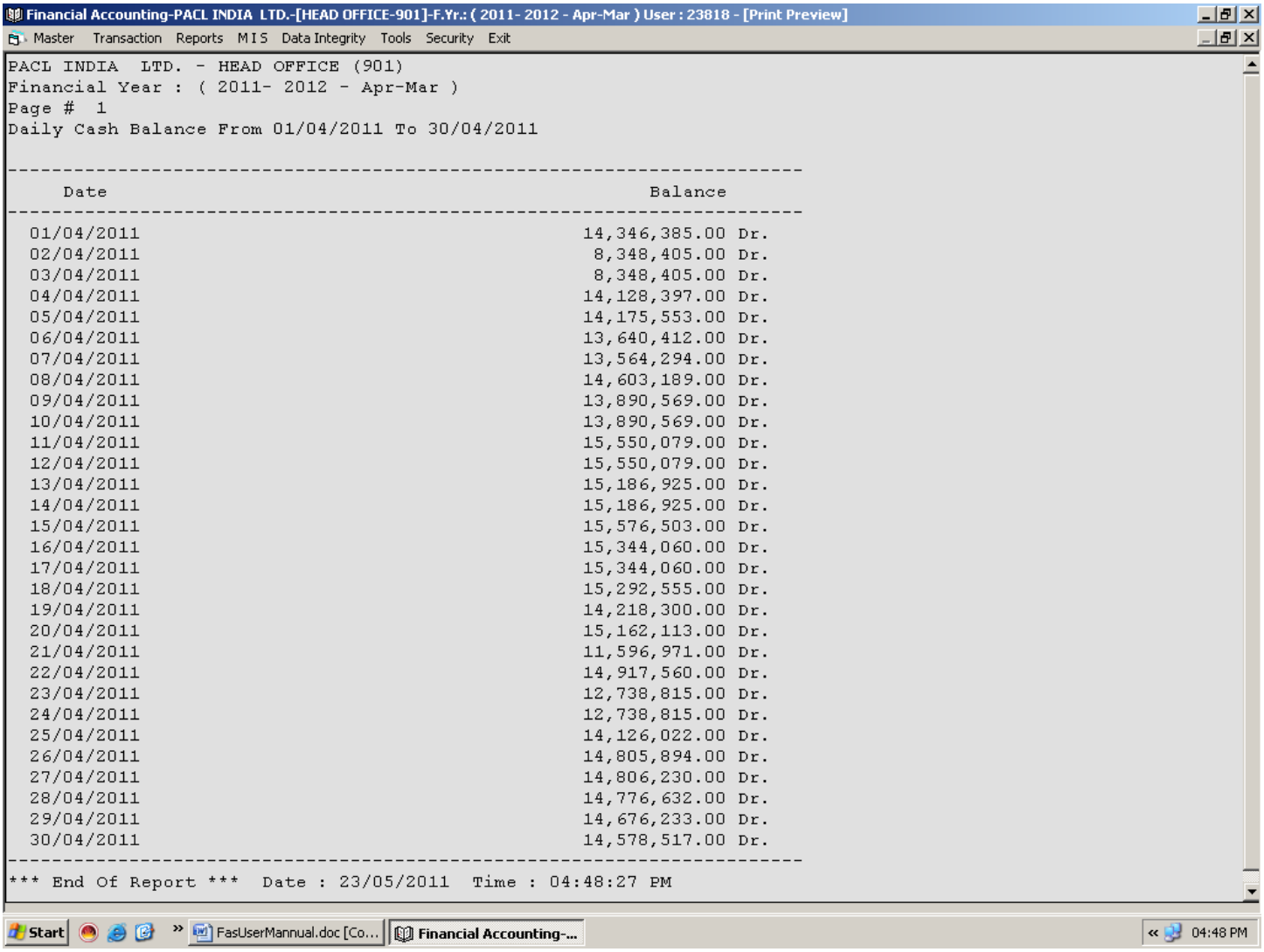
Figure 3.11.1 shows the Daily Cash balance print entry screen. This Option pint Daily Cash Balance Between given Dates Which you want to View or Print. Select date between you want to print report.

Figure 3.11.1 Cash Balance Above Rs.



Following is the screen showing report of Daily Cash Balance.

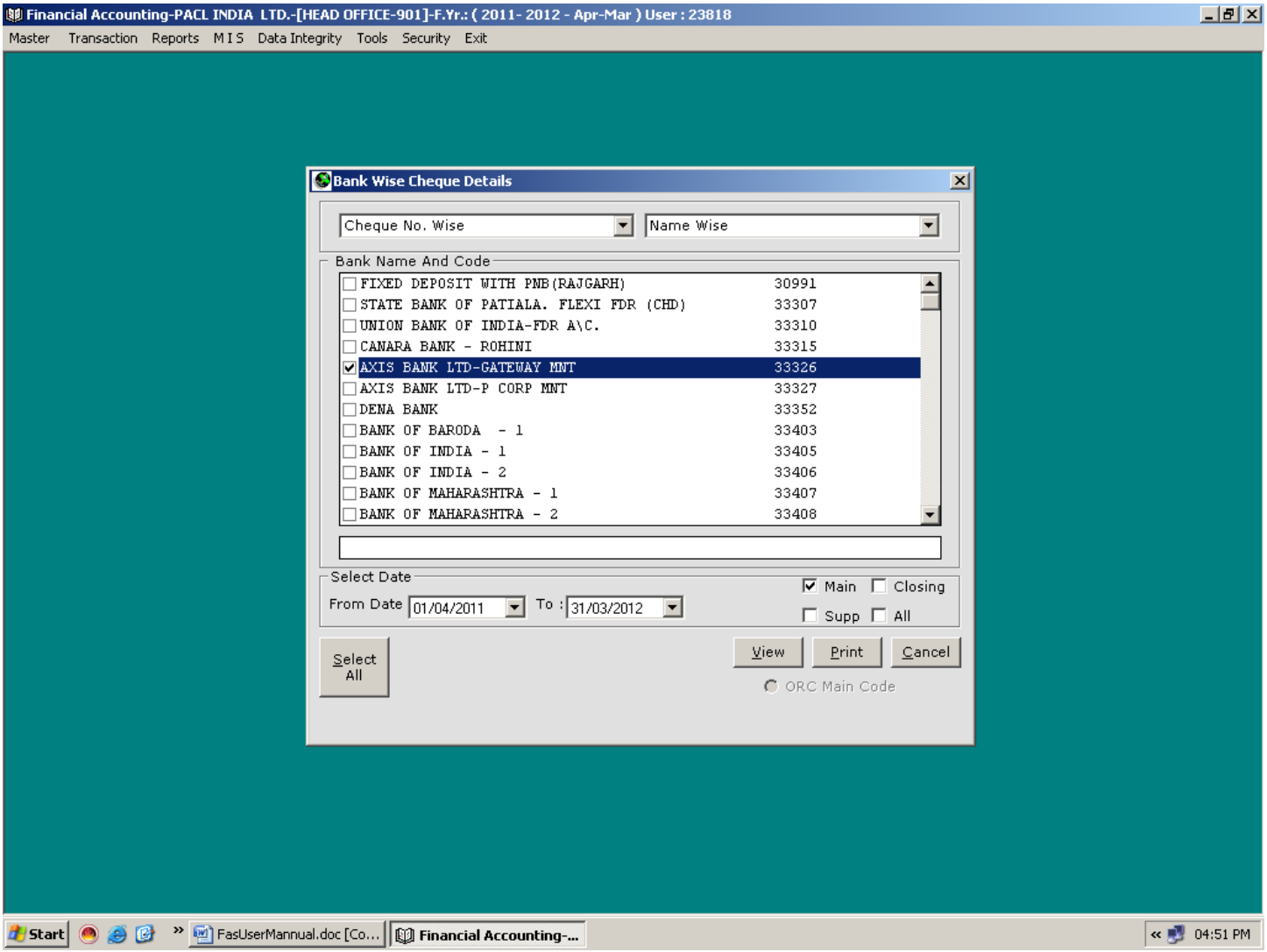
Figure 3.11.2 Daily Cash Balance Print Preview



3.12 Bank Wise Cheque Detail:

Figure 3.12.1 shows the bank wise Cheque details entry screen. Select Cheque wise or amount wise to print the report. Below the list of banks will display. Select the bank which Cheque details you want to print or click on select all button to select all the banks. Select dates between you want to print the report.

Figure 3.12.1 Bank wise Cheque Detal


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818
Master Transaction Reports MIS Data Integrity Tools Security Exit
Bank Wise Cheque Details
Cheque No. Wise
Name Wise
Bank Name And Code
FIXED DEPOSIT WITH PNB(RAJGARH) 30991
STATE BANK OF PATIALA. FLEXI FDR (CHD) 33307
UNION BANK OF INDIA-FDR A\C. 33310
CANARA BANK - ROHINI 33315
AXIS BANK LTD-GATEWAY MNT 33326
AXIS BANK LTD-P CORP MNT 33327
DENA BANK 33352
BANK OF BARODA - 1 33403
BANK OF INDIA - 1 33405
BANK OF INDIA - 2 33406
BANK OF MAHARASHTRA - 1 33407
BANK OF MAHARASHTRA - 2 33408
Select Date
From Date 01/04/2011 To : 31/03/2012
Main Closing
Supp All
Select All
View Print Cancel
ORC Main Code
Start
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Financial Accounting-...
04:51 PM

Following is the print preview of bank wise Cheque detail

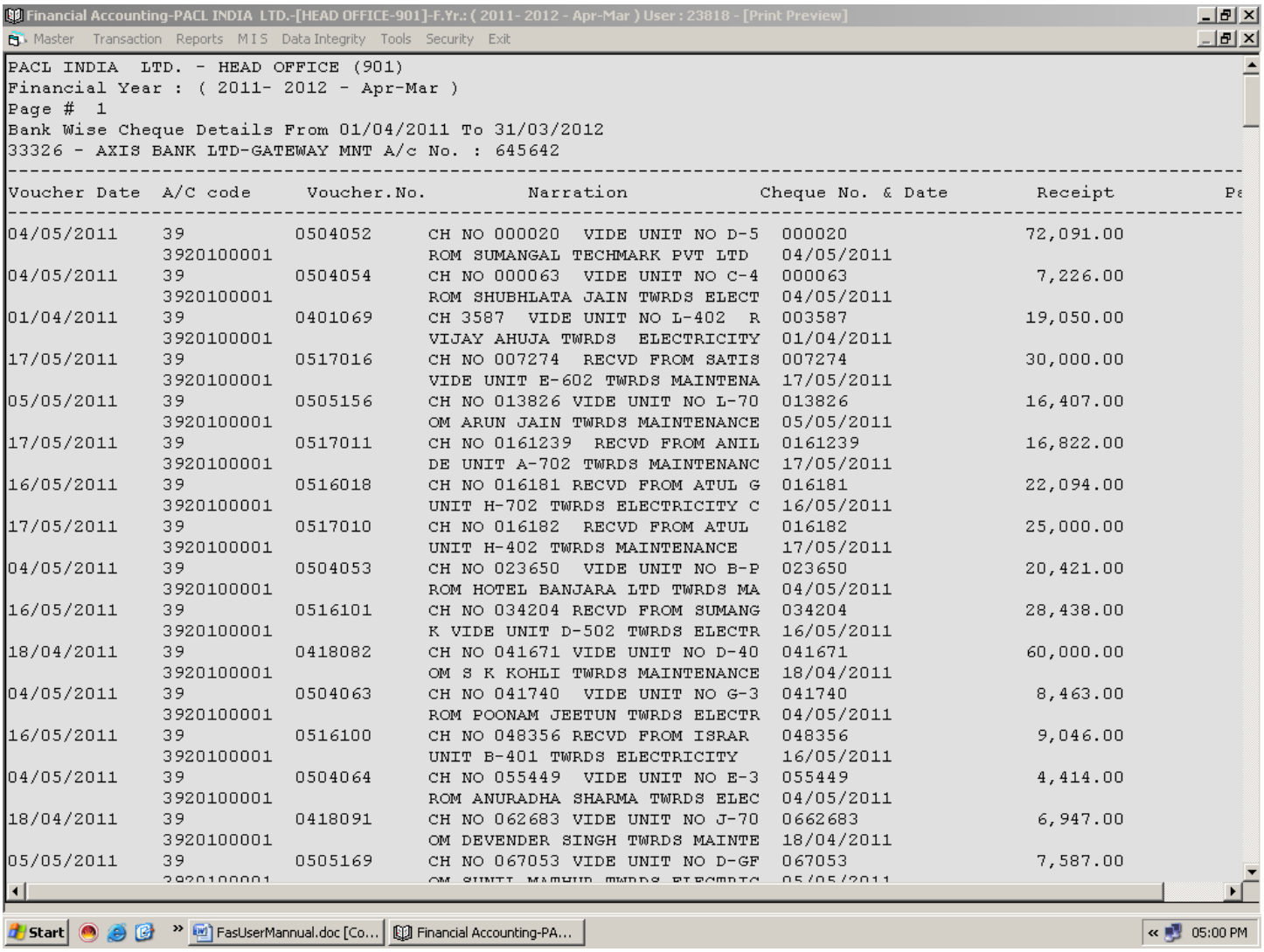
Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Bank Wise Cheque Details From 01/04/2011 To 31/03/2012
33326 - AXIS BANK LTD-GATEWAY MNT A/c No. : 645642
Voucher Date A/C code Voucher.No. Narration Cheque No. & Date Receipt
04/05/2011 39 0504052 CH NO 000020 VIDE UNIT NO D-5 000020 72,091.00
3920100001 ROM SUMANGAL TECHMARK PVT LTD 04/05/2011
04/05/2011 39 0504054 CH NO 000063 VIDE UNIT NO C-4 000063 7,226.00
3920100001 ROM SHUBHLATA JAIN TWRDS ELECT 04/05/2011
01/04/2011 39 0401069 CH 3587 VIDE UNIT NO L-402 R 003587 19,050.00
3920100001 VIJAY AHUJA TWRDS ELECTRICITY 01/04/2011
17/05/2011 39 0517016 CH NO 007274 RECVD FROM SATIS 007274 30,000.00
3920100001 VIDE UNIT E-602 TWRDS MAINTENA 17/05/2011
05/05/2011 39 0505156 CH NO 013826 VIDE UNIT NO L-70 013826 16,407.00
3920100001 OM ARUN JAIN TWRDS MAINTENANCE 05/05/2011
17/05/2011 39 0517011 CH NO 0161239 RECVD FROM ANIL 0161239 16,822.00
3920100001 DE UNIT A-702 TWRDS MAINTENANC 17/05/2011
16/05/2011 39 0516018 CH NO 016181 RECVD FROM ATUL G 016181 22,094.00
3920100001 UNIT H-702 TWRDS ELECTRICITY C 16/05/2011
17/05/2011 39 0517010 CH NO 016182 RECVD FROM ATUL 016182 25,000.00
3920100001 UNIT H-402 TWRDS MAINTENANCE 17/05/2011
04/05/2011 39 0504053 CH NO 023650 VIDE UNIT NO B-P 023650 20,421.00
3920100001 ROM HOTEL BANJARA LTD TWRDS MA 04/05/2011
16/05/2011 39 0516101 CH NO 034204 RECVD FROM SUMANG 034204 28,438.00
3920100001 K VIDE UNIT D-502 TWRDS ELECTR 16/05/2011
18/04/2011 39 0418082 CH NO 041671 VIDE UNIT NO D-40 041671 60,000.00
3920100001 OM S K KOHLI TWRDS MAINTENANCE 18/04/2011
04/05/2011 39 0504063 CH NO 041740 VIDE UNIT NO G-3 041740 8,463.00
3920100001 ROM POONAM JEETUN TWRDS ELECTR 04/05/2011
16/05/2011 39 0516100 CH NO 048356 RECVD FROM ISRAR 048356 9,046.00
3920100001 UNIT B-401 TWRDS ELECTRICITY 16/05/2011
04/05/2011 39 0504064 CH NO 055449 VIDE UNIT NO E-3 055449 4,414.00
3920100001 ROM ANURADHA SHARMA TWRDS ELEC 04/05/2011
18/04/2011 39 0418091 CH NO 062683 VIDE UNIT NO J-70 0662683 6,947.00
3920100001 OM DEVENDER SINGH TWRDS MAINTE 18/04/2011
05/05/2011 39 0505169 CH NO 067053 VIDE UNIT NO D-GF 067053 7,587.00
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Figure 3.12.2 Bank wise Cheque details Print Preview

3.13 Voucher Receipts and Payments:

Figure 3.13.1 shows the Voucher Receipts and Payments above Amount limits. Select Voucher Type and Enter the limits Amount .Select dates between you want to print the report.

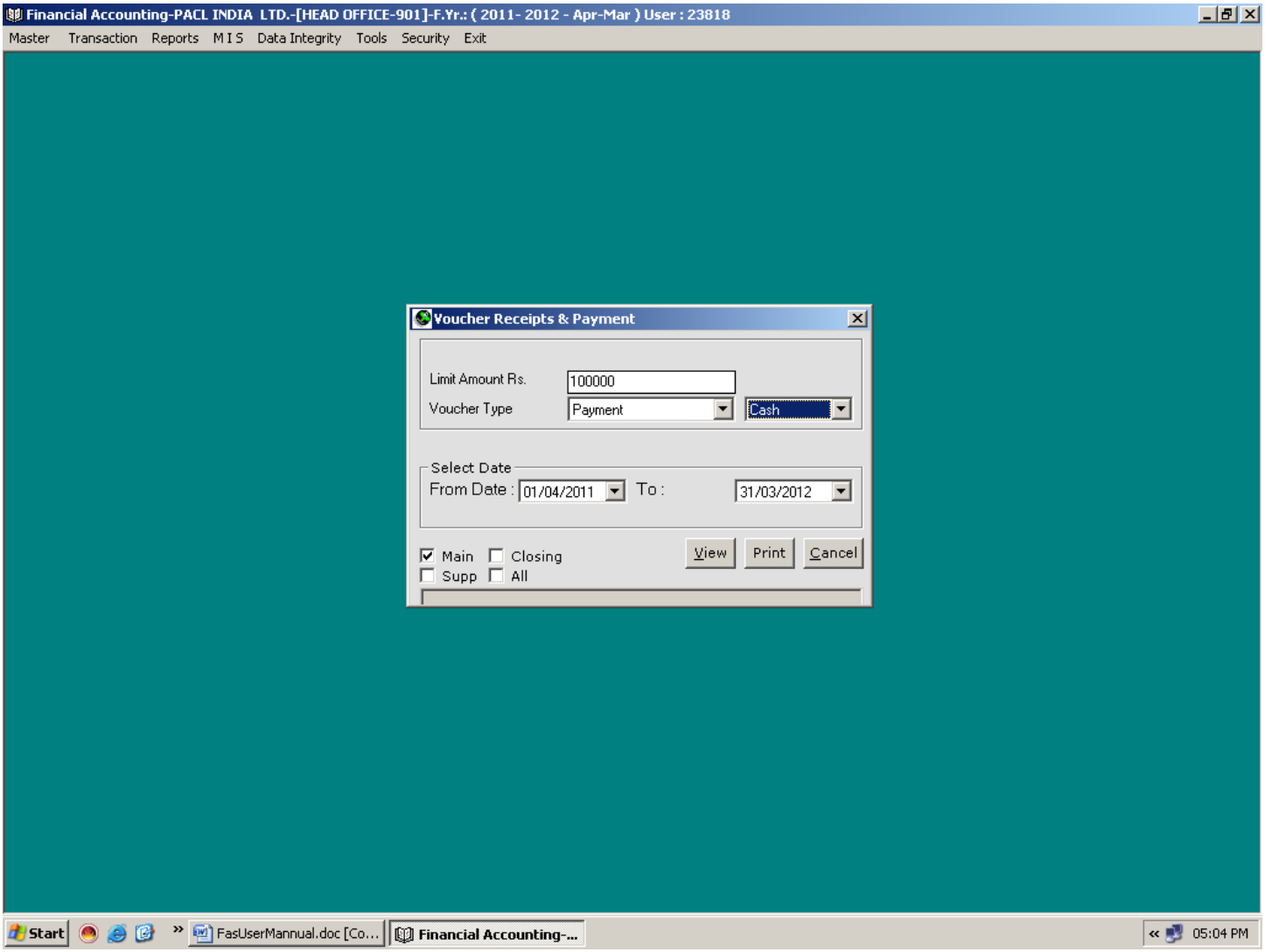
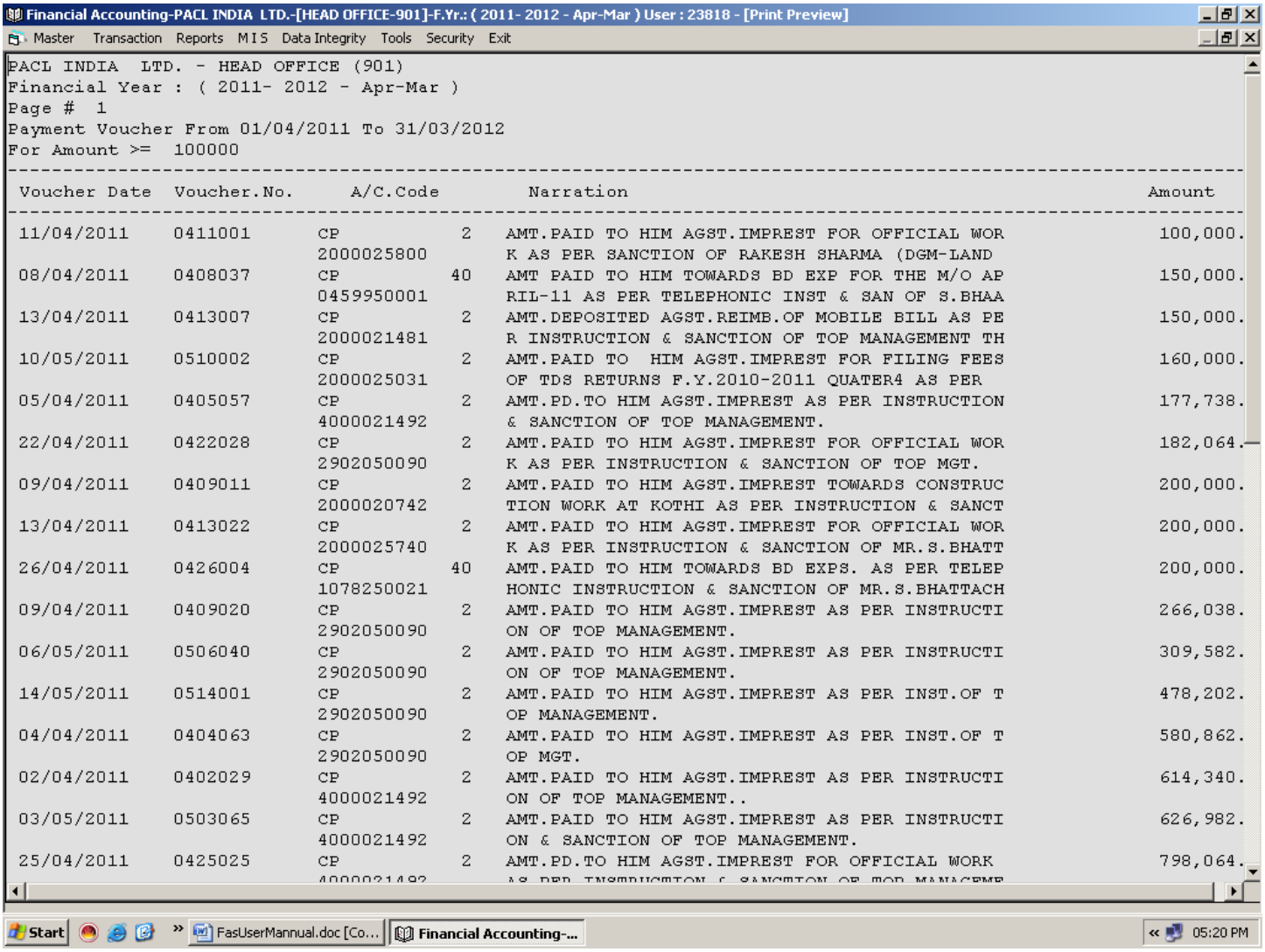


Figure 3.13.1 Voucher Receipts and Payment details Print Preview

Following is the print preview of Payment above 10000.


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Payment Voucher From 01/04/2011 To 31/03/2012
For Amount >= 100000
Voucher Date Voucher.No. A/C.Code Narration Amount
11/04/2011 0411001 CP 2 2000025800 AMT.PAID TO HIM AGST.IMPREST FOR OFFICIAL WORK AS PER SANCTION OF RAKESH SHARMA (DGM-LAND 100,000.
08/04/2011 0408037 CP 40 0459950001 AMT PAID TO HIM TOWARDS BD EXP FOR THE M/O APRIL-11 AS PER TELEPHONIC INST & SAN OF S.BHAA 150,000.
13/04/2011 0413007 CP 2 2000021481 AMT.DEPOSITED AGST.REIMB.OF MOBILE BILL AS PER INSTRUCTION & SANCTION OF TOP MANAGEMENT TH 150,000.
10/05/2011 0510002 CP 2 2000025031 AMT.PAID TO HIM AGST.IMPREST FOR FILING FEES OF TDS RETURNS F.Y.2010-2011 QUATER4 AS PER 160,000.
05/04/2011 0405057 CP 2 4000021492 AMT.PD.TO HIM AGST.IMPREST AS PER INSTRUCTION & SANCTION OF TOP MANAGEMENT. 177,738.
22/04/2011 0422028 CP 2 2902050090 AMT.PAID TO HIM AGST.IMPREST FOR OFFICIAL WORK AS PER INSTRUCTION & SANCTION OF TOP MGT. 182,064.
09/04/2011 0409011 CP 2 2000020742 AMT.PAID TO HIM AGST.IMPREST TOWARDS CONSTRUCTION WORK AT KOTHI AS PER INSTRUCTION & SANCT 200,000.
13/04/2011 0413022 CP 2 2000025740 AMT.PAID TO HIM AGST.IMPREST FOR OFFICIAL WORK AS PER INSTRUCTION & SANCTION OF MR.S.BHATT 200,000.
26/04/2011 0426004 CP 40 1078250021 AMT.PAID TO HIM TOWARDS BD EXPS. AS PER TELEPHONIC INSTRUCTION & SANCTION OF MR.S.BHATTACH 200,000.
09/04/2011 0409020 CP 2 2902050090 AMT.PAID TO HIM AGST.IMPREST AS PER INSTRUCTION OF TOP MANAGEMENT. 266,038.
06/05/2011 0506040 CP 2 2902050090 AMT.PAID TO HIM AGST.IMPREST AS PER INSTRUCTION OF TOP MANAGEMENT. 309,582.
14/05/2011 0514001 CP 2 2902050090 AMT.PAID TO HIM AGST.IMPREST AS PER INST.OF TOP MANAGEMENT. 478,202.
04/04/2011 0404063 CP 2 2902050090 AMT.PAID TO HIM AGST.IMPREST AS PER INST.OF TOP MGT. 580,862.
02/04/2011 0402029 CP 2 4000021492 AMT.PAID TO HIM AGST.IMPREST AS PER INSTRUCTION OF TOP MANAGEMENT.. 614,340.
03/05/2011 0503065 CP 2 4000021492 AMT.PAID TO HIM AGST.IMPREST AS PER INSTRUCTION & SANCTION OF TOP MANAGEMENT. 626,982.
25/04/2011 0425025 CP 2 AMT.PD.TO HIM AGST.IMPREST FOR OFFICIAL WORK 798,064.
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Financial Accounting-...
05:20 PM

Figure 3.13.2 Voucher Receipts and Payment details Print Preview

3.14 Report of cancel Voucher:

Figure 3.14.1 shows the Cancel Voucher Print Screen. Select Voucher type in given Drop Down List .Select dates between you want to print the report.

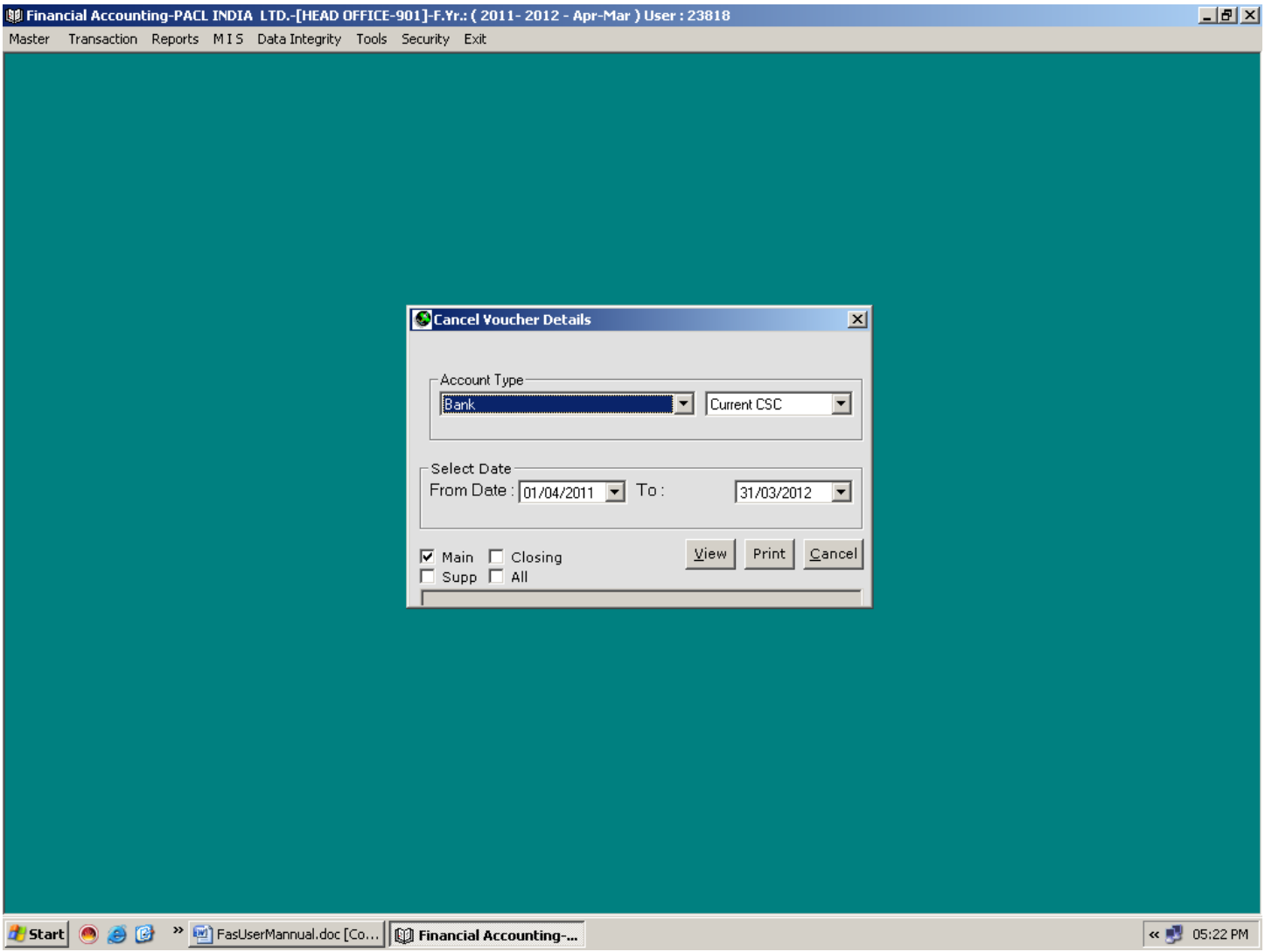
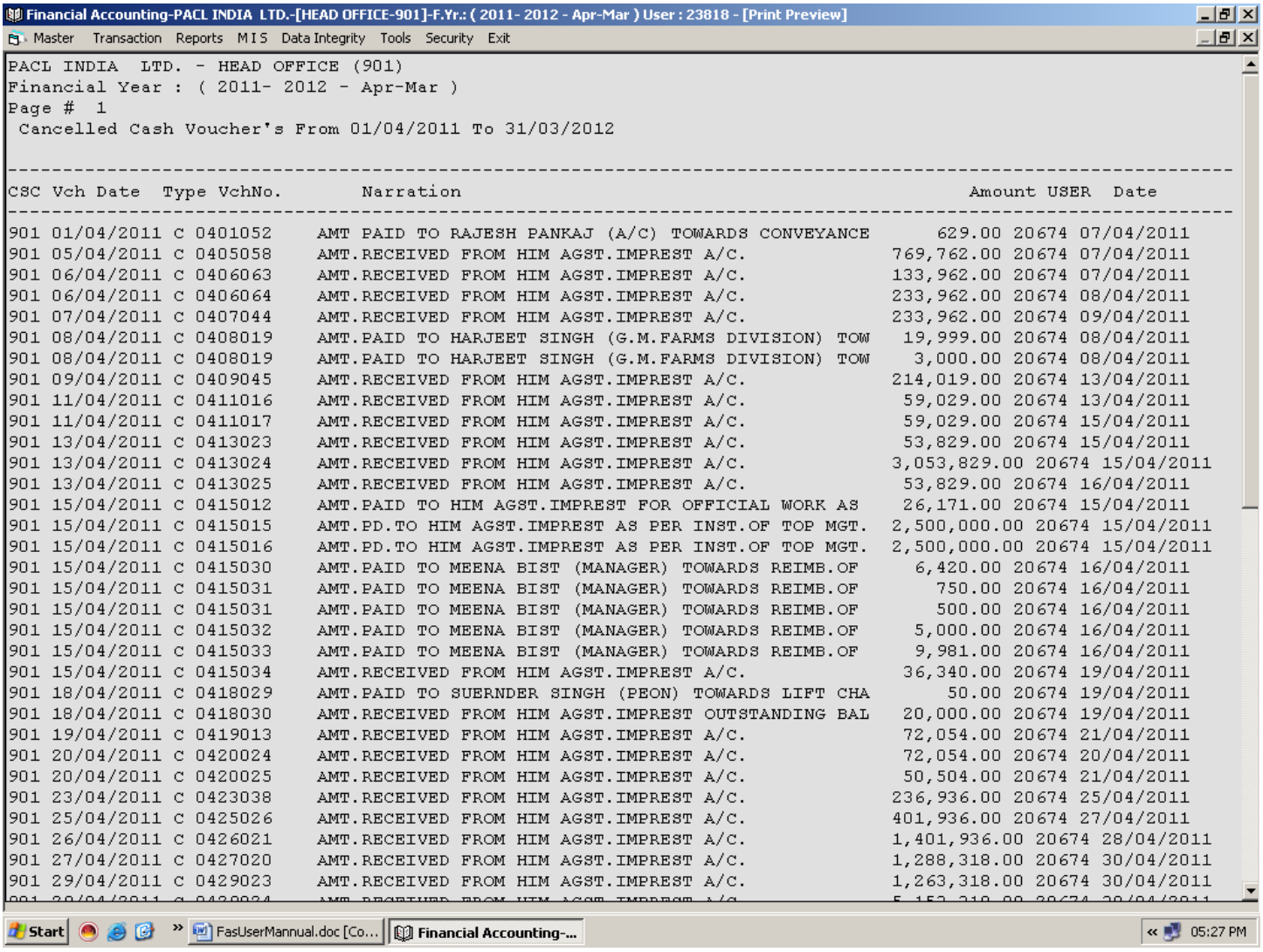


Figure 3.14.1 Report of Cancel Voucher Print Preview

Following is the print preview of Cancel voucher report


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Cancelled Cash Voucher's From 01/04/2011 To 31/03/2012
CSC Vch Date Type VchNo. Narration Amount USER Date
901 01/04/2011 C 0401052 AMT PAID TO RAJESH PANKAJ (A/C) TOWARDS CONVEYANCE 629.00 20674 07/04/2011
901 05/04/2011 C 0405058 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 769,762.00 20674 07/04/2011
901 06/04/2011 C 0406063 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 133,962.00 20674 07/04/2011
901 06/04/2011 C 0406064 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 233,962.00 20674 08/04/2011
901 07/04/2011 C 0407044 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 233,962.00 20674 09/04/2011
901 08/04/2011 C 0408019 AMT.PAID TO HARJEET SINGH (G.M.FARMS DIVISION) TOW 19,999.00 20674 08/04/2011
901 08/04/2011 C 0408019 AMT.PAID TO HARJEET SINGH (G.M.FARMS DIVISION) TOW 3,000.00 20674 08/04/2011
901 09/04/2011 C 0409045 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 214,019.00 20674 13/04/2011
901 11/04/2011 C 0411016 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 59,029.00 20674 13/04/2011
901 11/04/2011 C 0411017 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 59,029.00 20674 15/04/2011
901 13/04/2011 C 0413023 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 53,829.00 20674 15/04/2011
901 13/04/2011 C 0413024 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 3,053,829.00 20674 15/04/2011
901 13/04/2011 C 0413025 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 53,829.00 20674 16/04/2011
901 15/04/2011 C 0415012 AMT.PAID TO HIM AGST.IMPREST FOR OFFICIAL WORK AS 26,171.00 20674 15/04/2011
901 15/04/2011 C 0415015 AMT.PD.TO HIM AGST.IMPREST AS PER INST.OF TOP MGT. 2,500,000.00 20674 15/04/2011
901 15/04/2011 C 0415016 AMT.PD.TO HIM AGST.IMPREST AS PER INST.OF TOP MGT. 2,500,000.00 20674 15/04/2011
901 15/04/2011 C 0415030 AMT.PAID TO MEENA BIST (MANAGER) TOWARDS REIMB.OF 6,420.00 20674 16/04/2011
901 15/04/2011 C 0415031 AMT.PAID TO MEENA BIST (MANAGER) TOWARDS REIMB.OF 750.00 20674 16/04/2011
901 15/04/2011 C 0415031 AMT.PAID TO MEENA BIST (MANAGER) TOWARDS REIMB.OF 500.00 20674 16/04/2011
901 15/04/2011 C 0415032 AMT.PAID TO MEENA BIST (MANAGER) TOWARDS REIMB.OF 5,000.00 20674 16/04/2011
901 15/04/2011 C 0415033 AMT.PAID TO MEENA BIST (MANAGER) TOWARDS REIMB.OF 9,981.00 20674 16/04/2011
901 15/04/2011 C 0415034 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 36,340.00 20674 19/04/2011
901 18/04/2011 C 0418029 AMT.PAID TO SUERNDER SINGH (PEON) TOWARDS LIFT CHA 50.00 20674 19/04/2011
901 18/04/2011 C 0418030 AMT.RECEIVED FROM HIM AGST.IMPREST OUTSTANDING BAL 20,000.00 20674 19/04/2011
901 19/04/2011 C 0419013 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 72,054.00 20674 21/04/2011
901 20/04/2011 C 0420024 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 72,054.00 20674 20/04/2011
901 20/04/2011 C 0420025 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 50,504.00 20674 21/04/2011
901 23/04/2011 C 0423038 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 236,936.00 20674 25/04/2011
901 25/04/2011 C 0425026 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 401,936.00 20674 27/04/2011
901 26/04/2011 C 0426021 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 1,401,936.00 20674 28/04/2011
901 27/04/2011 C 0427020 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 1,288,318.00 20674 30/04/2011
901 29/04/2011 C 0429023 AMT.RECEIVED FROM HIM AGST.IMPREST A/C. 1,263,318.00 20674 30/04/2011
Start
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Financial Accounting-...
05:27 PM

Figure 3.14.2 Report of Cancel Voucher Print Preview

3.15 Report of Searching:

Figure 3.15.1 shows the Searching Type Print Screen. There are following type

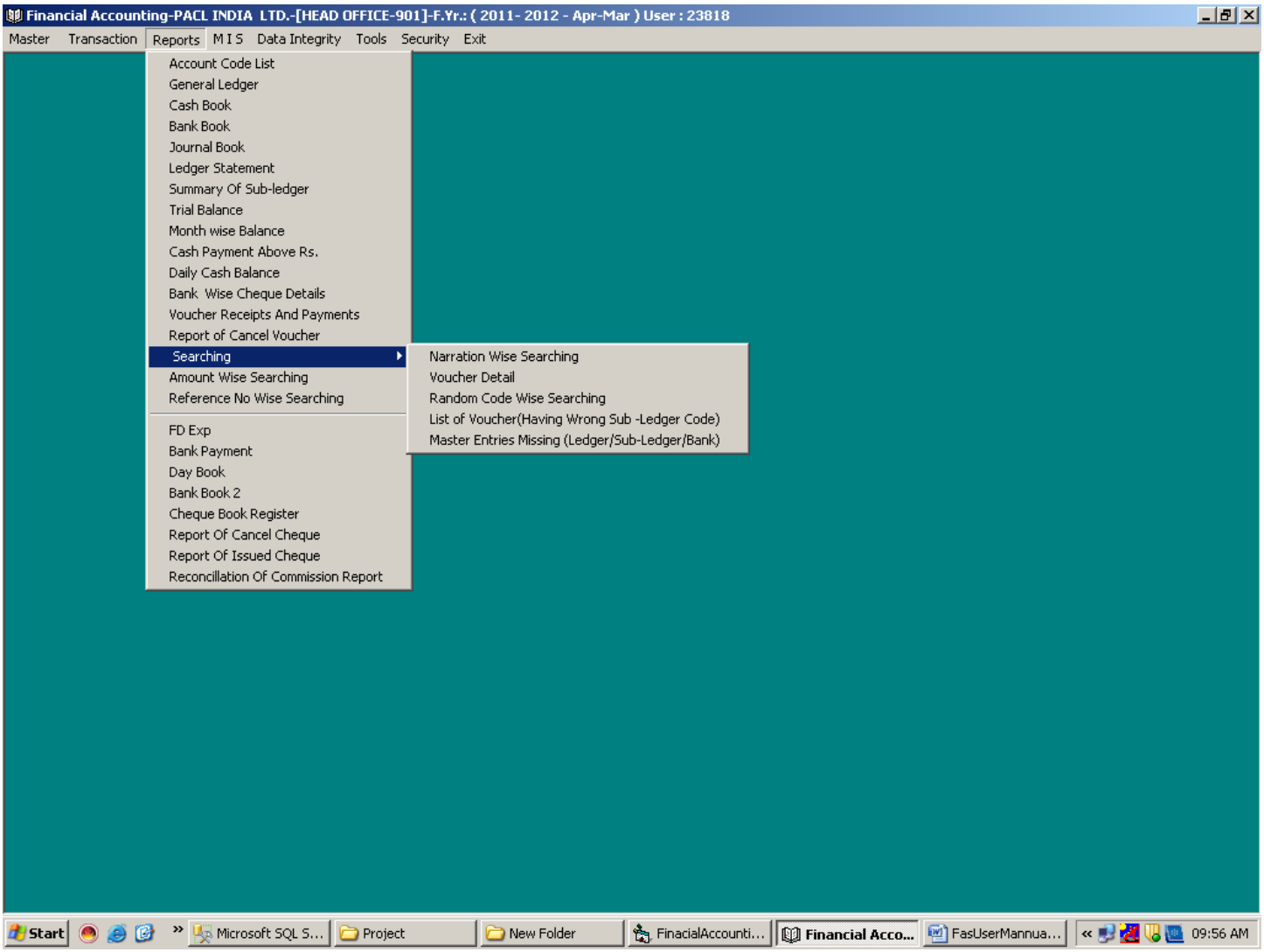


Figure 3.15.1 Report of Searching

3.16 Amount wise Searching: Figure 3.16.1 shows the Amount wise Searching Print Screen. Select Voucher type in given Drop down List .Select Amount Range in the given boxes. Select dates between you want to print the report.

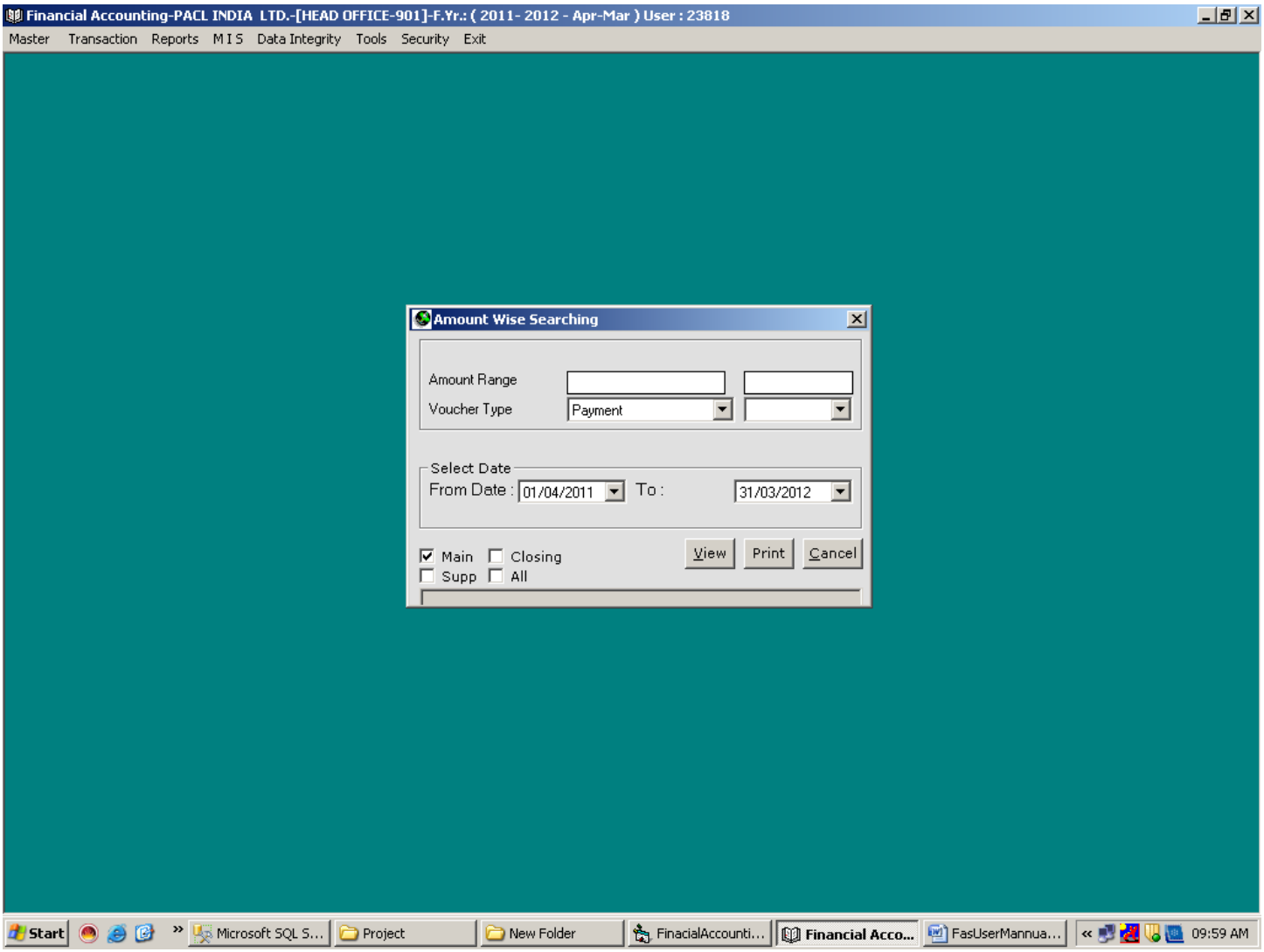
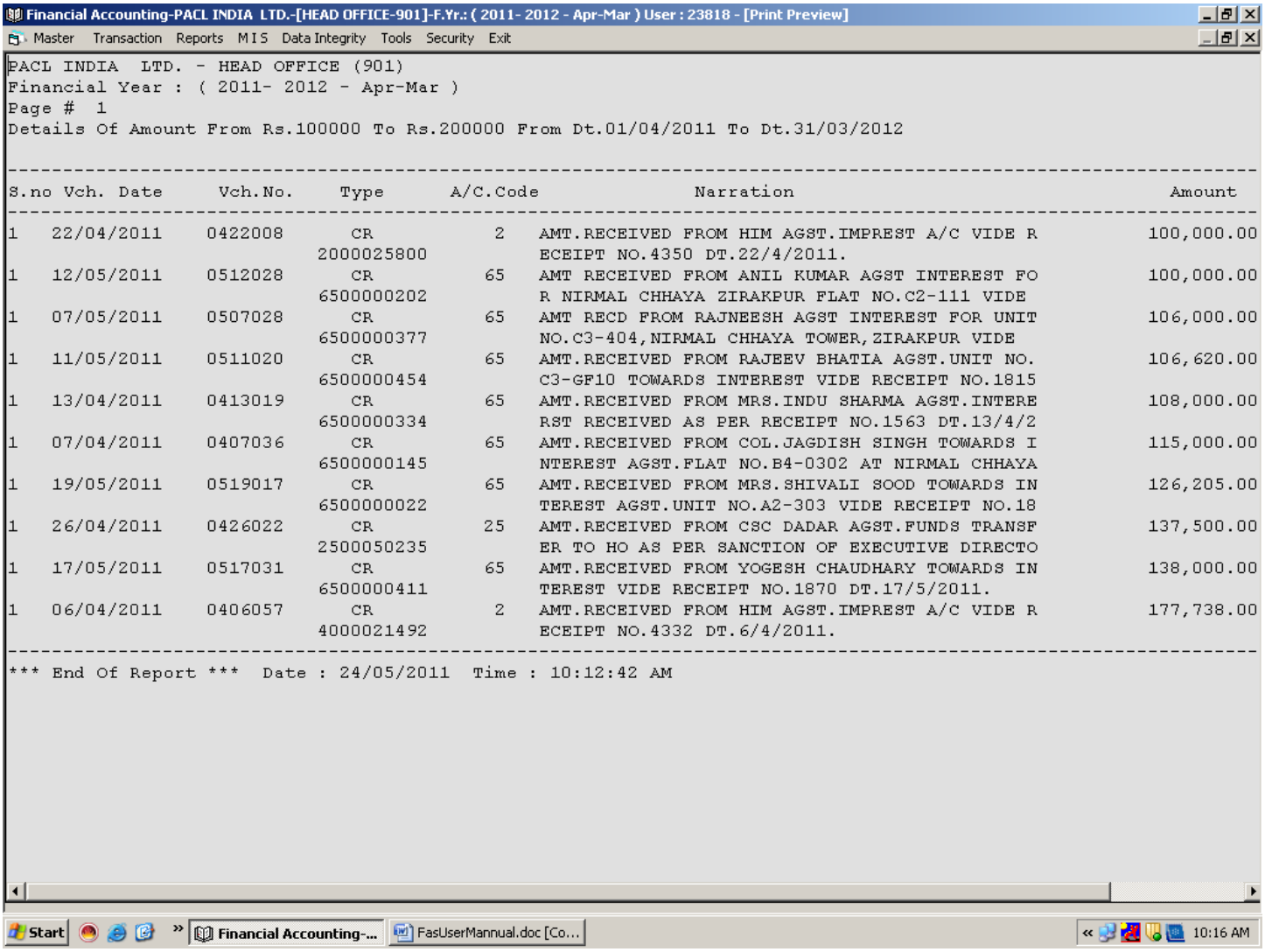


Figure 3.16.1 Amount Wise Searching Report.

Following is the print preview of Amount wise Searching range.


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Details Of Amount From Rs.100000 To Rs.200000 From Dt.01/04/2011 To Dt.31/03/2012
S.no Vch. Date Vch.No. Type A/C.Code Narration Amount
1 22/04/2011 0422008 CR 2 AMT.RECEIVED FROM HIM AGST.IMPREST A/C VIDE R 100,000.00
2000025800 ECEIPT NO.4350 DT.22/4/2011.
1 12/05/2011 0512028 CR 65 AMT RECEIVED FROM ANIL KUMAR AGST INTEREST FO 100,000.00
6500000202 R NIRMAL CHHAYA ZIRAKPUR FLAT NO.C2-111 VIDE
1 07/05/2011 0507028 CR 65 AMT RECD FROM RAJNEESH AGST INTEREST FOR UNIT 106,000.00
6500000377 NO.C3-404,NIRMAL CHHAYA TOWER,ZIRAKPUR VIDE
1 11/05/2011 0511020 CR 65 AMT.RECEIVED FROM RAJEEV BHATIA AGST.UNIT NO. 106,620.00
6500000454 C3-GF10 TOWARDS INTEREST VIDE RECEIPT NO.1815
1 13/04/2011 0413019 CR 65 AMT.RECEIVED FROM MRS.INDU SHARMA AGST.INTERE 108,000.00
6500000334 RST RECEIVED AS PER RECEIPT NO.1563 DT.13/4/2
1 07/04/2011 0407036 CR 65 AMT.RECEIVED FROM COL.JAGDISH SINGH TOWARDS I 115,000.00
6500000145 NTEREST AGST.FLAT NO.B4-0302 AT NIRMAL CHHAYA
1 19/05/2011 0519017 CR 65 AMT.RECEIVED FROM MRS.SHIVALI SOOD TOWARDS IN 126,205.00
6500000022 TEREST AGST.UNIT NO.A2-303 VIDE RECEIPT NO.18
1 26/04/2011 0426022 CR 25 AMT.RECEIVED FROM CSC DADAR AGST.FUNDS TRANSF 137,500.00
2500050235 ER TO HO AS PER SANCTION OF EXECUTIVE DIRECTO
1 17/05/2011 0517031 CR 65 AMT.RECEIVED FROM YOGESH CHAUDHARY TOWARDS IN 138,000.00
6500000411 TEREST VIDE RECEIPT NO.1870 DT.17/5/2011.
1 06/04/2011 0406057 CR 2 AMT.RECEIVED FROM HIM AGST.IMPREST A/C VIDE R 177,738.00
4000021492 ECEIPT NO.4332 DT.6/4/2011.
*** End Of Report *** Date : 24/05/2011 Time : 10:12:42 AM
Start
Financial Accounting-...
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10:16 AM

Figure 3.16.2 Amount Wise Searching Print Preview

3.17 Reference No. wise searching: Figure 3.16.1 shows the Reference No Wise Searching Print Screen. Select Voucher type in given Drop down List .Type Cheque No/Reference No in the given Reference no box. Select dates between you want to print the report.

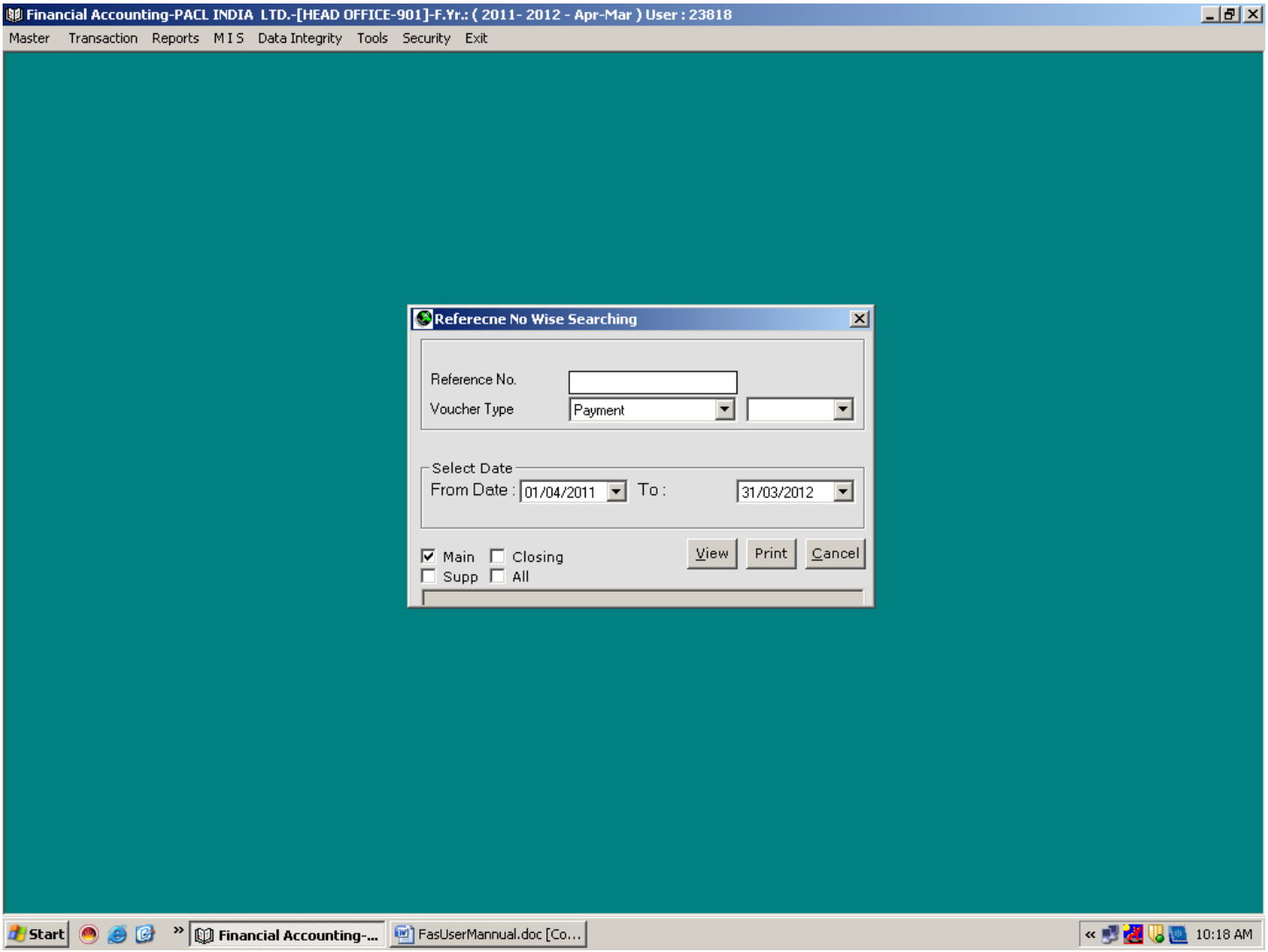
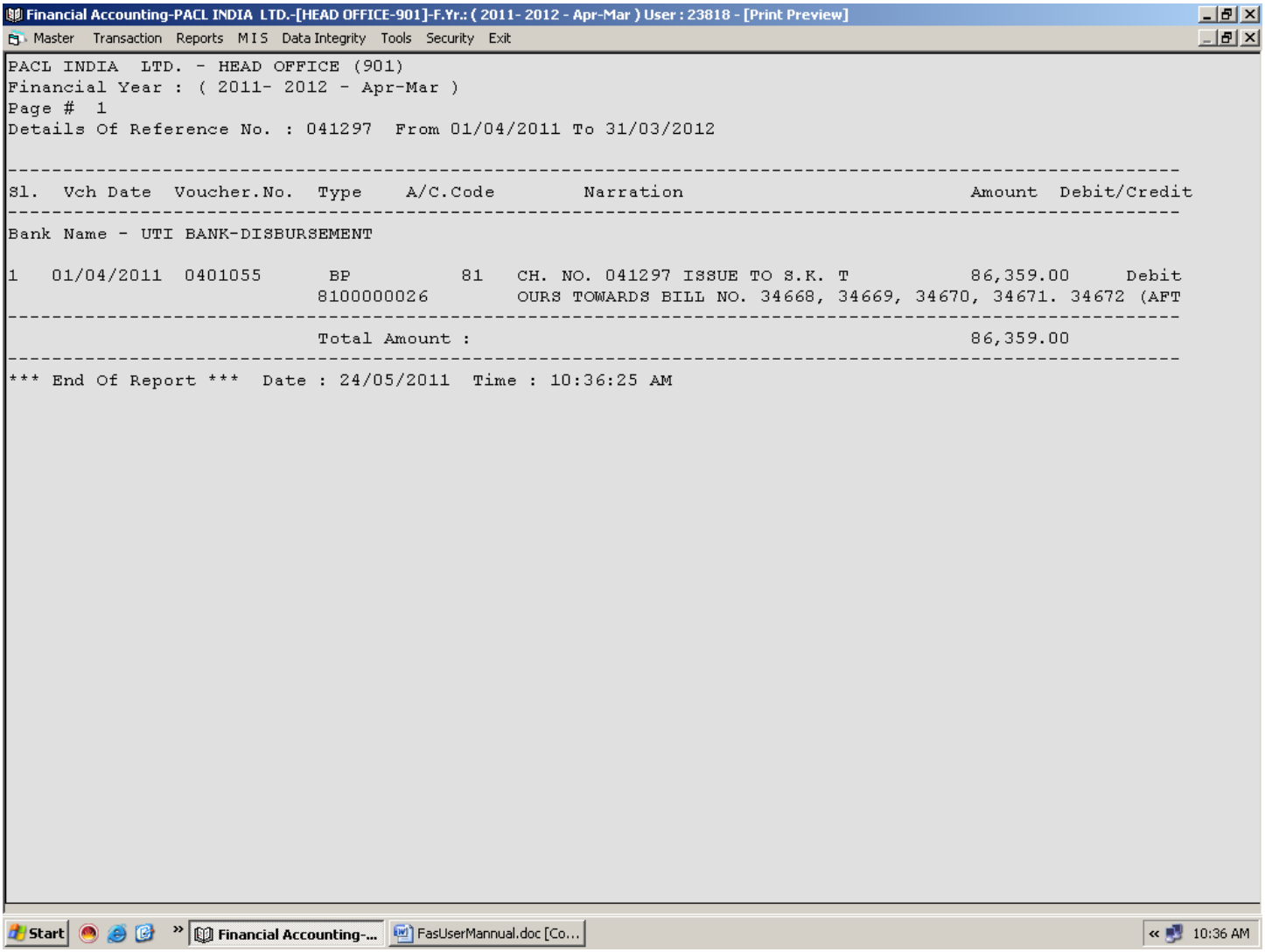


Figure 3.17.1 Reference No wise Searching Report.

Following is the print preview of reference wise searching.


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Details Of Reference No. : 041297 From 01/04/2011 To 31/03/2012
Sl. Vch Date Voucher.No. Type A/C.Code Narration Amount Debit/Credit
Bank Name - UTI BANK-DISBURSEMENT
1 01/04/2011 0401055 BP 81 CH. NO. 041297 ISSUE TO S.K. T 86,359.00 Debit
8100000026 OURS TOWARDS BILL NO. 34668, 34669, 34670, 34671. 34672 (AFT
Total Amount : 86,359.00
*** End Of Report *** Date : 24/05/2011 Time : 10:36:25 AM
Start
Financial Accounting-...
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10:36 AM

3.18 FD Exp Report: Figure 3.18.1 shows the FD Exp. Print Screen..Select dates between you want to print the report.

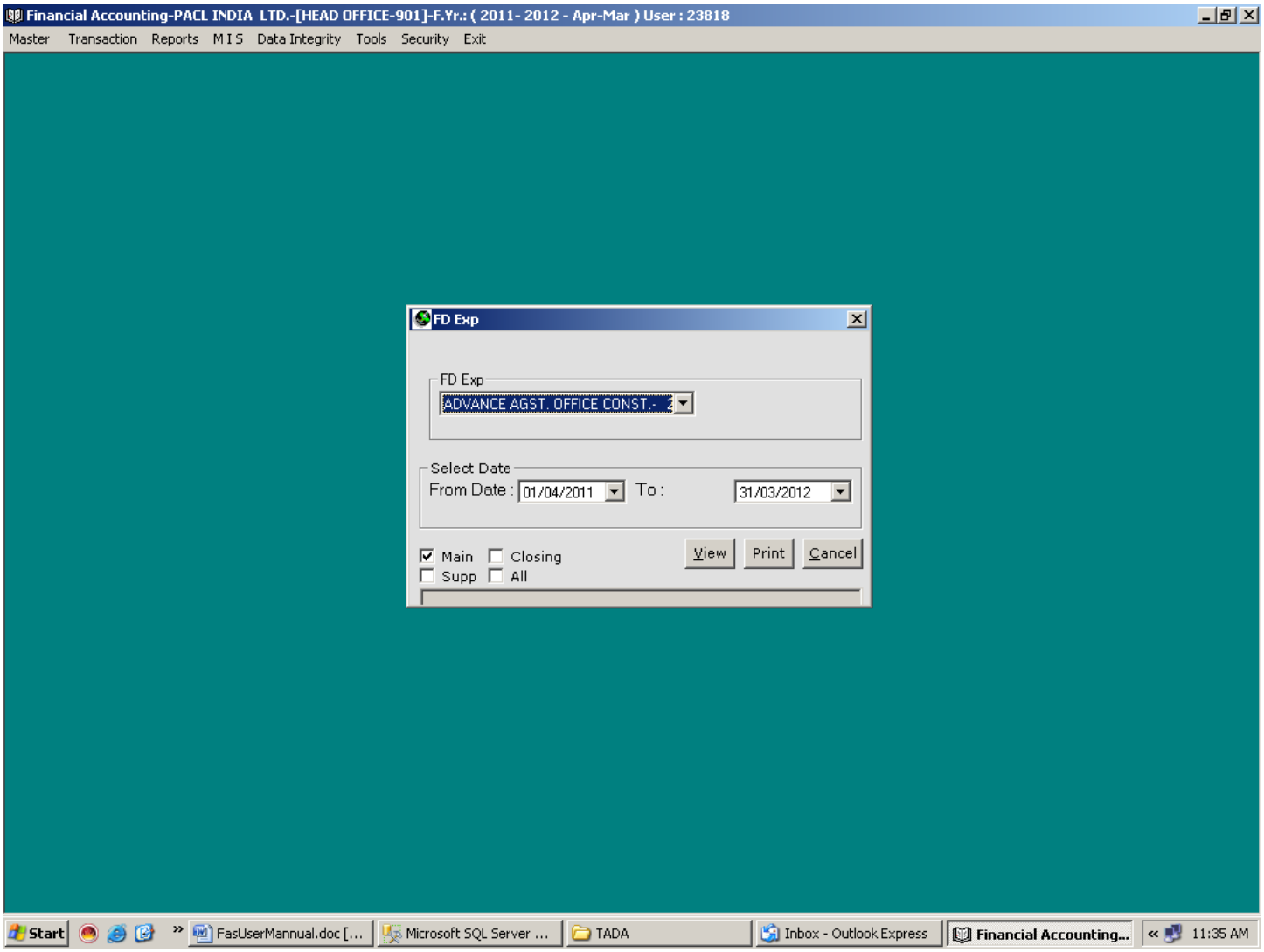


Figure 3.18.FD Exp Report.

3.19 Day Book:

Figure 3.19.1 shows the Day Book Print Screen..In this Report All (Cash, Bank, JV) Transaction shows in Particular Day. Select dates between you want to print the report.

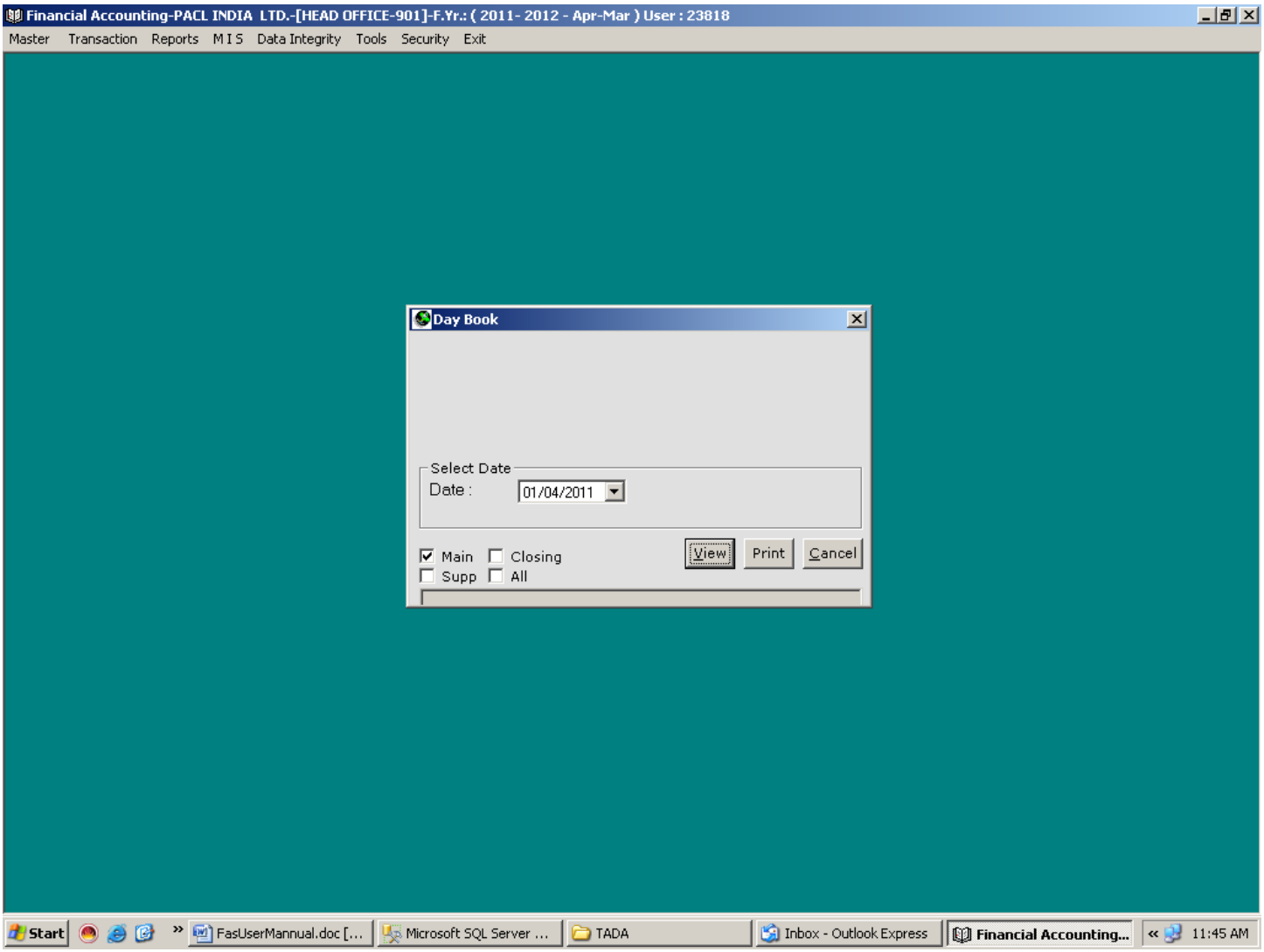
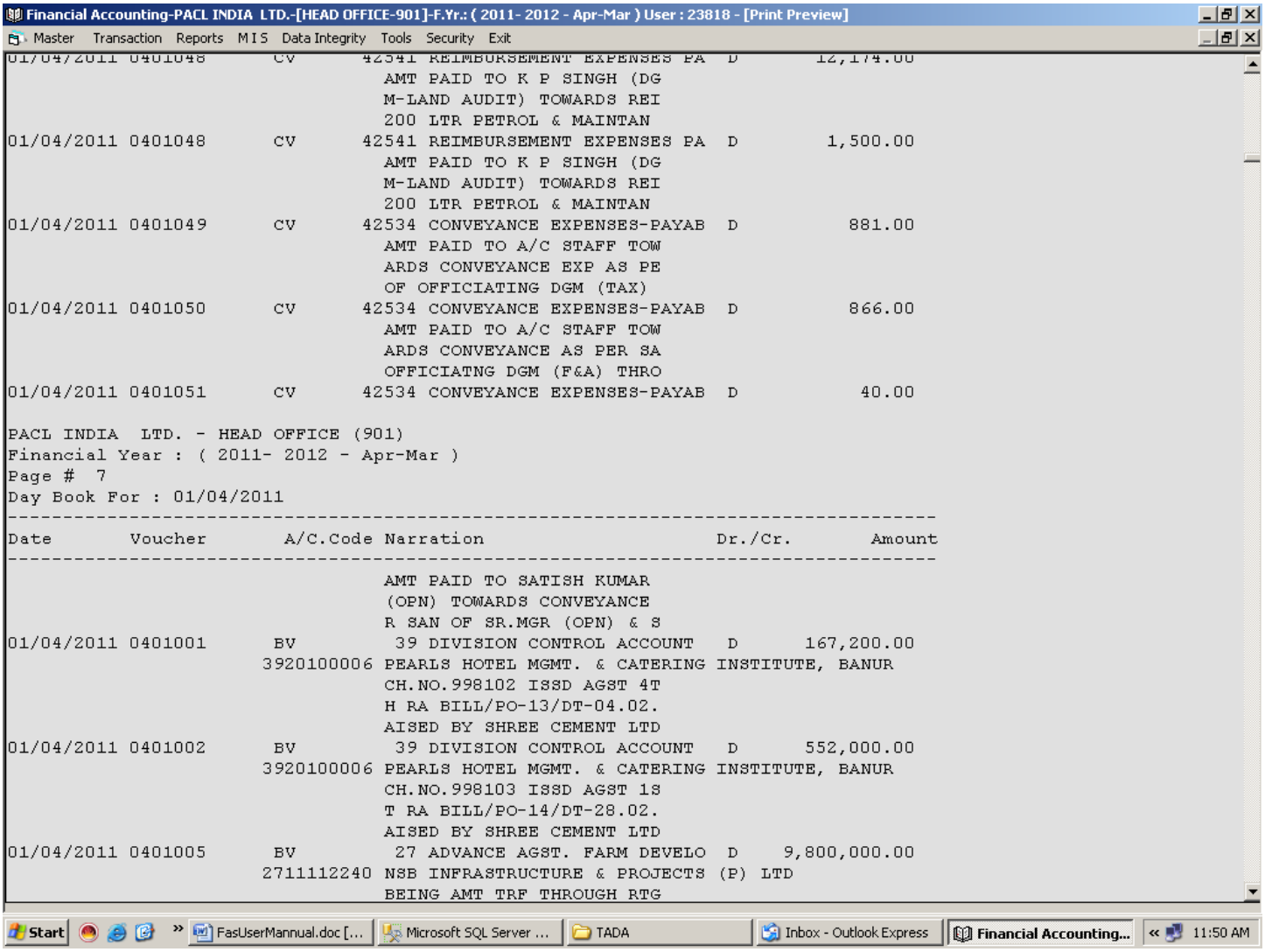


Figure 3.19.1 Bank Payment

Following is the print preview of Day Book.


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
01/04/2011 0401048 CV 42541 REIMBURSEMENT EXPENSES PA D 12,174.00
AMT PAID TO K P SINGH (DG
M-LAND AUDIT) TOWARDS REI
200 LTR PETROL & MAINTAN
01/04/2011 0401048 CV 42541 REIMBURSEMENT EXPENSES PA D 1,500.00
AMT PAID TO K P SINGH (DG
M-LAND AUDIT) TOWARDS REI
200 LTR PETROL & MAINTAN
01/04/2011 0401049 CV 42534 CONVEYANCE EXPENSES-PAYAB D 881.00
AMT PAID TO A/C STAFF TOW
ARDS CONVEYANCE EXP AS PE
OF OFFICIATING DGM (TAX)
01/04/2011 0401050 CV 42534 CONVEYANCE EXPENSES-PAYAB D 866.00
AMT PAID TO A/C STAFF TOW
ARDS CONVEYANCE AS PER SA
OFFICIATNG DGM (F&A) THRO
01/04/2011 0401051 CV 42534 CONVEYANCE EXPENSES-PAYAB D 40.00
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 7
Day Book For : 01/04/2011
Date Voucher A/C.Code Narration Dr./Cr. Amount
AMT PAID TO SATISH KUMAR
(OPN) TOWARDS CONVEYANCE
R SAN OF SR.MGR (OPN) & S
01/04/2011 0401001 BV 39 DIVISION CONTROL ACCOUNT D 167,200.00
3920100006 PEARLS HOTEL MGMT. & CATERING INSTITUTE, BANUR
CH.NO.998102 ISSD AGST 4T
H RA BILL/PO-13/DT-04.02.
AISED BY SHREE CEMENT LTD
01/04/2011 0401002 BV 39 DIVISION CONTROL ACCOUNT D 552,000.00
3920100006 PEARLS HOTEL MGMT. & CATERING INSTITUTE, BANUR
CH.NO.998103 ISSD AGST 18
T RA BILL/PO-14/DT-28.02.
AISED BY SHREE CEMENT LTD
01/04/2011 0401005 BV 27 ADVANCE AGST. FARM DEVELO D 9,800,000.00
2711112240 NSB INFRASTRUCTURE & PROJECTS (P) LTD
BEING AMT TRF THROUGH RTG
Start
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Microsoft SQL Server ...
TADA
Inbox - Outlook Express
Financial Accounting...
11:50 AM

Figure 3.19.2 day Book Print Preview

3.20 Cheque Book Register Utility:

Figure 3.20.1 shows the Cheque Book Register Print Screen..In this utility Bank Voucher is generated and Cheque is also issue to Party and Cheque print in Given Format.

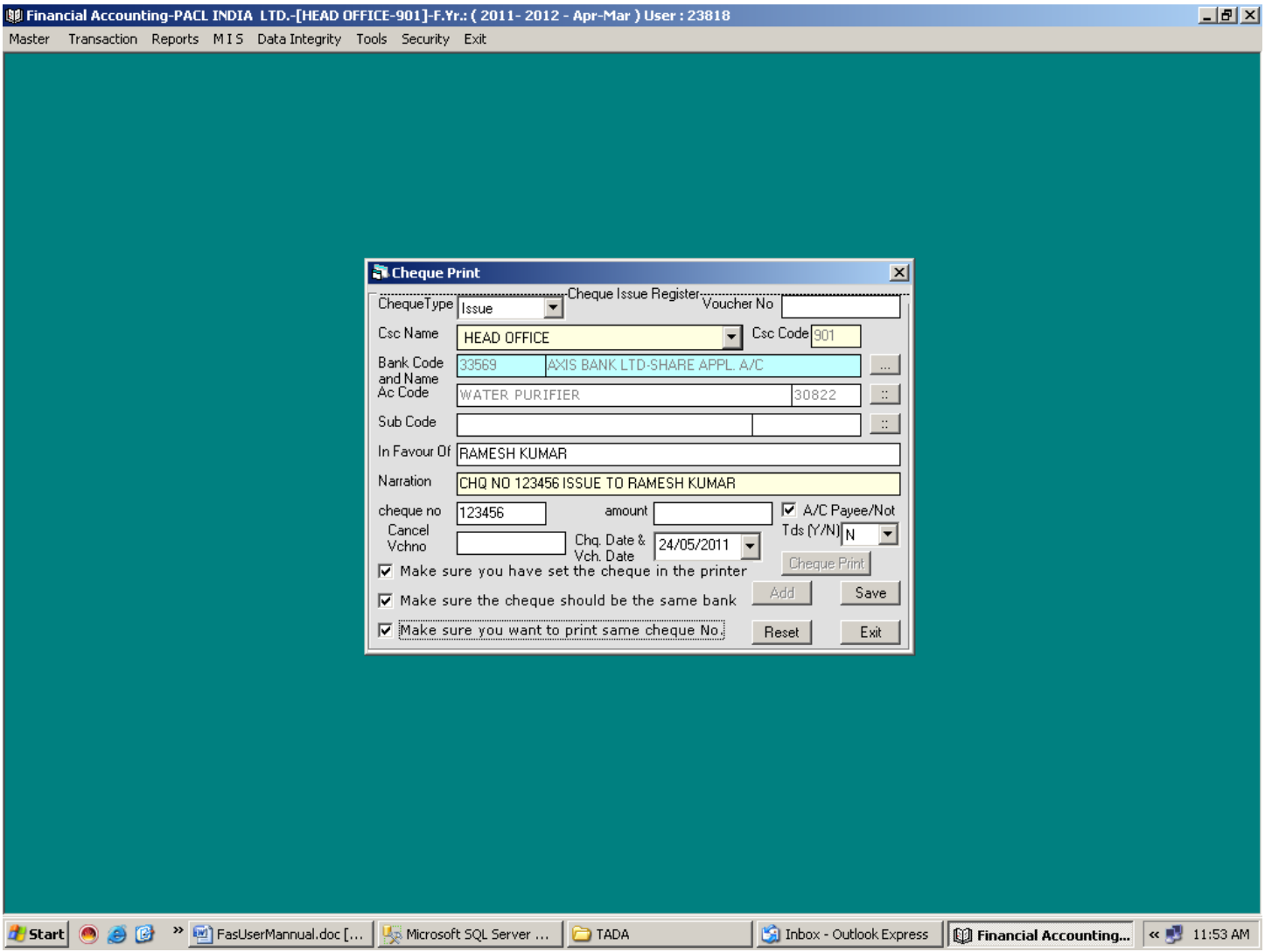

Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818
Master Transaction Reports MIS Data Integrity Tools Security Exit
Cheque Print
Cheque Issue Register
ChequeType Issue
Voucher No
Csc Name HEAD OFFICE
Csc Code 901
Bank Code and Name 33569 AXIS BANK LTD-SHARE APPL. A/C
Ac Code WATER PURIFIER 30822
Sub Code
In Favour Of RAMESH KUMAR
Narration CHQ NO 123456 ISSUE TO RAMESH KUMAR
cheque no 123456
amount
A/C Payee/Not
Cancel Vchno
Chq. Date & Vch. Date 24/05/2011
Tds (Y/N) N
Cheque Print
Make sure you have set the cheque in the printer
Make sure the cheque should be the same bank
Make sure you want to print same cheque No.
Add
Save
Reset
Exit
Start
FasUserMannual.doc [...
Microsoft SQL Server ...
TADA
Inbox - Outlook Express
Financial Accounting...
11:53 AM

Figure 3.20.1 day Book Print Preview

3.21 Cancel Cheque Details :

Figure 3.21.1 shows the Cancel Cheque Detail Print Screen. Select CSC,Bank and Enter Voucher no in Voucher Box and Cheque no in cheque box .select Date between You want to Print Report .it will display Cancel Cheque Detail.

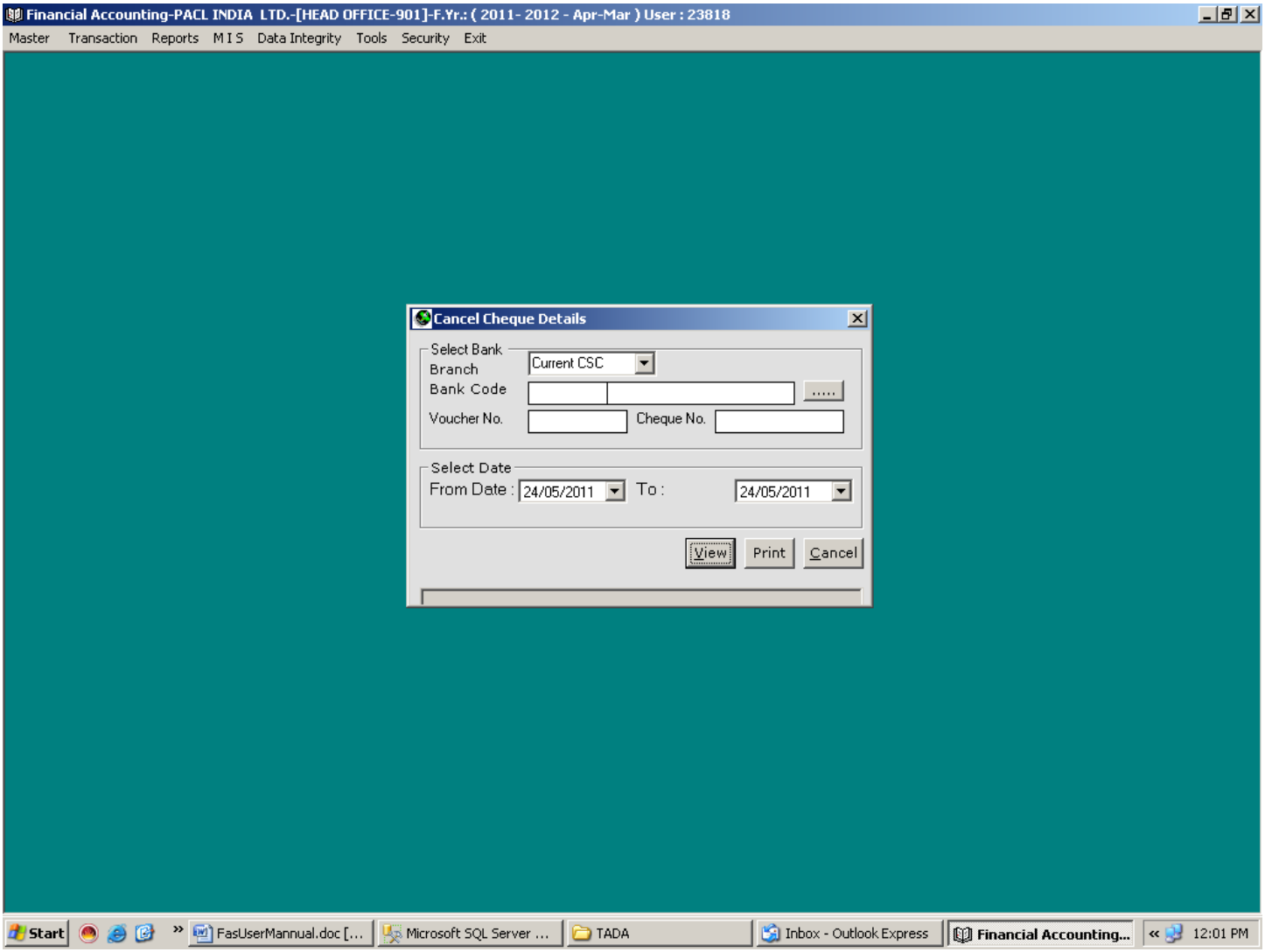


Figure 3.21.1 Day Book Print Preview

3.22 Issue Cheque Details:

Figure 3.21.1 shows the Issue Cheque Detail Print Screen. Select CSC, Bank and Date between You want to Print Report .It will display Cancel Cheque Detail.

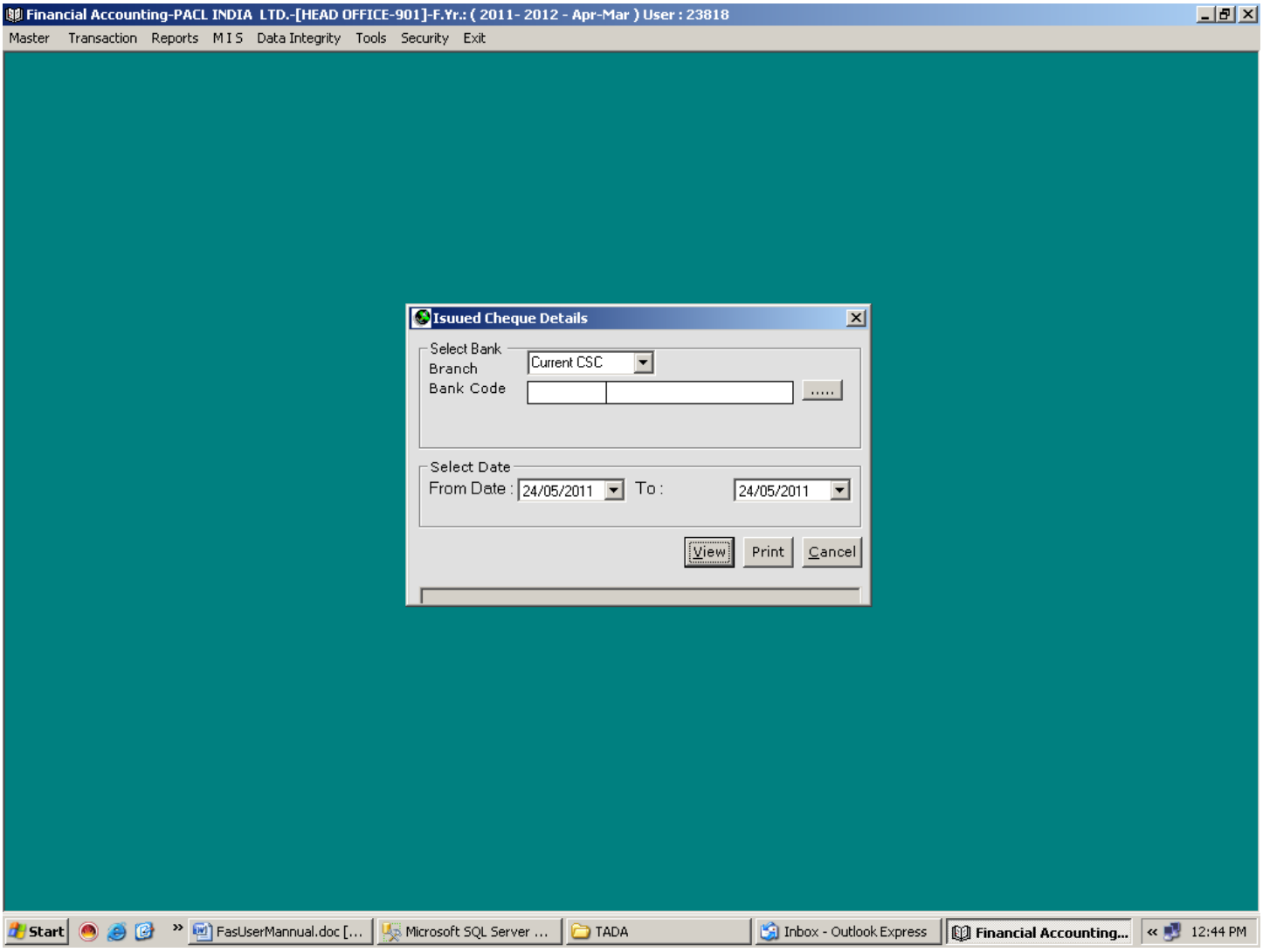
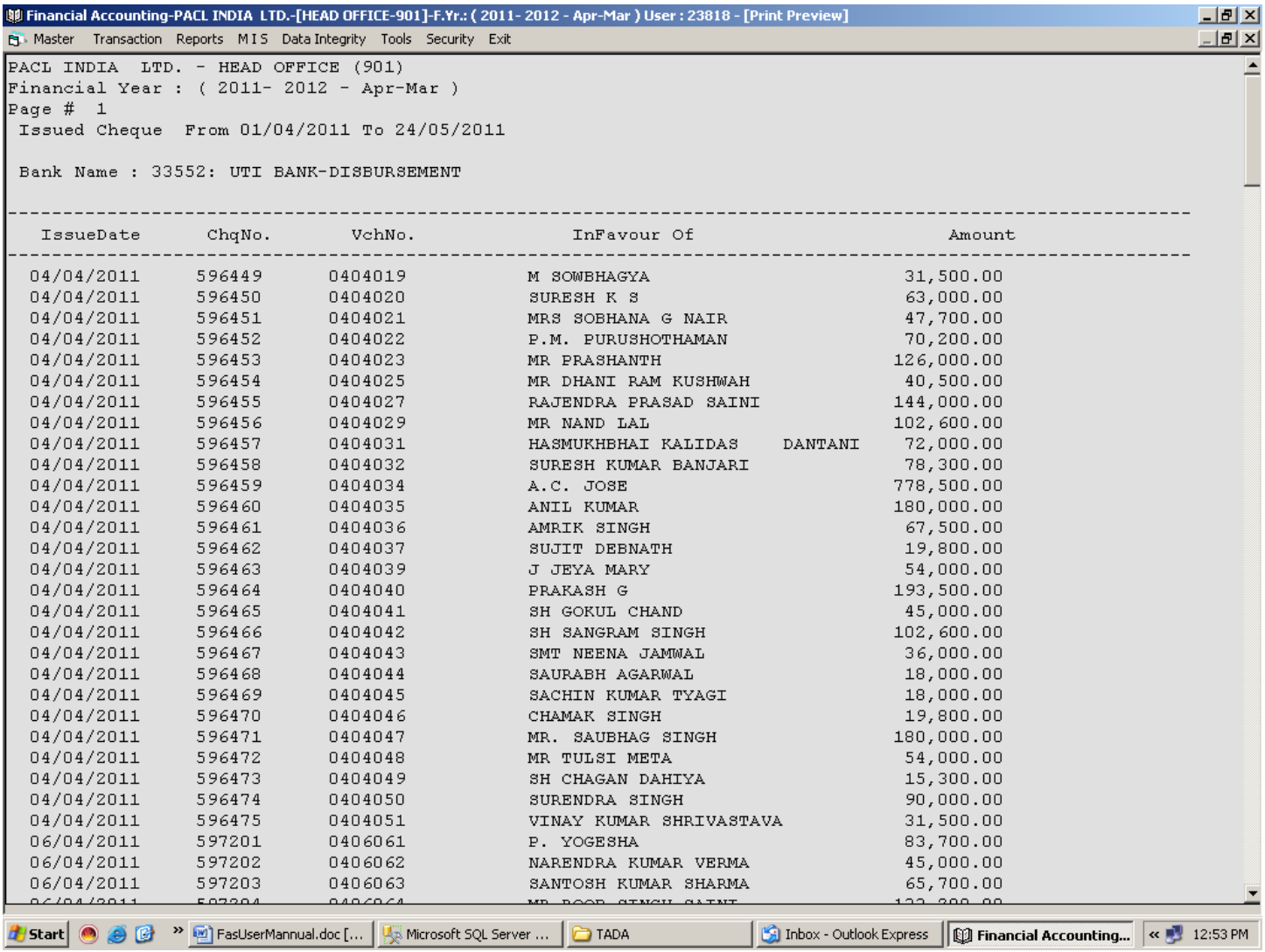


Figure 3.22.1 Issue Cheque Detail

Following is the print preview of issue Cheque detail


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Issued Cheque From 01/04/2011 To 24/05/2011
Bank Name : 33552: UTI BANK-DISBURSEMENT

IssueDate	ChqNo.	VchNo.	InFavour Of	Amount
04/04/2011	596449	0404019	M SOWBHAGYA	31,500.00
04/04/2011	596450	0404020	SURESH K S	63,000.00
04/04/2011	596451	0404021	MRS SOBHANA G NAIR	47,700.00
04/04/2011	596452	0404022	P.M. PURUSHOTHAMAN	70,200.00
04/04/2011	596453	0404023	MR PRASHANTH	126,000.00
04/04/2011	596454	0404025	MR DHANI RAM KUSHWAH	40,500.00
04/04/2011	596455	0404027	RAJENDRA PRASAD SAINI	144,000.00
04/04/2011	596456	0404029	MR NAND LAL	102,600.00
04/04/2011	596457	0404031	HASMUKHBHAI KALIDAS DANTANI	72,000.00
04/04/2011	596458	0404032	SURESH KUMAR BANJARI	78,300.00
04/04/2011	596459	0404034	A.C. JOSE	778,500.00
04/04/2011	596460	0404035	ANIL KUMAR	180,000.00
04/04/2011	596461	0404036	AMRIK SINGH	67,500.00
04/04/2011	596462	0404037	SUJIT DEBNATH	19,800.00
04/04/2011	596463	0404039	J JEYA MARY	54,000.00
04/04/2011	596464	0404040	PRAKASH G	193,500.00
04/04/2011	596465	0404041	SH GOKUL CHAND	45,000.00
04/04/2011	596466	0404042	SH SANGRAM SINGH	102,600.00
04/04/2011	596467	0404043	SMT NEENA JAMWAL	36,000.00
04/04/2011	596468	0404044	SAURABH AGARWAL	18,000.00
04/04/2011	596469	0404045	SACHIN KUMAR TYAGI	18,000.00
04/04/2011	596470	0404046	CHAMAK SINGH	19,800.00
04/04/2011	596471	0404047	MR. SAUBHAG SINGH	180,000.00
04/04/2011	596472	0404048	MR TULSI META	54,000.00
04/04/2011	596473	0404049	SH CHAGAN DAHIYA	15,300.00
04/04/2011	596474	0404050	SURENDRA SINGH	90,000.00
04/04/2011	596475	0404051	VINAY KUMAR SHRIVASTAVA	31,500.00
06/04/2011	597201	0406061	P. YOGESHA	83,700.00
06/04/2011	597202	0406062	NARENDRA KUMAR VERMA	45,000.00
06/04/2011	597203	0406063	SANTOSH KUMAR SHARMA	65,700.00

Figure 3.22.2 Issue Cheque Detail Print View

3.23 Reconciliation of Commission Report:

Figure 3.23.1 shows the Reconciliation of Commission Print Screen. This Report is use full for Commission and business Reconciliation date wise, month wise and day wise. Date between You want to Print Report .

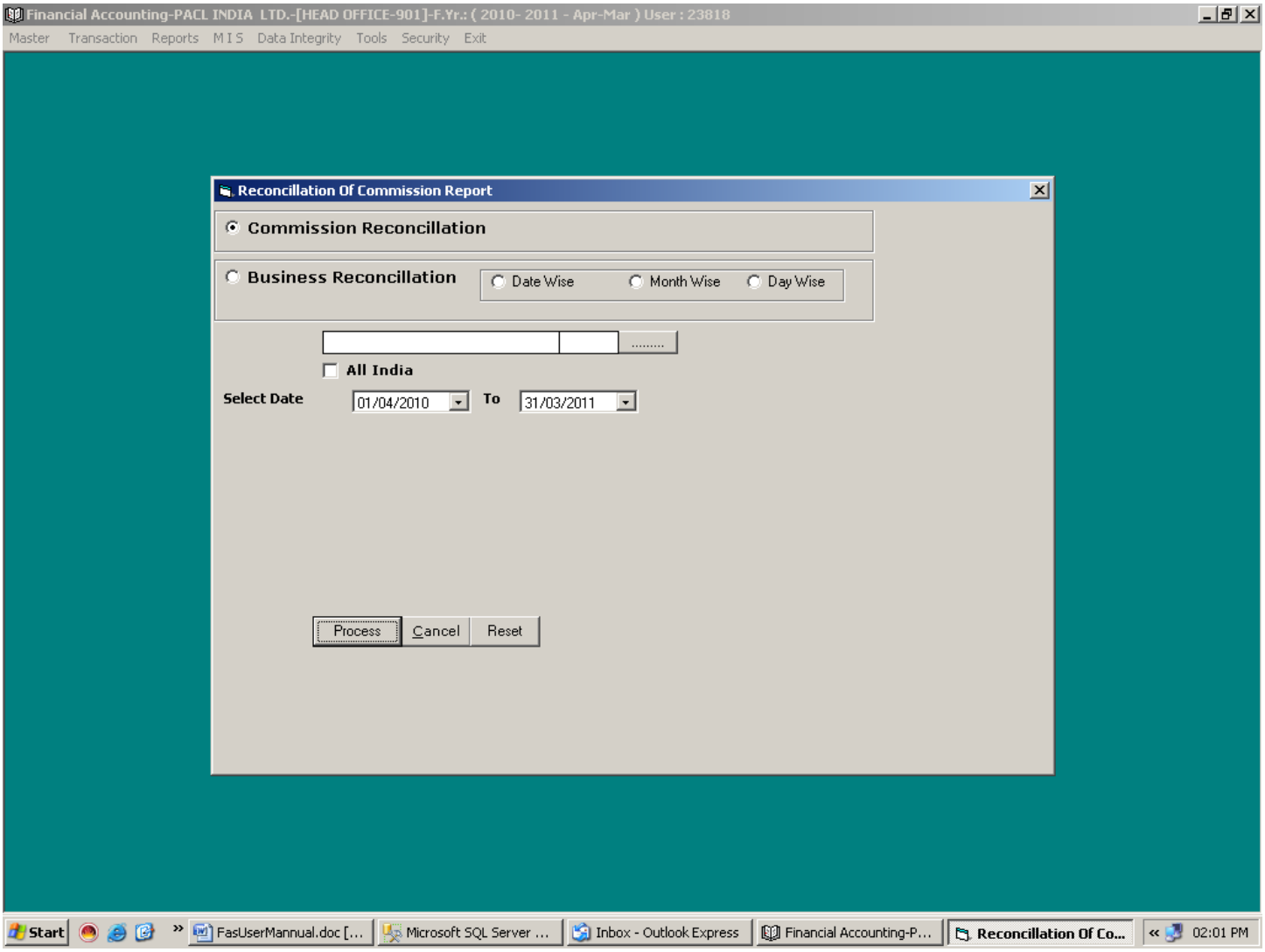
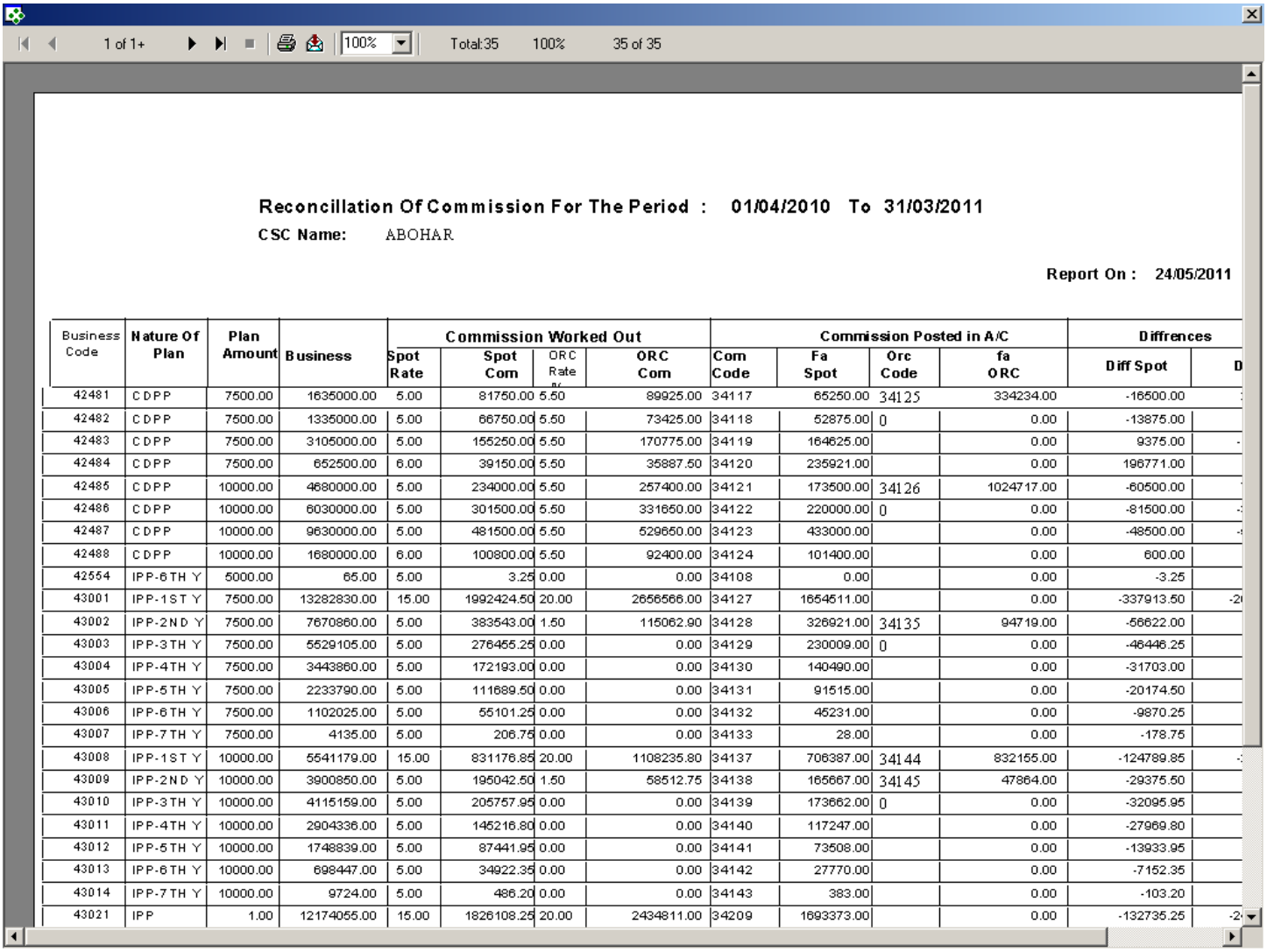


Figure 3.23.1 Reconciliation of commission Report

Following is the print preview of Commission Reconciliation.



1 of 1+ 100% Total:35 100% 35 of 35

Reconcillation Of Commission For The Period : 01/04/2010 To 31/03/2011

CSC Name: ABOHAR

Report On : 24/05/2011

Business Code	Nature Of Plan	Plan Amount	Business	Commission Worked Out				Commission Posted in A/C				Diffrences	
				Spot Rate	Spot Com	ORC Rate	ORC Com	Com Code	Fa Spot	Orc Code	fa ORC	Diff Spot	D
42481	CDPP	7500.00	1635000.00	5.00	81750.00	5.50	89925.00	34117	65250.00	34125	334234.00	-16500.00	
42482	CDPP	7500.00	1335000.00	5.00	66750.00	5.50	73425.00	34118	52875.00	0	0.00	-13875.00	
42483	CDPP	7500.00	3105000.00	5.00	155250.00	5.50	170775.00	34119	164625.00		0.00	9375.00	
42484	CDPP	7500.00	652500.00	6.00	39150.00	5.50	35887.50	34120	235921.00		0.00	196771.00	
42485	CDPP	10000.00	4680000.00	5.00	234000.00	5.50	257400.00	34121	173500.00	34126	1024717.00	-60500.00	
42486	CDPP	10000.00	6030000.00	5.00	301500.00	5.50	331650.00	34122	220000.00	0	0.00	-81500.00	
42487	CDPP	10000.00	9630000.00	5.00	481500.00	5.50	529650.00	34123	433000.00		0.00	-48500.00	
42488	CDPP	10000.00	1680000.00	6.00	100800.00	5.50	92400.00	34124	101400.00		0.00	600.00	
42554	IPP-6TH Y	5000.00	65.00	5.00	3.25	0.00	0.00	34108	0.00		0.00	-3.25	
43001	IPP-1ST Y	7500.00	13282830.00	15.00	1992424.50	20.00	2656566.00	34127	1654511.00		0.00	-337913.50	
43002	IPP-2ND Y	7500.00	7670860.00	5.00	383543.00	1.50	115062.90	34128	326921.00	34135	94719.00	-56622.00	
43003	IPP-3TH Y	7500.00	5529105.00	5.00	276455.25	0.00	0.00	34129	230009.00	0	0.00	-46446.25	
43004	IPP-4TH Y	7500.00	3443860.00	5.00	172193.00	0.00	0.00	34130	140490.00		0.00	-31703.00	
43005	IPP-5TH Y	7500.00	2233790.00	5.00	111689.50	0.00	0.00	34131	91515.00		0.00	-20174.50	
43006	IPP-6TH Y	7500.00	1102025.00	5.00	55101.25	0.00	0.00	34132	45231.00		0.00	-9870.25	
43007	IPP-7TH Y	7500.00	4135.00	5.00	206.75	0.00	0.00	34133	28.00		0.00	-178.75	
43008	IPP-1ST Y	10000.00	5541179.00	15.00	831176.85	20.00	1108235.80	34137	706387.00	34144	832155.00	-124789.85	
43009	IPP-2ND Y	10000.00	3900850.00	5.00	195042.50	1.50	58512.75	34138	165667.00	34145	47864.00	-29375.50	
43010	IPP-3TH Y	10000.00	4115159.00	5.00	205757.95	0.00	0.00	34139	173662.00	0	0.00	-32095.95	
43011	IPP-4TH Y	10000.00	2904336.00	5.00	145216.80	0.00	0.00	34140	117247.00		0.00	-27969.80	
43012	IPP-5TH Y	10000.00	1748839.00	5.00	87441.95	0.00	0.00	34141	73508.00		0.00	-13933.95	
43013	IPP-6TH Y	10000.00	698447.00	5.00	34922.35	0.00	0.00	34142	27770.00		0.00	-7152.35	
43014	IPP-7TH Y	10000.00	9724.00	5.00	486.20	0.00	0.00	34143	383.00		0.00	-103.20	
43021	IPP	1.00	12174055.00	15.00	1826108.25	20.00	2434811.00	34209	1693373.00		0.00	-132735.25	

Figure 3.23.2 Reconciliation of commission Print Preview

4.0 M I S Menu:

The menu has only one option Daily Cash Balance. Select CSC option from the list, which MIS report you want to print such as CSC, Farm Division or All. You can also print a consolidated report. Select dates between which you want to print MIS report.

4.1 Consolidated Ledger:

Figure 4.1.1 shows Consolidated Report of Ledger. This Report has ledger option like opening, Transaction and Closing. Select Date between You want to print report. This Report Shows All CSC Consolidated Amount.

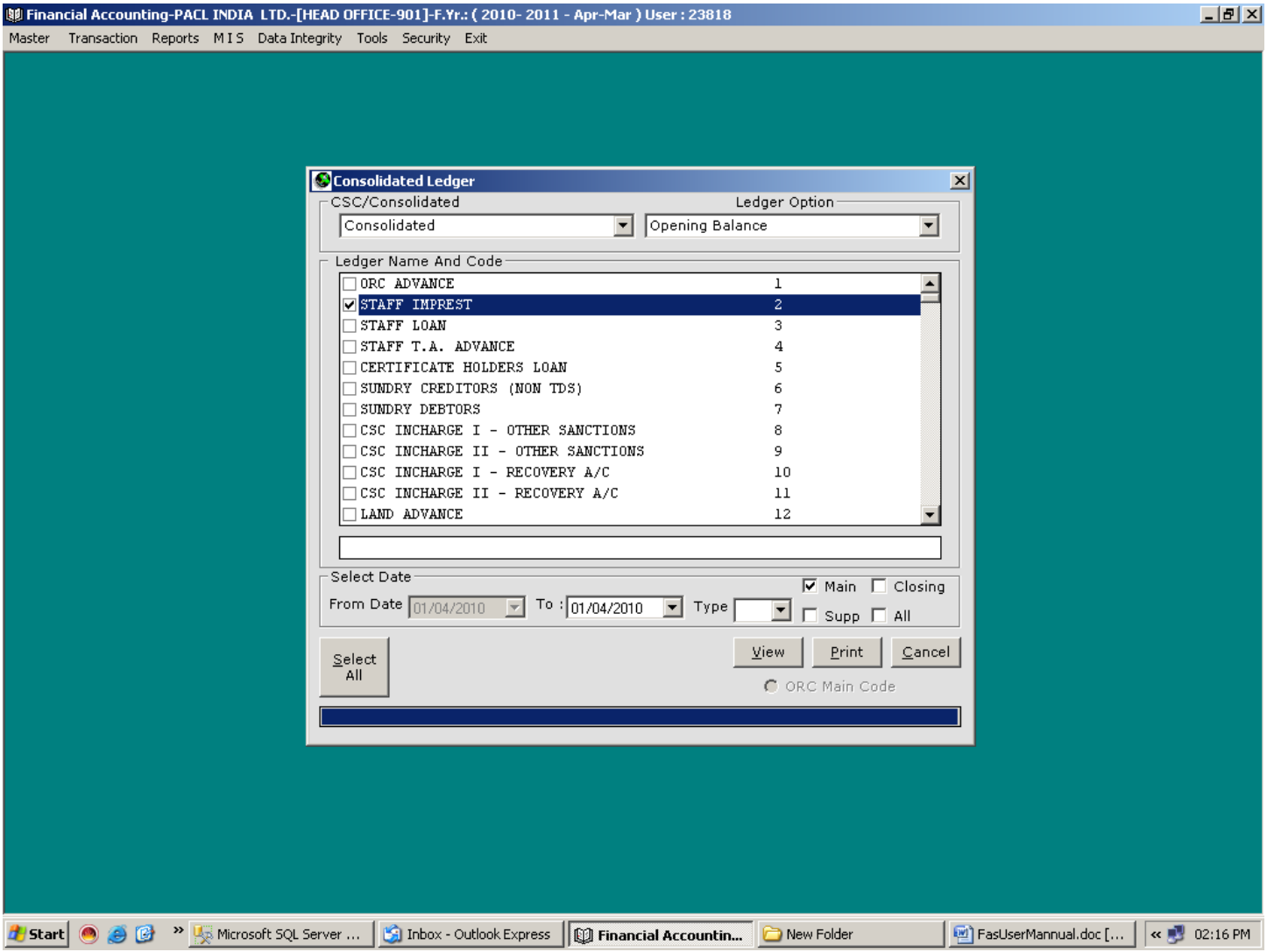
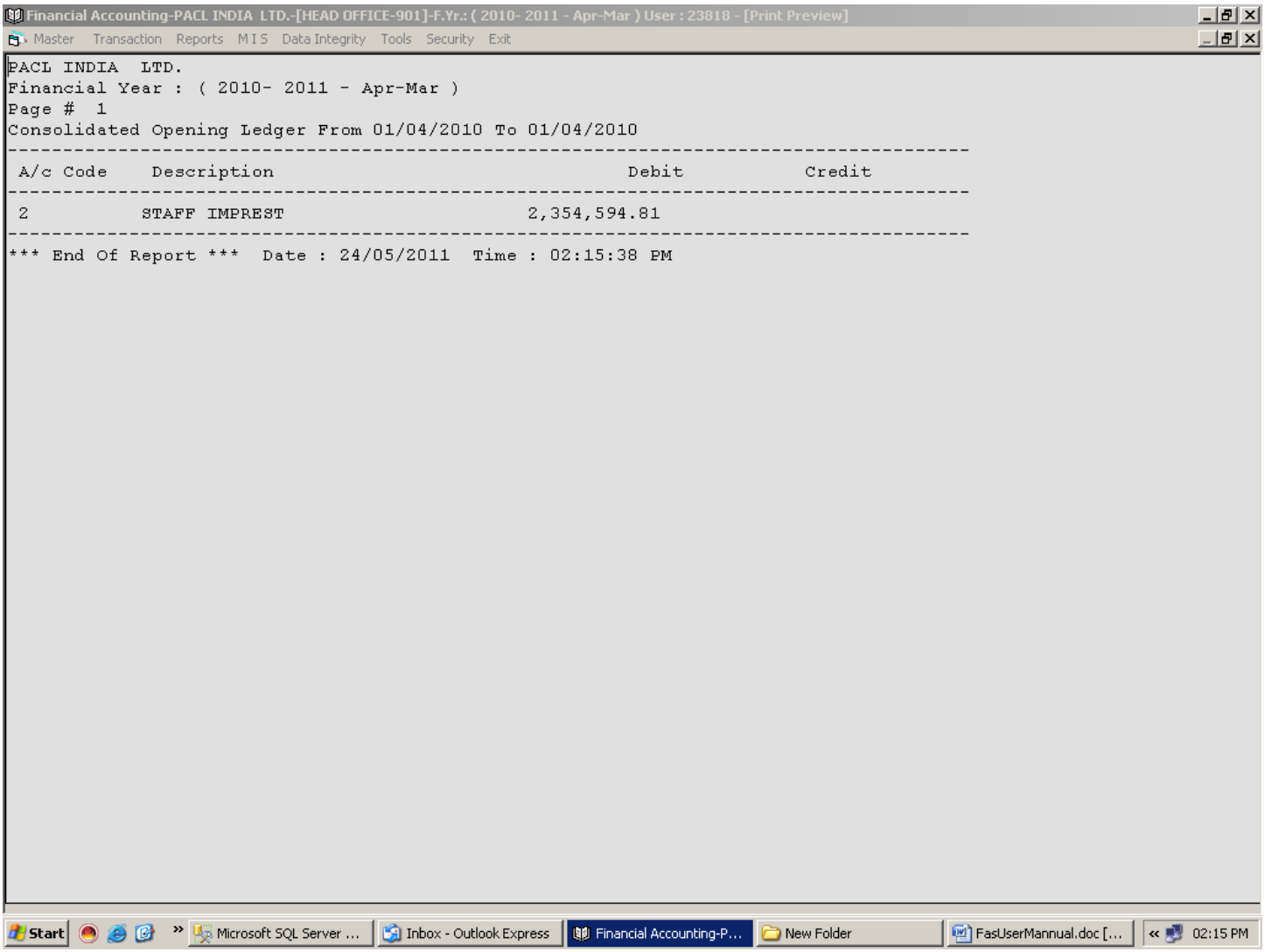


Figure 4.1.1 M I S Report Print screen

Following is the print preview of Consolidated MIS report.


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2010- 2011 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD.
Financial Year : (2010- 2011 - Apr-Mar)
Page # 1
Consolidated Opening Ledger From 01/04/2010 To 01/04/2010
A/c Code Description Debit Credit
2 STAFF IMPREST 2,354,594.81
*** End Of Report *** Date : 24/05/2011 Time : 02:15:38 PM
Start
Microsoft SQL Server ...
Inbox - Outlook Express
Financial Accounting-P...
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02:15 PM

Figure 4.1.1 M I S Report Print Preview

4.2 Consolidated General Ledger Figure 4.2.1 shows Consolidated Report of Ledger. This report has show all CSC including HO .if you want to View all CSC consolidated Ledger Report than click Select All Command Button .if you want to show selected CSC Consolidated Report than click on check boxes. Select Date between You want to print report. This Report Shows All CSC Consolidated Amount.

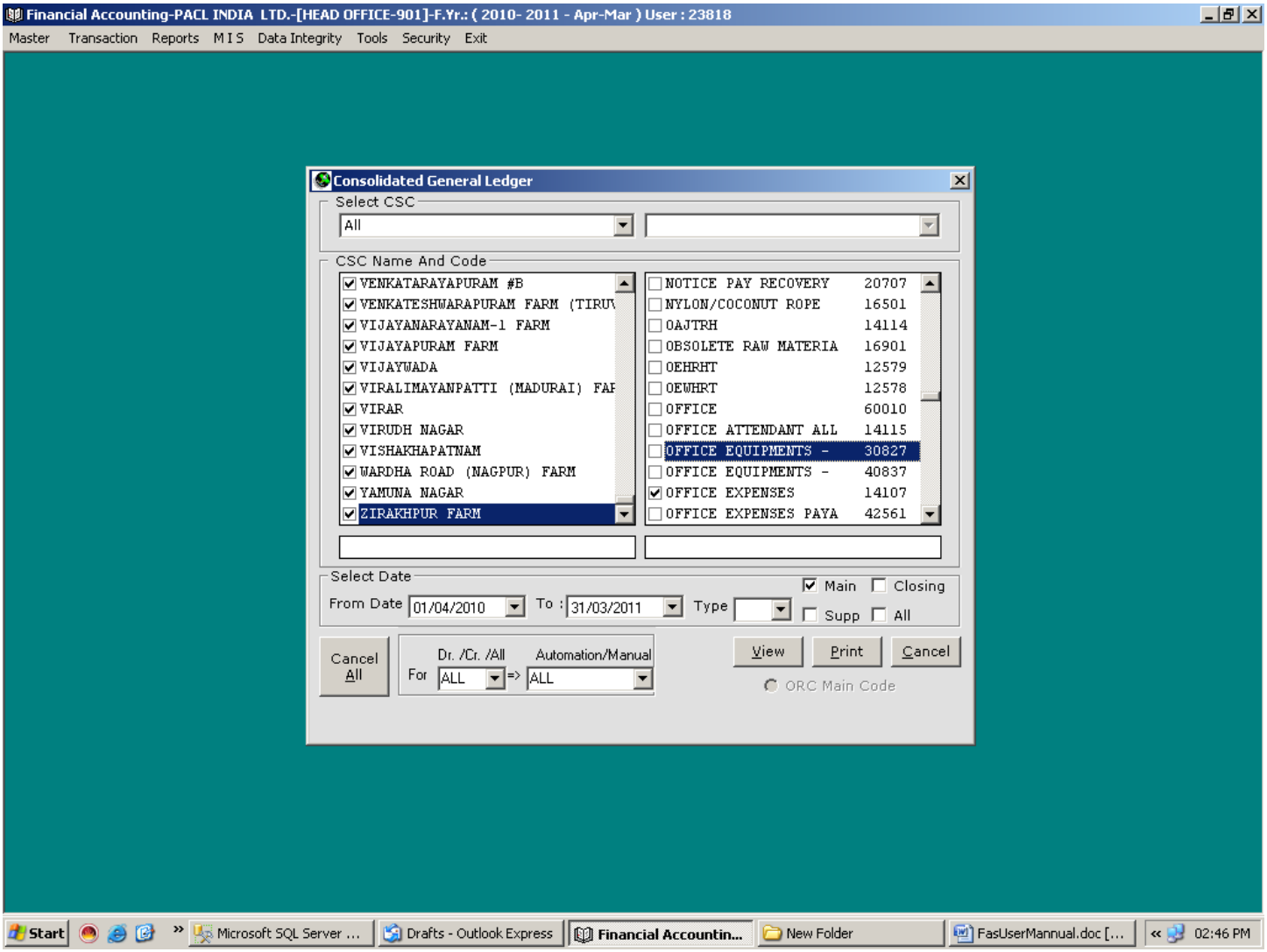


Figure 4.2.1 M I S Report Print Preview

Following is the print preview of Consolidated MIS report.

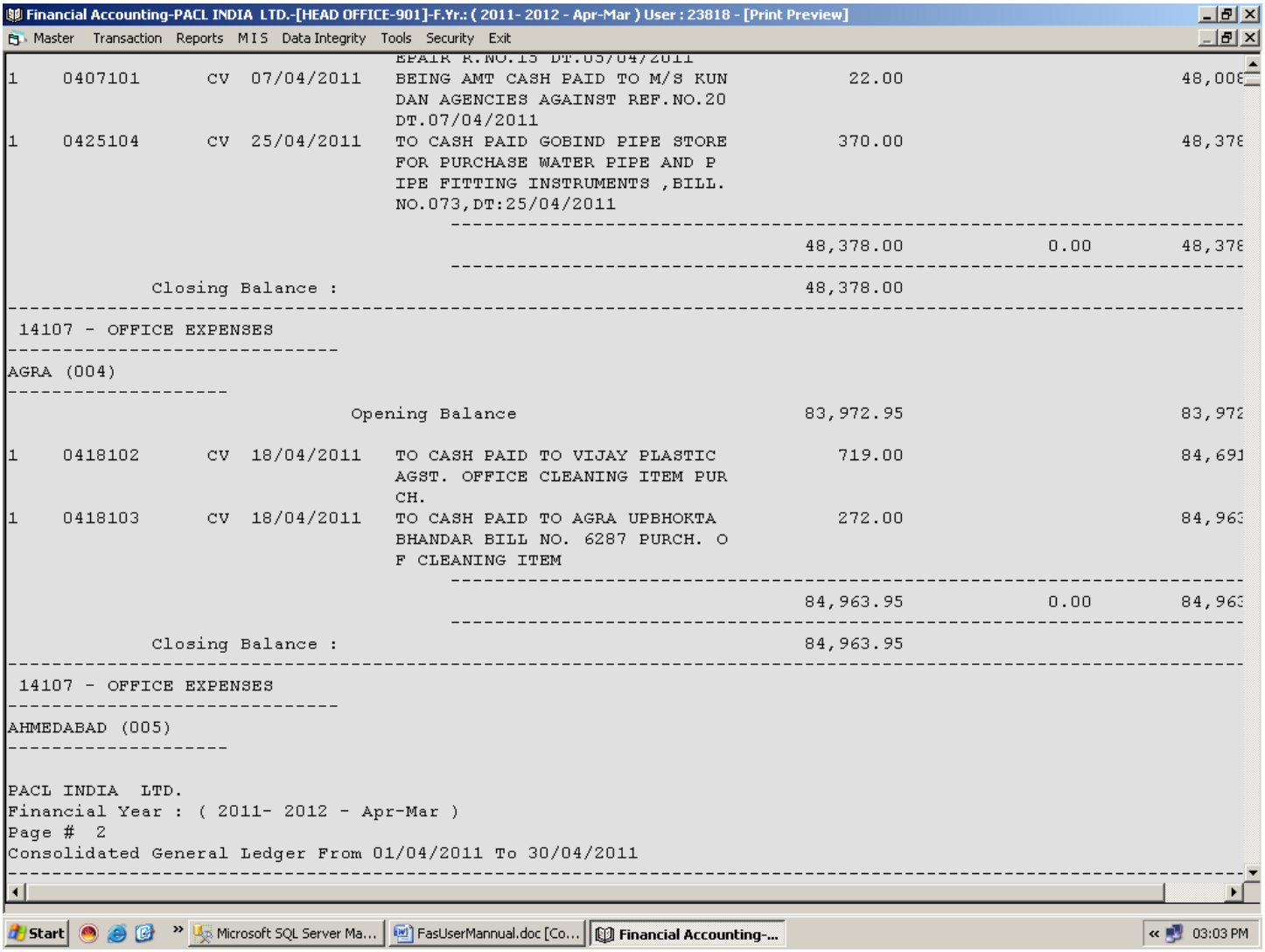
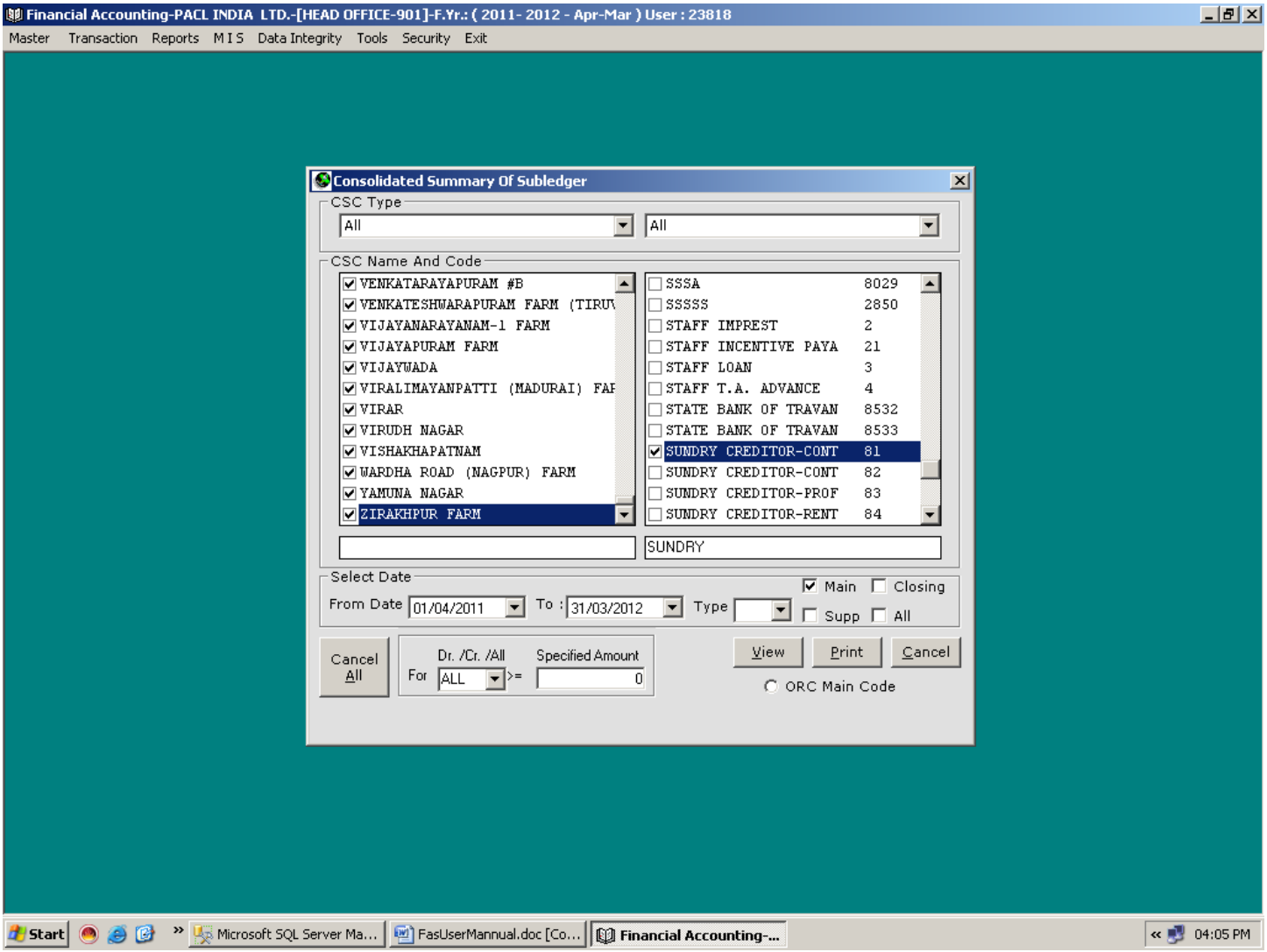

Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
1 0407101 CV 07/04/2011 BEING AMT CASH PAID TO M/S KUN DAN AGENCIES AGAINST REF.NO.20 DT.07/04/2011 22.00 48,00
1 0425104 CV 25/04/2011 TO CASH PAID GOBIND PIPE STORE FOR PURCHASE WATER PIPE AND P IPE FITTING INSTRUMENTS ,BILL. NO.073,DT:25/04/2011 370.00 48,37
48,378.00 0.00 48,37
Closing Balance : 48,378.00
14107 - OFFICE EXPENSES
AGRA (004)
Opening Balance 83,972.95 83,97
1 0418102 CV 18/04/2011 TO CASH PAID TO VIJAY PLASTIC AGST. OFFICE CLEANING ITEM PUR CH. 719.00 84,69
1 0418103 CV 18/04/2011 TO CASH PAID TO AGRA UPBHOKTA BHANDAR BILL NO. 6287 PURCH. O F CLEANING ITEM 272.00 84,96
84,963.95 0.00 84,96
Closing Balance : 84,963.95
14107 - OFFICE EXPENSES
AHMEDABAD (005)
PACL INDIA LTD.
Financial Year : (2011- 2012 - Apr-Mar)
Page # 2
Consolidated General Ledger From 01/04/2011 To 30/04/2011
Start
Microsoft SQL Server Ma...
FasUserMannual.doc [Co...
Financial Accounting-...
03:03 PM

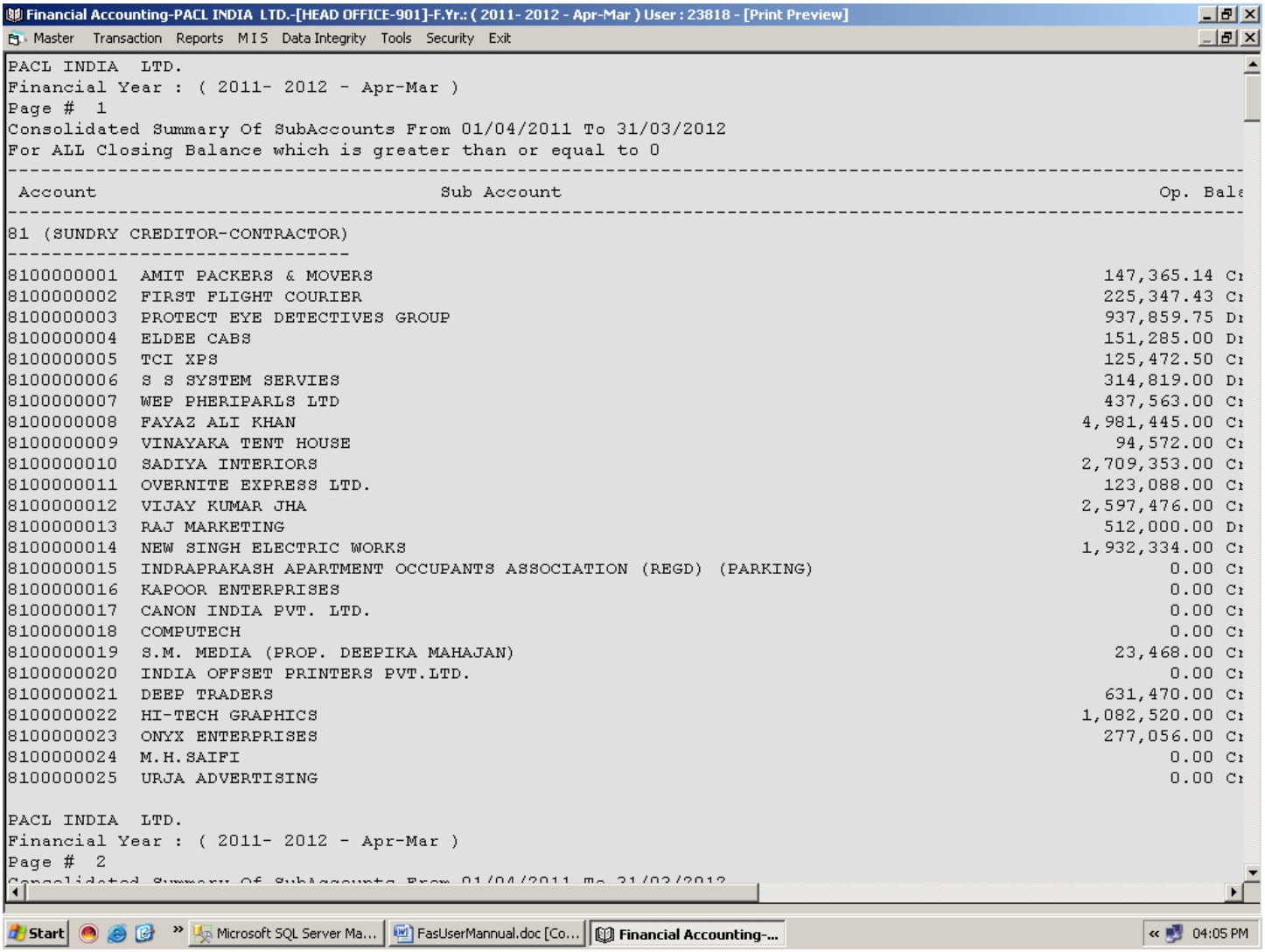
Figure 4.2.2 M I S Report Print Preview

4.3 Consolidated Summary of Sub ledger:

Figure 4.3.1 Shows Consolidated Report of Sub Ledger. This report has show all CSC including HO .if you want to View all CSC consolidated Ledger Report than click Select All Command Button .if you want to show selected CSC Consolidated Report than click on check boxes. Select Date between You want to print report. This Report Shows All CSC Consolidated Amount.



Following is the print preview of Consolidated Summary of Sub ledger Report.


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD.
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Consolidated Summary Of SubAccounts From 01/04/2011 To 31/03/2012
For ALL Closing Balance which is greater than or equal to 0
Account Sub Account Op. Bale
81 (SUNDRY CREDITOR-CONTRACTOR)
8100000001 AMIT PACKERS & MOVERS 147,365.14 Cr
8100000002 FIRST FLIGHT COURIER 225,347.43 Cr
8100000003 PROTECT EYE DETECTIVES GROUP 937,859.75 Dr
8100000004 ELDEE CABS 151,285.00 Dr
8100000005 TCI XPS 125,472.50 Cr
8100000006 S S SYSTEM SERVIES 314,819.00 Dr
8100000007 WEP PHERIPARLS LTD 437,563.00 Cr
8100000008 FAYAZ ALI KHAN 4,981,445.00 Cr
8100000009 VINAYAKA TENT HOUSE 94,572.00 Cr
8100000010 SADIYA INTERIORS 2,709,353.00 Cr
8100000011 OVERNITE EXPRESS LTD. 123,088.00 Cr
8100000012 VIJAY KUMAR JHA 2,597,476.00 Cr
8100000013 RAJ MARKETING 512,000.00 Dr
8100000014 NEW SINGH ELECTRIC WORKS 1,932,334.00 Cr
8100000015 INDRAPRAKASH APARTMENT OCCUPANTS ASSOCIATION (REGD) (PARKING) 0.00 Cr
8100000016 KAPOOR ENTERPRISES 0.00 Cr
8100000017 CANON INDIA PVT. LTD. 0.00 Cr
8100000018 COMPUTECH 0.00 Cr
8100000019 S.M. MEDIA (PROP. DEEPIKA MAHAJAN) 23,468.00 Cr
8100000020 INDIA OFFSET PRINTERS PVT.LTD. 0.00 Cr
8100000021 DEEP TRADERS 631,470.00 Cr
8100000022 HI-TECH GRAPHICS 1,082,520.00 Cr
8100000023 ONYX ENTERPRISES 277,056.00 Cr
8100000024 M.H.SAIFI 0.00 Cr
8100000025 URJA ADVERTISING 0.00 Cr
PACL INDIA LTD.
Financial Year : (2011- 2012 - Apr-Mar)
Page # 2
Start
Microsoft SQL Server Ma...
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Financial Accounting-...
04:05 PM

Figure 4.3.1 M I S Report Print Preview

4.4 Consolidated Summary of Bank Details:

Figure 4.4.1 Shows Consolidated Report of Bank Book. This report has show all CSC including HO bank summary and details .if you want to View all CSC Allahabad Bank summary Report than Select Allahabad bank in the given bank List. Select Date between You want to print report.

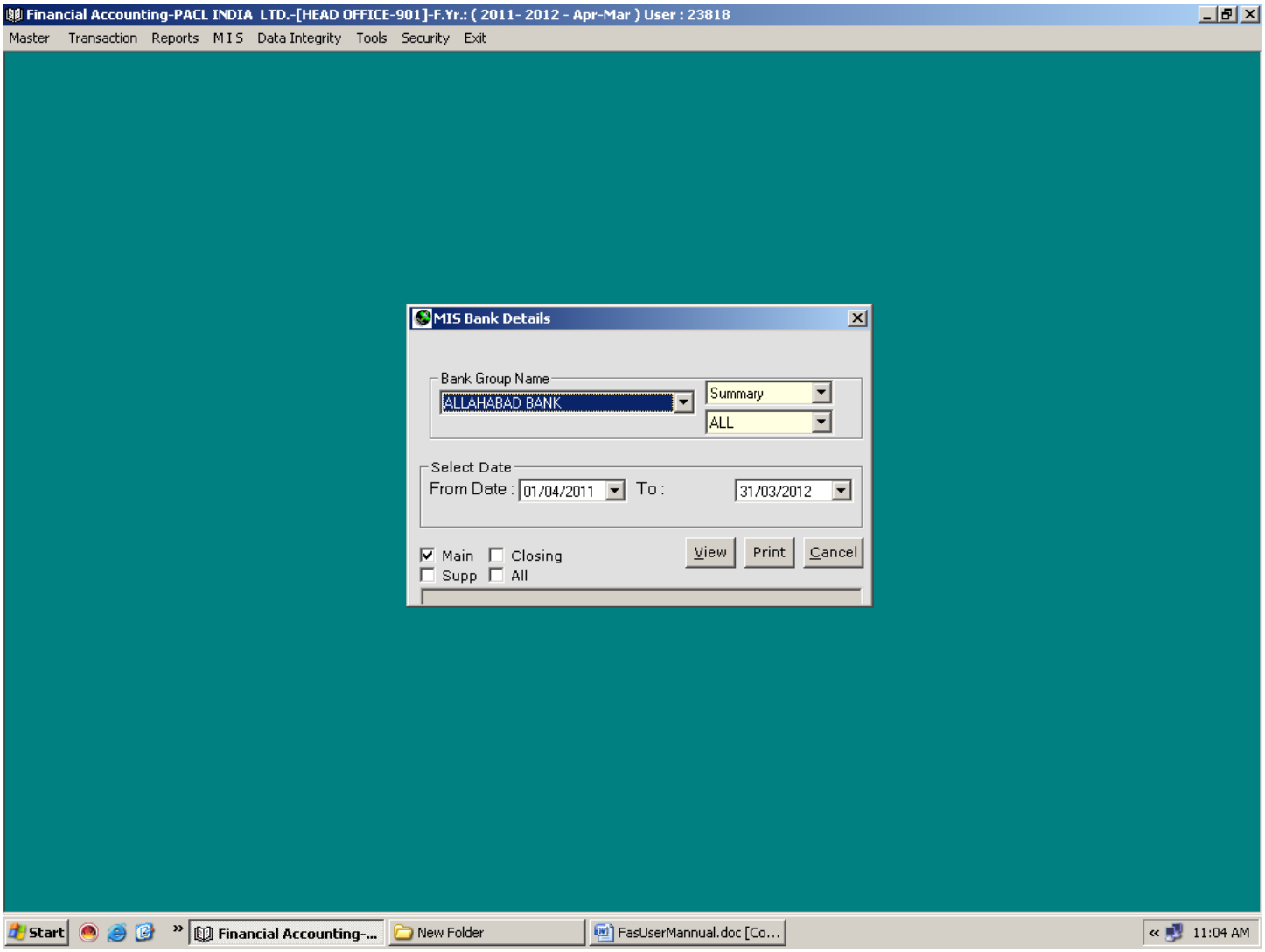
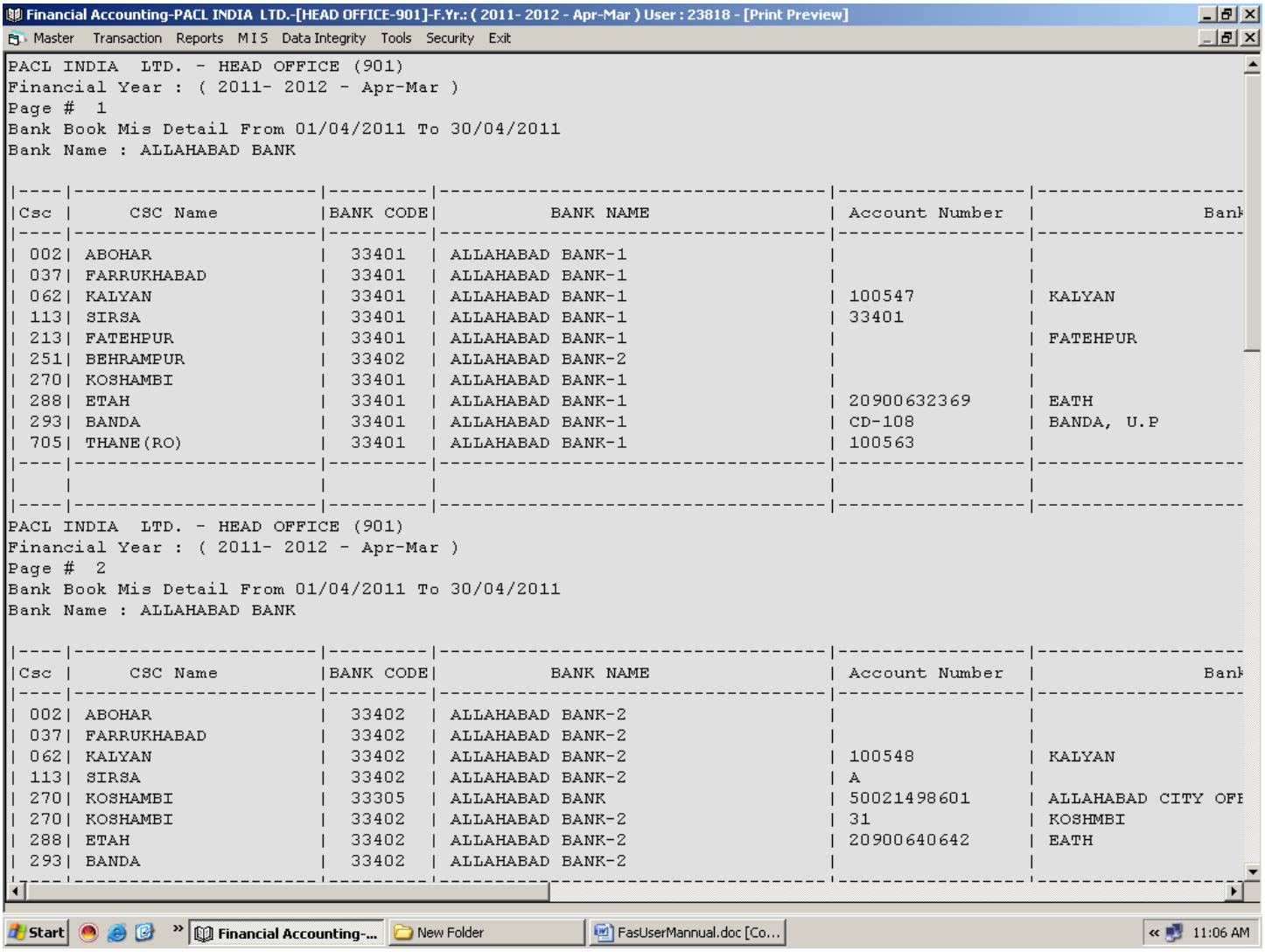


Figure 4.4.1 Consolidated Summary of Bank Detail

Following is the print preview of Consolidated Detail of Bank .



Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]

Master Transaction Reports MIS Data Integrity Tools Security Exit

PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Bank Book Mis Detail From 01/04/2011 To 30/04/2011
Bank Name : ALLAHABAD BANK

Csc	CSC Name	BANK CODE	BANK NAME	Account Number	Bank
002	ABOHAR	33401	ALLAHABAD BANK-1		
037	FARRUKHABAD	33401	ALLAHABAD BANK-1		
062	KALYAN	33401	ALLAHABAD BANK-1	100547	KALYAN
113	SIRSA	33401	ALLAHABAD BANK-1	33401	
213	FATEHPUR	33401	ALLAHABAD BANK-1		FATEHPUR
251	BEHRAMPUR	33402	ALLAHABAD BANK-2		
270	KOSHAMBI	33401	ALLAHABAD BANK-1		
288	ETAH	33401	ALLAHABAD BANK-1	20900632369	EATH
293	BANDA	33401	ALLAHABAD BANK-1	CD-108	BANDA, U.P
705	THANE(RO)	33401	ALLAHABAD BANK-1	100563	

PACL INDIA LTD. - HEAD OFFICE (901)
Financial Year : (2011- 2012 - Apr-Mar)
Page # 2
Bank Book Mis Detail From 01/04/2011 To 30/04/2011
Bank Name : ALLAHABAD BANK

Csc	CSC Name	BANK CODE	BANK NAME	Account Number	Bank
002	ABOHAR	33402	ALLAHABAD BANK-2		
037	FARRUKHABAD	33402	ALLAHABAD BANK-2		
062	KALYAN	33402	ALLAHABAD BANK-2	100548	KALYAN
113	SIRSA	33402	ALLAHABAD BANK-2	A	
270	KOSHAMBI	33305	ALLAHABAD BANK	50021498601	ALLAHABAD CITY OFF
270	KOSHAMBI	33402	ALLAHABAD BANK-2	31	KOSHMBI
288	ETAH	33402	ALLAHABAD BANK-2	20900640642	EATH
293	BANDA	33402	ALLAHABAD BANK-2		

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Figure 4.4.1 Consolidated Summary of Bank Detail Print Preview

4.5 Consolidated Trial Balance:

Figure 4.5.1 Shows Consolidated Trial Balance, this Form have three option of viewing Trial Balance i.e Opening, Transaction, Closing. if you want to Show all CSC Consolidated Trail than Select All Command Button . Select Date between You want to print report.

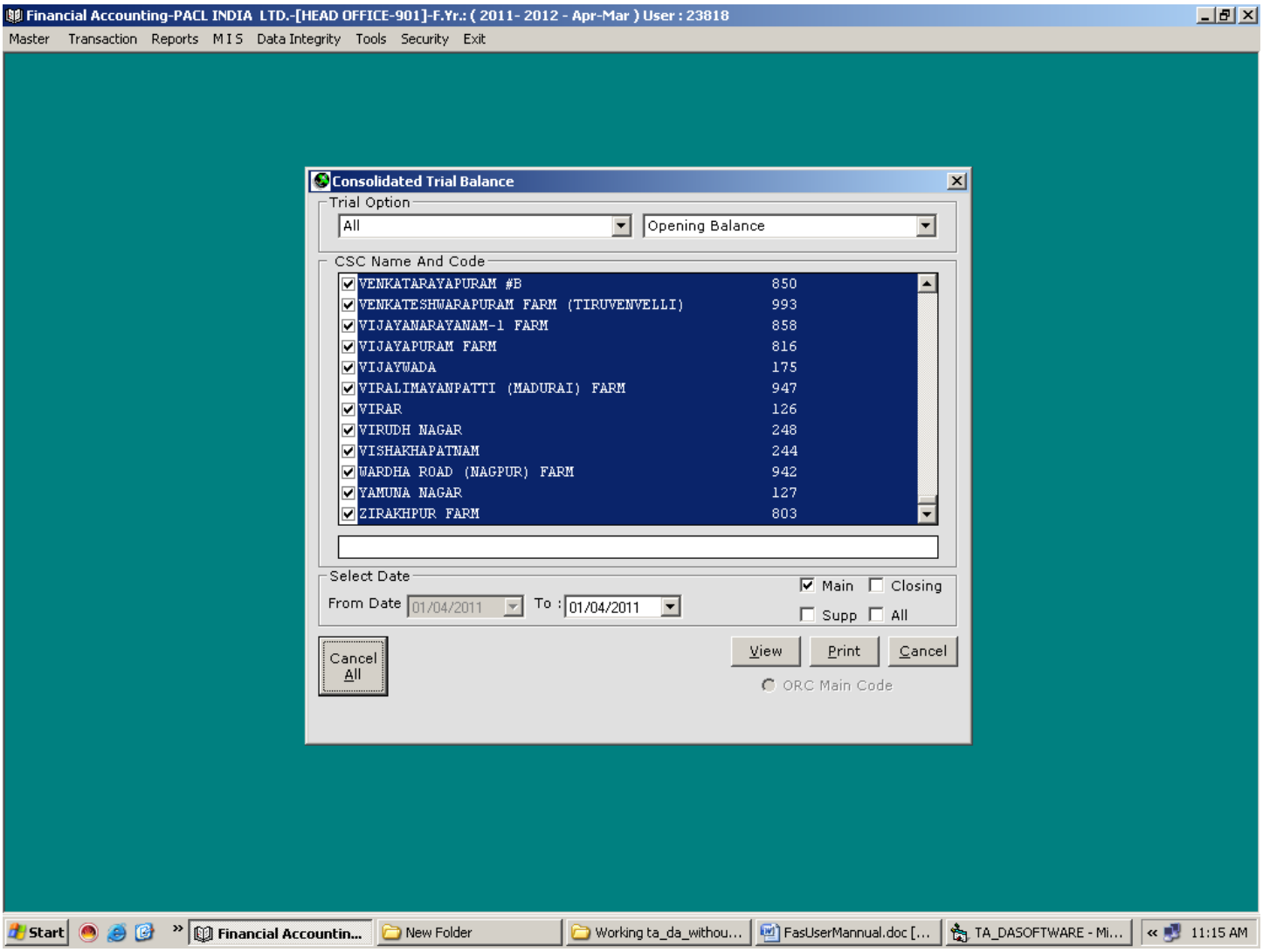
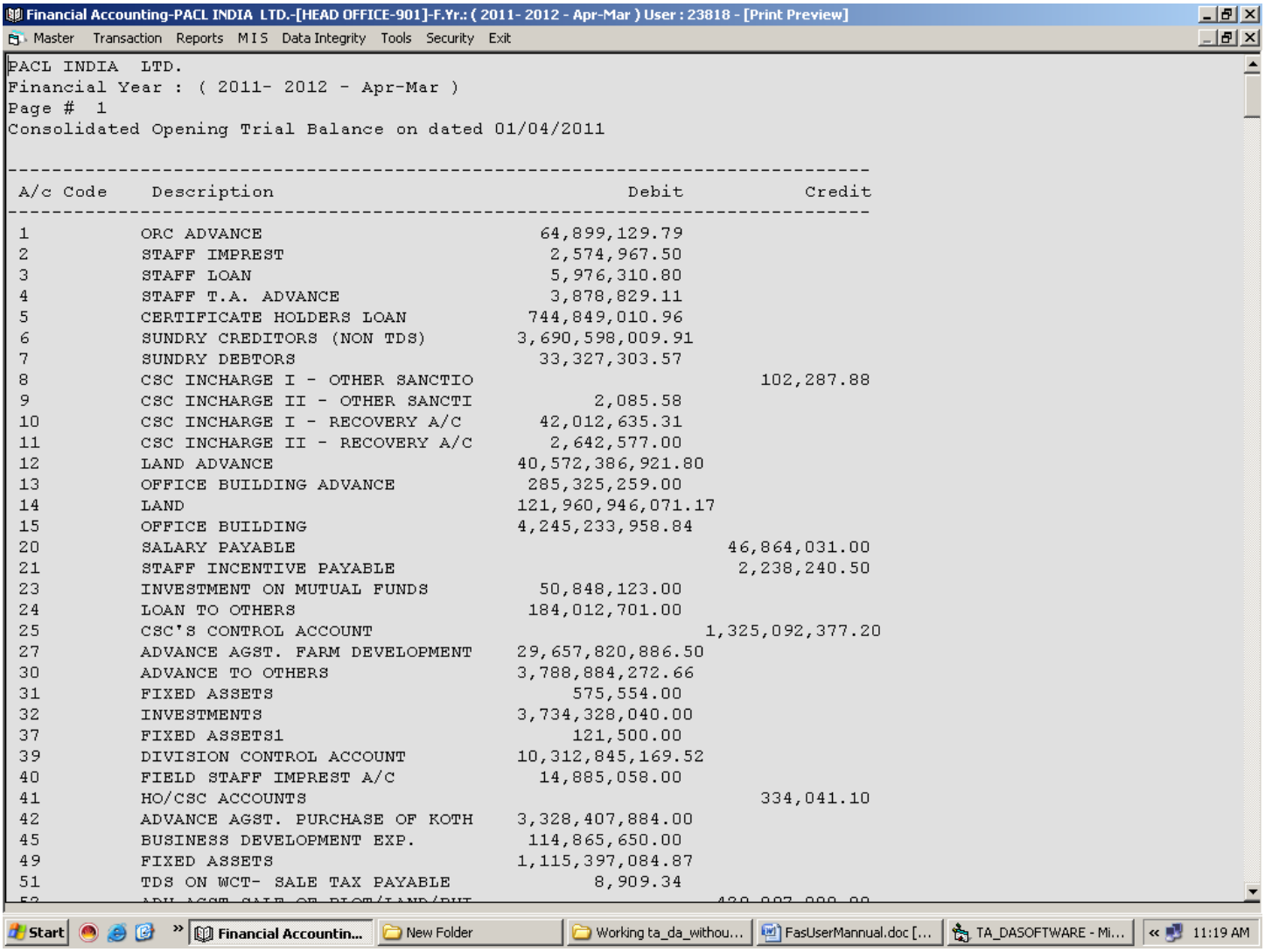


Figure 4.5.1 Consolidated Trial Balance

Following is the print preview of Consolidated Opening Trial.


Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD.
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Consolidated Opening Trial Balance on dated 01/04/2011
A/c Code Description Debit Credit
1 ORC ADVANCE 64,899,129.79
2 STAFF IMPREST 2,574,967.50
3 STAFF LOAN 5,976,310.80
4 STAFF T.A. ADVANCE 3,878,829.11
5 CERTIFICATE HOLDERS LOAN 744,849,010.96
6 SUNDRY CREDITORS (NON TDS) 3,690,598,009.91
7 SUNDRY DEBTORS 33,327,303.57
8 CSC INCHARGE I - OTHER SANCTIO 102,287.88
9 CSC INCHARGE II - OTHER SANCTI 2,085.58
10 CSC INCHARGE I - RECOVERY A/C 42,012,635.31
11 CSC INCHARGE II - RECOVERY A/C 2,642,577.00
12 LAND ADVANCE 40,572,386,921.80
13 OFFICE BUILDING ADVANCE 285,325,259.00
14 LAND 121,960,946,071.17
15 OFFICE BUILDING 4,245,233,958.84
20 SALARY PAYABLE 46,864,031.00
21 STAFF INCENTIVE PAYABLE 2,238,240.50
23 INVESTMENT ON MUTUAL FUNDS 50,848,123.00
24 LOAN TO OTHERS 184,012,701.00
25 CSC'S CONTROL ACCOUNT 1,325,092,377.20
27 ADVANCE AGST. FARM DEVELOPMENT 29,657,820,886.50
30 ADVANCE TO OTHERS 3,788,884,272.66
31 FIXED ASSETS 575,554.00
32 INVESTMENTS 3,734,328,040.00
37 FIXED ASSETS1 121,500.00
39 DIVISION CONTROL ACCOUNT 10,312,845,169.52
40 FIELD STAFF IMPREST A/C 14,885,058.00
41 HO/CSC ACCOUNTS 334,041.10
42 ADVANCE AGST. PURCHASE OF KOTH 3,328,407,884.00
45 BUSINESS DEVELOPMENT EXP. 114,865,650.00
49 FIXED ASSETS 1,115,397,084.87
51 TDS ON WCT- SALE TAX PAYABLE 8,909.34
Start
Financial Accountin...
New Folder
Working ta_da_withou...
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TA_DASOFTWARE - Mi...
11:19 AM

Figure 4.5.1 Consolidated Trial Balance Print Preview

4.6 Consolidated Trial Balance:

Figure 4.6.1 shows CSC Wise Trial Balance. It shows Opening, Transaction and closing Trail Balance CSC wise. Select Date between you want to print Trial report.

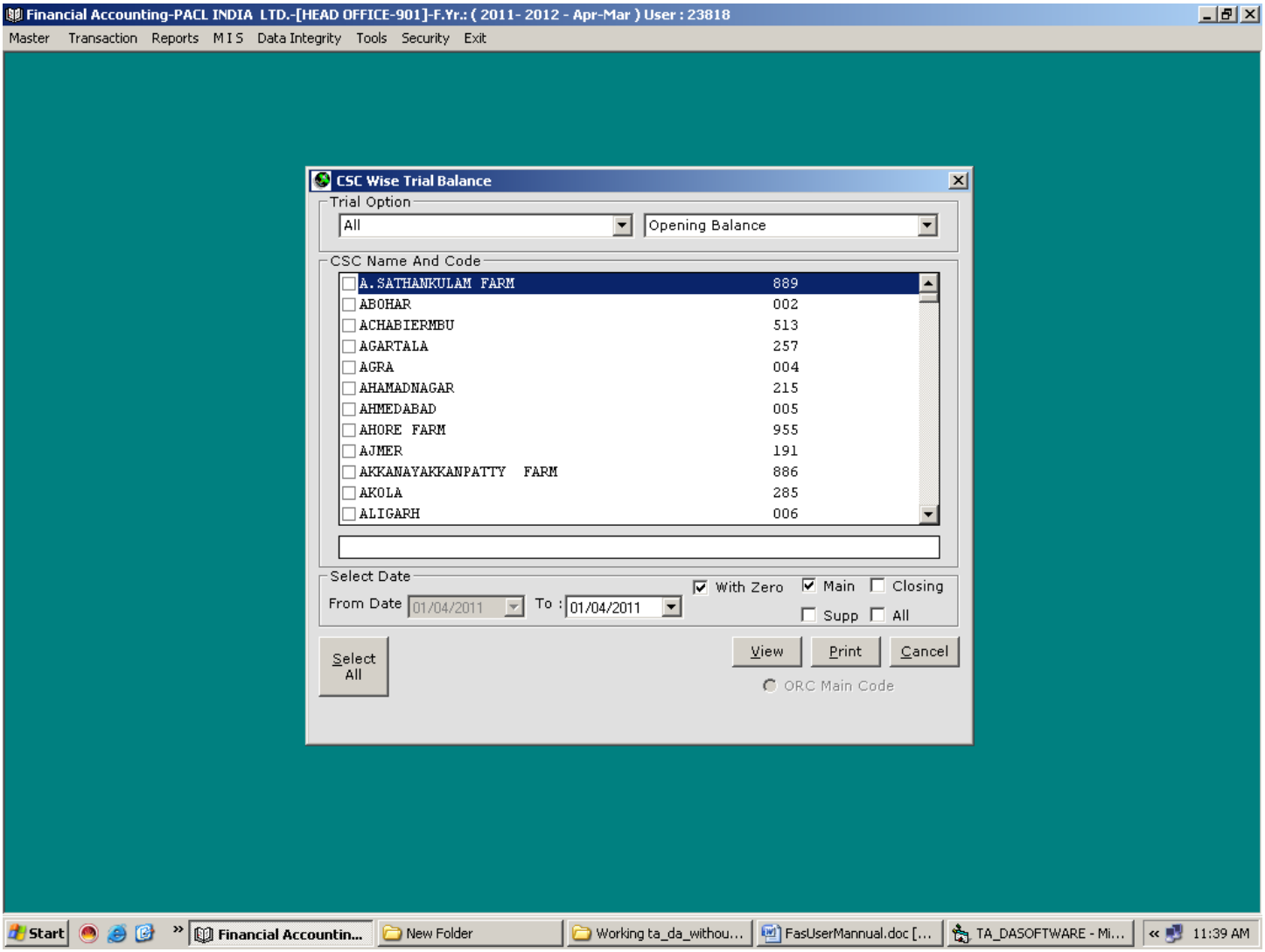

Figure 4.6.1 CSC Wise Trial Balance

Following is the print preview of CSC Wise Opening Trial.

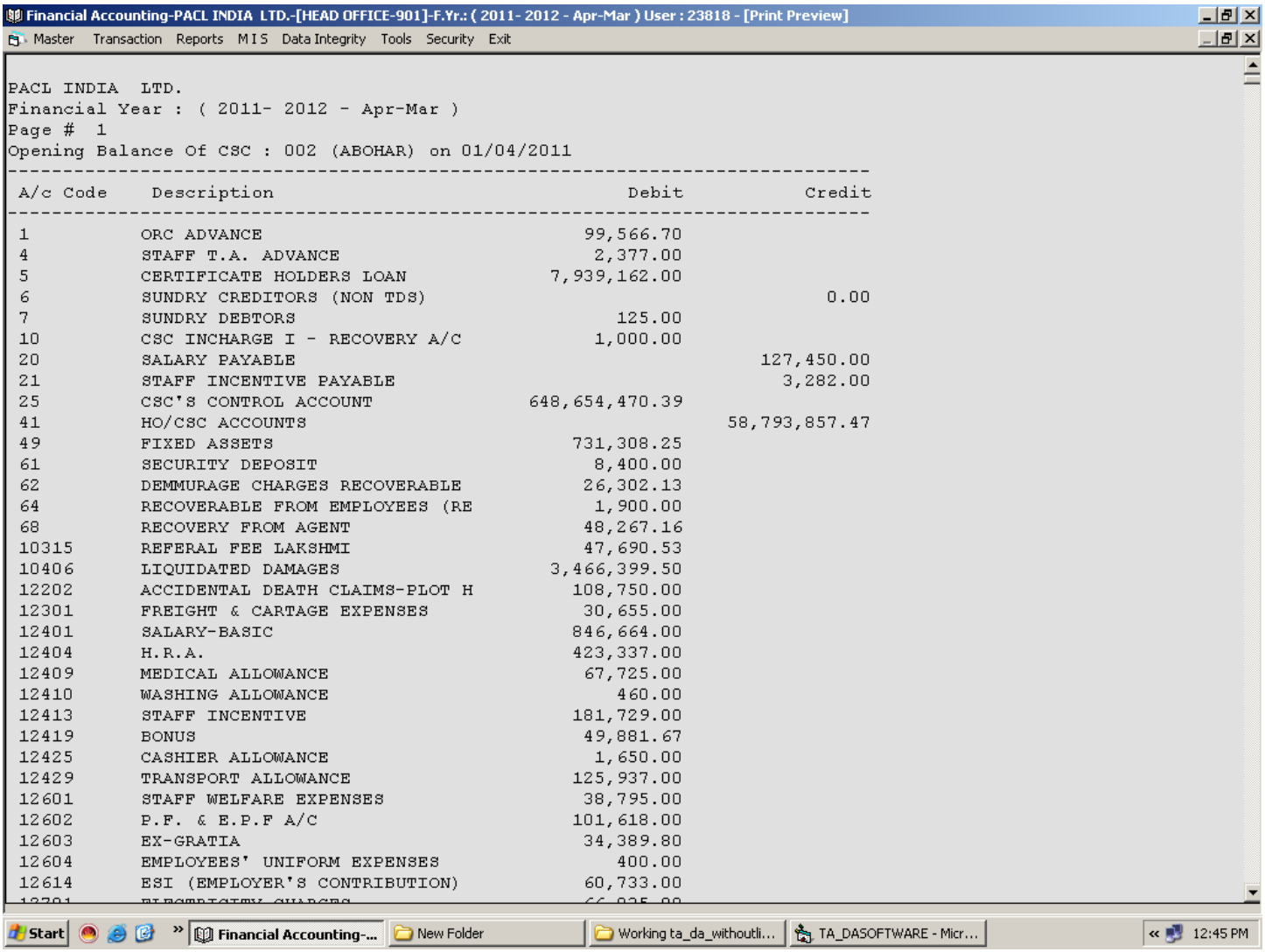
Financial Accounting-PACL INDIA LTD.-[HEAD OFFICE-901]-F.Yr.: (2011- 2012 - Apr-Mar) User : 23818 - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD.
Financial Year : (2011- 2012 - Apr-Mar)
Page # 1
Opening Balance Of CSC : 002 (ABOHAR) on 01/04/2011
A/c Code Description Debit Credit
1 ORC ADVANCE 99,566.70
4 STAFF T.A. ADVANCE 2,377.00
5 CERTIFICATE HOLDERS LOAN 7,939,162.00
6 SUNDRY CREDITORS (NON TDS) 0.00
7 SUNDRY DEBTORS 125.00
10 CSC INCHARGE I - RECOVERY A/C 1,000.00
20 SALARY PAYABLE 127,450.00
21 STAFF INCENTIVE PAYABLE 3,282.00
25 CSC'S CONTROL ACCOUNT 648,654,470.39
41 HO/CSC ACCOUNTS 58,793,857.47
49 FIXED ASSETS 731,308.25
61 SECURITY DEPOSIT 8,400.00
62 DEMMURAGE CHARGES RECOVERABLE 26,302.13
64 RECOVERABLE FROM EMPLOYEES (RE 1,900.00
68 RECOVERY FROM AGENT 48,267.16
10315 REFERAL FEE LAKSHMI 47,690.53
10406 LIQUIDATED DAMAGES 3,466,399.50
12202 ACCIDENTAL DEATH CLAIMS-PLOT H 108,750.00
12301 FREIGHT & CARTAGE EXPENSES 30,655.00
12401 SALARY-BASIC 846,664.00
12404 H.R.A. 423,337.00
12409 MEDICAL ALLOWANCE 67,725.00
12410 WASHING ALLOWANCE 460.00
12413 STAFF INCENTIVE 181,729.00
12419 BONUS 49,881.67
12425 CASHIER ALLOWANCE 1,650.00
12429 TRANSPORT ALLOWANCE 125,937.00
12601 STAFF WELFARE EXPENSES 38,795.00
12602 P.F. & E.P.F A/C 101,618.00
12603 EX-GRATIA 34,389.80
12604 EMPLOYEES' UNIFORM EXPENSES 400.00
12614 ESI (EMPLOYER'S CONTRIBUTION) 60,733.00
Start
Financial Accounting-...
New Folder
Working ta_da_withoutli...
TA_DASOFTWARE - Micr...
12:45 PM

Figure 4.6.2 CSC Wise Trial Balance Print View

5.0 Data Integrity:

There are Thirteen options available in Data Integrity menu these are:

5.1 Automated Bank Entries-ORC

5.2 Unit Holder Interest

5.3 Individual Unit Holder Interest

5.4 Sales

5.5 Merge Data to ORC Advance Issue

5.6 Process of Interest Calculation on ORC Advance

5.7 Monthly Commission Process and Posting

5.8 Monthly Tax Process and Posting

5.9 Recovery Other

5.10 Human Resource Development

5.11 ORC Advance Process

5.12 I & P

5.13 Automation Report of Salary And Commission

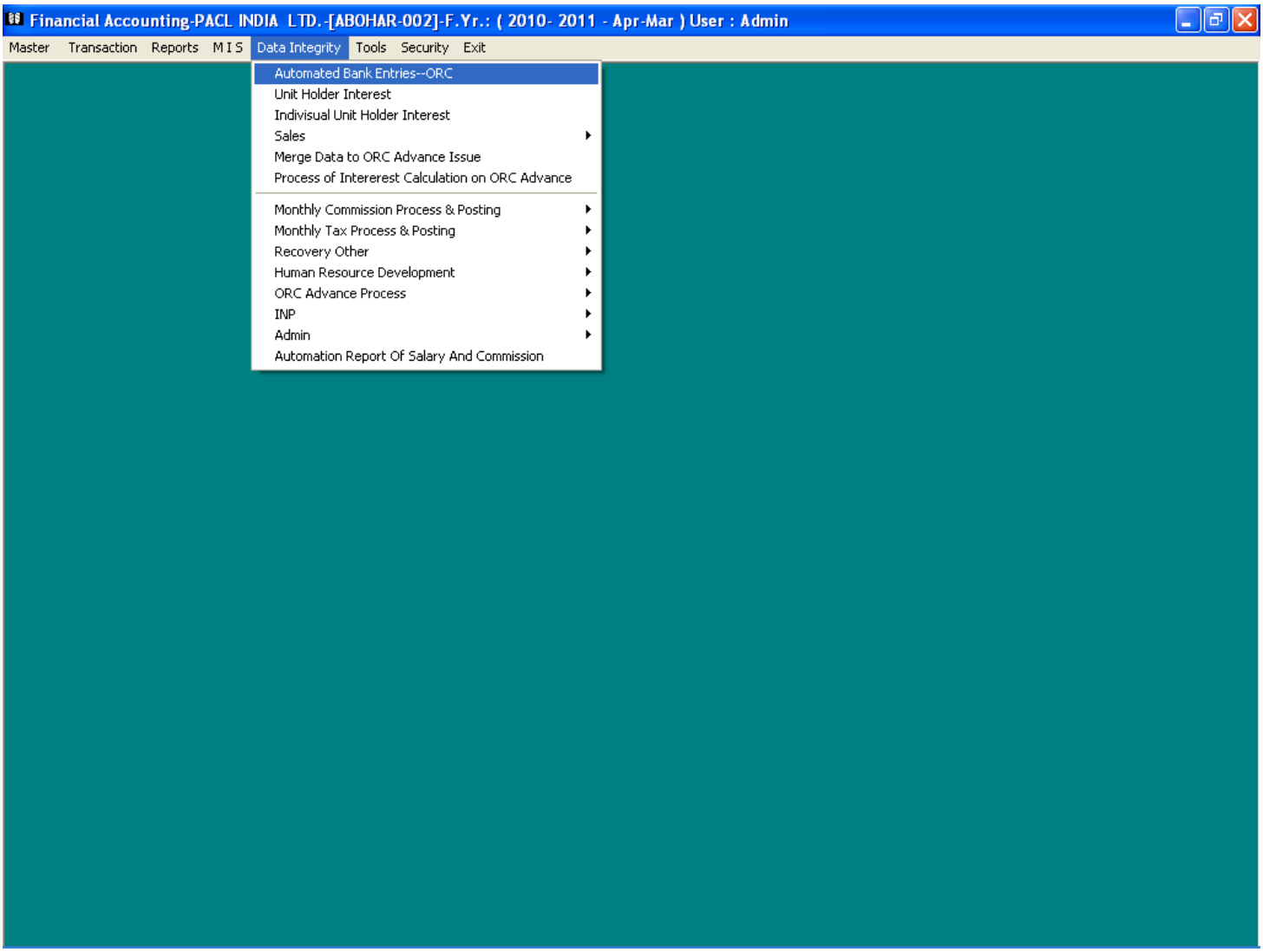

Figure 5.0 Screen shows 13 Options available in Data Integrity Menu.

5.1 Automated Bank Entries-ORC

This option allows the user to do automation Posting of Bank Entries. This is the process. The User Will have to select Month, Year, Letter Number and Mode. Then press view to view the details. Data Merge to merge the data. Orc bank posting to post bank entries and click exit button to quit.

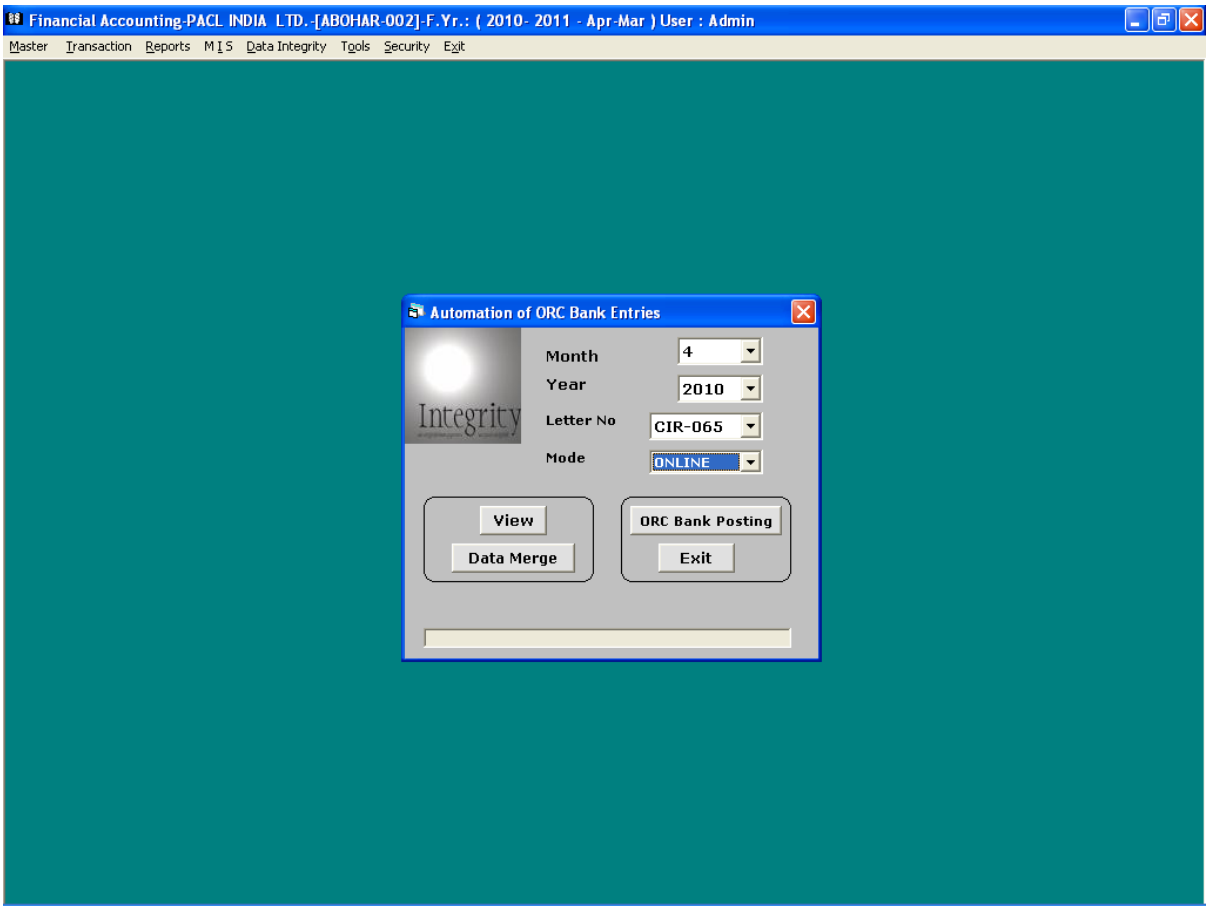

Figure 5.1 shows Automated Bank Entries-ORC Entry Screen.

5.2 Unit Holder Interest

This option allows the user to do automation Posting of Unit Holder Interest. The User Will have to provide Date of interest. Then press Data Merge to Merge the data. Press process to process of calculation press posting voucher to post the vouchers.

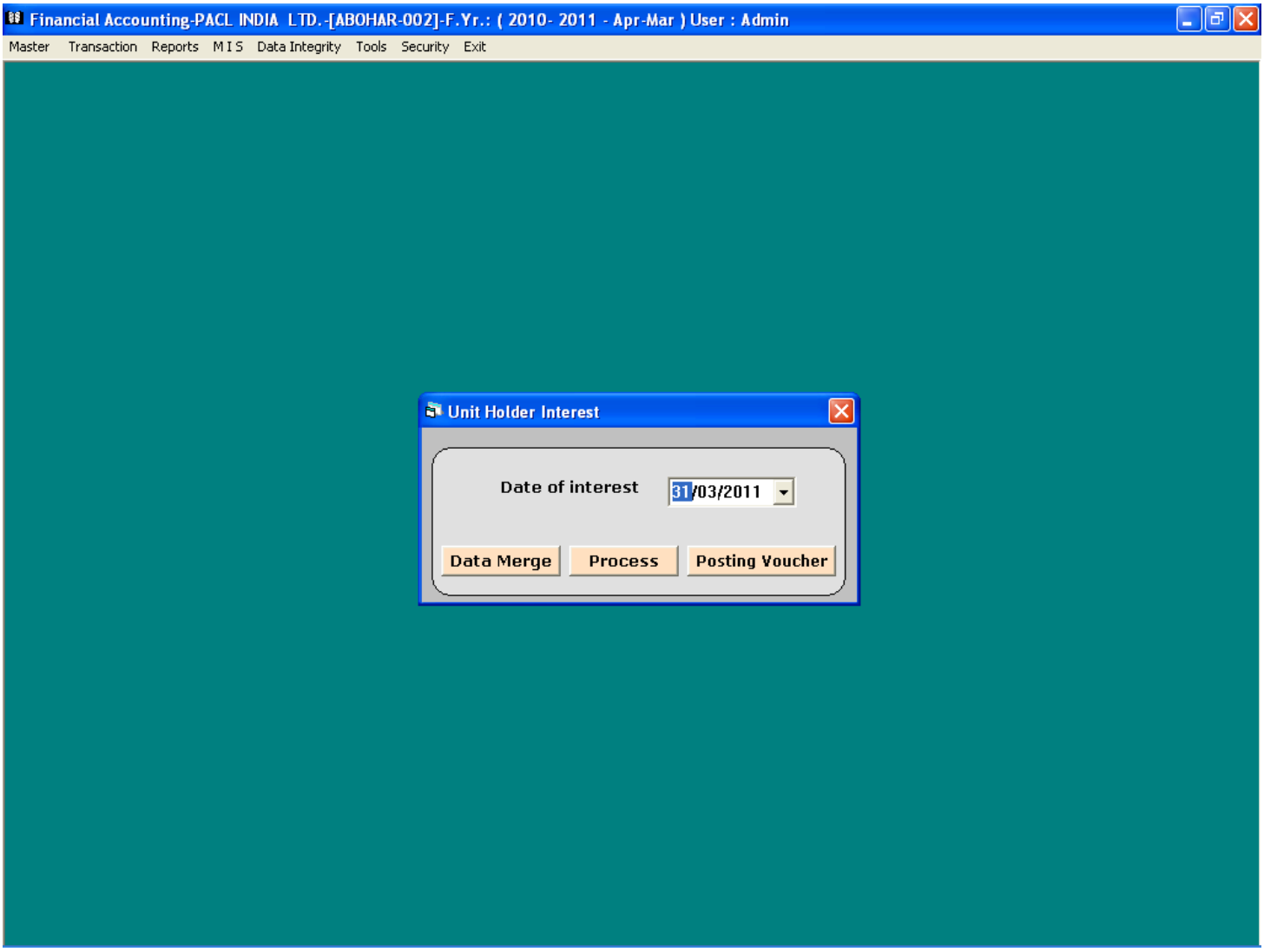

Figure 5.2 shows Unit Holder Interest Entry Screen.

5.3 Individual Unit Holder Interest

This option allows the user to do automation Posting of Individual Unit Holder Interest. The User Will have to provide Date of interest and Unit Holder Code. Then press Data Merge to Merge the data. Press process to process of calculation of Interest. Press View to view the detail and press posting voucher to post the vouchers.

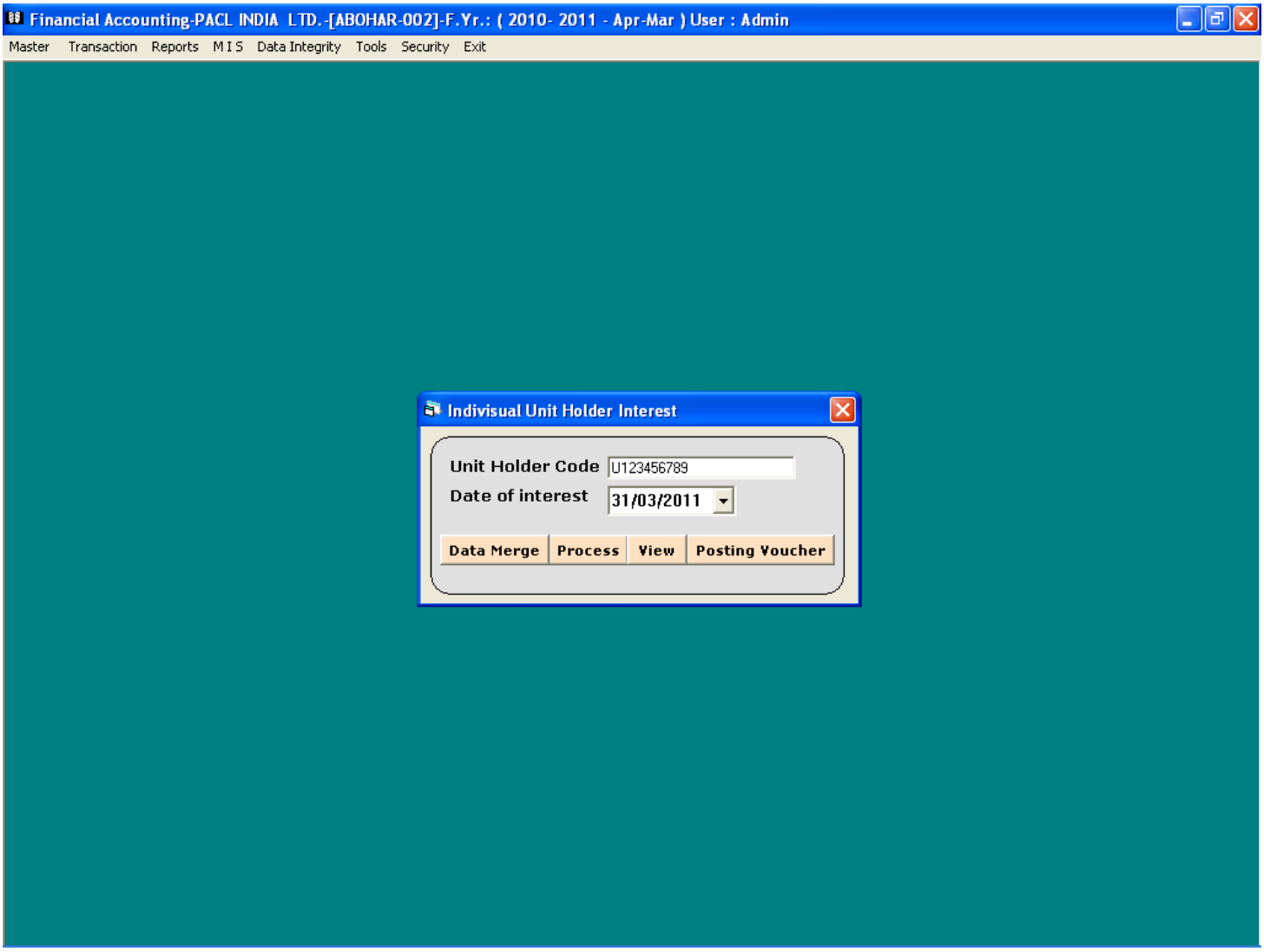

Figure 5.3 shows Individual Unit Holder Interest Entry Screen.

5.4 Sales

This option allows the user to post the Sales. There are 8 Sub Menu these are:-

5.4.1 Master (DPS)

5.4.2 Process (DPS)

5.4.3 Reports (DPS)

5.4.4 Posting Entries (DPS)

5.4.5 Master (CDPP)

5.4.6 Process (CDPP)

5.4.7 Report (CDPP)

5.4.8 Posting Entries (CDPP)

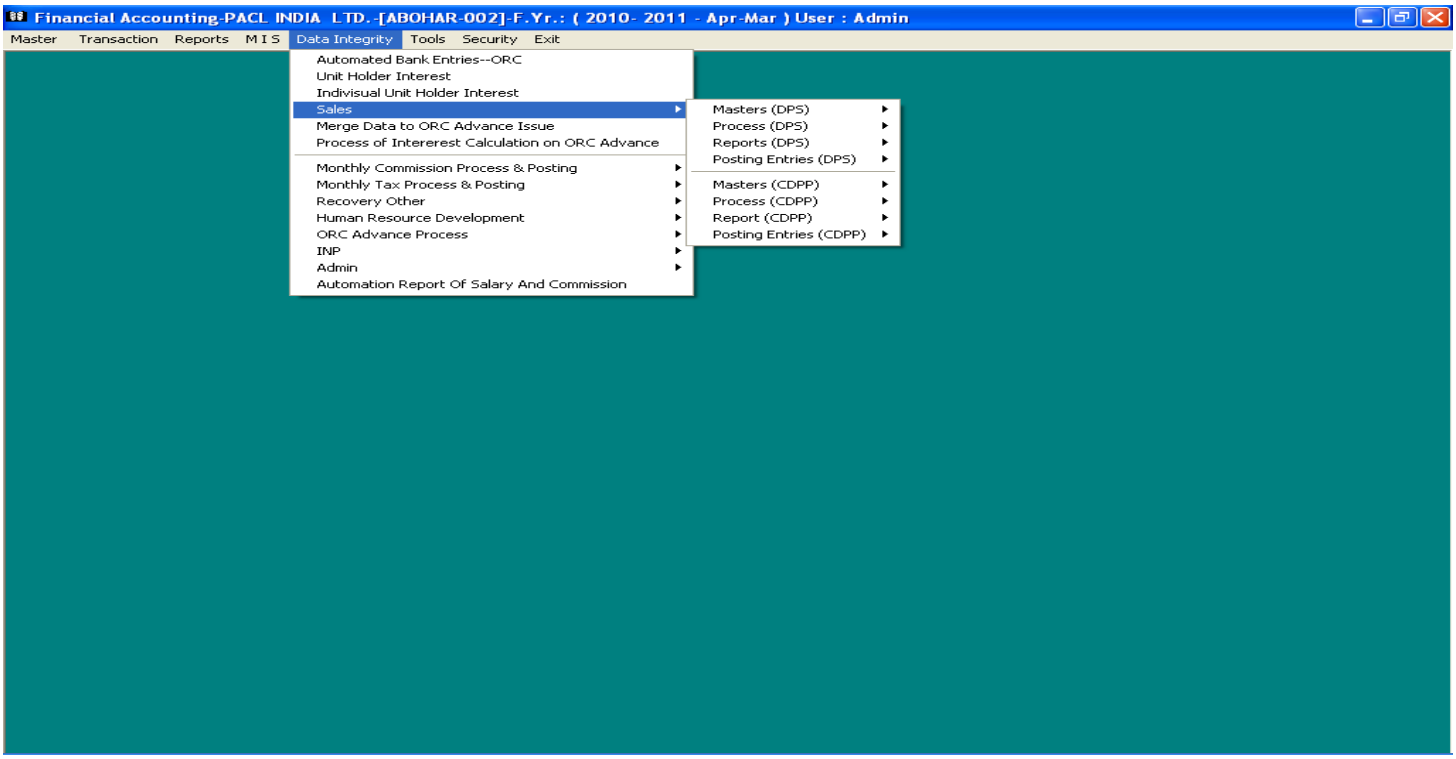

Figure 5.4 shows Detail of 8 Sales Sub Menu Entry Screen

5.4.1 Master (DPS)

Click add for blank screen for addition. Fill Entry Number, Booking Percent , Plan Code, Allot From and to date and sale booking Date. Press save to save. For navigation press next and back. For clear the screen press reset. For delete press delete button. This screen will able you to fill the sale percentage booking for DPS.

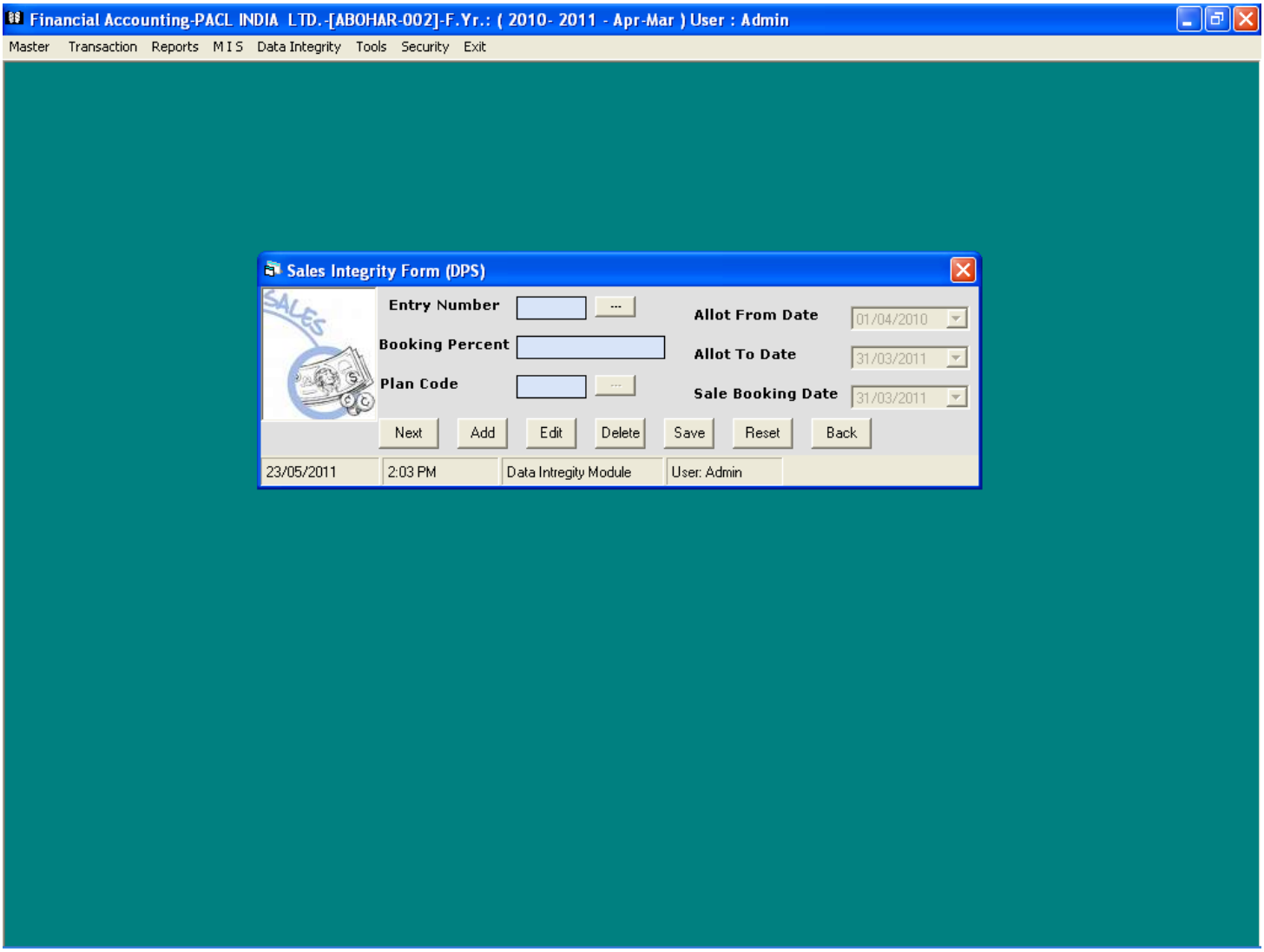

Figure 5.4.1 shows Master(DPS) Entry Screen

5.4.2 Process(DPS)

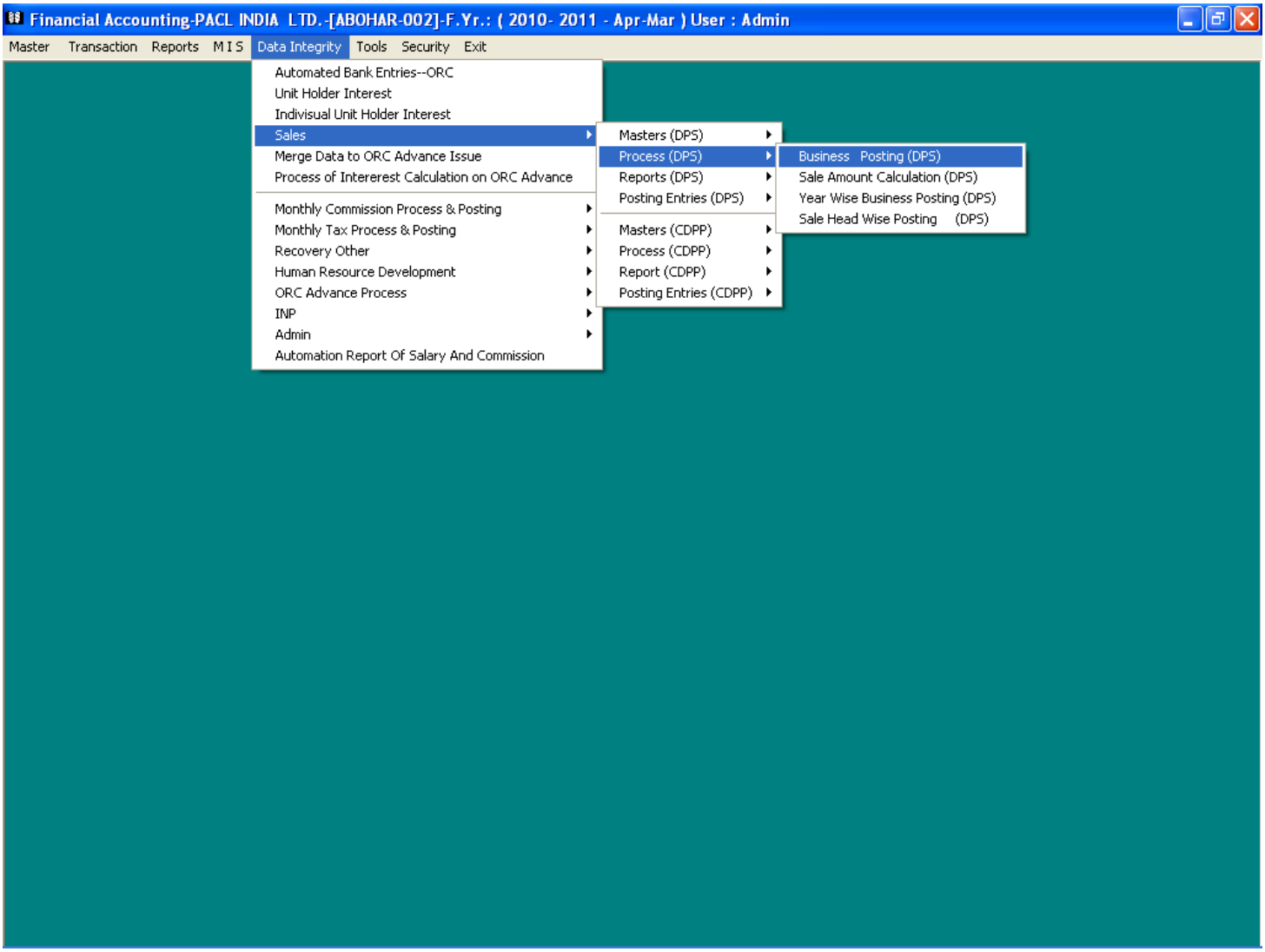

Figure 5.4.2A shows Process (DPS) Submenu Screen

In the figure 5.4.2A There are four Process Option. One by one serial wise user have to go through these four processes. And each and every process the user will find the screen as per shown in figure 5.4.2B. In which user have to provide from and to date and press view to Start the process and there is no report this is the process only.

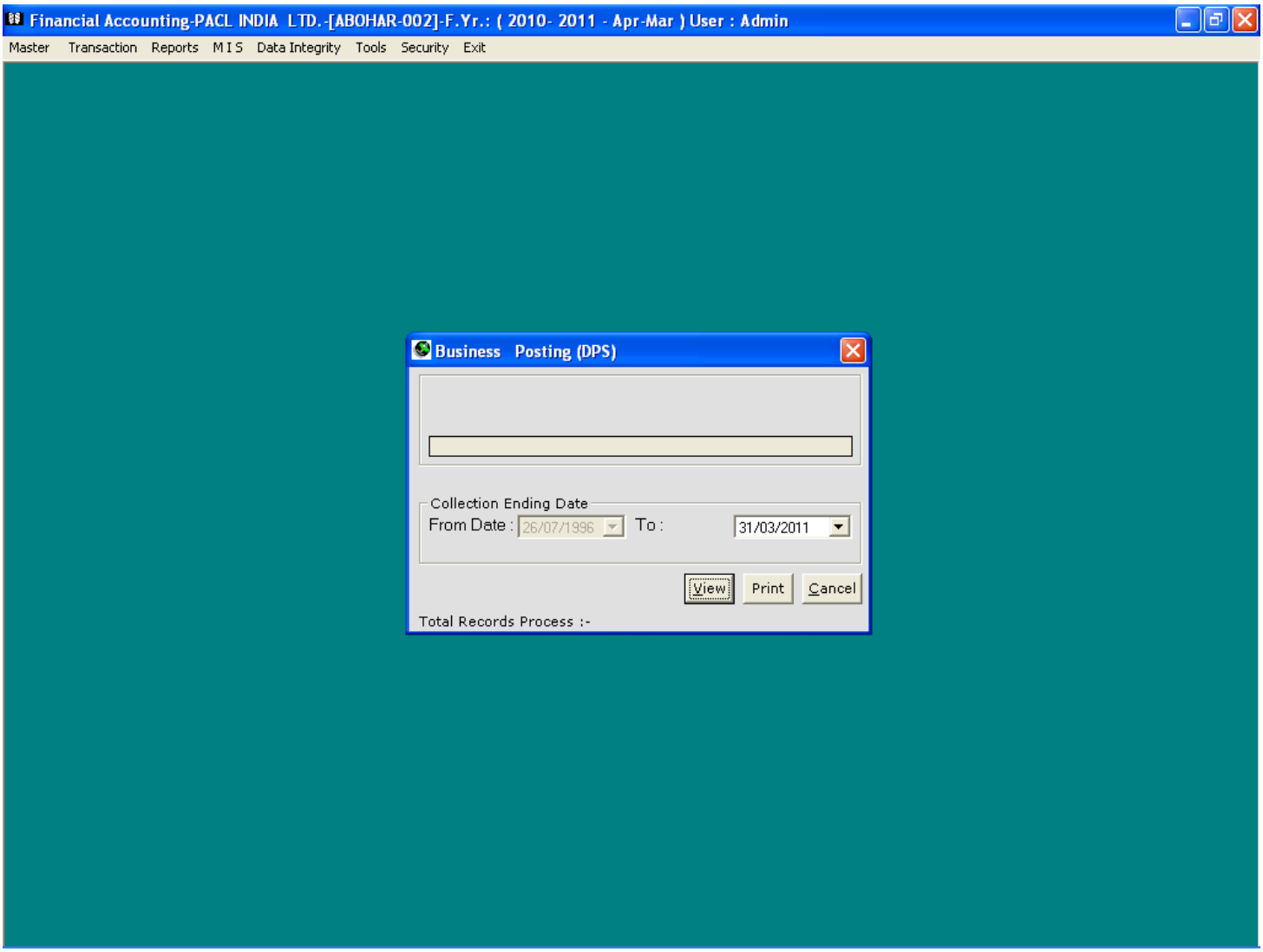

Figure 5.4.2B shows Process (DPS) Screen

5.4.3 Reports(DPS)

There are 8 Report for Sale Booking (DPS) on processed data.

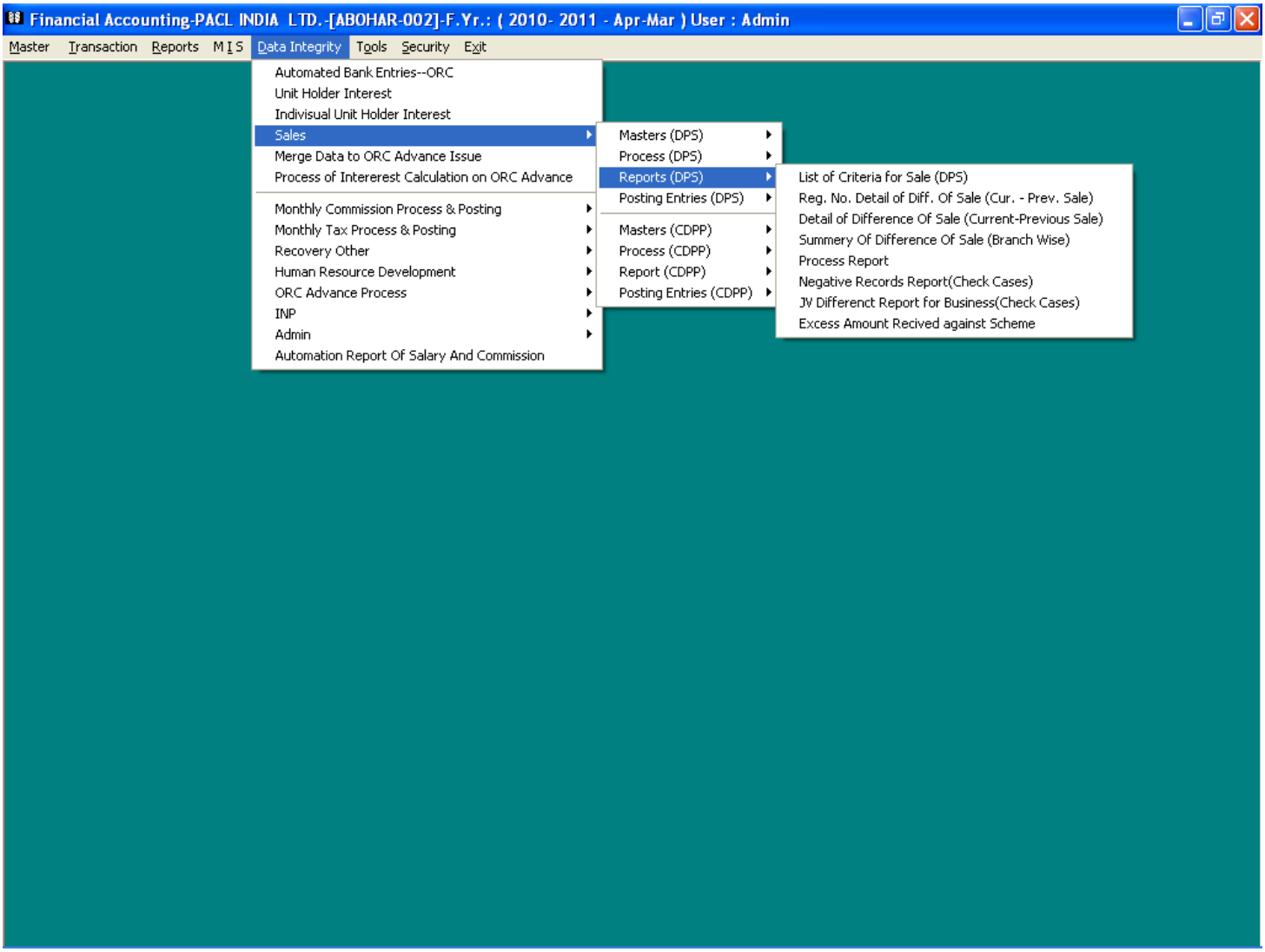

Figure 5.4.3 shows Report Screen(DPS)

5.4.4 Posting Entries(DPS)

As per figure 5.4.4 the user have to generate the sale post for the current year then user have to post data by sale posting (DPS) Sub Menu.

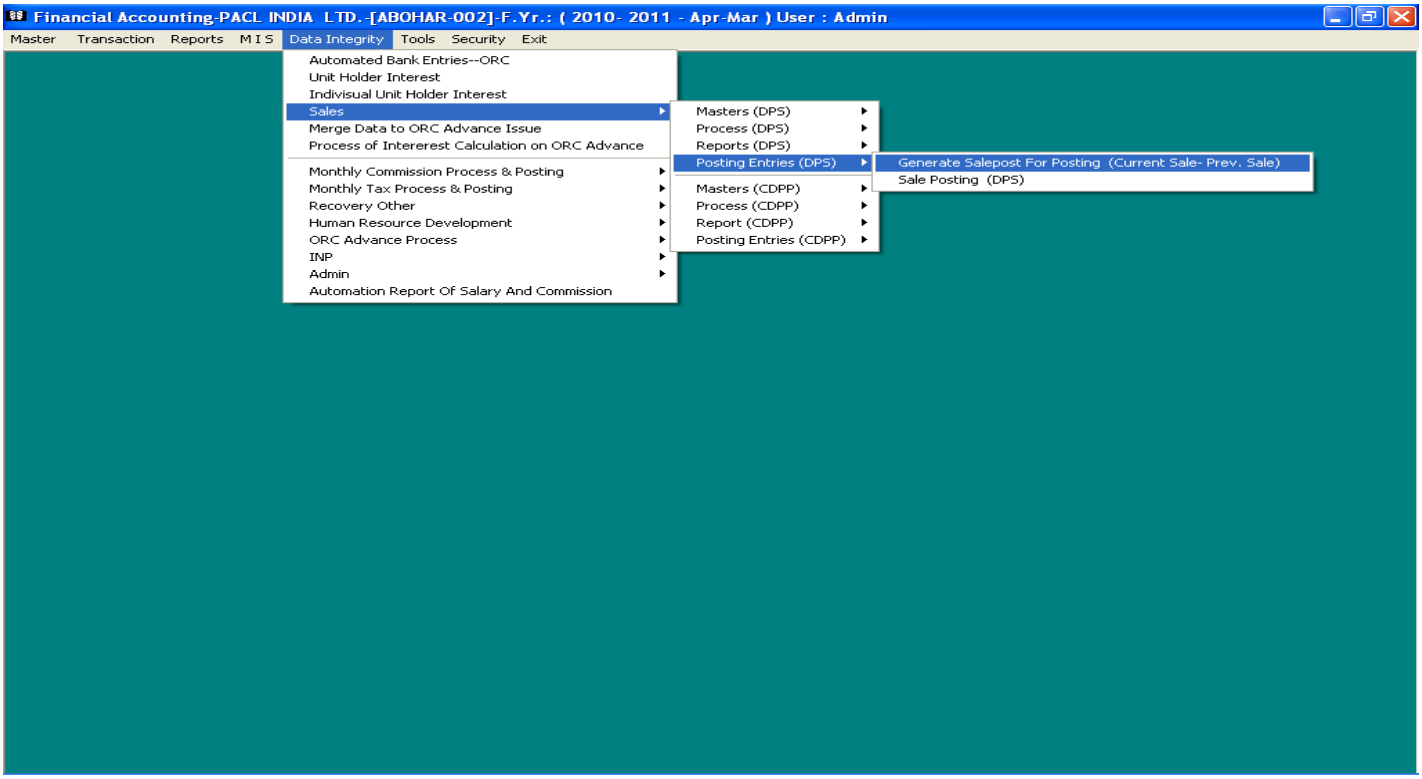

Figure 5.4.4 Shows Posting Process Screen(DPS)

5.4.5 Master (CDPP)

Click add for blank screen for addition. Fill Entry Number, Booking Percent , Plan Code, Allot From and to date and sale booking Date. Press save to save. For navigation press next and back. For clear the screen press reset. For delete press delete button. This screen will able you to fill the sale percentage booking for CDPP.

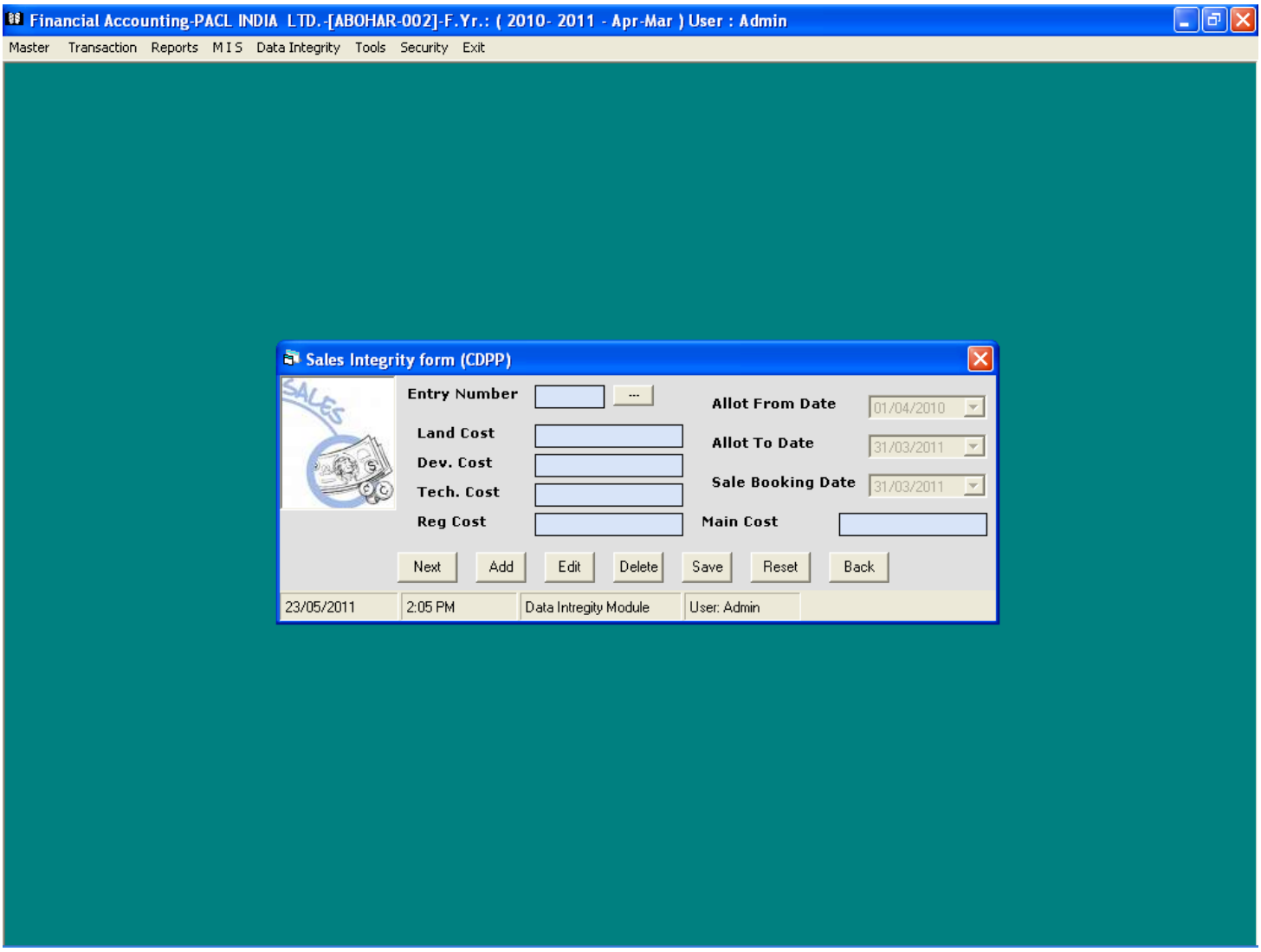

Figure 5.4.5 Shows Master Entry Screen(CDPP)

5.4.6 Process (CDPP)

In the figure 5.4.6 There is single Process screen. The user have to provide from and to date and press view to Start the process and there is no report. this is the process only.

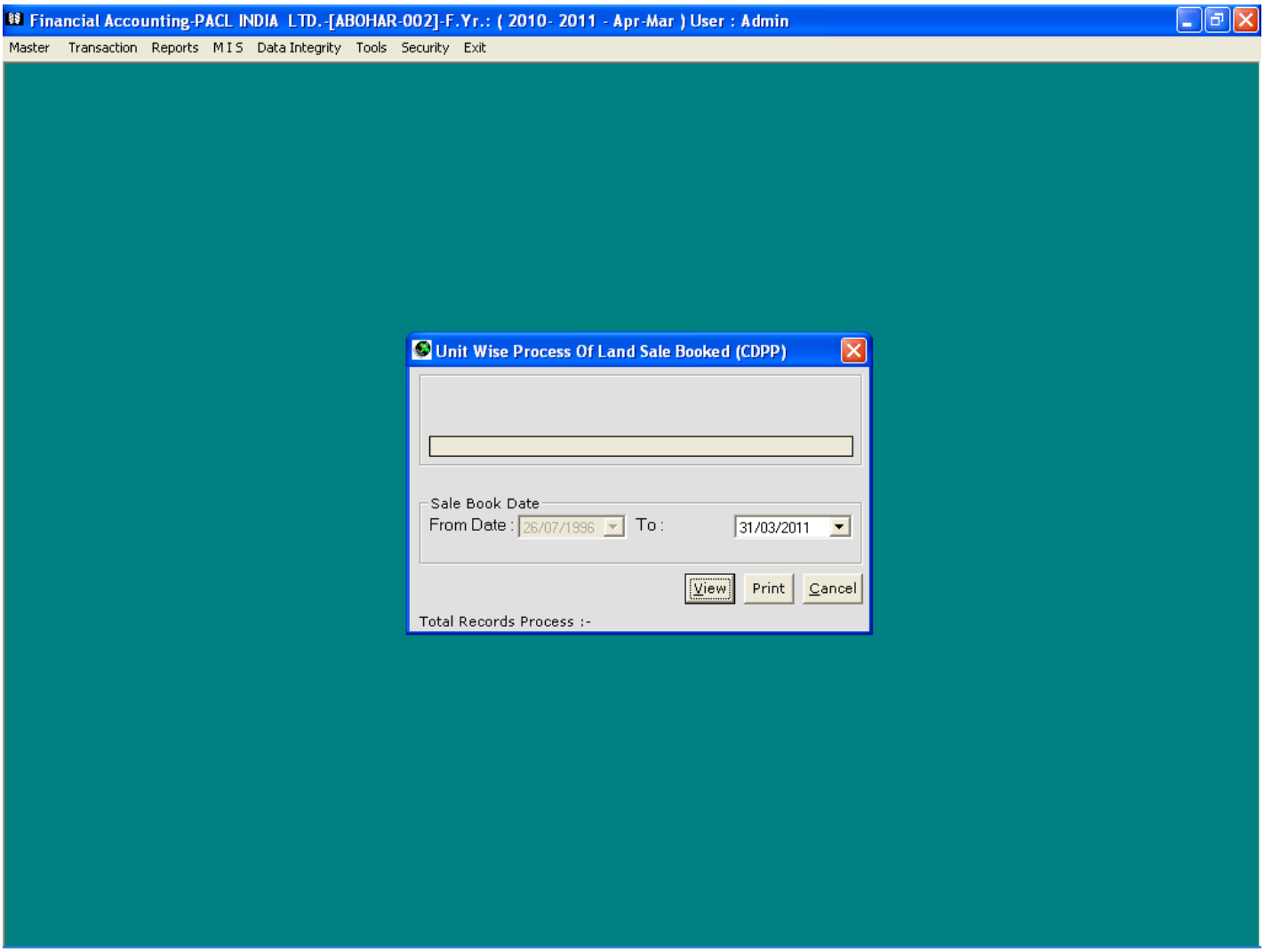

Figure 5.4.6 Shows Process Screen(CDPP)

5.4.7 Report (CDPP)

There are 6 Reports for Sale Booking (CDPP) on processed data.

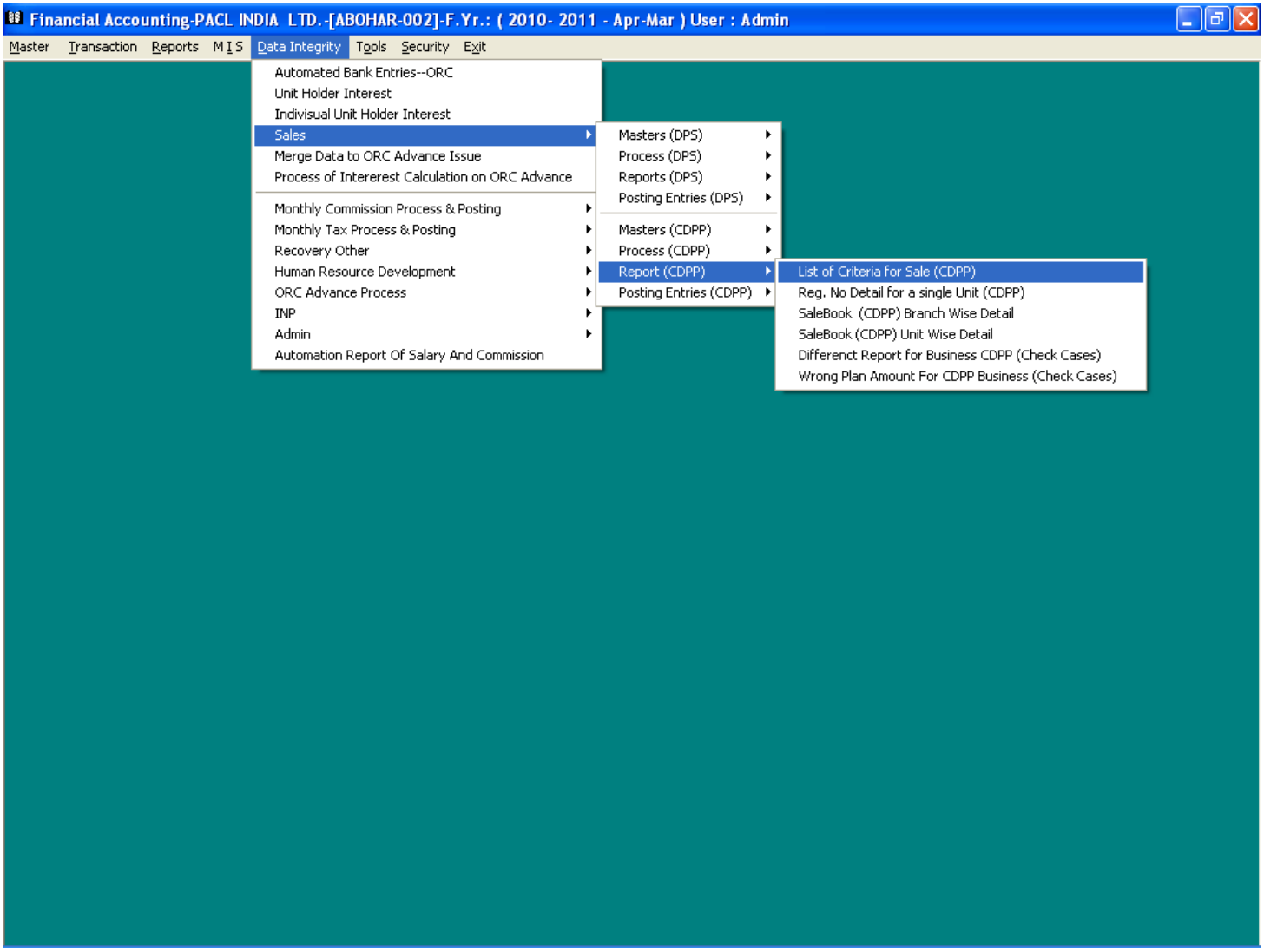

Figure 5.4.7 Shows Report Screen(CDPP)

5.4.8 Posting Entries(CDPP)

As per figure 5.4.8 the user have to generate the sale post for the current year then user have to post data by sale posting (CDPP) Sub Menu.

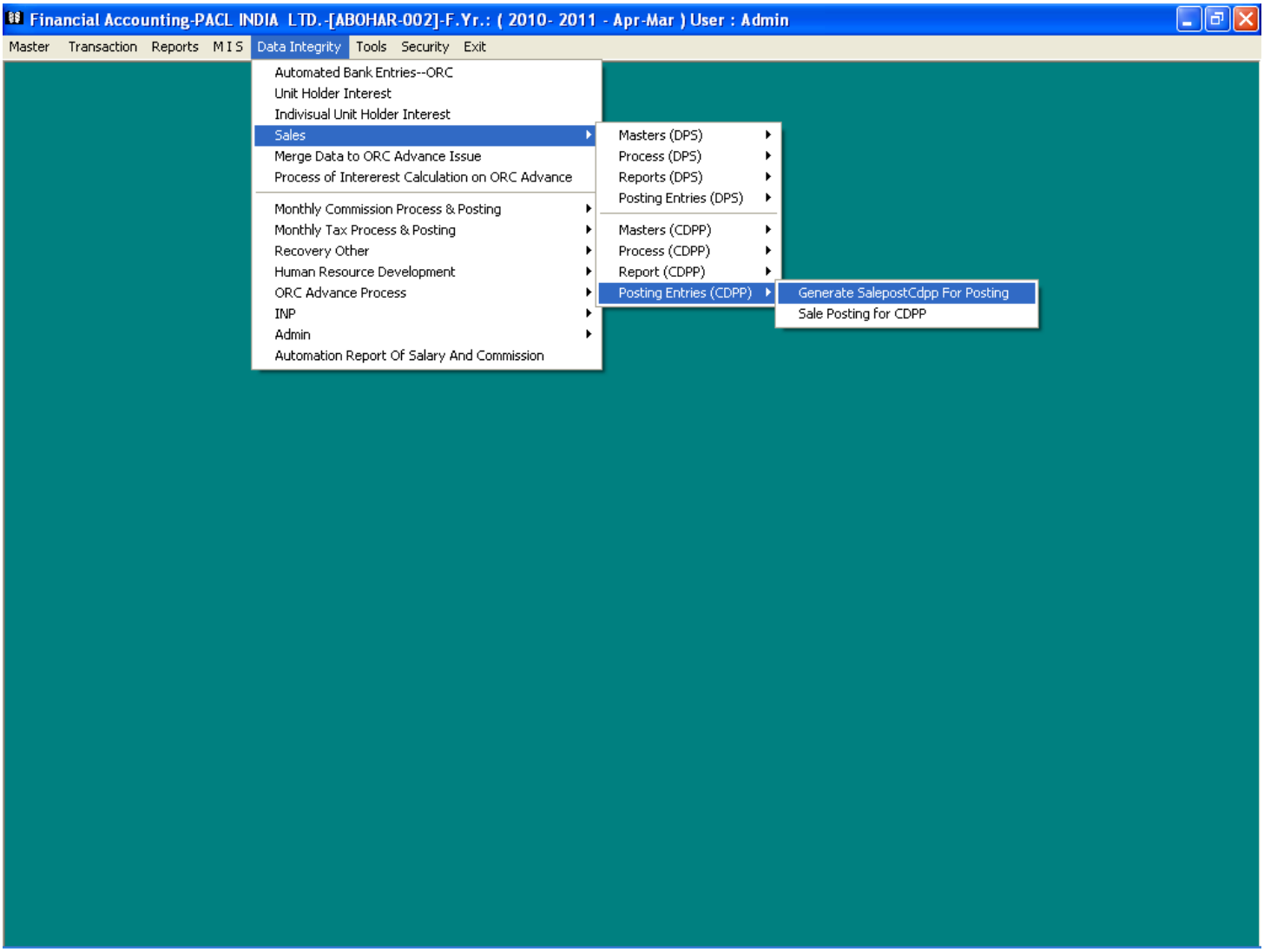

Figure 5.4.8 Shows Posting Entry Screen(CDPP)

5.5 Merge Data to ORC Advance Issue:-

Provide the two dates between them you want the data value from orc advance account will be taken for process for the period provide in the from and to date fields. Click merge to migrate the date for processing of interest calculation on orc advance balance.

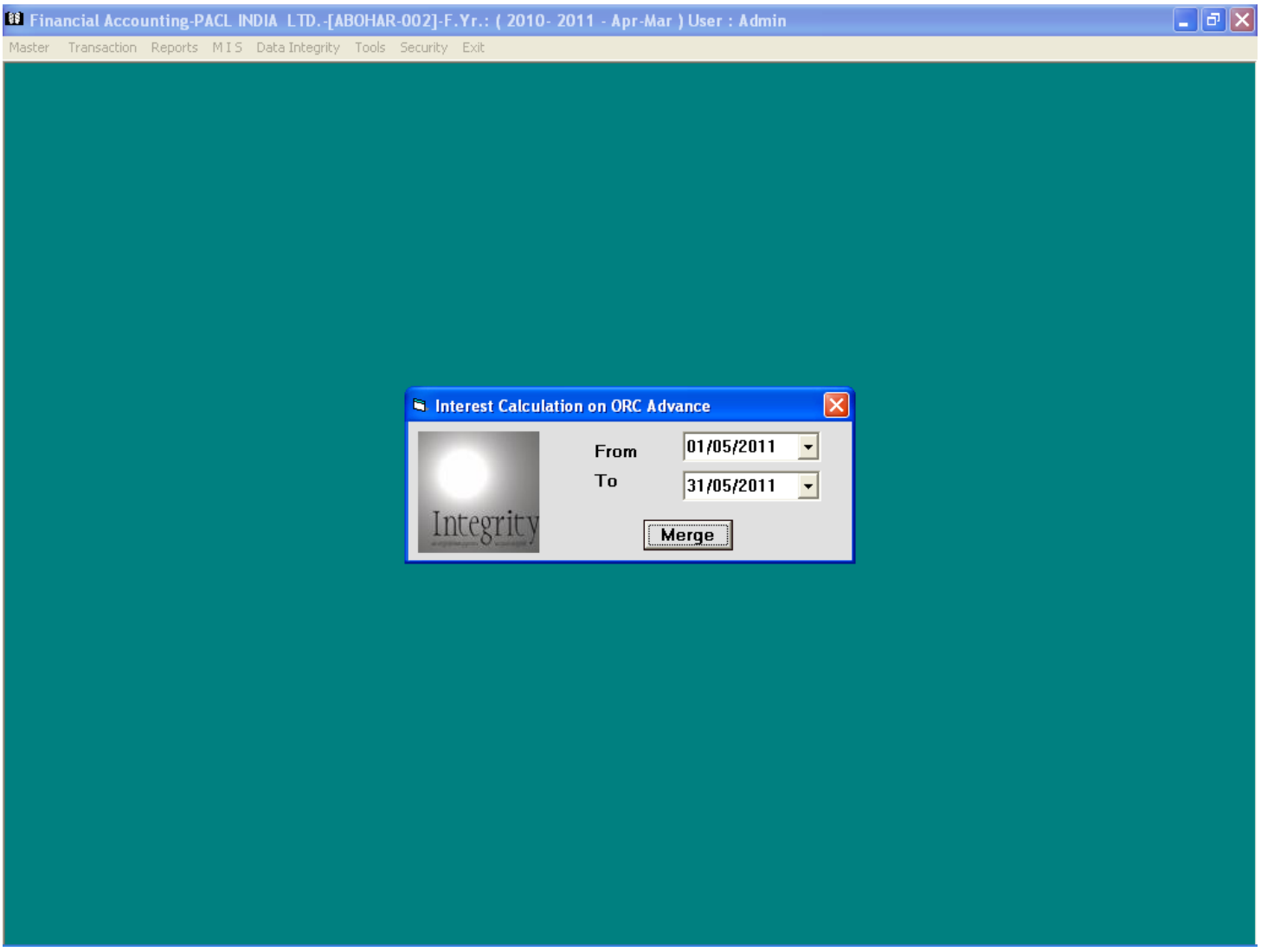

Figure 5.5 Shows Screen Shot of Data Migration for Interest calculation on ORC Advance.

5.6 Process of Interest Calculation on ORC Advance

Under the option 5.5 above data has been migrated in the accounts database for interest calculation on orc advance for the period mentions. Provide interest date that will be the interest due date. Interest will be posted on that date. Press process for calculation and press view for report. After checking the data you can press posting to post the date in accounts.

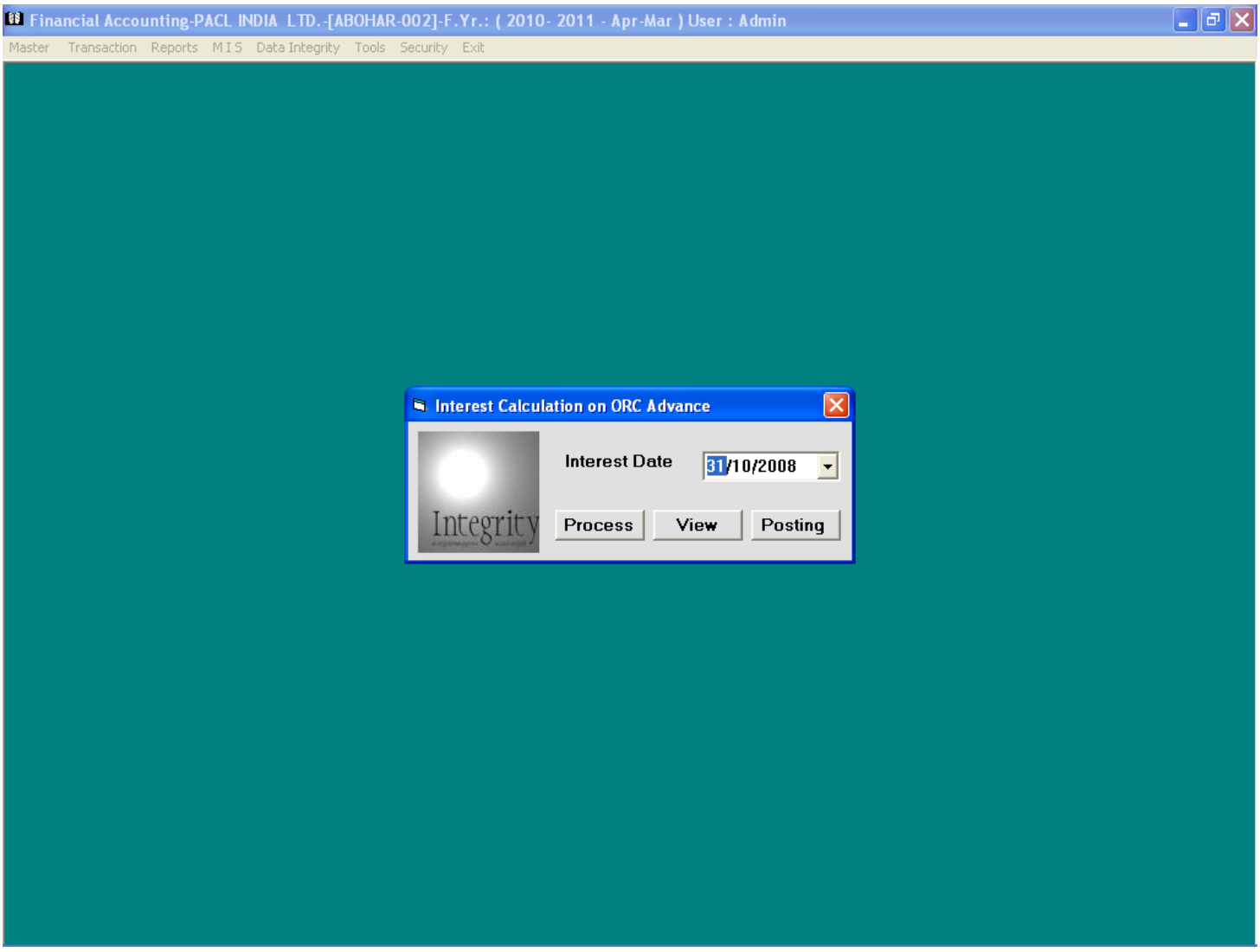

Figure 5.6 Shows Screen Shot of Data Process and Posting for Interest calculation on ORC Advance.

5.7 Monthly Commission Process and Posting:-

This is the automation process for posting monthly ORC, Commission , T.A./D.A. FAS, Monthly Incentive , Circular/Prize and Referral Fee data. Now there are 6 options available in this sub menu as shown in Figure 5.7.0.

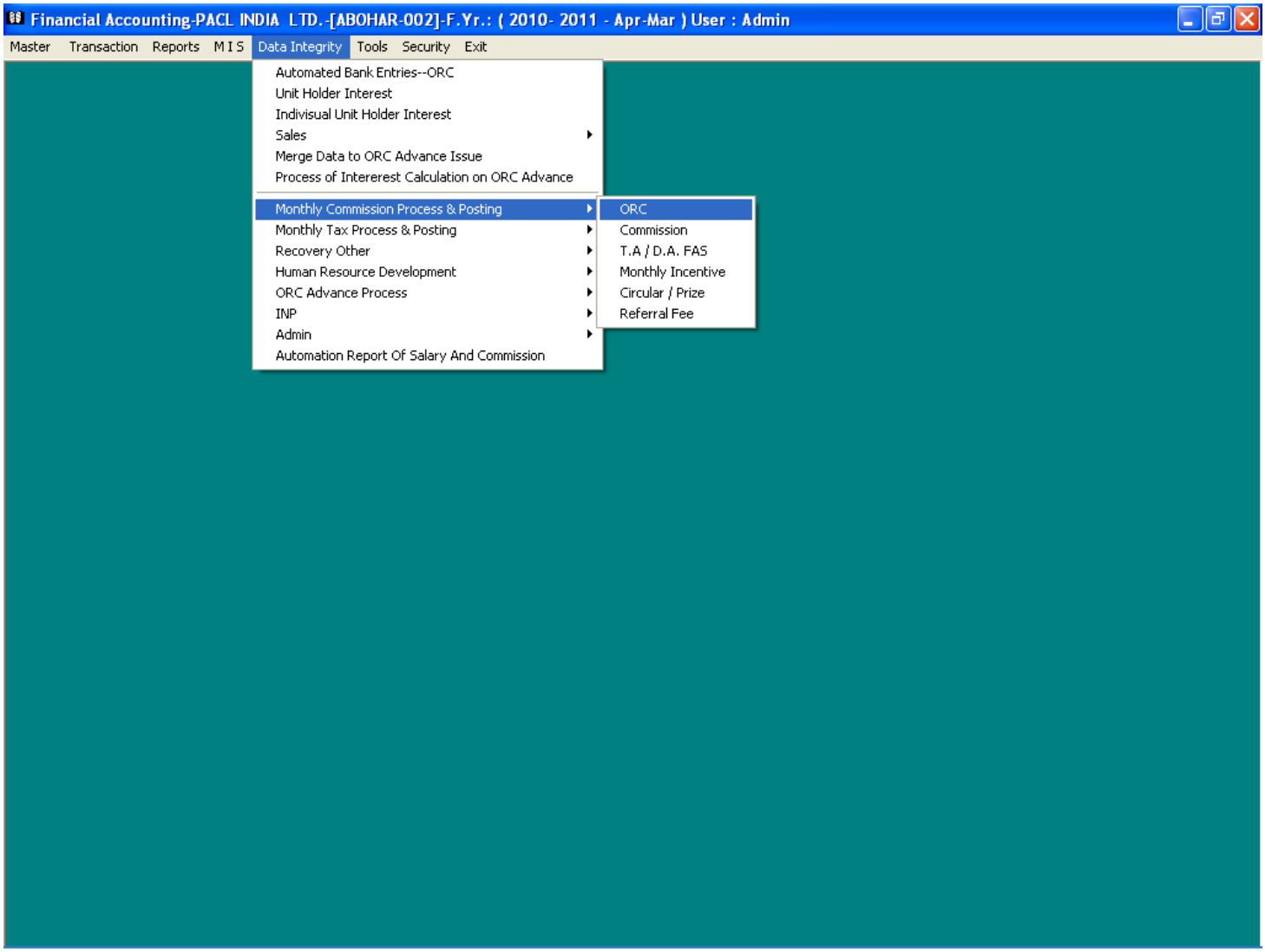

Figure 5.7.0 Shows Screen Shot of Monthly Commission process & Posting Menu Options

For the options ORC, Commission, T.A./D.A. FAS and Monthly Incentive the screen shots will be same as shown in figure 5.7.1. figure 5.7.1 is the screen shot which will be shown when you press Data Integrity>Monthly Commission Process &Posting>ORC. You will have to provide Month and Year for which the posting is to be done. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the ORC Commission for the provided month will be posted. The same screen and same working will be for the posting of Commission, T.A./D.A. FAS and Monthly Incentive.

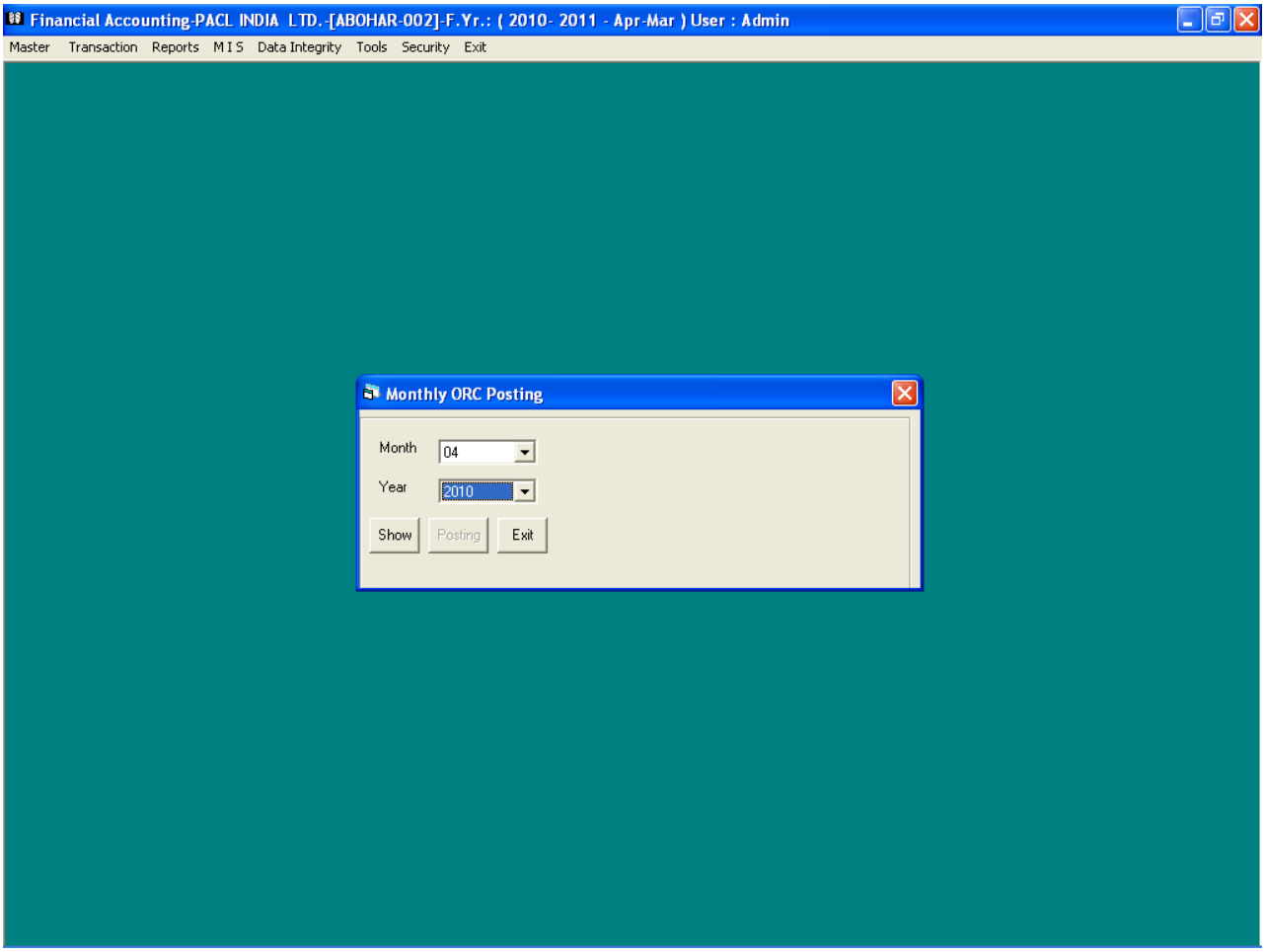

Figure 5.7.1 Shows Screen Shot of Monthly Commission process & Posting Menu for Orc Commission.

For the options Circular/Prize the screen shots will be as shown in figure 5.7.2. Figure 5.7.2 is the screen shot which will be shown when you press Data Integrity>Monthly Commision Process &Posting>Circular/Prize. You will have to provide Month and Year for which the posting is to be done. Press three dotted Button to fill Circular Number for the month and year criteria. Select Circular number from the combo. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the Circular/Prize for the provided month will be posted.

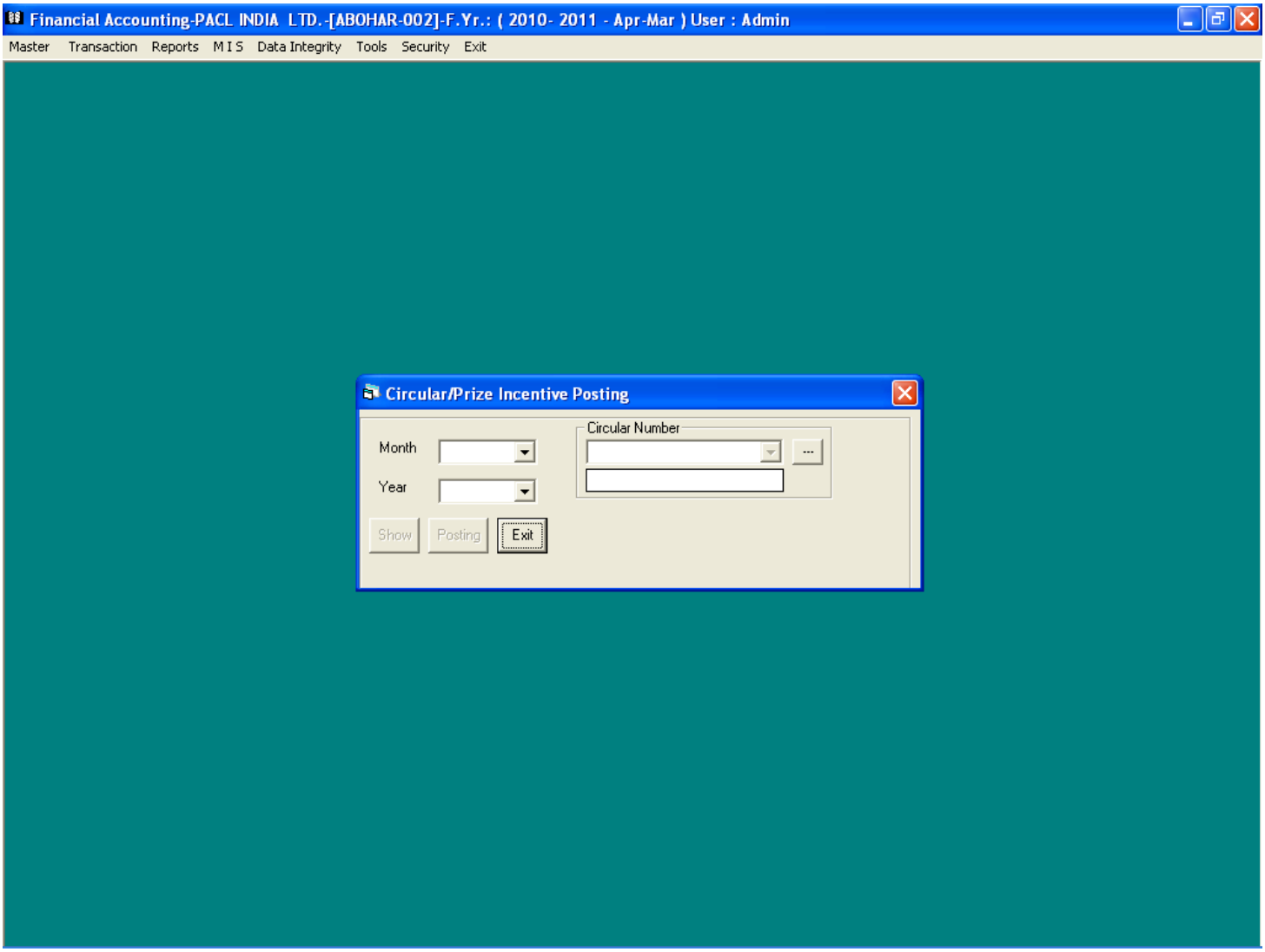

Figure 5.7.2 Shows Screen Shot of Circular/Prize Incentive Posting

For the options Referral Fee Posting the screen shots will be as shown in figure 5.7.3. Figure 5.7.3 is the screen shot which will be shown when you press Data Integrity>Monthly Commision Process &Posting>Referral/Fee. You will have to provide Month and Year for which the posting is to be done. Choose Either Laxmi Smou or PISL Radio Button for which you want to post the data. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the Referral Fee for the provided month will be posted.

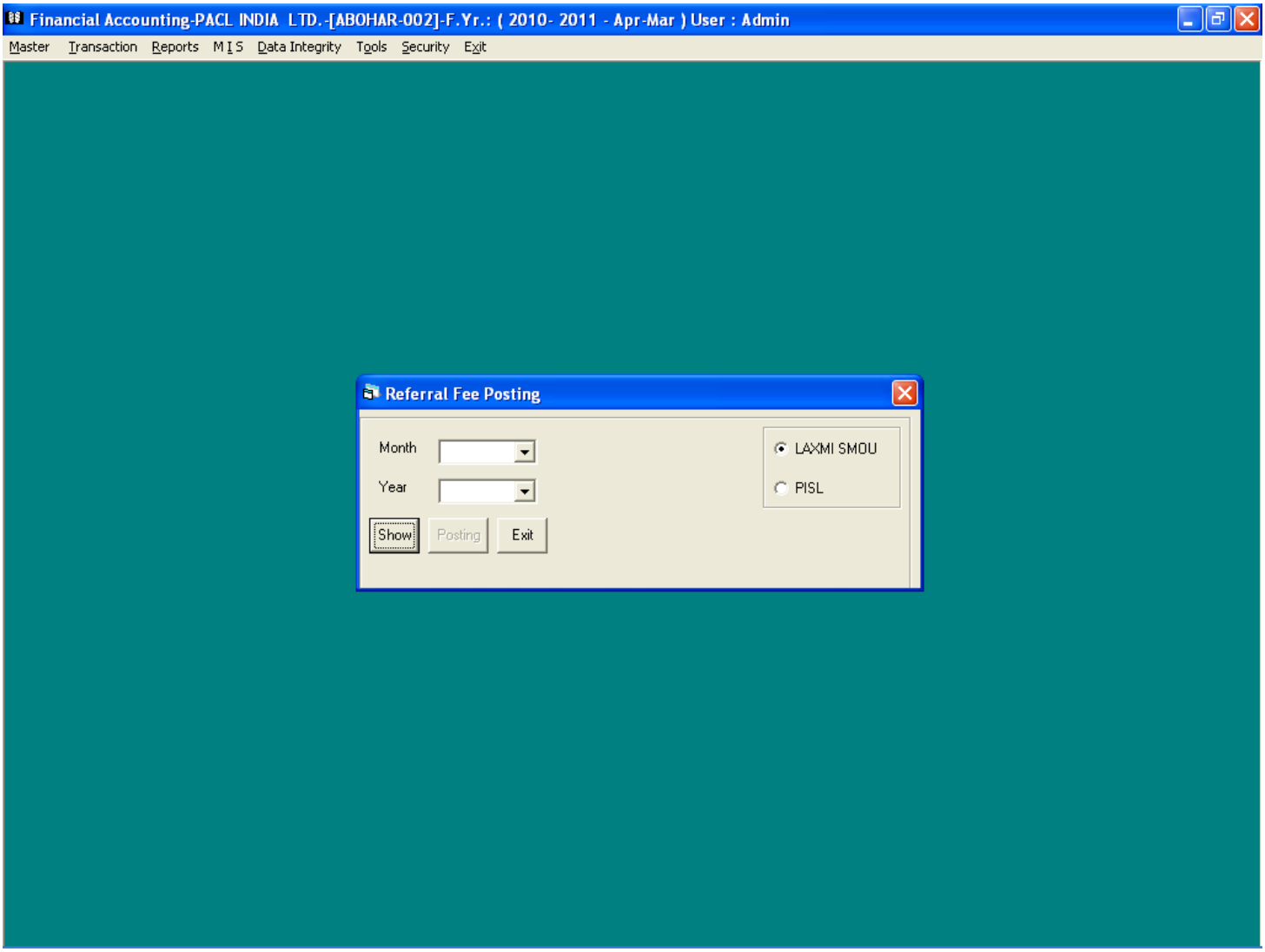

Figure 5.7.3 Shows Screen Shot of Referral Fee Incentive Posting

5.8 Monthly Tax Process and Posting

This is the automation process for posting monthly Tax on ORC Commission, T.A./D.A. FAS, Monthly Incentive , Circular/Prize and Referral Fee data. Now there are 8 options available in this sub menu as shown in Figure 5.8.0.

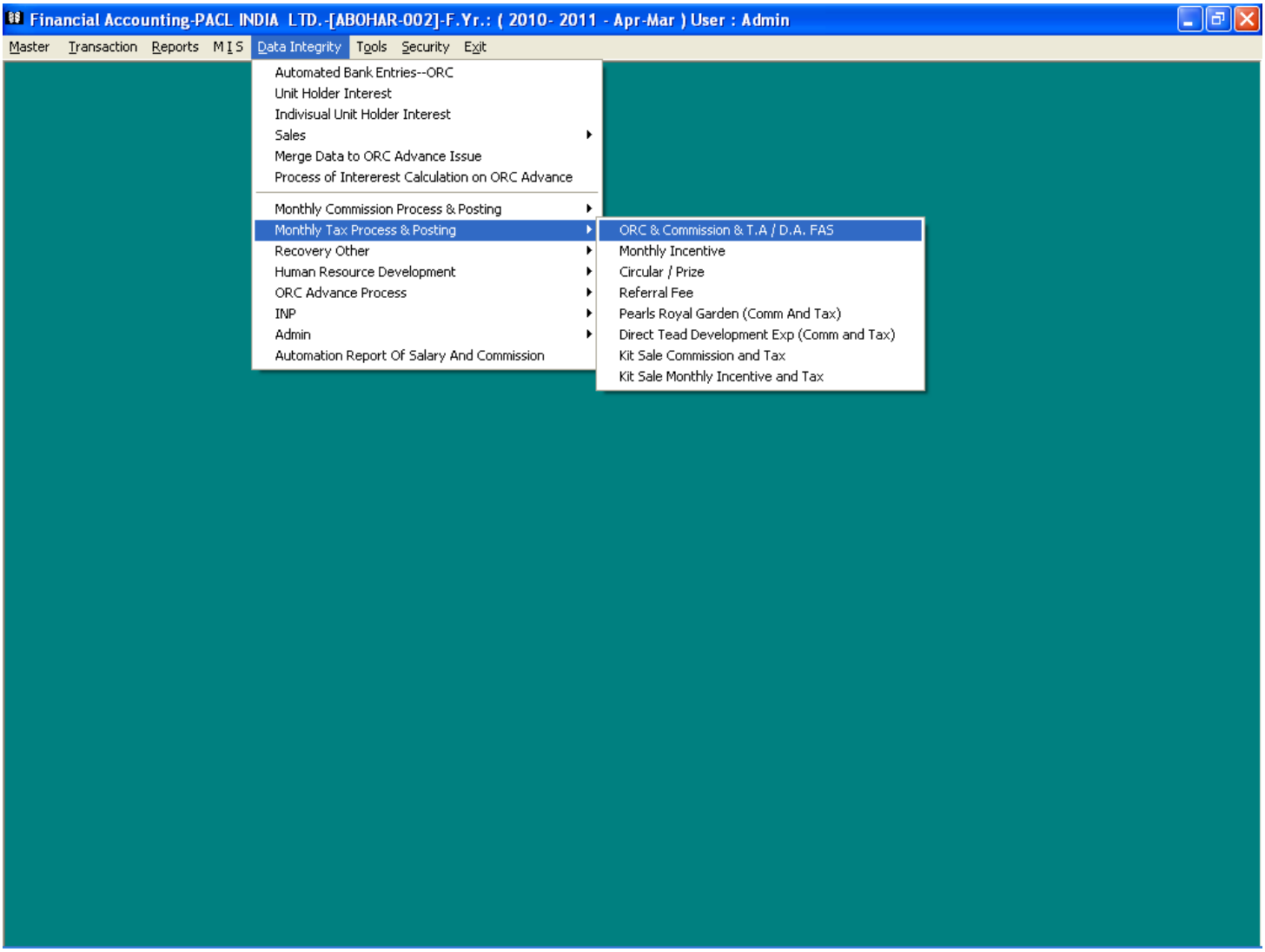

Figure 5.8.0 Shows Screen Shot of Monthly Tax process & Posting Menu Options

For the options Tax on ORC & Commission & T.A./D.A. FAS and Monthly Incentive the screen shots will be same as shown in figure 5.8.1. Figure 5.8.1 is the screen shot which will be shown when you press Data Integrity>Monthly Tax Process & Posting> ORC & Commission & T.A./D.A. FAS. You will have to provide Month and Year for which the posting is to be done. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the Tax on ORC & Commission & T.A./D.A. FAS for the provided month will be posted. The same screen and same working will be for the posting of Tax on Monthly Incentive.

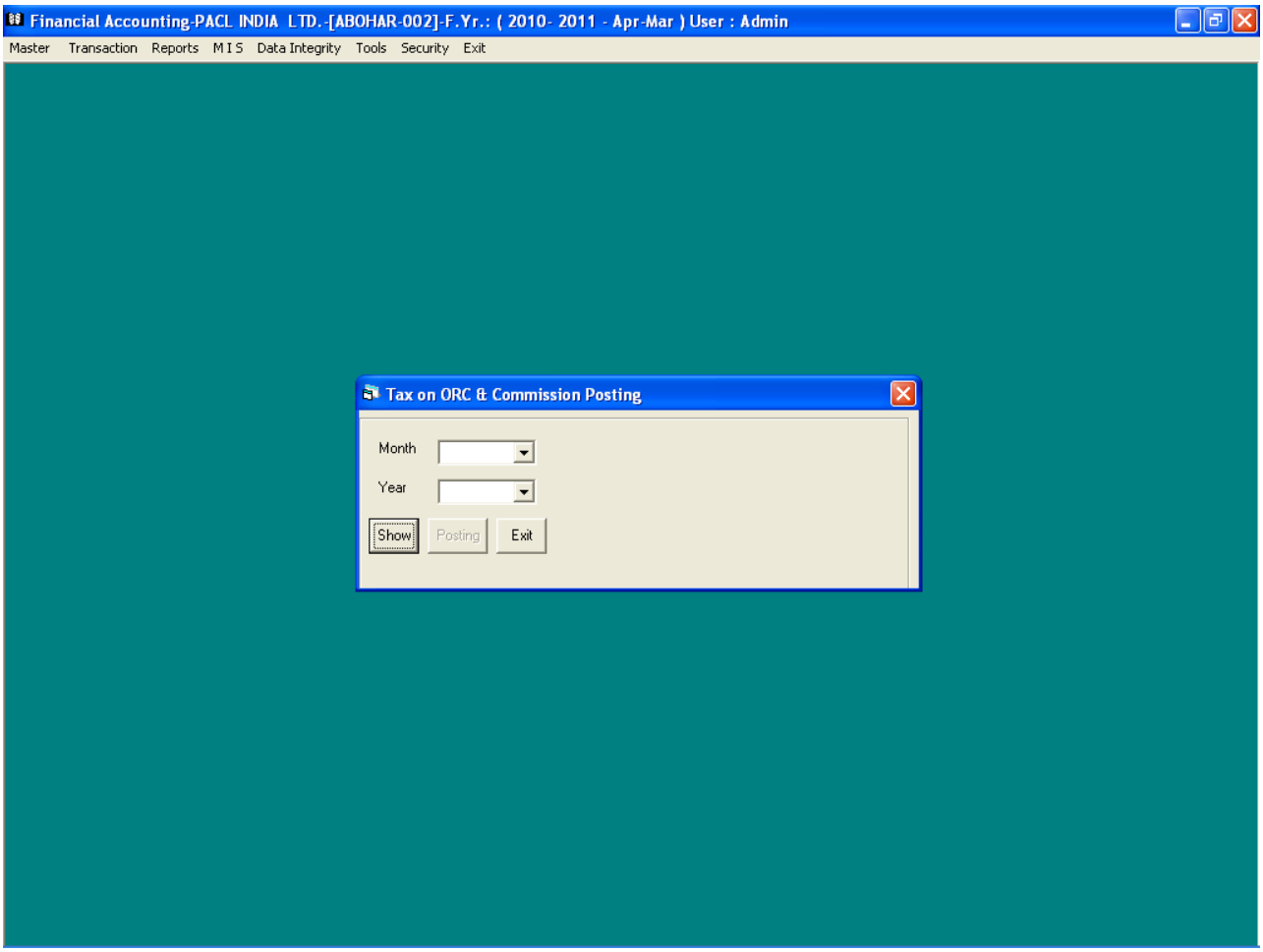
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
Tax on ORC & Commission Posting
Month
Year
Show
Posting
Exit

Figure 5.8.1 Shows Screen Shot of Monthly Tax ON orc & Commission Posting

For the options Tax on Circular/Prize the screen shots will be as shown in figure 5.8.2. Figure 5.8.2 is the screen shot which will be shown when you press Data Integrity>Monthly Tax Process &Posting>Circular/Prize. You will have to provide Month and Year for which the posting is to be done. Press three dotted Button to fill Circular Number for the month and year criteria. Select Circular number from the combo. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the Tax on Circular/Prize for the provided month will be posted.

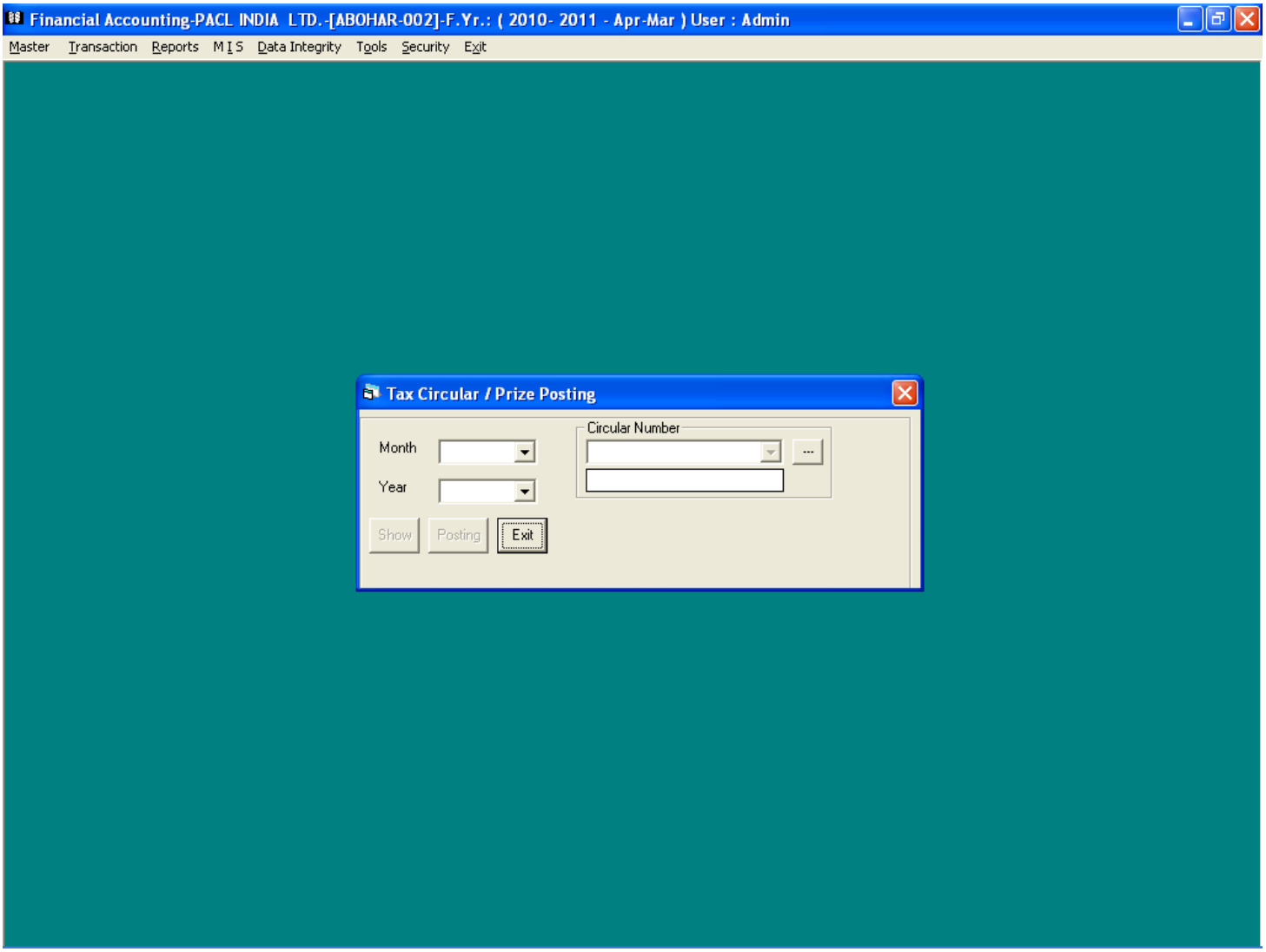

Figure 5.8.2 Shows Screen Shot of Tax on Circular/Prize Incentive Posting

For the options Referral Fee Posting the screen shots will be as shown in figure 5.8.3. Figure 5.8.3 is the screen shot which will be shown when you press Data Integrity>Monthly Tax Process &Posting>Referral/Fee. You will have to provide Month and Year for which the posting is to be done. Choose Either Laxmi Smou or PISL Radio Button for which you want to post the data. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the Tax on Referral Fee for the provided month will be posted.

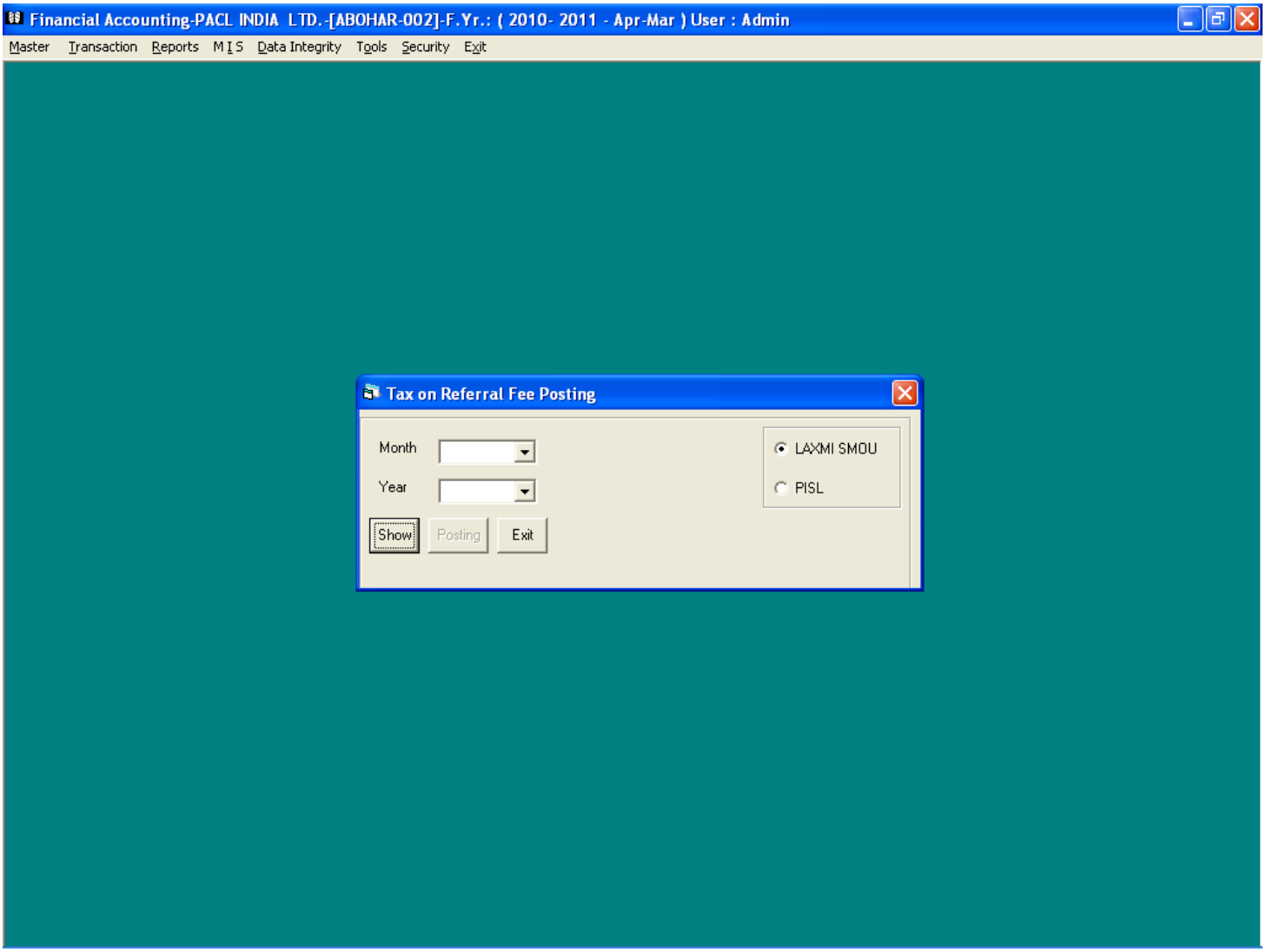

Figure 5.8.3 Shows Screen Shot of Tax on Referral Fee process & Posting Menu for Referral Fee

For the options Commission and Tax of Pearls Royal Garden Posting screen shots will be as shown in figure 5.8.4. Figure 5.8.4 is the screen shot which will be shown when you press Data Integrity>Monthly Tax Process &Posting>Commission and Tax of Pearls Royal Garden Posting. You will have to provide Month and Year for which the posting is to be done. Press three dotted Button to fill Circular Number for the month and year criteria. Select Circular number from the combo. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the Commission and Tax of Pearls Royal Garden for the provided month will be posted.

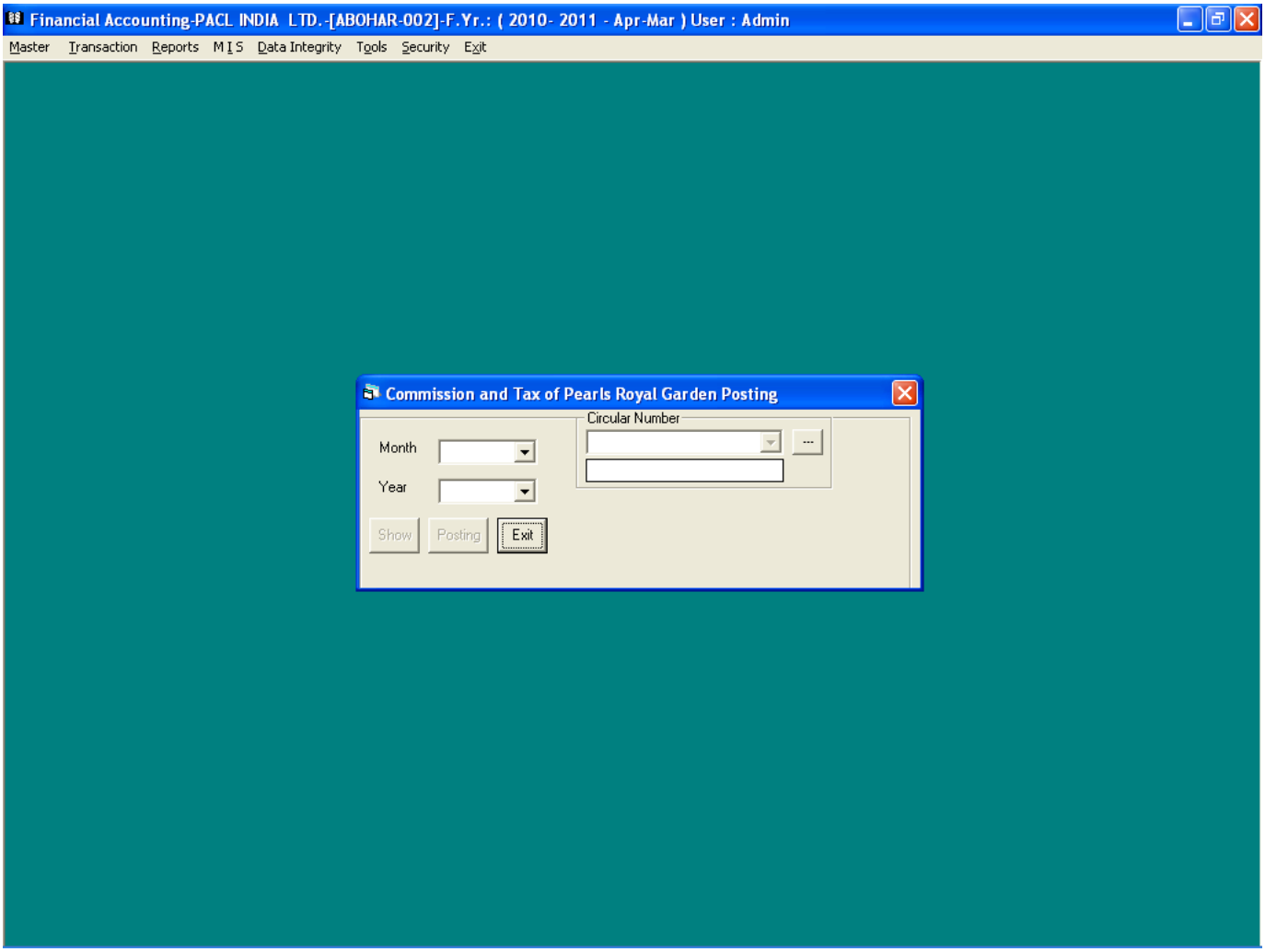

Figure 5.8.4 Shows Screen Shot of Comm. and Tax of Pearls Royal Garden process & Posting Menu

For the options Commission and Tax of Direct Team Development Expenses Posting screen shots will be as shown in figure 5.8.5. Figure 5.8.5 is the screen shot which will be shown when you press Data Integrity>Monthly Tax Process &Posting> Commission and Tax of Direct Team Development Expenses Posting. You will have to provide Month and Year for which the posting is to be done. Press three dotted Button to fill Circular Number for the month and year criteria. Select Circular number from the combo. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the Commission and Tax of Direct Team Development Expenses for the provided month will be posted.

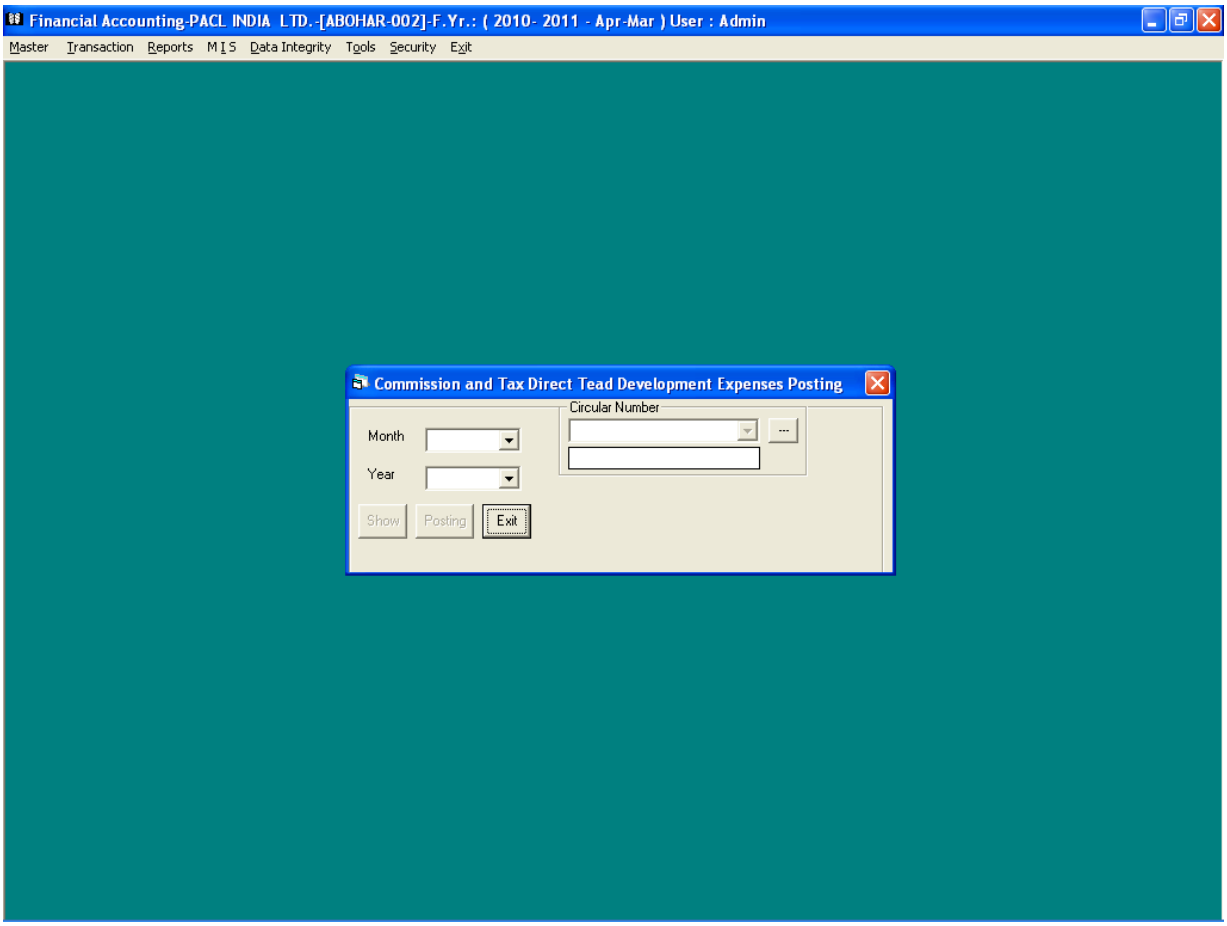
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
Commission and Tax Direct Tead Development Expenses Posting
Circular Number
Month
Year
Show
Posting
Exit

Figure 5.8.5 Shows Screen Shot of Commission and Tax of Direct Team Development Expenses process & Posting Menu

For the options Commission and Tax on Kit Sales the screen shots will be as shown in figure 5.8.6. Figure 5.8.6 is the screen shot which will be shown when you press Data Integrity>Monthly Tax Process &Posting>Commission and Tax on Kit Sales. You will have to provide Month and Year for which the posting is to be done. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the Commission and Tax on Kit Sales for the provided month will be posted.

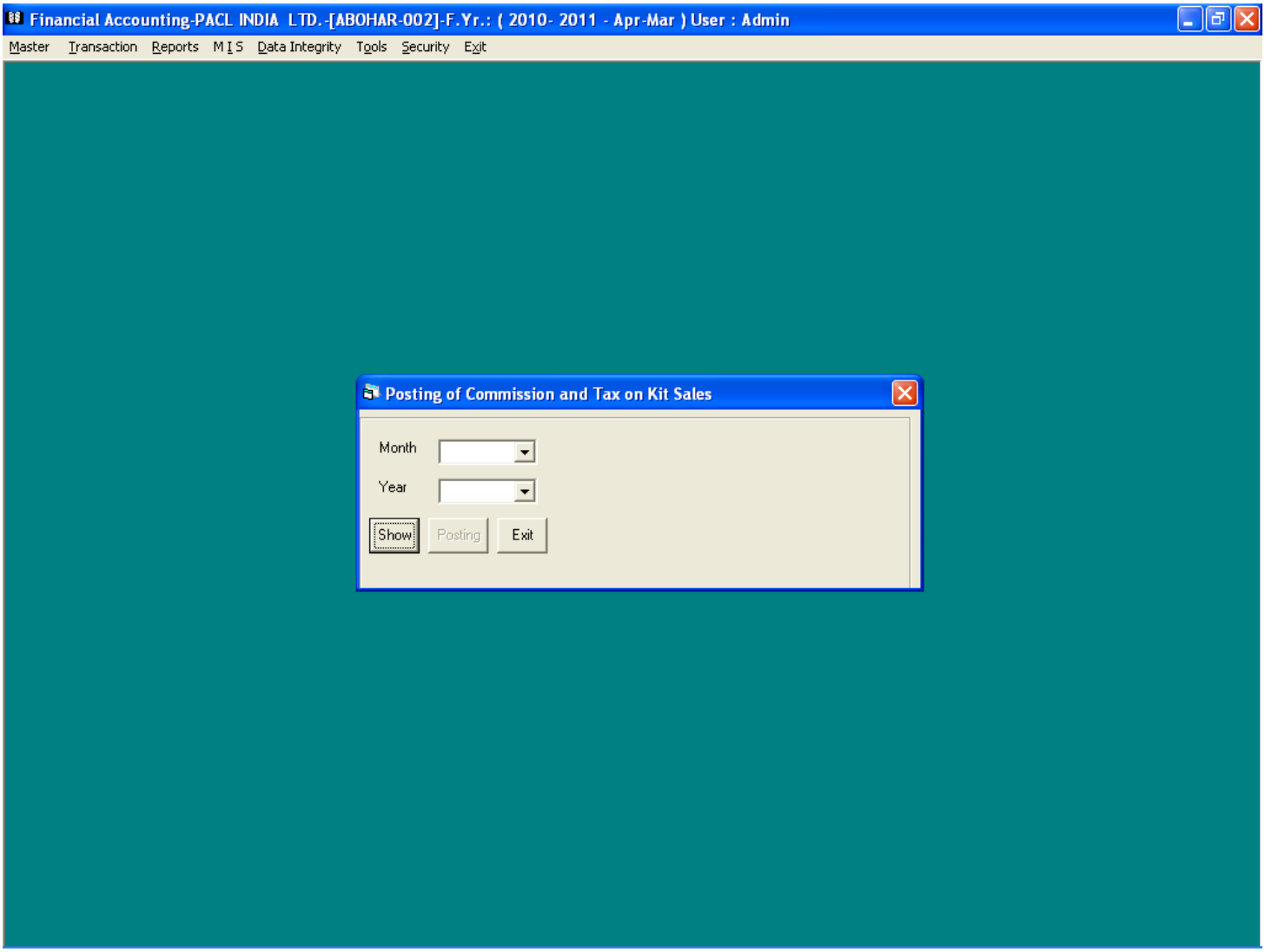

Figure 5.8.6 Shows Screen Shot of Commission and Tax On Kit Sales ORC Posting

For the options Commission and Tax on Kit Sales Monthly Incentive the screen shots will be as shown in figure 5.8.7. Figure 5.8.7 is the screen shot which will be shown when you press Data Integrity>Monthly Tax Process &Posting>Commission and Tax on Kit Sales Monthly Incentive. You will have to provide Month and Year for which the posting is to be done. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the Commission and Tax on Kit Sales Monthly Incentive for the provided month will be posted.

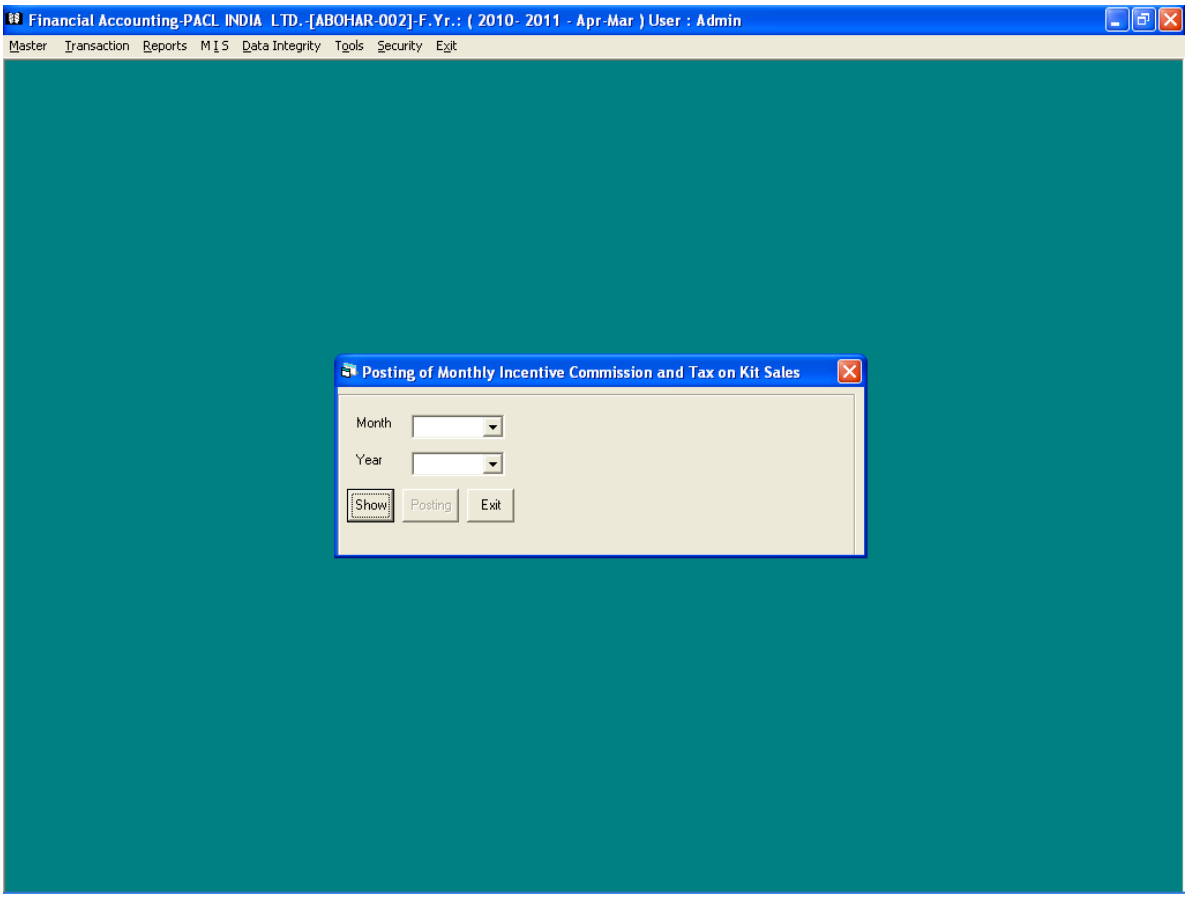

Figure 5.8.7 Shows Screen Shot of Commission and Tax On Kit Sales Monthly Incentive Posting

5.9 Recovery Other

This is the automation process for posting Recoverable amount due posting, ORC and commission Recovered, Monthly Incentive Recovered, Circular/Prize Recovered. Now there are 4 options available in this sub menu as shown in Figure 5.9.0.

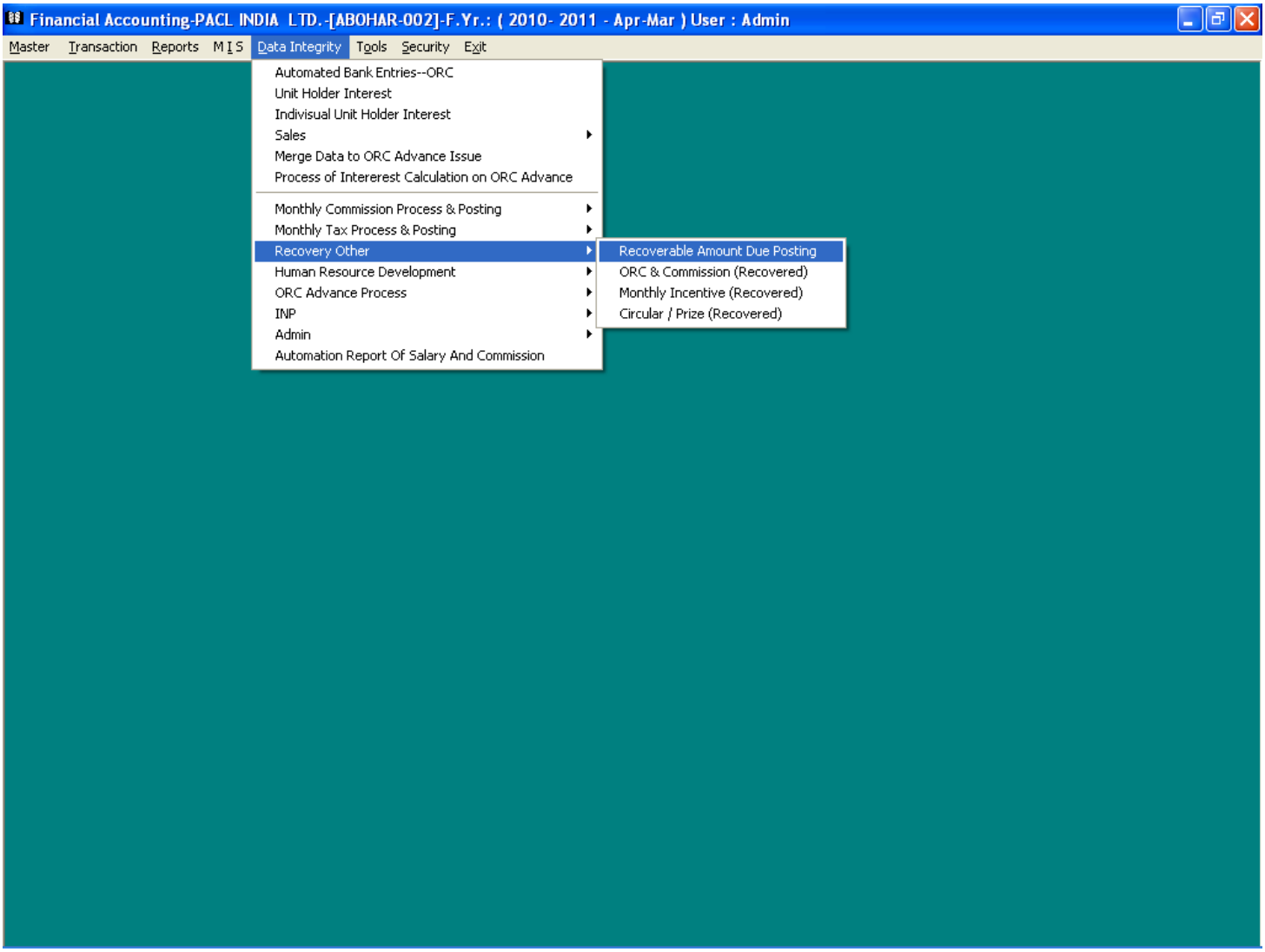

Figure 5.9.0 Shows Screen Shot of Recovery Other process & Posting Menu Options

For the options Recoverable Amount due Posting for opting out cases, circular 122 cases , duplicate code cases and other recoverable cases you will have to provide month and year criteria on that the search on the received data will be started and the data will be posted in accounts as shown in figure 5.9.1. figure 5.9.1 is the screen shot which will be shown when you press Data Integrity> Recovery Other >Recoverable amount due posting. You will have to provide Month and Year for which the posting is to be done. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way Recoverable amount due for the provided month will be posted. For duplicate code return and other return the criteria month and year is to be selected and the remaining process will be same as above

mentioned.

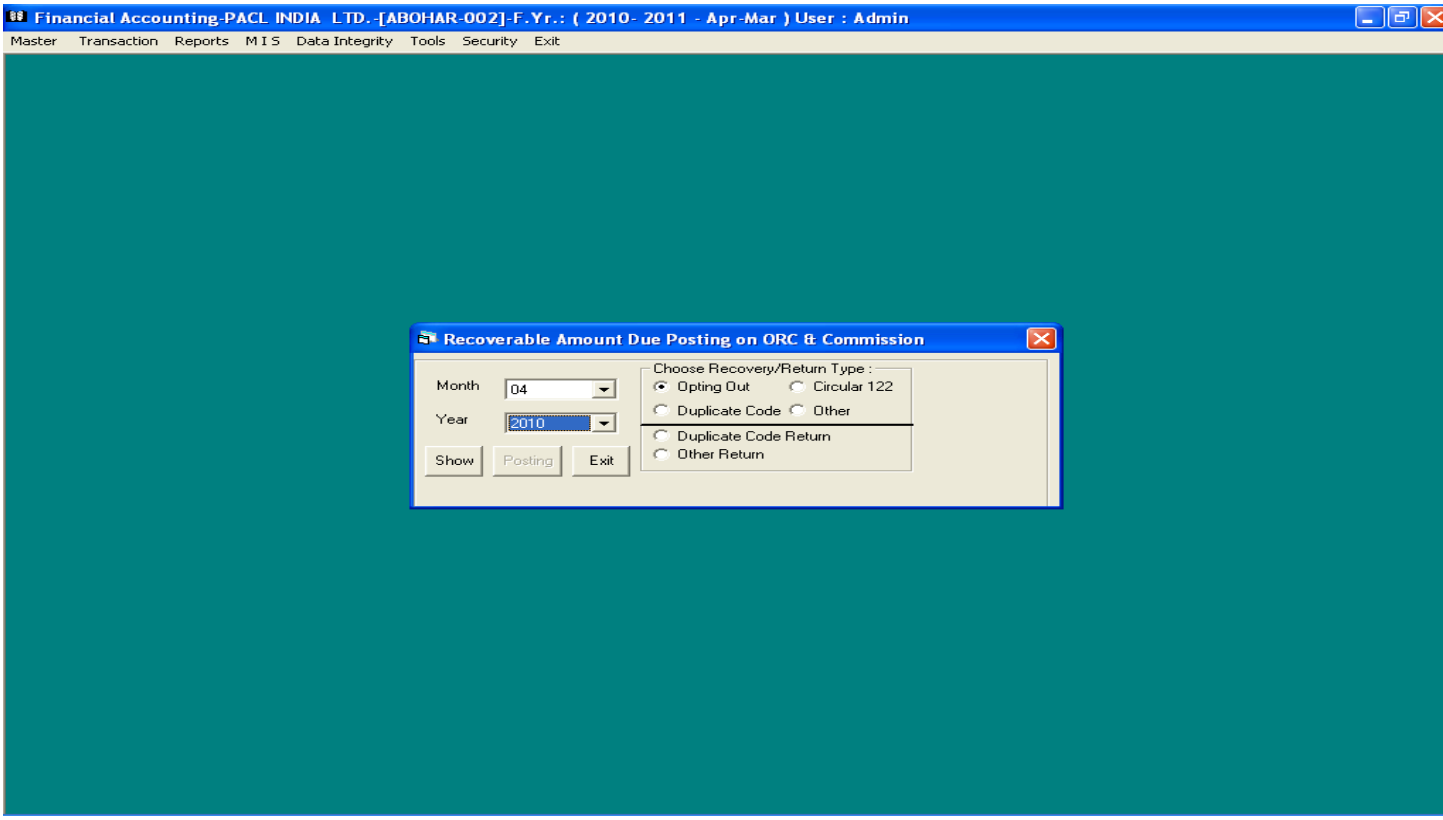

Figure 5.9.1 Shows Screen Shot of Recoverable Amount Due Posting on Orc and Commission

For the options Recovery on orc and commission posting you will have to provide month and year criteria on that the search on the received data will be started and the data will be posted in accounts as shown in figure 5.9.2. figure 5.9.2 is the screen shot which will be shown when you press Data Integrity>Recovery Other> Recovery on orc and commission posting. You will have to select either recovery of pan card option or other recovered amount option to post recovered amount date. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way Recovered amount on Orc And Commission for Pan card recovery or other recovery for the provided month will be posted.

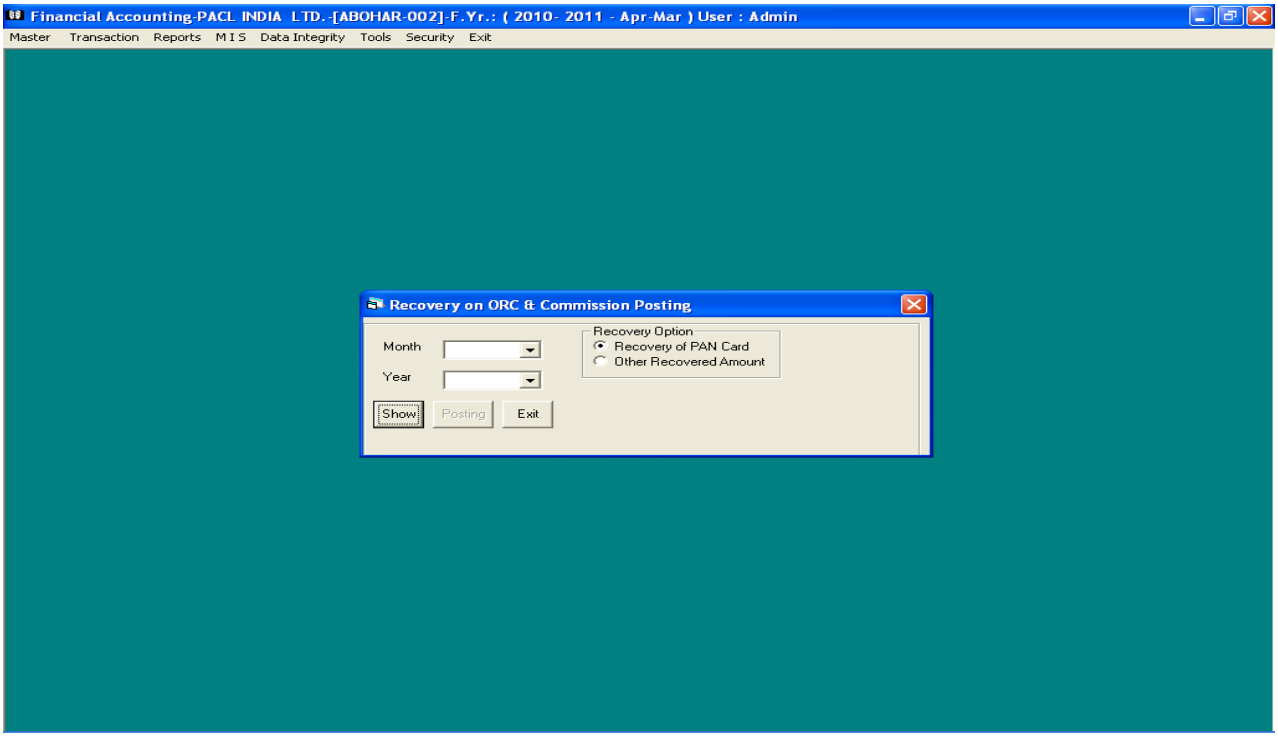

Figure 5.9.2 Shows Screen Shot of Recovery on Orc and Commission

For the options Recovery on Monthly Incentive posting you will have to provide month and year criteria on that the search on the received data will be started and the data will be posted in accounts as shown in figure 5.9.3. figure 5.9.3 is the screen shot which will be shown when you press Data Integrity>Recovery Other> Recovery on Monthly Incentive posting. You will have to select either recovery of pan card option or other recovered amount option to post recovered amount date. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way Recovered amount on Monthly Incentive for Pan card recovery or other recovery for the provided month will be posted.

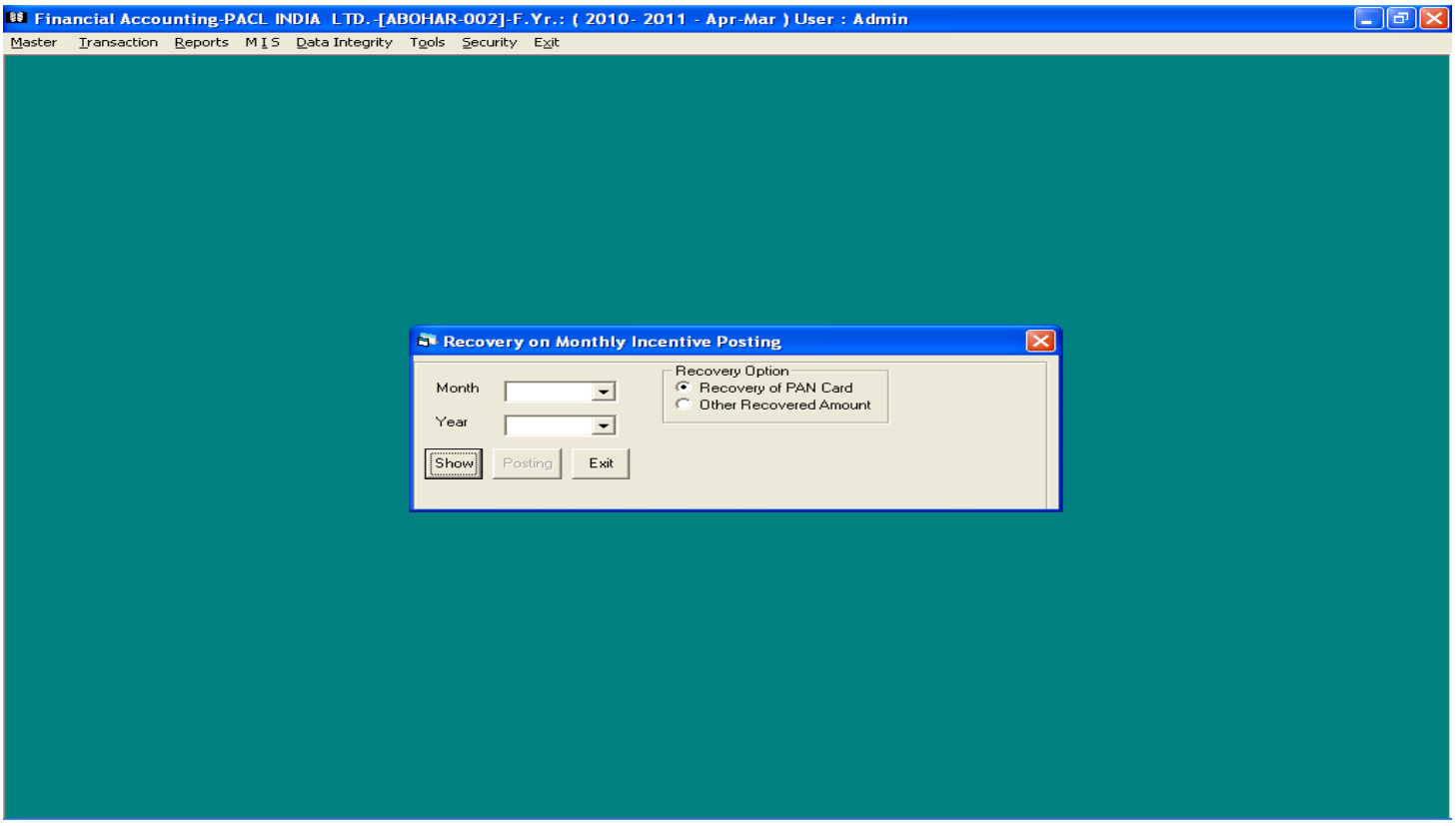

Figure 5.9.3 Shows Screen Shot of Recovery on Monthly Incentive

For the options Recovery on Circular/Prize posting you will have to provide month and year criteria on that the search on the received data will be started and the data will be posted in accounts as shown in figure 5.9.4. figure 5.9.4 is the screen shot which will be shown when you press Data Integrity>Recovery Other> Recovery on Circular/Prize posting. You will have to select either recovery of pan card option or other recovered amount option to post recovered amount date. Press three dotted Button to fill Circular Number for the month and year criteria. Select Circular number from the combo. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way Recovered amount on Circular/Prize for Pan card recovery or other recovery for the provided month will be posted.

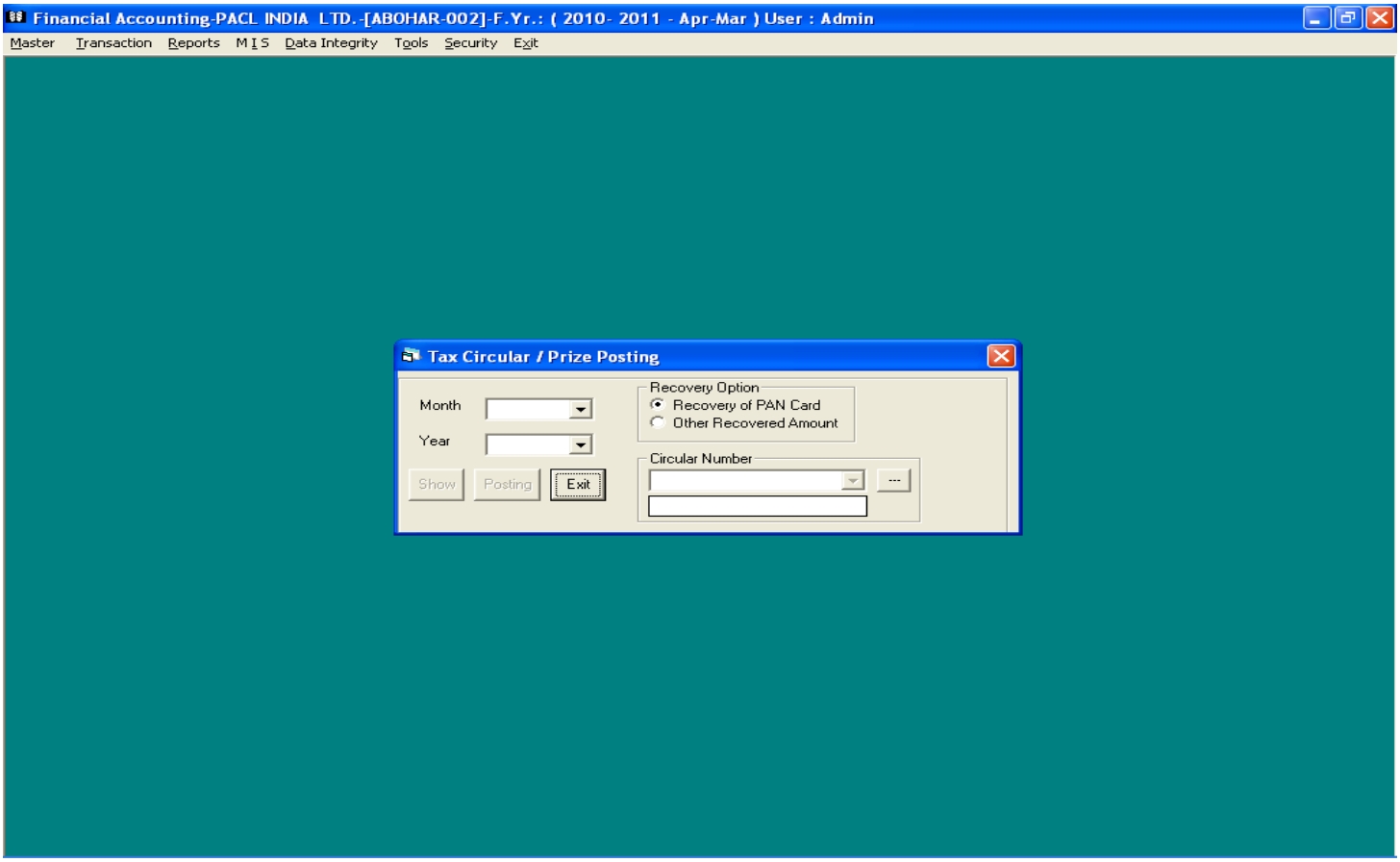

Figure 5.9.4 Shows Screen Shot of Recovery on circular/Prize

5.10 Human Resource Development

This is the automation process for posting monthly Salary , Incentive and Bonus. Now there are 4 options available in this sub menu as shown in Figure 5.10.0 in which 3 are processes and one is report.

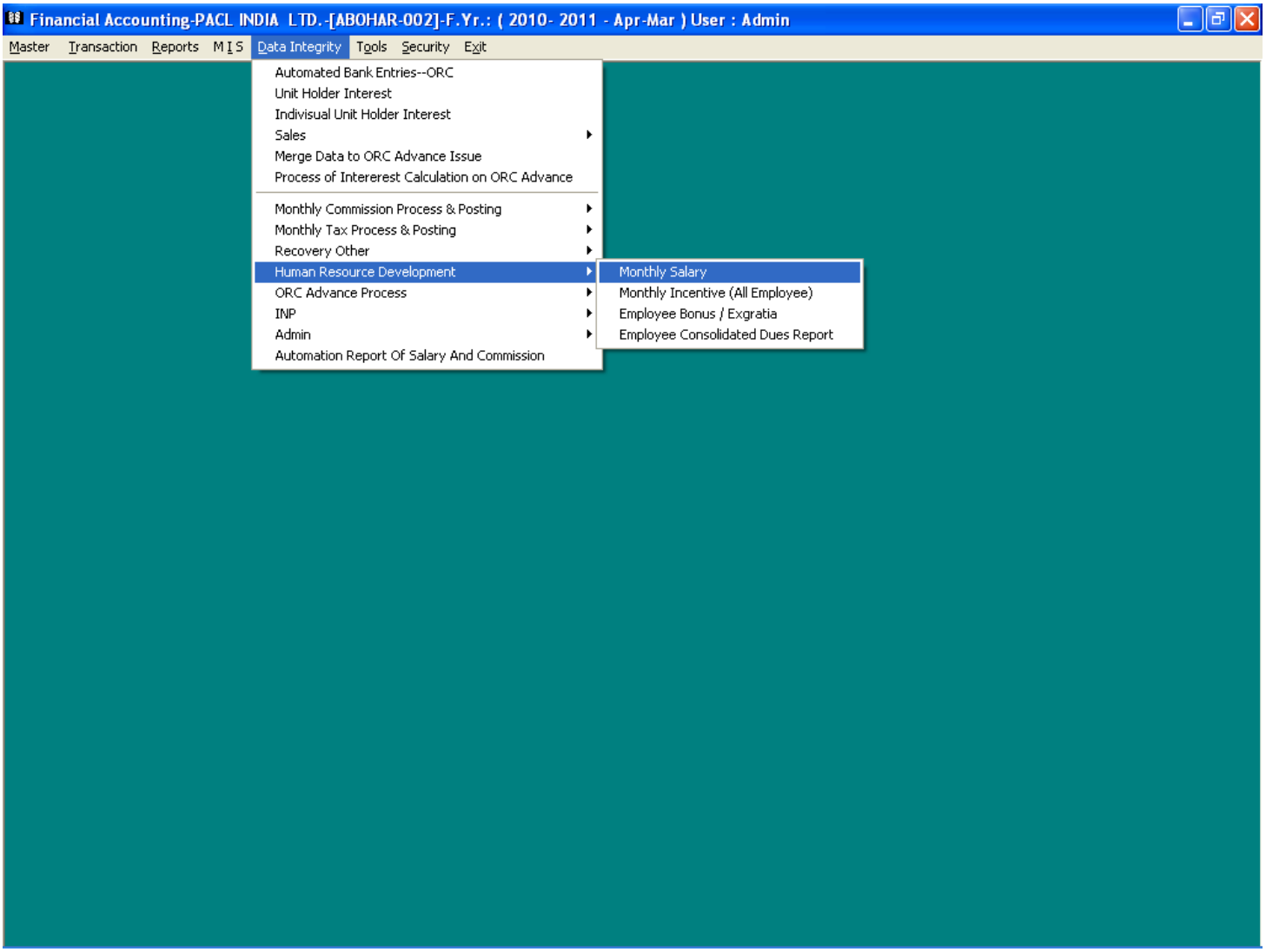

Figure 5.10.0 Shows Screen Shot of HR Monthly Salary, incentive and bonus posting sub menu options.

For the options Monthly Salary Posting the screen shots will be shown in figure 5.10.1. figure 5.10.1 is the screen shot which will be shown when you press Data Integrity>Human Resource Development>Monthly Salary. You will have to provide Month and Year for which the posting is to be done. When you leave the year combo box then the screen as shown figure 5.10.2 will be appeared for sheet wise posting. Select the sheet no or range from sheetno and to sheetno. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the salary for the particular month will be posted.

Check the cancel combo if you want to cancel the sheet the sheet from and sheet to combo will be refreshed.

Select sheetno or rance of sheet then press show to show the Journal Entries and press Posting to post the date in accounts.

Check combo of full and final so that the full and final sheet will be posted on specified date.

Check custom date entry to post the journal entries on custom date if you donot want to post on custom date then the salary will be automatically posted on the last day of the month.

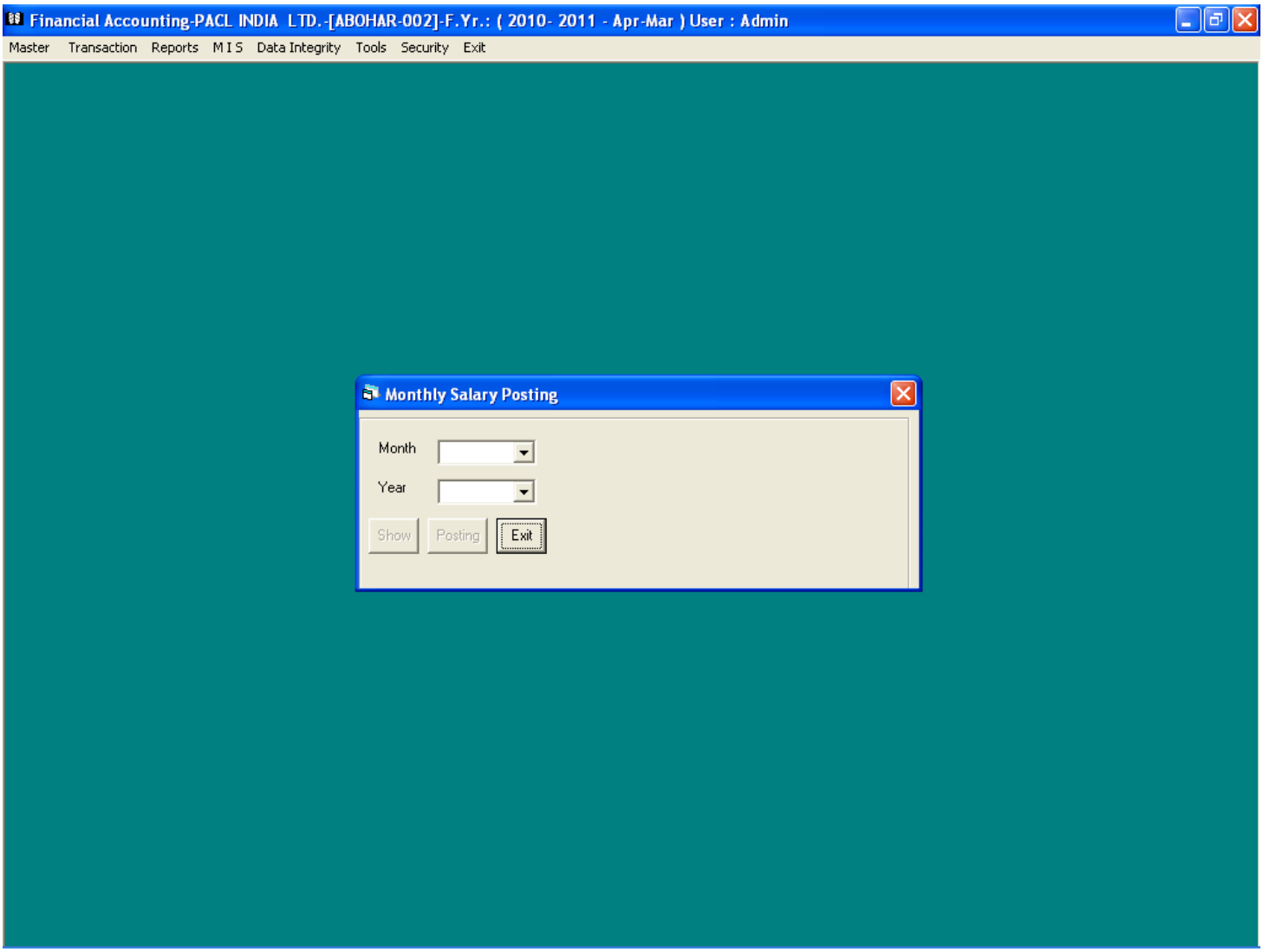

Figure 5.10.1 Shows Screen Shot of HR Monthly Salary posting.

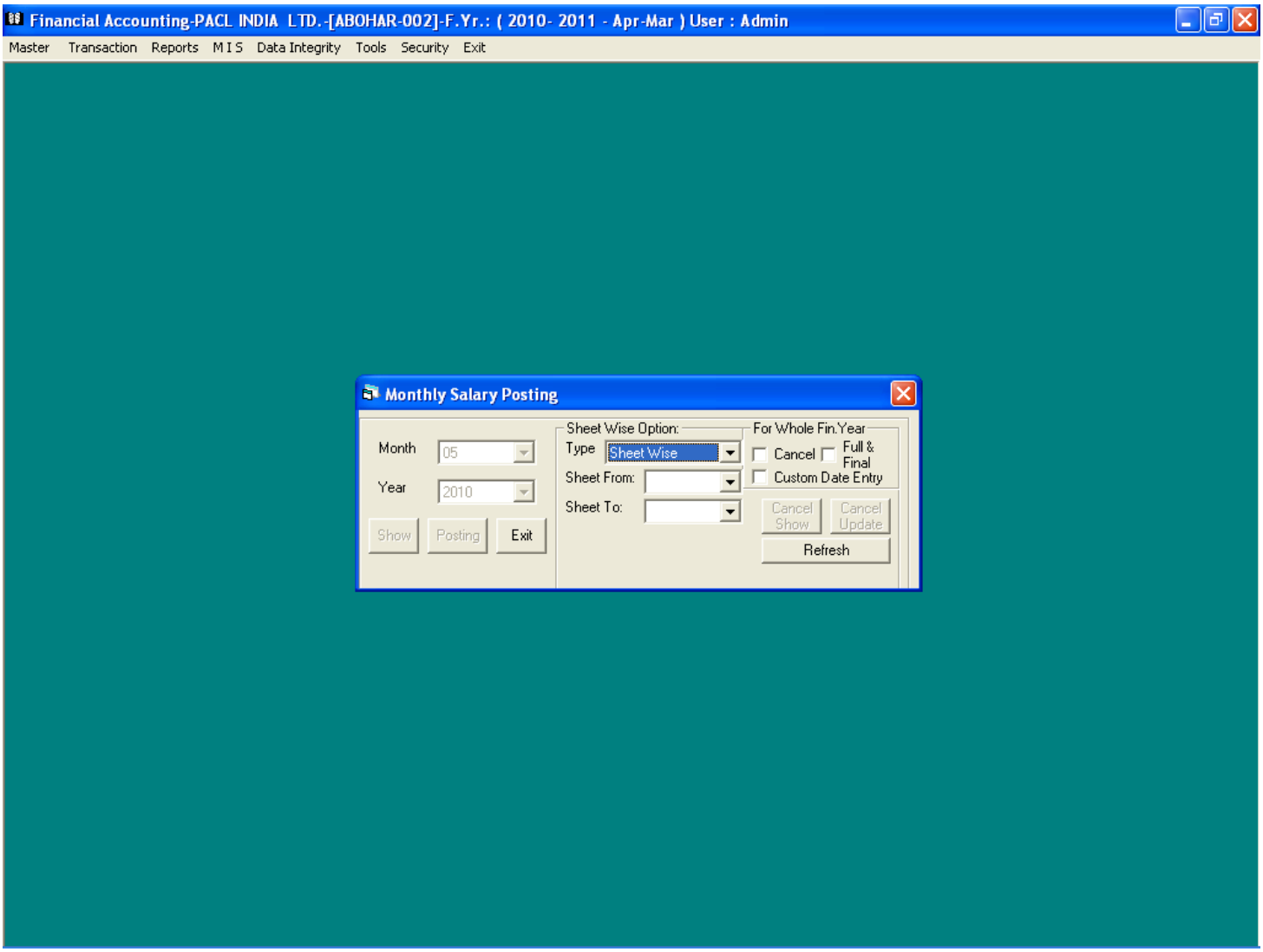

Figure 5.10.2 Shows Screen Shot of HR Monthly Salary posting sheet wise.

For the options Monthly Incentive Posting the screen shots will be shown in figure 5.10.3. figure 5.10.3 is the screen shot which will be shown when you press Data Integrity>Human Resource Development>Monthly Incentive. You will have to provide Month and Year for which the posting is to be done. When you leave the year combo box then the screen as shown figure 5.10.4 will be appeared for sheet wise posting. Select the sheet

no or range from sheet no and to sheet no. Press show to show the Journal Entries. Press Posting Button for posting the data. Press exit to quit the screen. In this way the Incentive for the particular month will be posted.

Check the cancel combo if you want to cancel the sheet the sheet from and sheet to combo will be refreshed.

Select sheet no or range of sheet then press show to show the Journal Entries and press Posting to post the date in accounts.

Check combo of full and final so that the full and final sheet will be posted on specified date.

Check custom date entry to post the journal entries on custom date if you do not want to post on custom date then the Incentive will be automatically posted on the last day of the month.

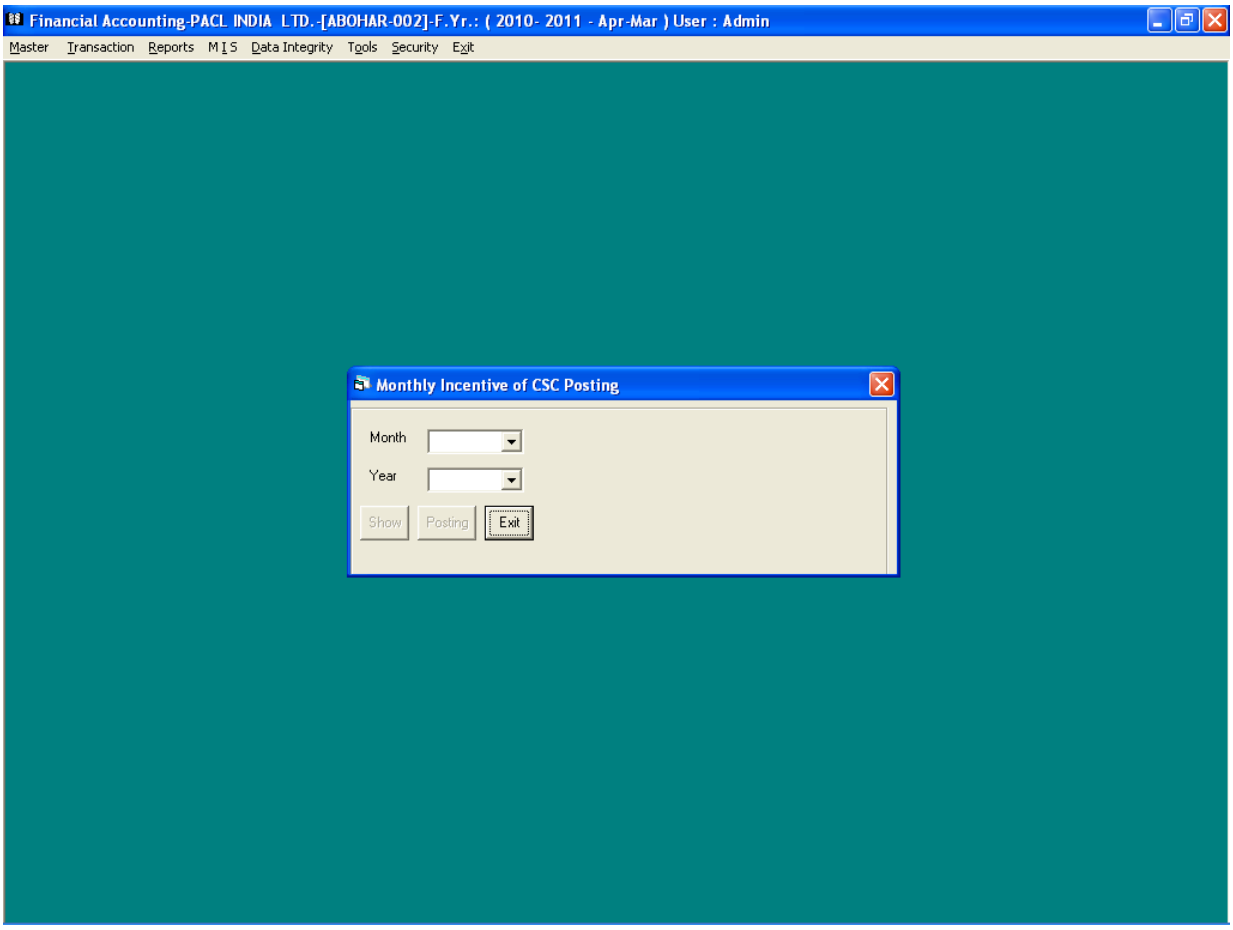
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
Monthly Incentive of CSC Posting
Month
Year
Show
Posting
Exit

Figure 5.10.3 Shows Screen Shot of HR Monthly incentive posting.

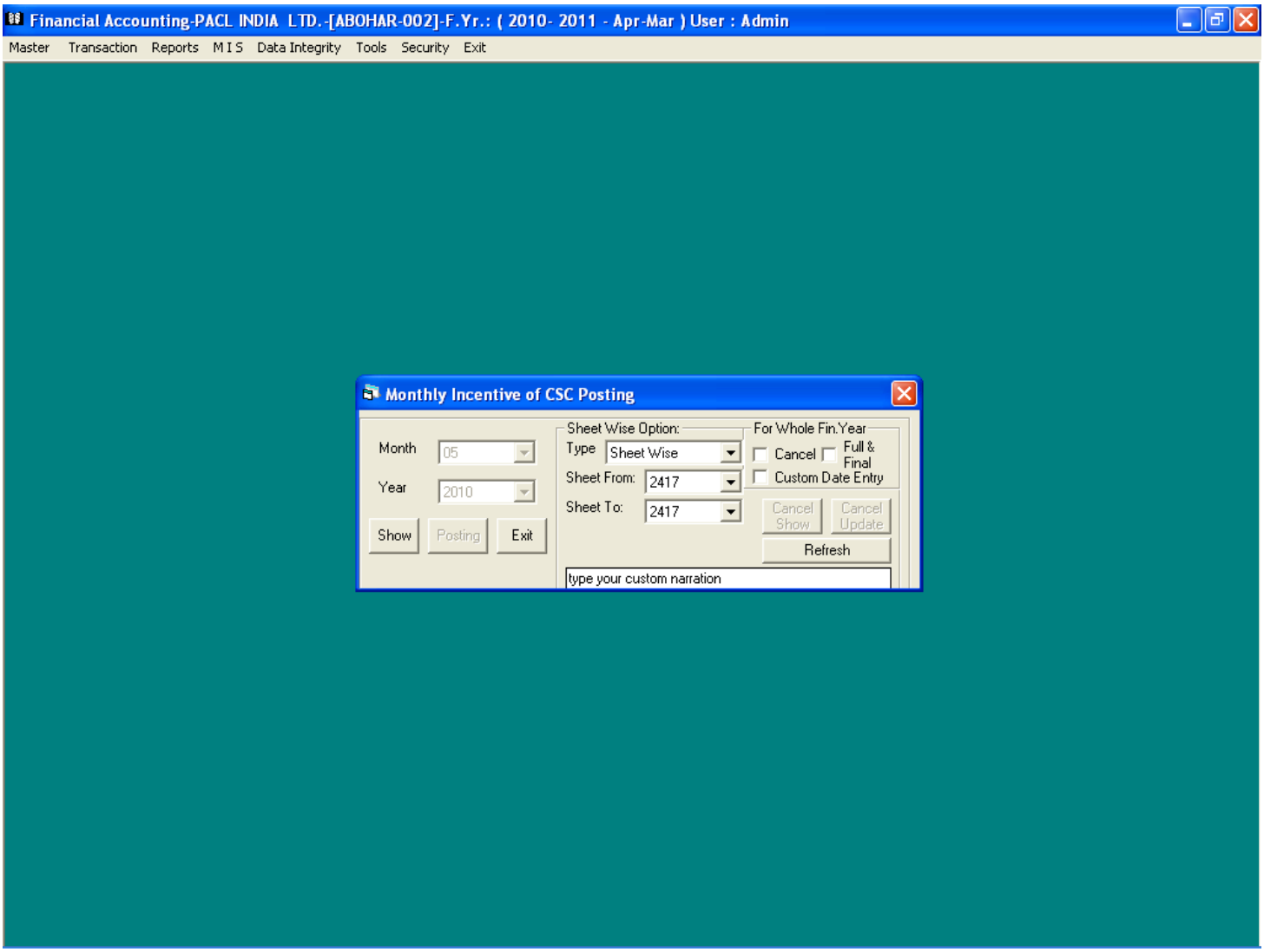

Figure 5.10.4 Shows Screen Shot of HR Monthly posting incentive sheet wise.

For the options Employee Bonus/ Exgratia Posting the screen shots will be shown in figure 5.10.5. figure 5.10.5 is the screen shot which will be shown when you press Data Integrity>Human Resource Development> Employee Bonus/ Exgratia Posting. You will have to provide from date and to date period of bonus on which the bonus is due. Choose either Bonus option or Exgratia option. Press show to show the Journal Entries. Press

Posting Button for posting the data. Press exit to quit the screen. In this way the Bonus/Exgratia as you selected for the particular Period will be posted.

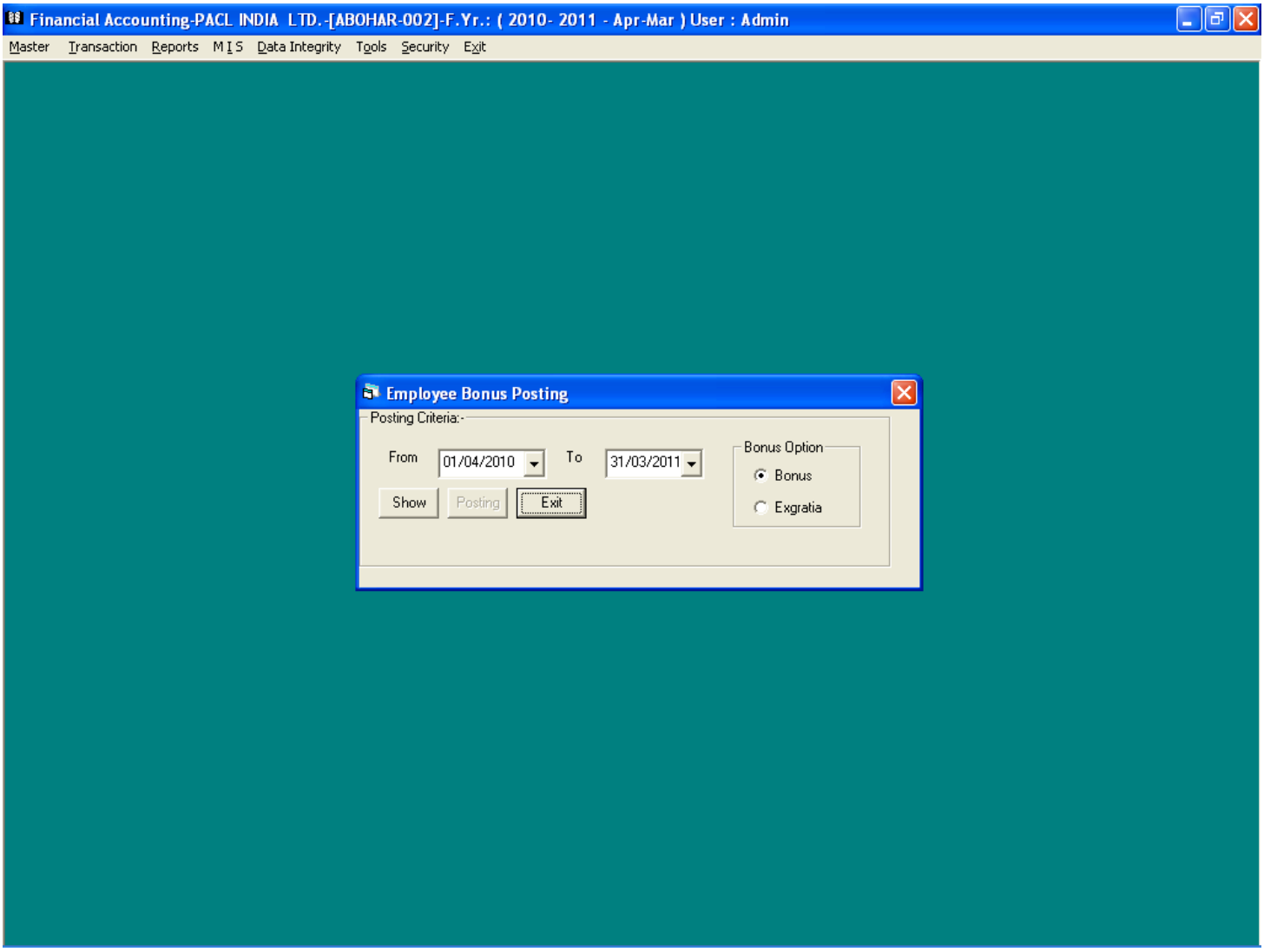

Figure 5.10.5 Shows Screen Shot of HR Bonus / Exgratia posting Option.

This is the Employee Consolidated Dues Report for the Employee which you select.

Please select emp code , the name will be automatically displayed. Select the from date and to date between this period you want to generated employee consolidated dues report. Press view to view the report press cancel to quit. The screen is shown in figure 5.10.6 and the report will be shown in figure 5.10.7

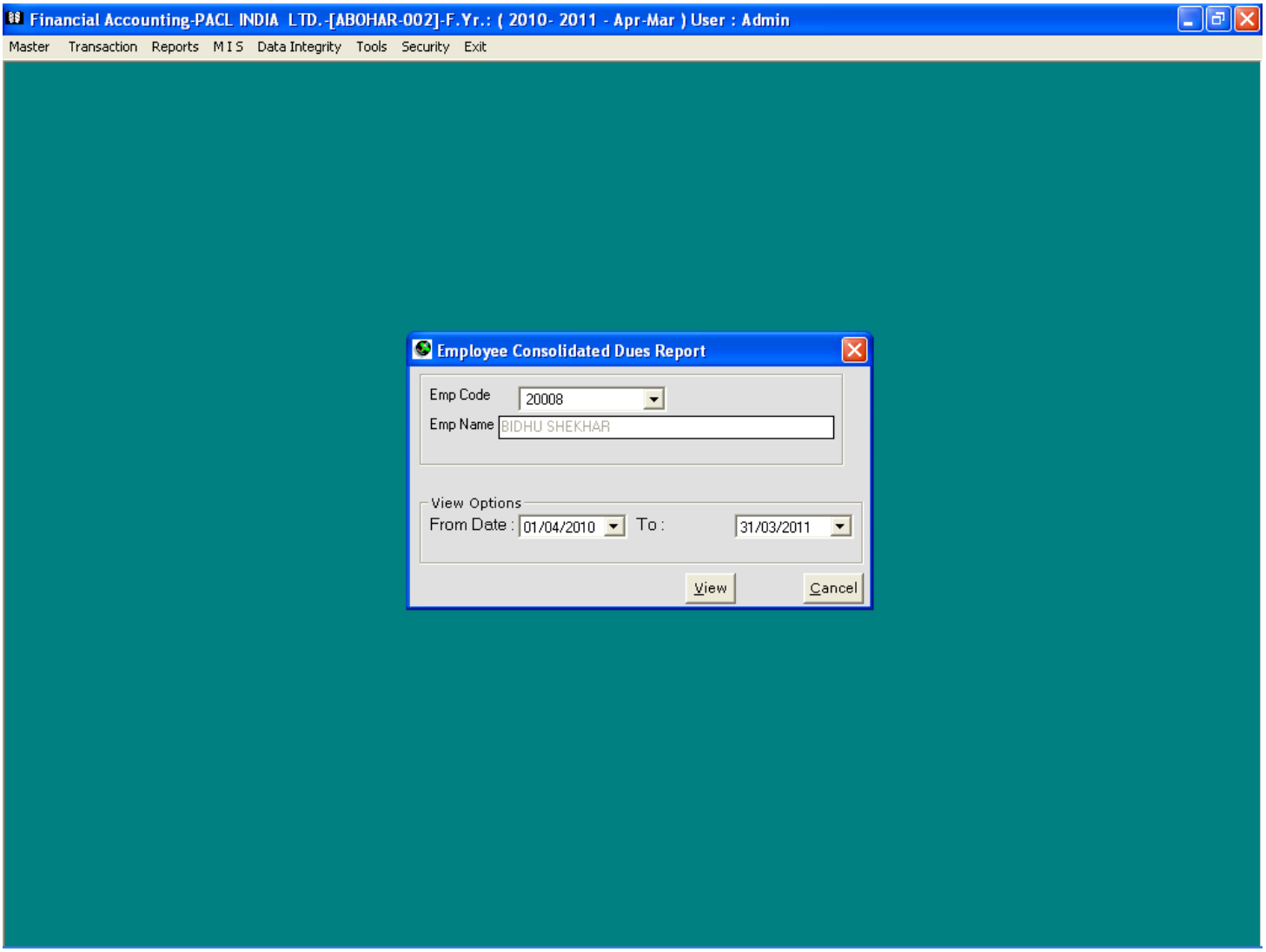

Figure 5.10.6 Shows Screen Shot of Employee consolidated dues report entry screen.

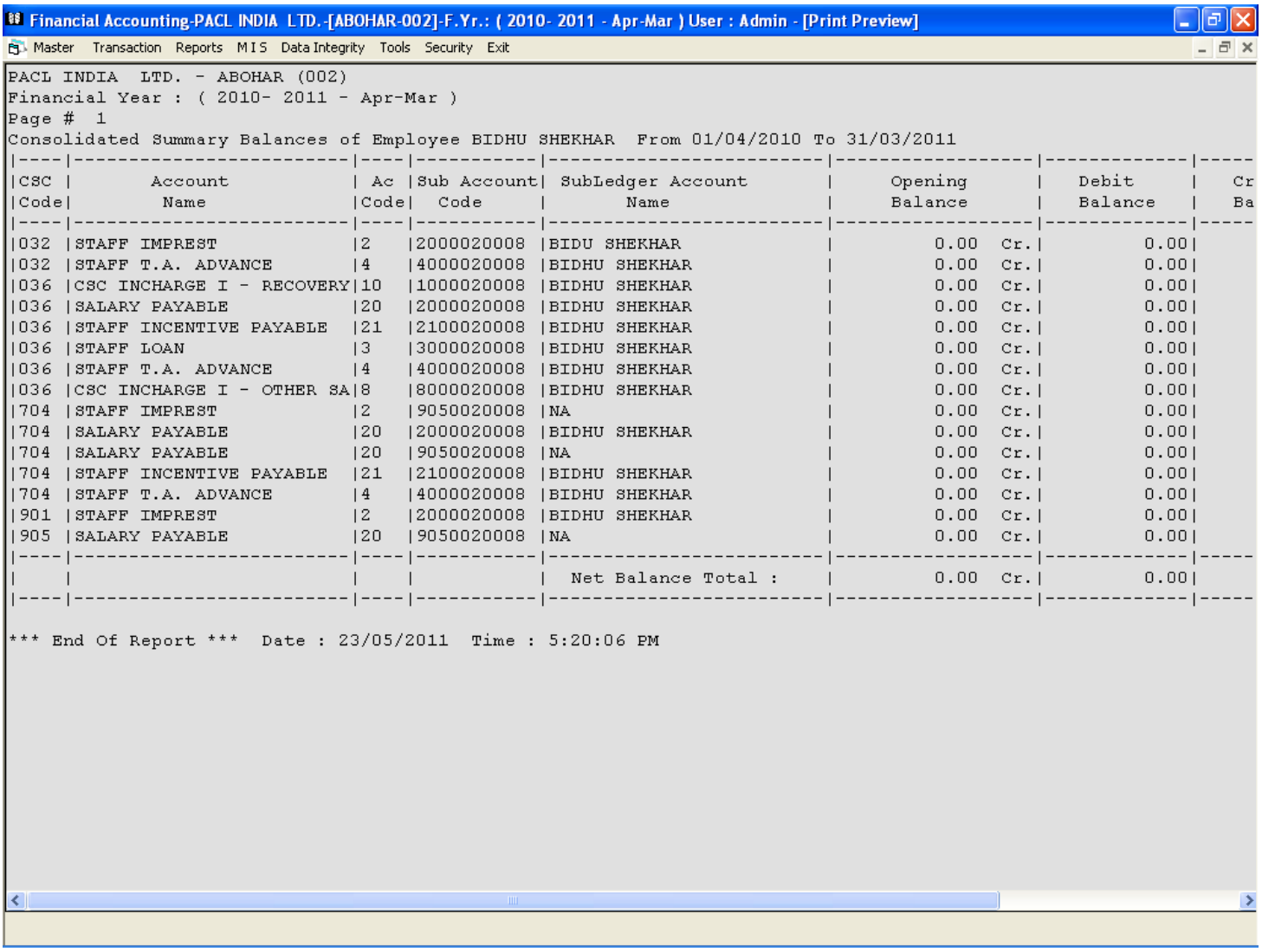
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - ABOHAR (002)
Financial Year : (2010- 2011 - Apr-Mar)
Page # 1
Consolidated Summary Balances of Employee BIDHU SHEKHAR From 01/04/2010 To 31/03/2011
CSC Code | Account Name | Ac Code | Sub Account Code | SubLedger Account Name | Opening Balance | Debit Balance | Cr Ba
032 | STAFF IMPREST | 2 | 2000020008 | BIDU SHEKHAR | 0.00 Cr. | 0.00
032 | STAFF T.A. ADVANCE | 4 | 4000020008 | BIDHU SHEKHAR | 0.00 Cr. | 0.00
036 | CSC INCHARGE I - RECOVERY | 10 | 1000020008 | BIDHU SHEKHAR | 0.00 Cr. | 0.00
036 | SALARY PAYABLE | 20 | 2000020008 | BIDHU SHEKHAR | 0.00 Cr. | 0.00
036 | STAFF INCENTIVE PAYABLE | 21 | 2100020008 | BIDHU SHEKHAR | 0.00 Cr. | 0.00
036 | STAFF LOAN | 3 | 3000020008 | BIDHU SHEKHAR | 0.00 Cr. | 0.00
036 | STAFF T.A. ADVANCE | 4 | 4000020008 | BIDHU SHEKHAR | 0.00 Cr. | 0.00
036 | CSC INCHARGE I - OTHER SA | 8 | 8000020008 | BIDHU SHEKHAR | 0.00 Cr. | 0.00
704 | STAFF IMPREST | 2 | 9050020008 | NA | 0.00 Cr. | 0.00
704 | SALARY PAYABLE | 20 | 2000020008 | BIDHU SHEKHAR | 0.00 Cr. | 0.00
704 | SALARY PAYABLE | 20 | 9050020008 | NA | 0.00 Cr. | 0.00
704 | STAFF INCENTIVE PAYABLE | 21 | 2100020008 | BIDHU SHEKHAR | 0.00 Cr. | 0.00
704 | STAFF T.A. ADVANCE | 4 | 4000020008 | BIDHU SHEKHAR | 0.00 Cr. | 0.00
901 | STAFF IMPREST | 2 | 2000020008 | BIDHU SHEKHAR | 0.00 Cr. | 0.00
905 | SALARY PAYABLE | 20 | 9050020008 | NA | 0.00 Cr. | 0.00
Net Balance Total : | 0.00 Cr. | 0.00
*** End Of Report *** Date : 23/05/2011 Time : 5:20:06 PM

Figure 5.10.7 Shows Screen Shot of Employee consolidated dues report screen

5.11 ORC Advance Process

This is the automation process for posting Letter commission, ORC advance Loan issue, ORC Advance Interest recovery and ORC Advance Recovery. There is one report for report-orc letters. Now there are 5 options available in this sub menu as shown in Figure 5.11.0.

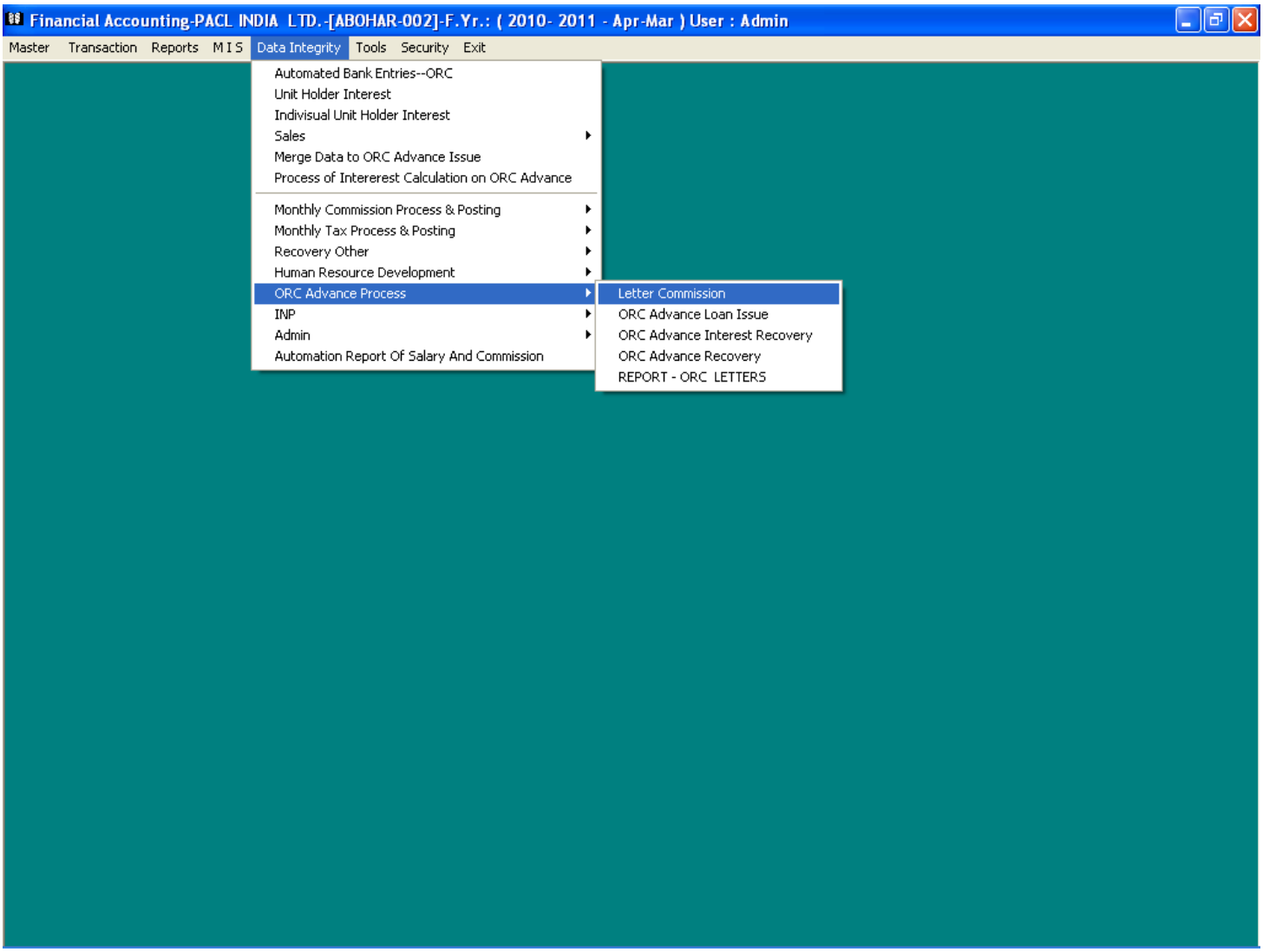

Figure 5.11.0 Shows Screen Shot of ORC Advance Process Option

For the options Letter Commission the screen shot will be as shown in figure 5.11.1. figure 5.11.1 is the screen shot which will be shown when you press Data Integrity>orc advance process>letter commission. You will have to provide adv loan number by selecting from combo box. After selecting adv loan number all the details regarding this loan number will be automatically filled on the provided screen. Firstly you will have to press letter due entry command button to post the dues entry of all the cases. Provide cheque number in cheque number column. Select the bank name which the cheque belongs to by pressing three dotted command button. Then press save to save the data. It will ask that do you want to print the data also press as you want either yes or no. when you press yes then it will redirect the command to printer and all the vouchers will be printed on printer.

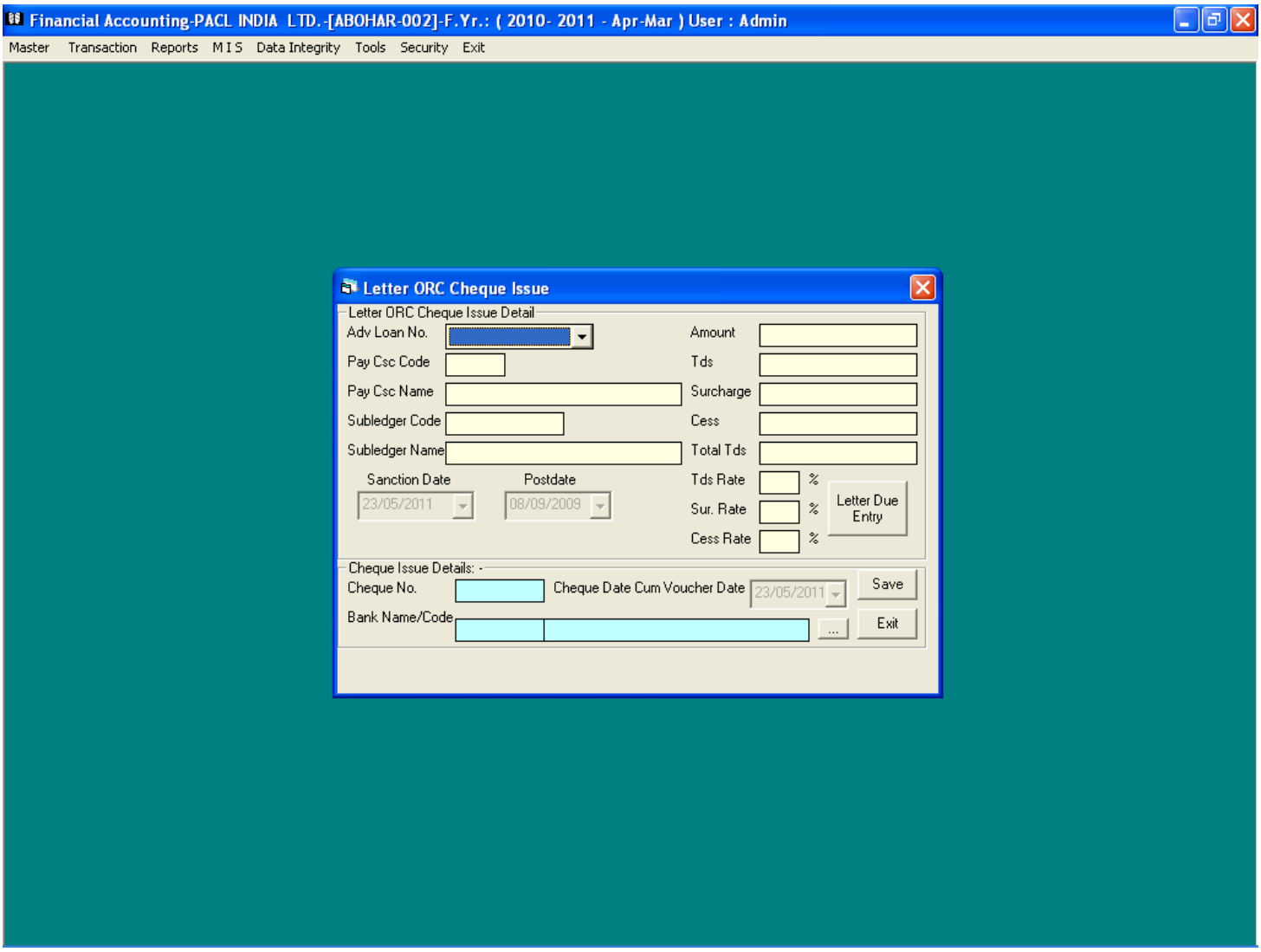

Figure 5.11.1 Shows Screen Shot of Letter ORC Cheque Issue Option

For the options ORC Advance Loan Issue the screen shot will be as shown in figure 5.11.2. figure 5.11.2 is the screen shot which will be shown when you press Data Integrity>orc advance process>Orc Advance Loan Issue. You will have to provide adv loan number by selecting from combo box. After selecting adv loan number all the details regarding this loan number will be automatically filled on the provided screen. Provide cheque number in cheque number column. Select the bank name which the cheque belongs to by pressing three dotted command button. then press save to save the data. It will ask that do you want to print the data also press as you want either yes or no. when you press yes then it will redirect the command to printer and all the vouchers will be printed on printer.

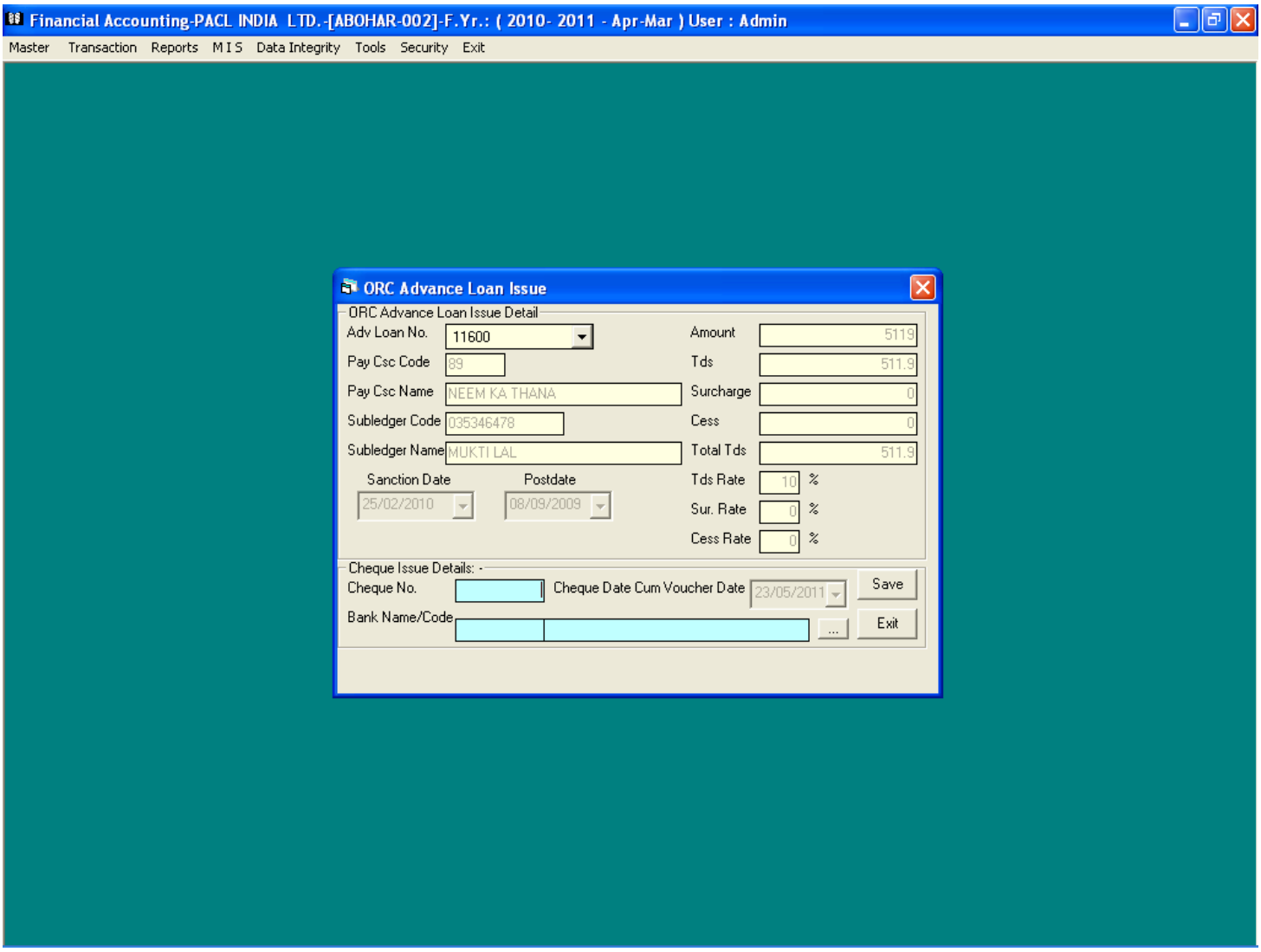

Figure 5.11.2 Shows Screen Shot of ORC Advance Loan Issue Option

For the options ORC Advance Interest Recovery the screen shot will be as shown in figure 5.11.3. figure 5.11.3 is the screen shot which will be shown when you press Data Integrity>orc advance process> ORC Advance Interest Recovery. You will have to provide Month and year. And select the recovery options either of the options available: ORC, Incentive and Circular. Press Show to show the date in grid Press Posting button to post the data in accounts. Press exit to quit. Please Note that Total Text box contains the total sum of amount shown in the grid. Voucher date combo is not enable as it take the date as per given by operation department.

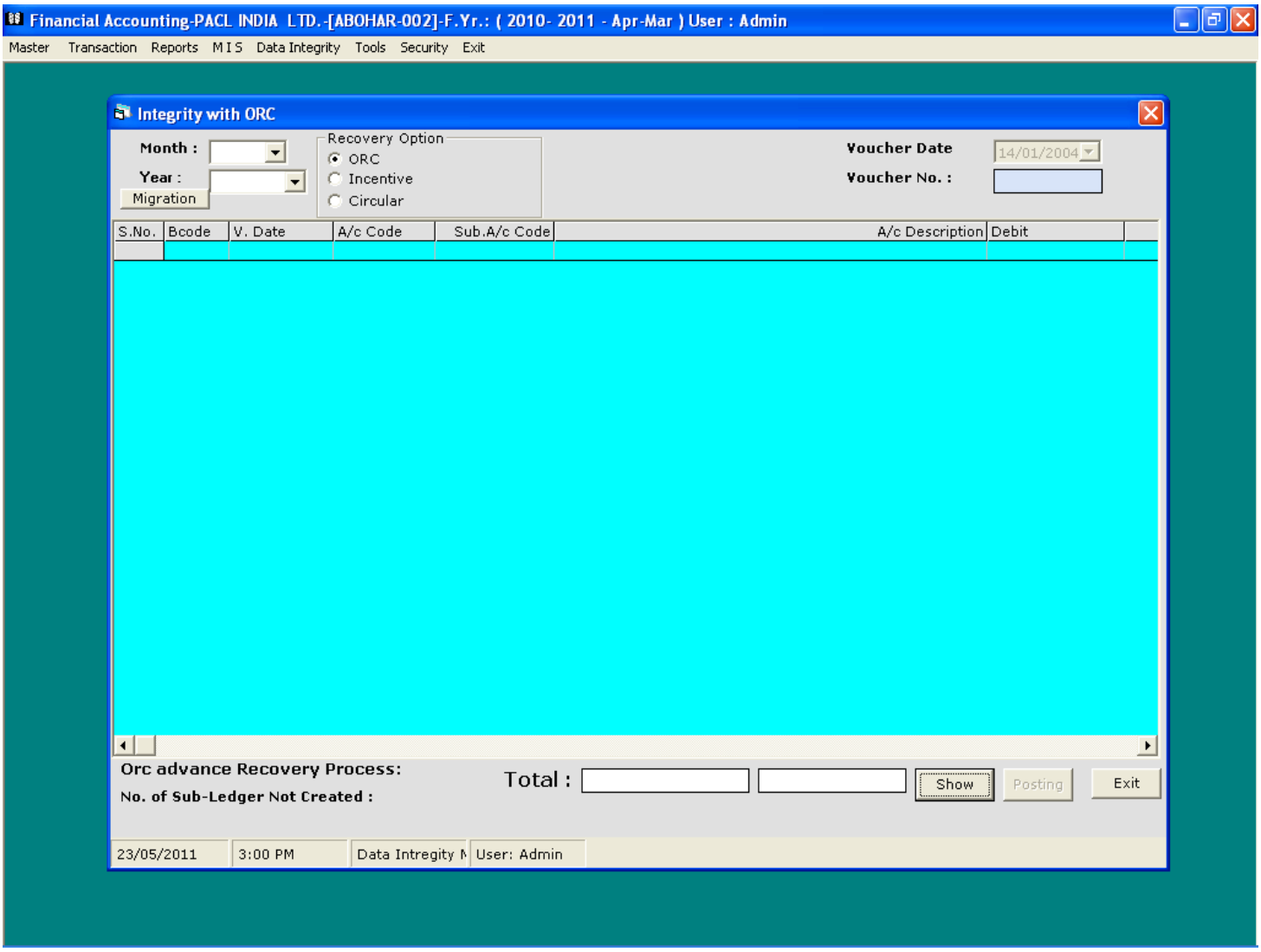

Figure 5.11.3 Shows Screen Shot of ORC Advance Interest Recovery Option

For the options ORC Advance Recovery the screen shot will be as shown in figure 5.11.4. figure 5.11.4 is the screen shot which will be shown when you press Data Integrity>orc advance process> ORC Advance Recovery. You will have to provide Month and year. And select the recovery options either of the options available: ORC, Incentive and Circular. Press Show to show the data in grid Press Posting button to post the data in accounts. Press exit to quit. Please Note that Total Text box contains the total sum of amount shown in the grid. Voucher date combo is not enable as it take the date as per given by operation department.

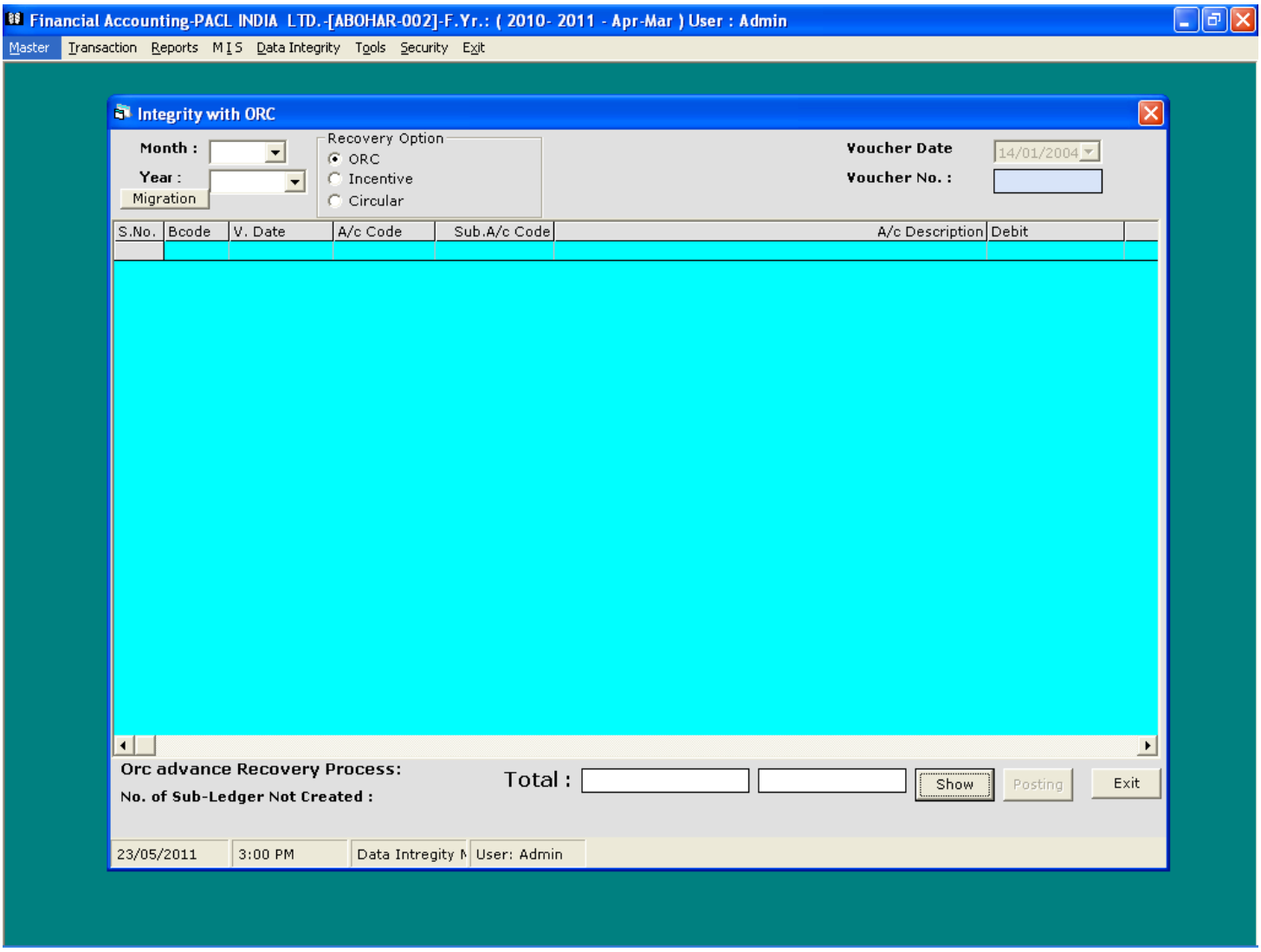

Figure 5.11.4 Shows Screen Shot of ORC Advance Recovery Option

For the options Reports-ORC Letters the screen shot will be as shown in figure 5.11.5. figure 5.11.5 is the screen shot which will be shown when you press Data Integrity>orc advance process> Reports-ORC Letters. You will have to Choose Report Type Either ORC ADVANCE or LETTER ORC and also choose Either of the Report Option Cheque Printing or Cheque Issued. For view options provide from date and to date. This is the period for which you want to get the report. Press view to show the report or press cancel to quit.

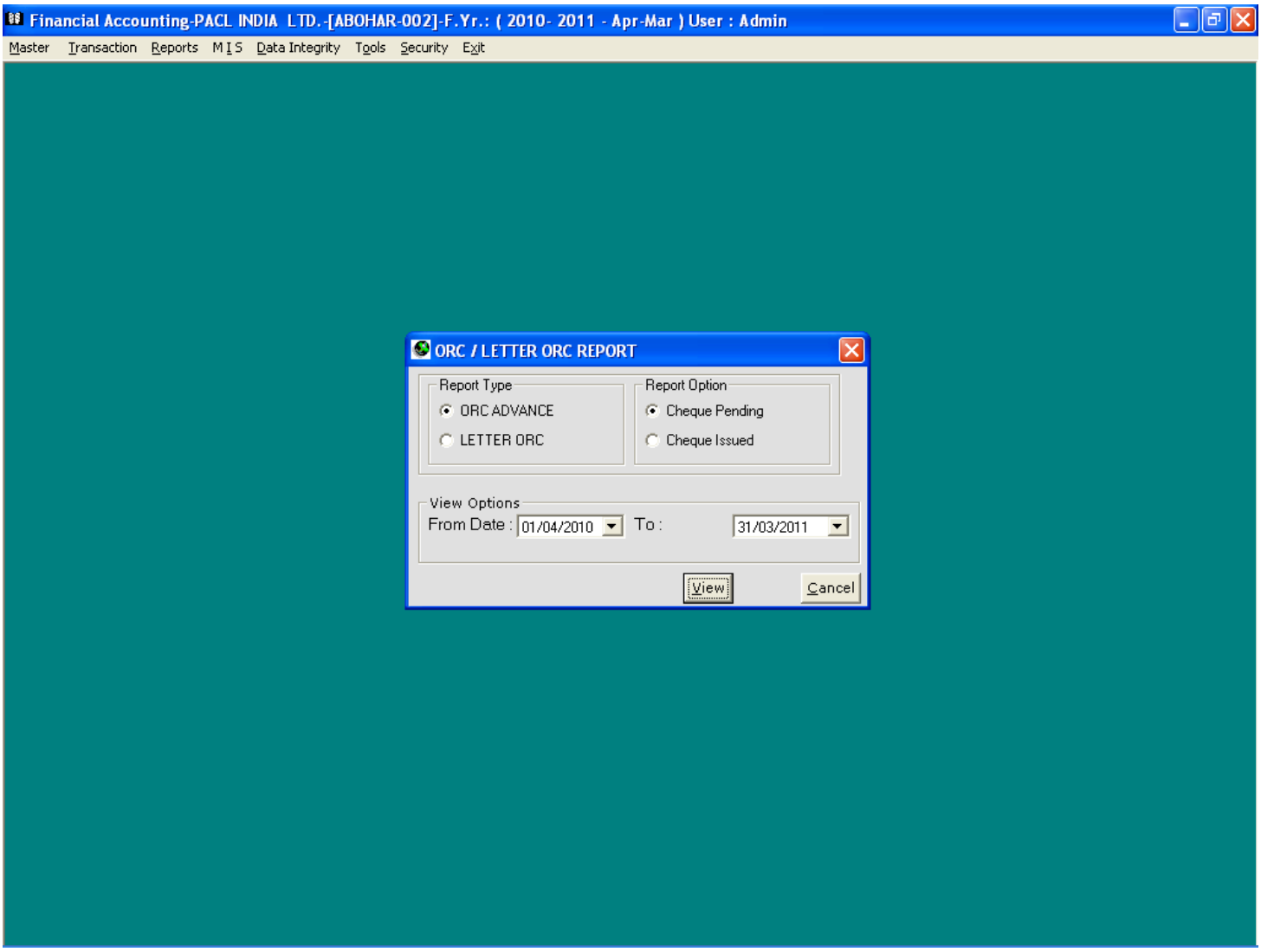

Figure 5.11.5 Shows Screen Shot of Reports-ORC Letters Entry Screen

5.12 I & P

This is the automation process for posting Development Land Entry Posting,Unit holder land entry posting , commercial land posting and property office building. Now there are 4 options available in this sub menu as shown in Figure 5.12.0

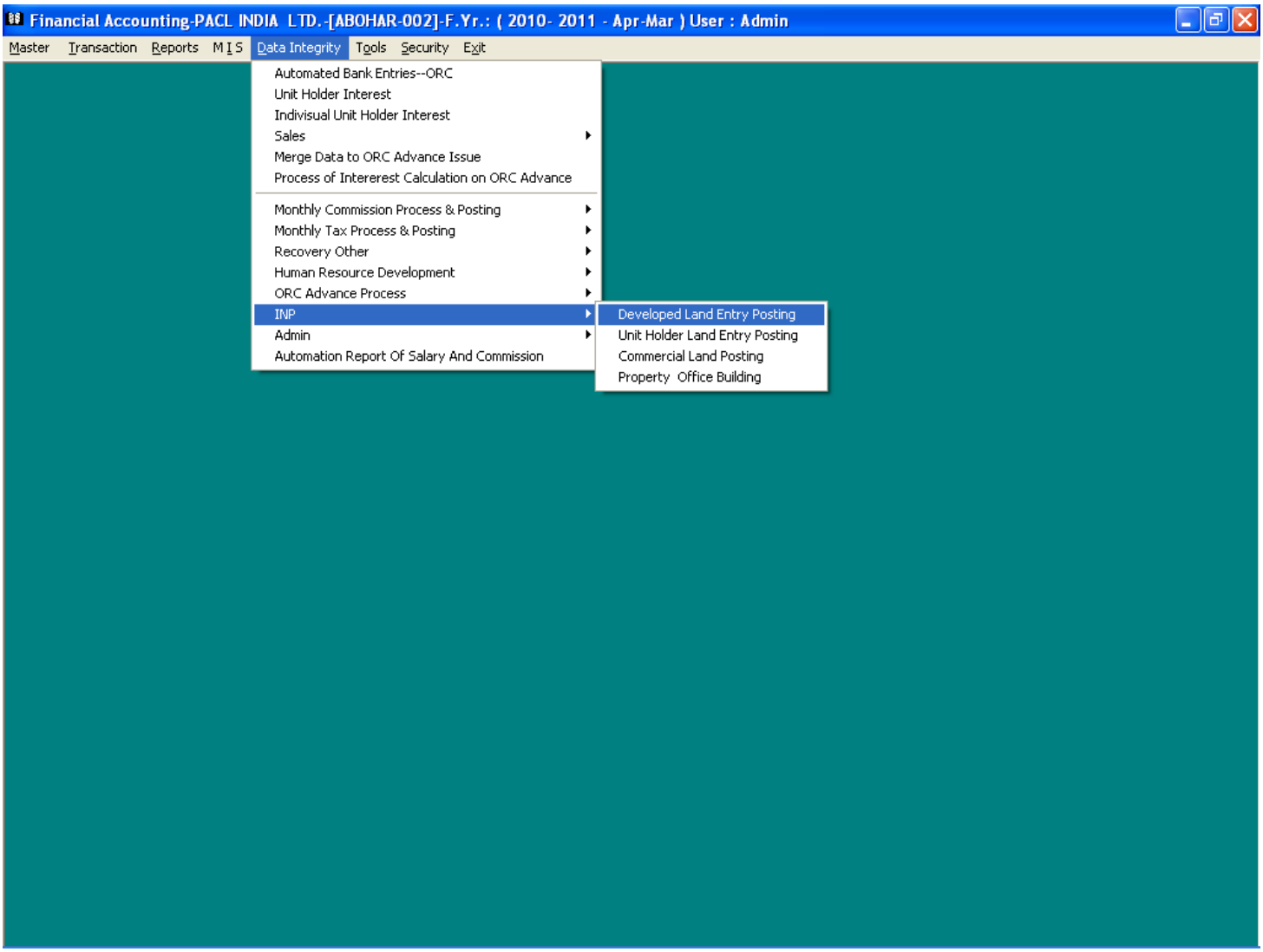

Figure 5.12.0 Shows Screen Shot of I & P Automation Menu and Sub menu options

For the options Developed Land Entry Posting the screen shot will be as shown in figure 5.12.1 figure 5.12.1is the screen shot which will be shown when you press Data Integrity>INP> Developed Land Entry Posting. You will have to Select either of the type P1 or P2 and provide the date period from and to date for which you want to post the data. Press Show to show the Journal Entries and press Posting button to post the data in accounts. Press exit to quit.

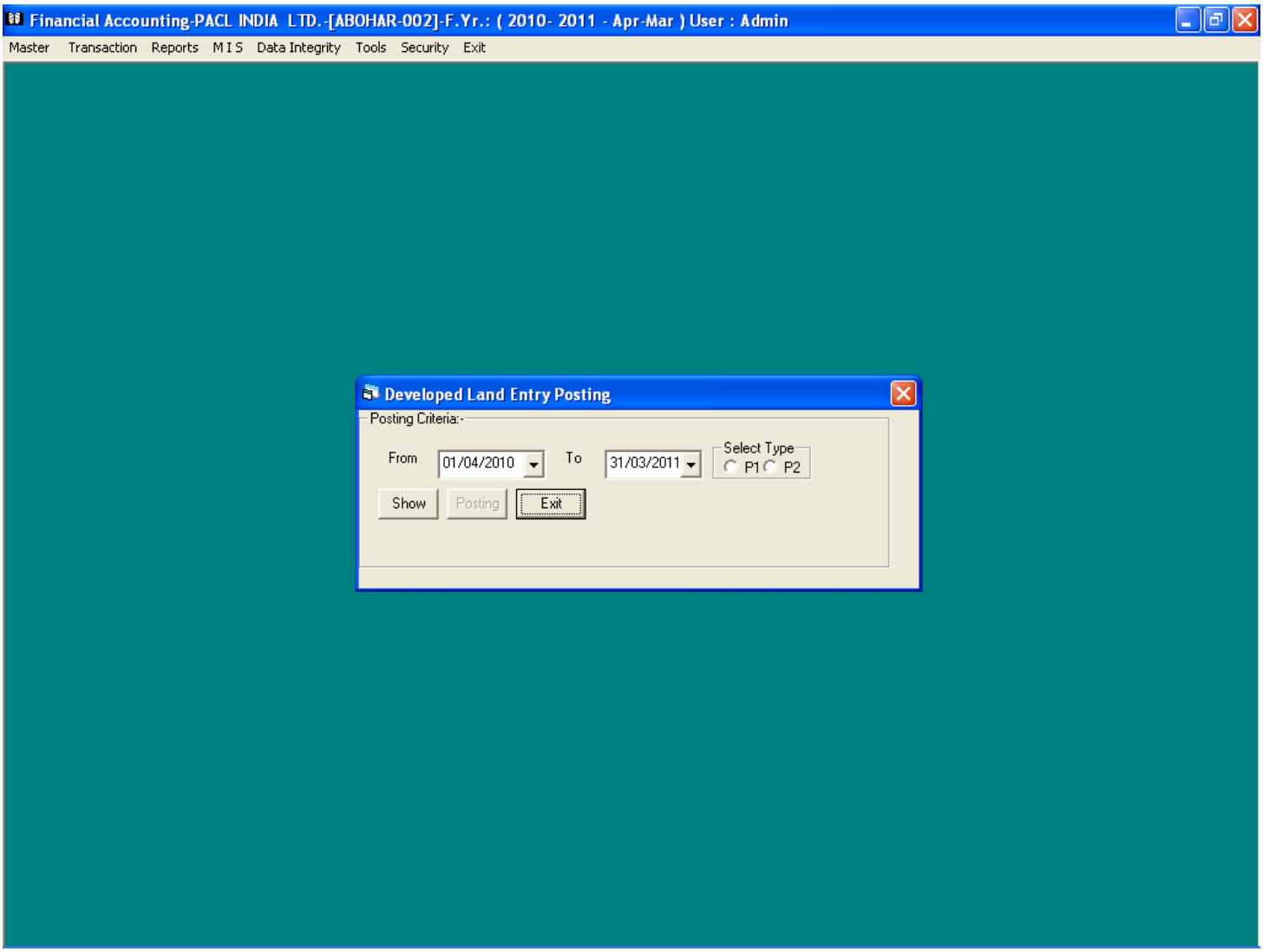

Figure 5.12.1 Shows Screen Shot of Developed Land Entry Posting Form.

For the options Unit Holder Land Entry Posting the screen shot will be as shown in figure 5.12.2 figure 5.12.2 is the screen shot which will be shown when you press Data Integrity>INP> Unit Holder Land Entry Posting. You will have to Select either of the type SCO, IND. Or PACL and provide the date period from and to date for which you want to post the data. Press Show to show the Journal Entries and press Posting button to post the data in accounts. Press exit to quit.

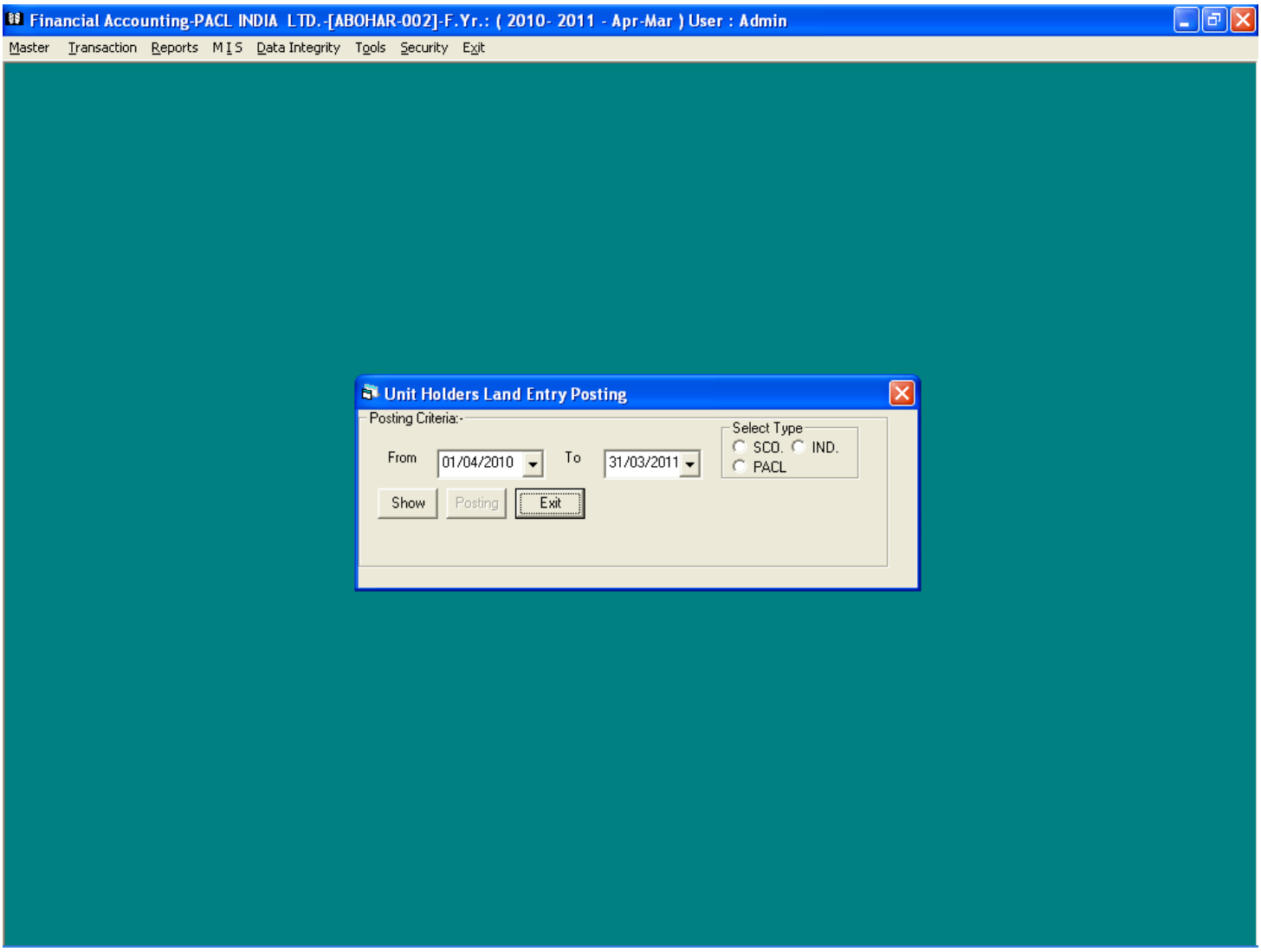
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
Unit Holders Land Entry Posting
Posting Criteria:-
From 01/04/2010 To 31/03/2011
Select Type
SCO. IND.
PACL
Show Posting Exit

Figure 5.12.2 Shows Screen Shot of Unit Holders Land Entry Posting Form.

For the options Commercial Land Entry Posting the screen shot will be as shown in figure 5.12.3 figure 5.12.3 is the screen shot which will be shown when you press Data Integrity>INP> Commercial Land Entry Posting. You will have to Select either of the type SCO, IND. Or PACL and provide the date period from and to date for which you want to post the data. Press Show to show the Journal Entries and press Posting button to post the data in accounts. Press exit to quit.

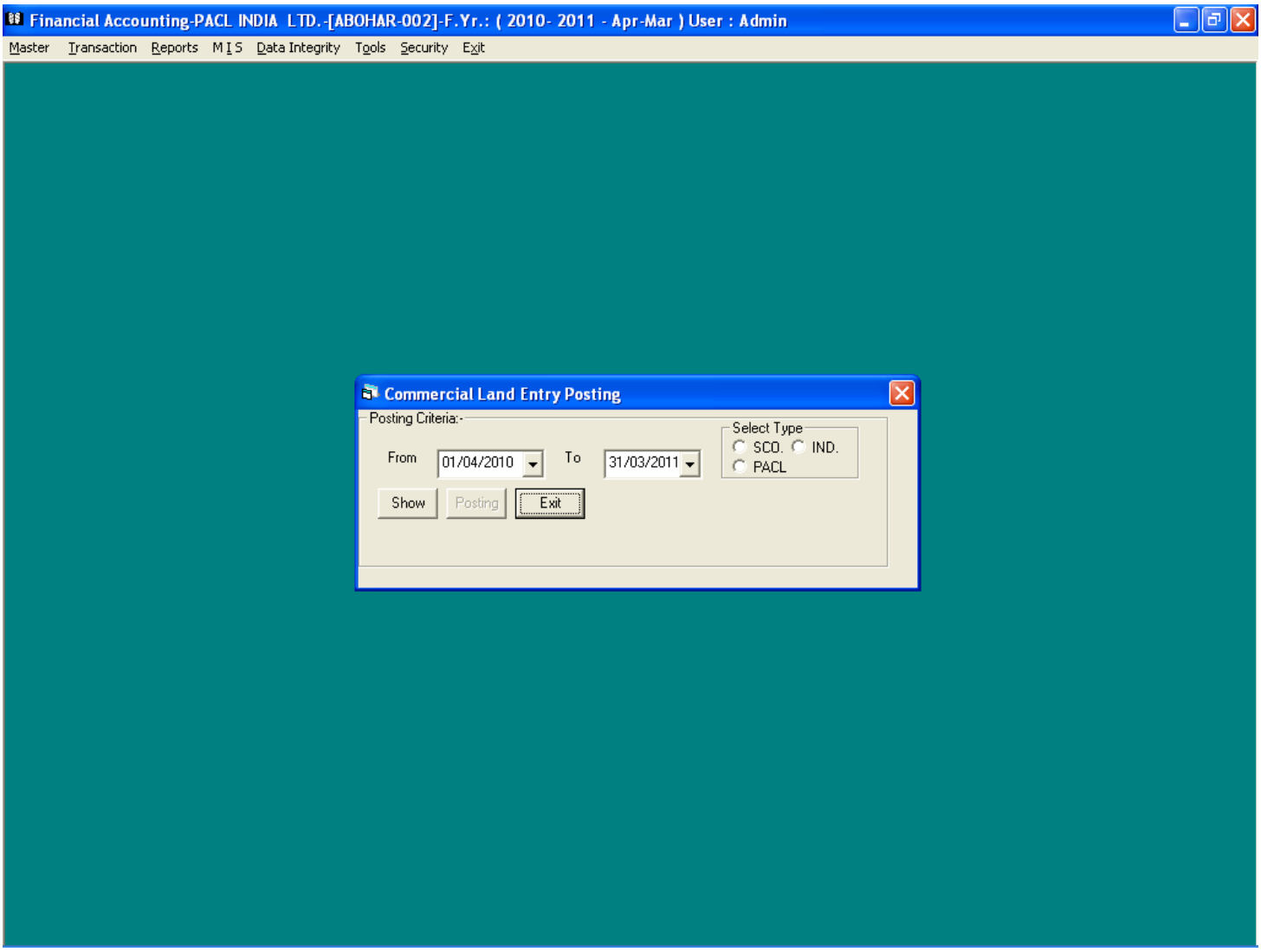
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
Commercial Land Entry Posting
Posting Criteria:-
From 01/04/2010 To 31/03/2011
Select Type
SCO. IND.
PACL
Show Posting Exit

Figure 5.12.3 Shows Screen Shot of Commercial Land Entry Posting Form.

For the options Property and Office Building Entry Posting the screen shot will be as shown in figure 5.12.4 figure 5.12.4 is the screen shot which will be shown when you press Data Integrity>INP> Property and Office Building Entry Posting. You will have to Select either of the type SCO, IND. Or PACL and provide the date period from and to date for which you want to post the data. Press Show to show the Journal Entries and press Posting button to post the data in accounts. Press exit to quit.

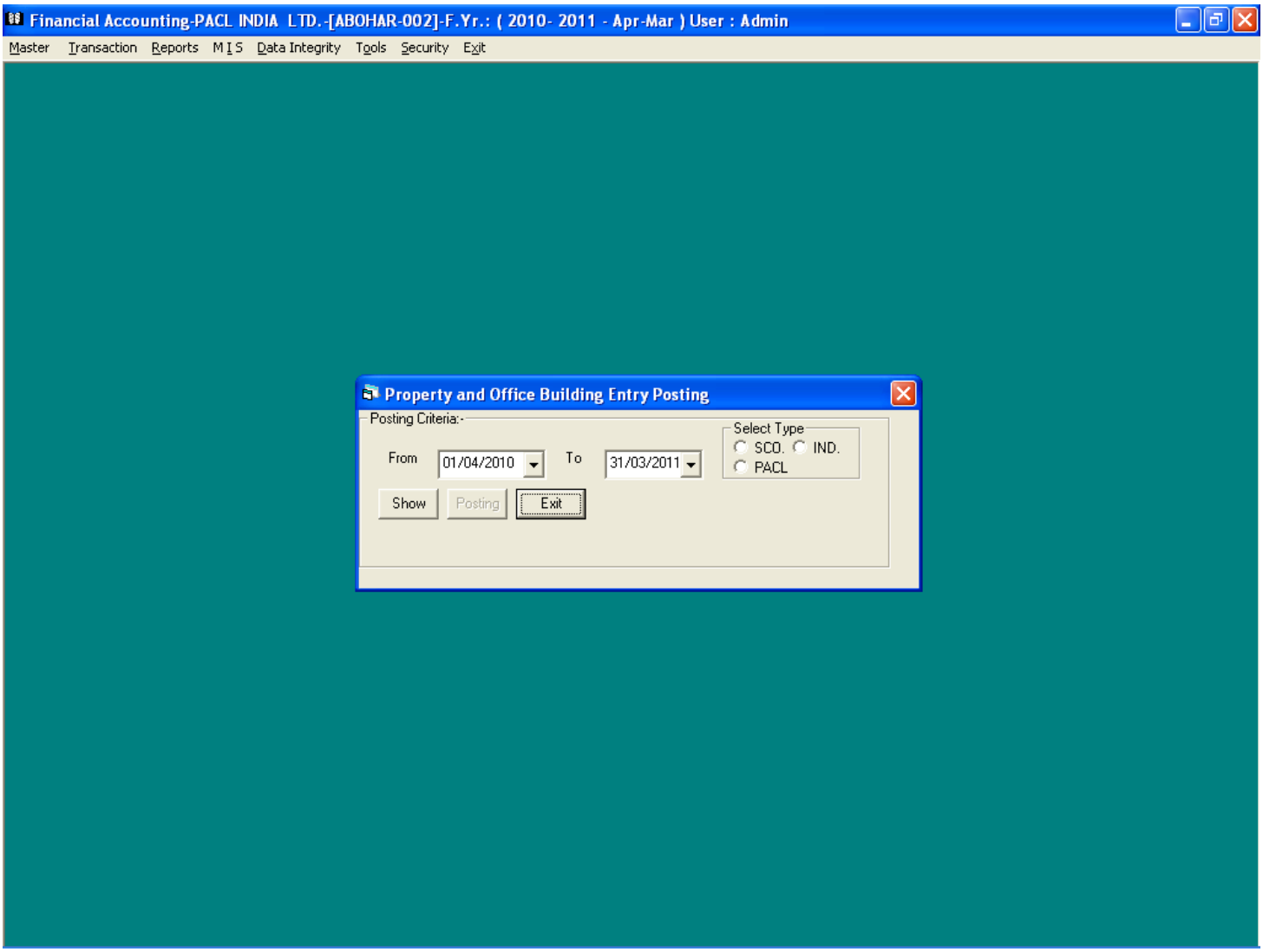
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
Property and Office Building Entry Posting
Posting Criteria:-
From 01/04/2010 To 31/03/2011
Select Type
SCO. IND.
PACL
Show Posting Exit

Figure 5.12.4 Shows Screen Shot of Property and Office Building Entry Posting Form.

5.13 Automation Report of Salary And Commission

This is the automation Process data Report for the data that is to be posted in accounts. The Screen shot of the entry form is shown in Figure 5.13.0

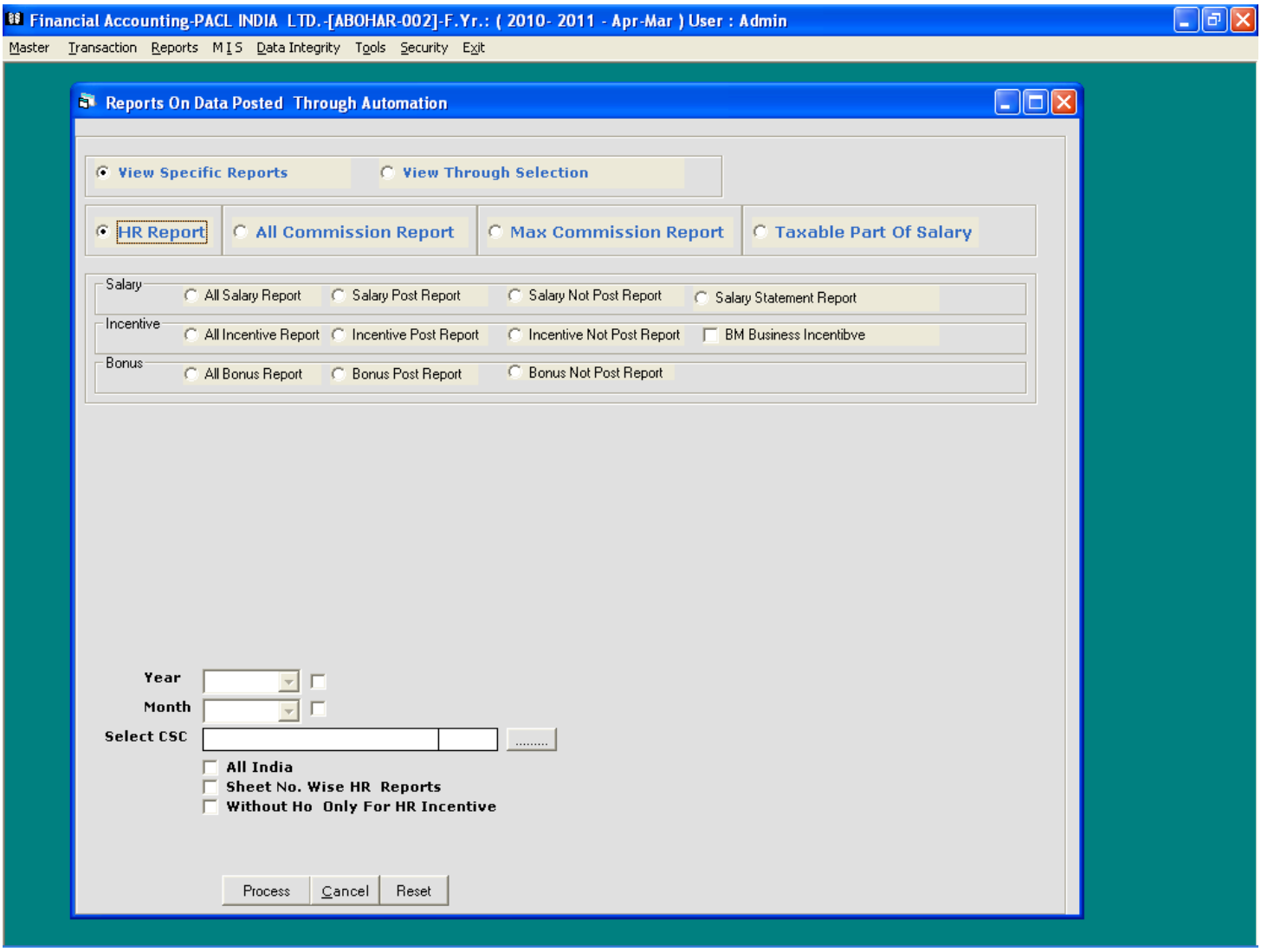

Figure 5.13.0 Shows Screen Shot of Report on Data Posted Through Automation Entry Screen.

6.0 TOOLS:

There are twenty options available in Tools menu these are (as shown in figure 6.0.0) :

6.1 Ledger Transfer/Other Utilities

6.2 FA'S Wise Yearly Amount Detail

6.3 Data Receipt Report

6.4 Data Collection Report

6.5 Farm Wise Report

6.6 Voucher Entry Report for BD Expenses

6.7 TDS Report

6.8 TDS Sub Report

6.9 JV Difference Report

6.10 Report of Vouchers Having Wrong Subledger s

6.11 Report of Vouchers Having Missing Subledger s

6.12 HO Branch Reconciliation

6.13 Find User of Voucher Entry

6.14 Bank Entries from Excel

6.15 Late fee and loan amount excel import and posting

6.16 Posting of F F , ORC, DTD(bank and Jv) Specific

6.17 Orc advance dedm_new export to dbf

6.18 Closing Entry (Expenses)

6.19 Year to Year Transfer(Opening Balance)

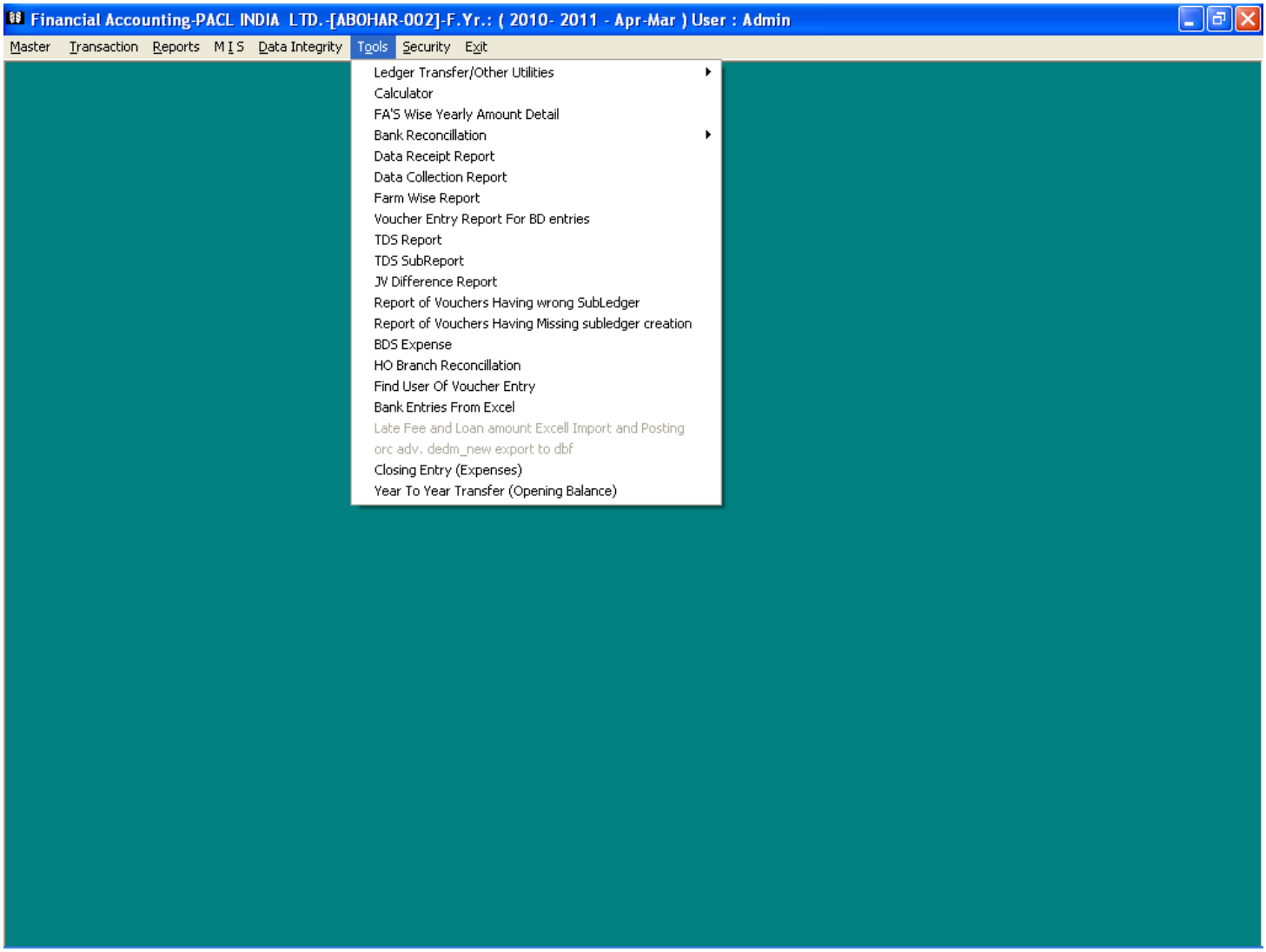

Figure 6.0.0 Showing the screen shot of Tools Menu

6.1 Ledger Transfer/Other Utilities

For the options Ledger Transfer/Other Utilities the screen shot will be as shown in figure 6.1.0. figure 6.1.0 is the screen shot which will be shown when you press Tools>Ledger Transfer/Other Utilities. You will have to there are two options available 1.) Ledger Bank Subledger Transfer and 2.) CSC Wise Ledger Transfer.

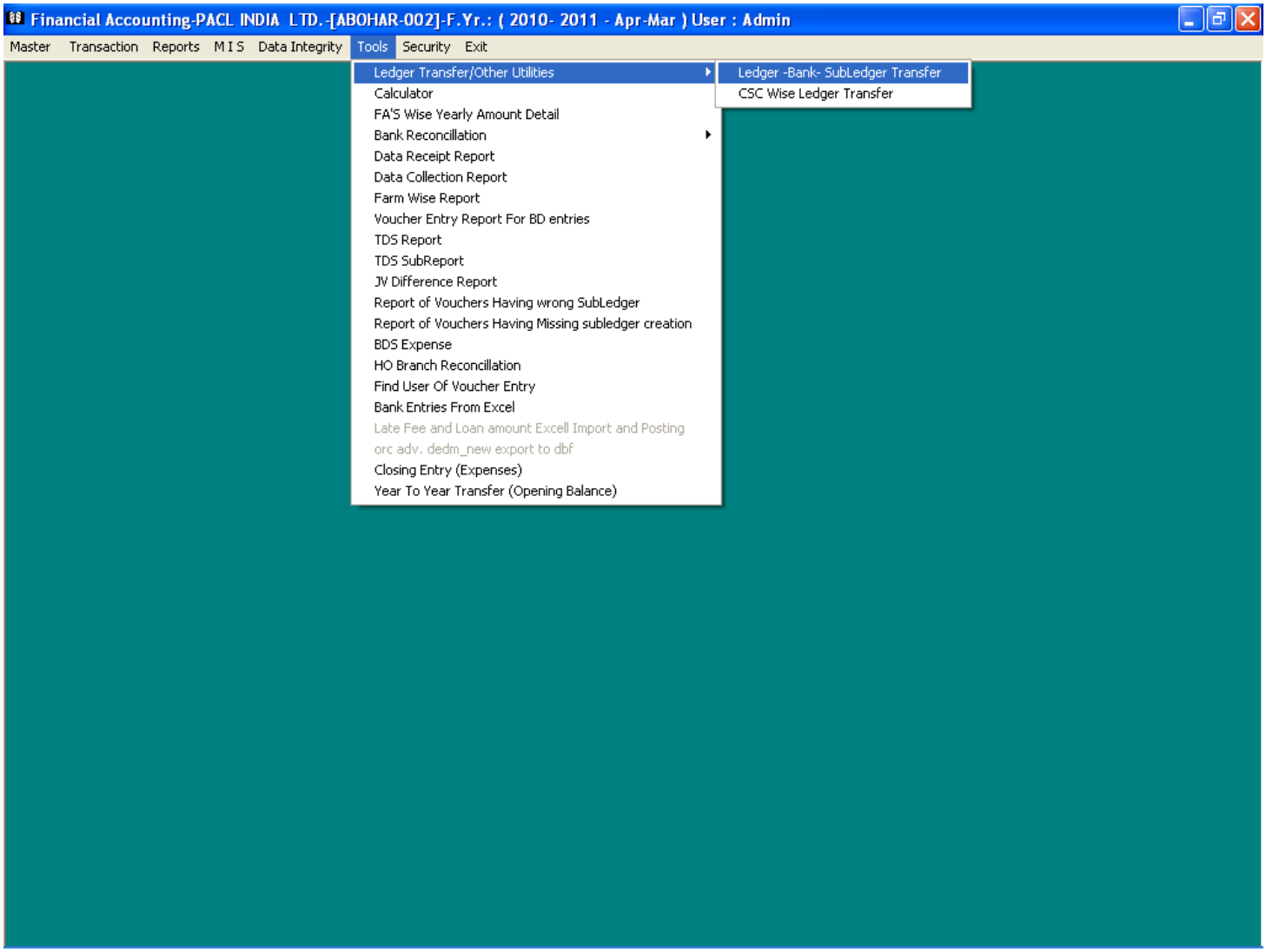

Figure 6.1.0 Showing the screen shot of Ledger Transfer/Other Utilities

For the options Ledger Bank Subledger Transfer the screen shot will be as shown in figure 6.1.1 figure 6.1.1 is the screen shot which will be shown when you press Tools>Ledger Transfer Other Utilities>Ledger Bank Subledger Transfer. In this option there are 3 different useful tabs these are 1. Ledger Transfer Figure(6.1.1) 2. Subledger Transfer Figure(6.1.2) 3. Bank Transfer Figure(6.1.3). This utility is used to transfer data from one code to another code.
Figure 6.1.2 Shows how you transfer data from one ledger/Subledger to another ledger/Subledger . For Ledger to ledger transfer select from ledger code , to ledger code ,from Subledger code , to Subledger code by pressing dotted button given in from of each options. provide the date period from and to date for which you want to post the data. Press view to show the data and press update button to transfer the data. Press reset to clear all the selection from the screen. Press exit to quit.

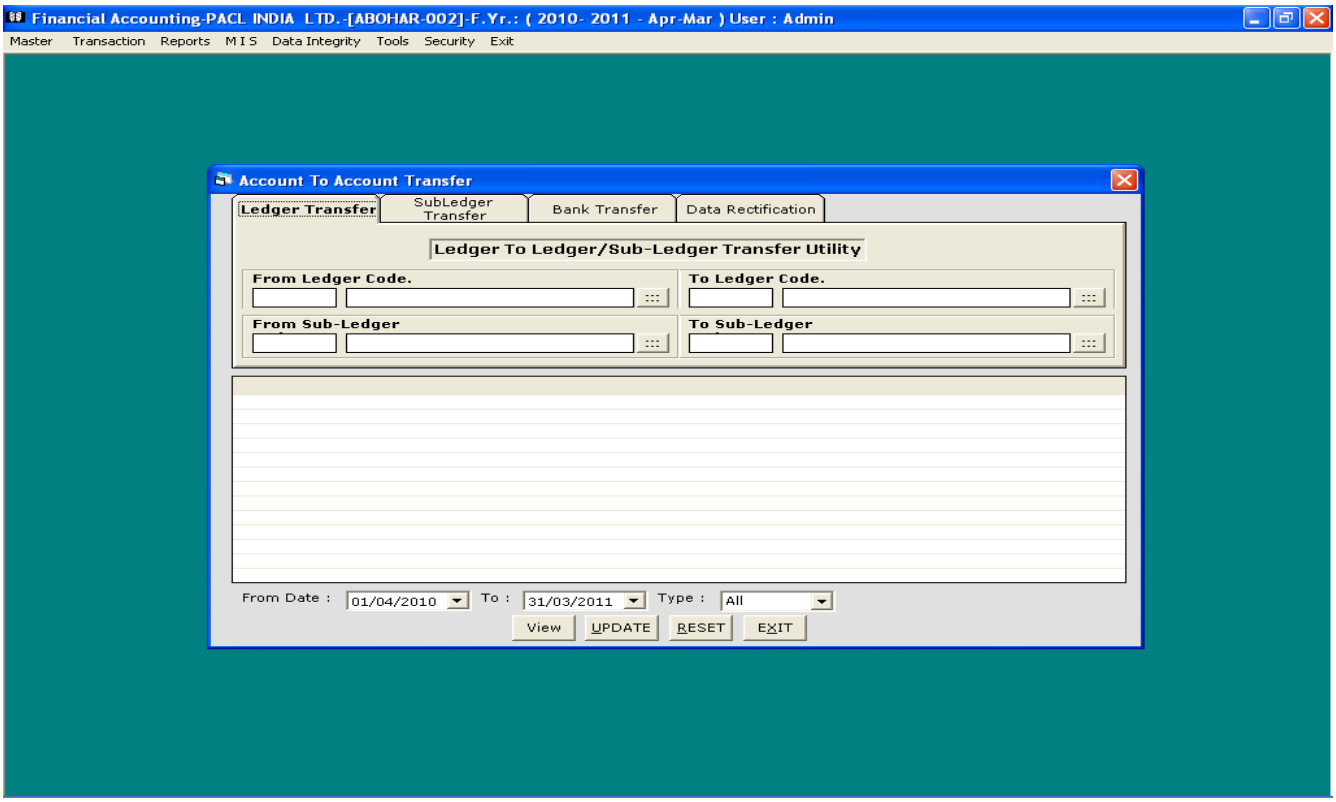
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
Account To Account Transfer
Ledger Transfer
SubLedger Transfer
Bank Transfer
Data Rectification
Ledger To Ledger/Sub-Ledger Transfer Utility
From Ledger Code.
To Ledger Code.
From Sub-Ledger
To Sub-Ledger
From Date : 01/04/2010 To : 31/03/2011 Type : All
View UPDATE RESET EXIT

Figure 6.1.1 Showing the screen shot of Ledger Bank Subledger Transfer> Leger Transfer Tab

Figure 6.1.2 Shows how you transfer data from Subledger to another Subledger in same ledger. For Subledger to Subledger transfer select from Subledger code , to Subledger code by pressing dotted button given in front of each options. Provide the data period from and to date for which you want to post the data. Press view to show

the data and press update button to transfer the data. Press reset to clear all the selection from the screen. Press exit to quit.

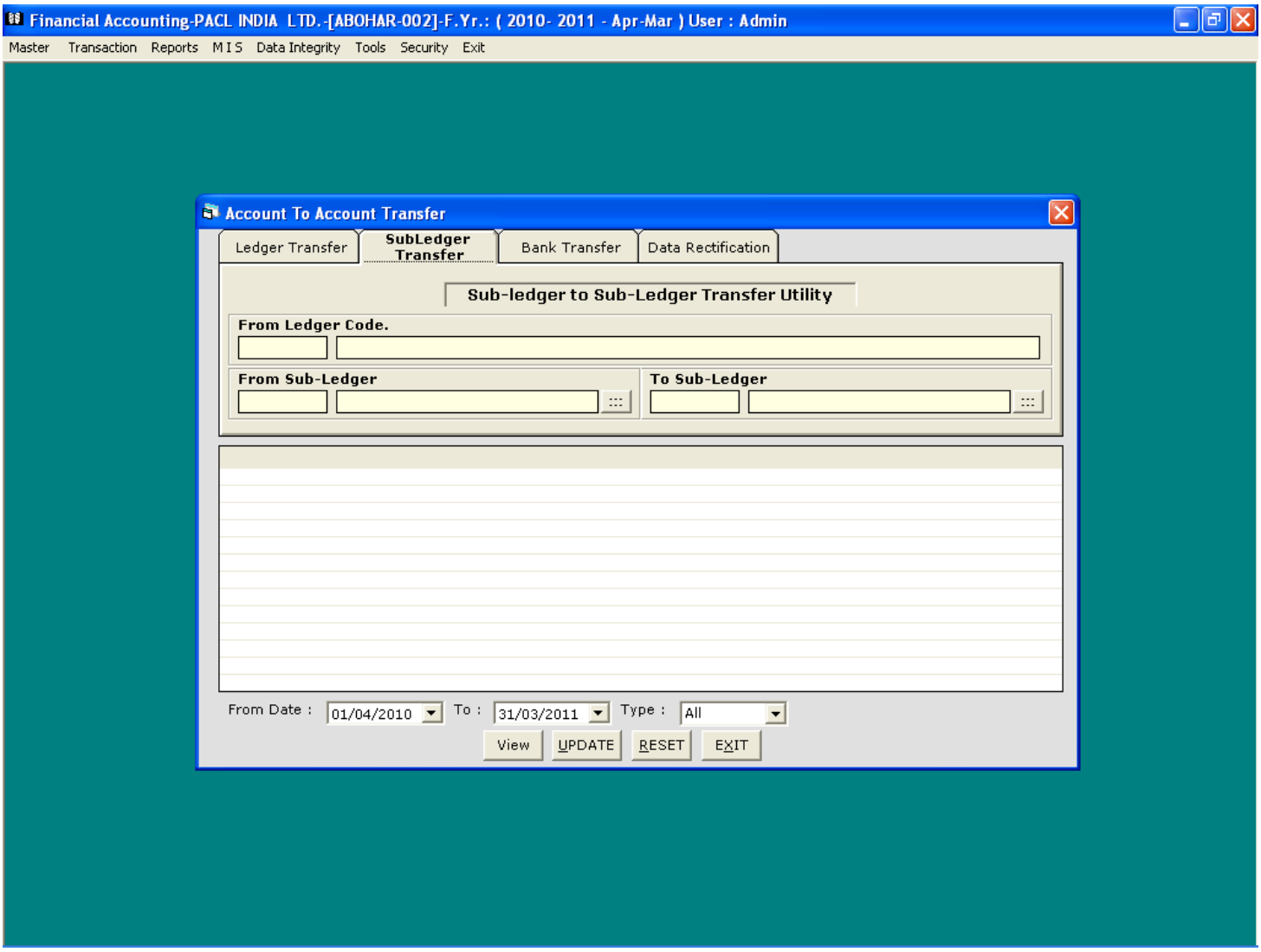

Figure 6.1.2 Showing the screen shot of Ledger Bank Subledger Transfer> Subledger Transfer Tab

Figure 6.1.3 Shows how you transfer data from one bank to another bank. For bank to bank transfer select from bank and to bank code by pressing dotted button given in front of each options. provide the data period from and to date for which you want to post the data. Press view to show the data and press update button to transfer the data. Press reset to clear all the selection from the screen. Press exit to quit.

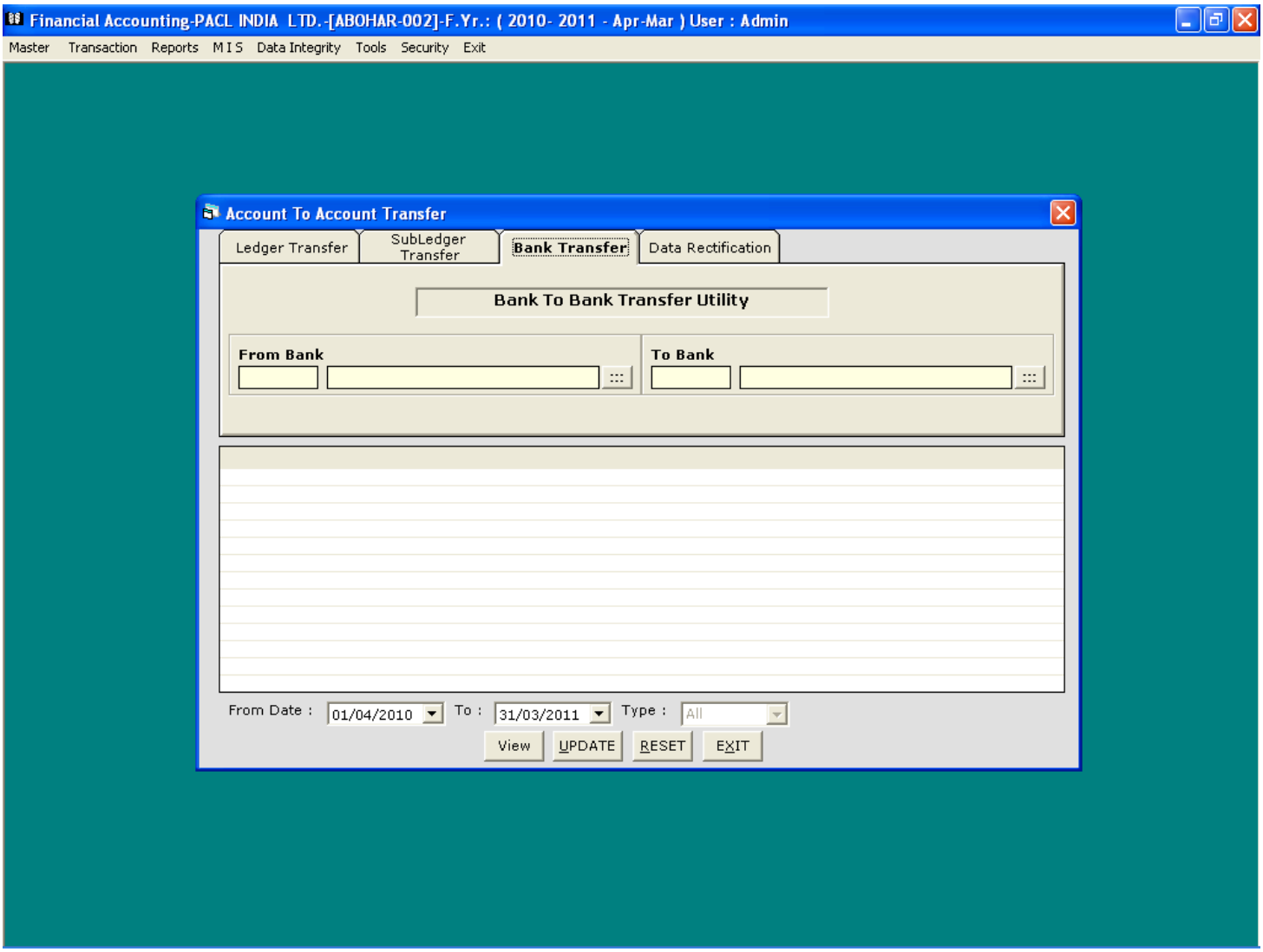

Figure 6.1.3 Showing the screen shot of Ledger Bank Subledger Transfer> Bank Transfer Tab

Figure 6.1.4 Shows how you transfer data from one ledger to another ledger in all csc or in selected. For ledger to ledger transfer select from ledger code , to ledger code by pressing dotted button given in front of each options. provide the data period from and to date for which you want to post the data. Select type like cash, bank,jv or all. Give the range by Typing range in two text boxes and the range counter is csc code. You have to provide from range and to range and press go to automatically selected the ranged csc shown in grid view. press update button to transfer the data from one code to another code in all the selected csc. Press exit to quit.

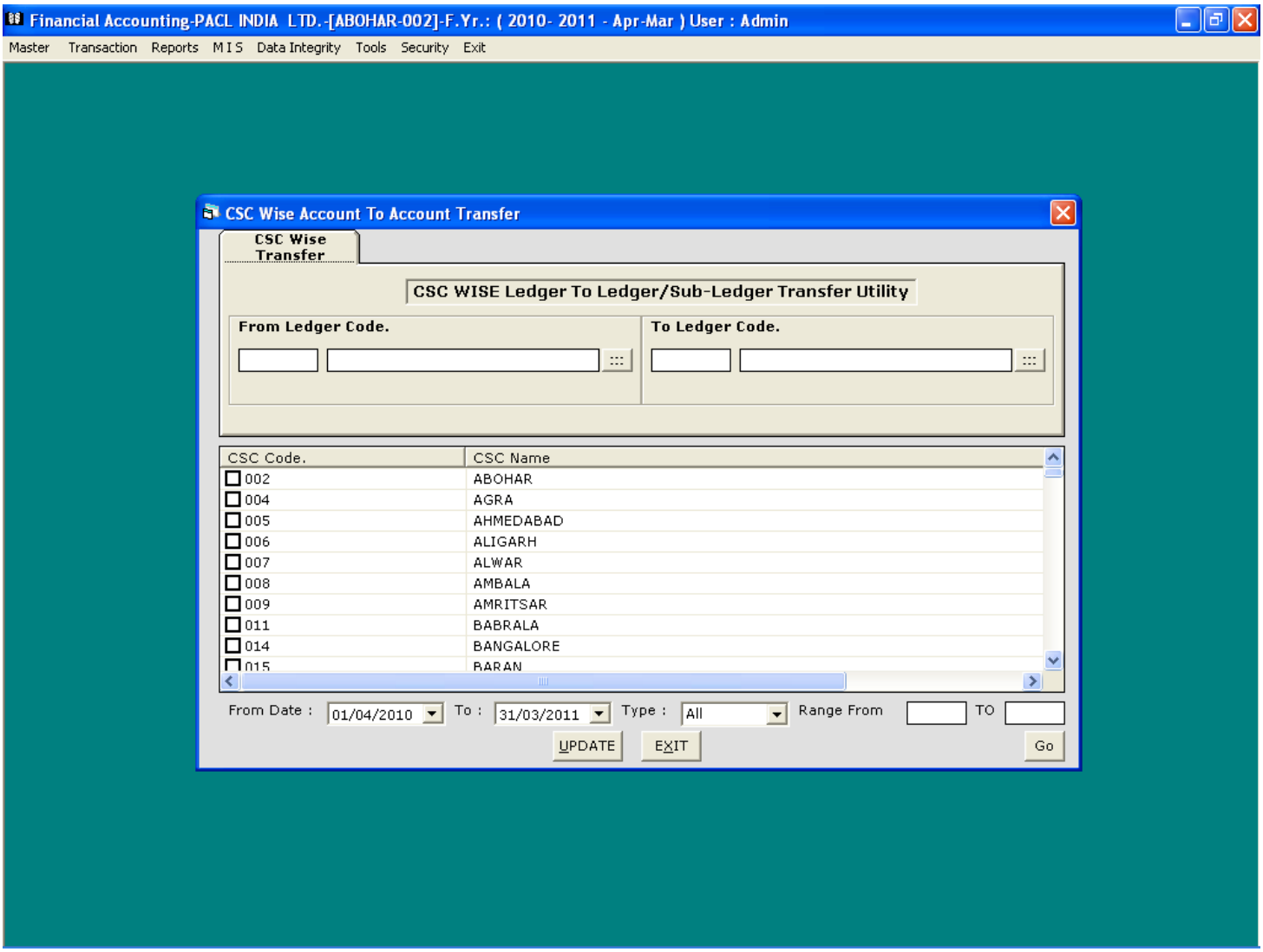
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
CSC Wise Account To Account Transfer
CSC Wise Transfer
CSC WISE Ledger To Ledger/Sub-Ledger Transfer Utility
From Ledger Code.
To Ledger Code.
CSC Code.
CSC Name
002 ABOHAR
004 AGRA
005 AHMEDABAD
006 ALIGARH
007 ALWAR
008 AMBALA
009 AMRITSAR
011 BABRALA
014 BANGALORE
015 BARAN
From Date : 01/04/2010 To : 31/03/2011 Type : All Range From TO
UPDATE EXIT Go

Figure 6.1.4 Showing the screen shot of Csc Wise Subledger Transfer>CSC Wise Transfer Tab

6.2 FA'S Wise Yearly Amount Detail

Figure 6.2.1 Shows how to see Field Associate Ledger details. Provide FA's Code and year. Press preview to see the detail press close to quit.

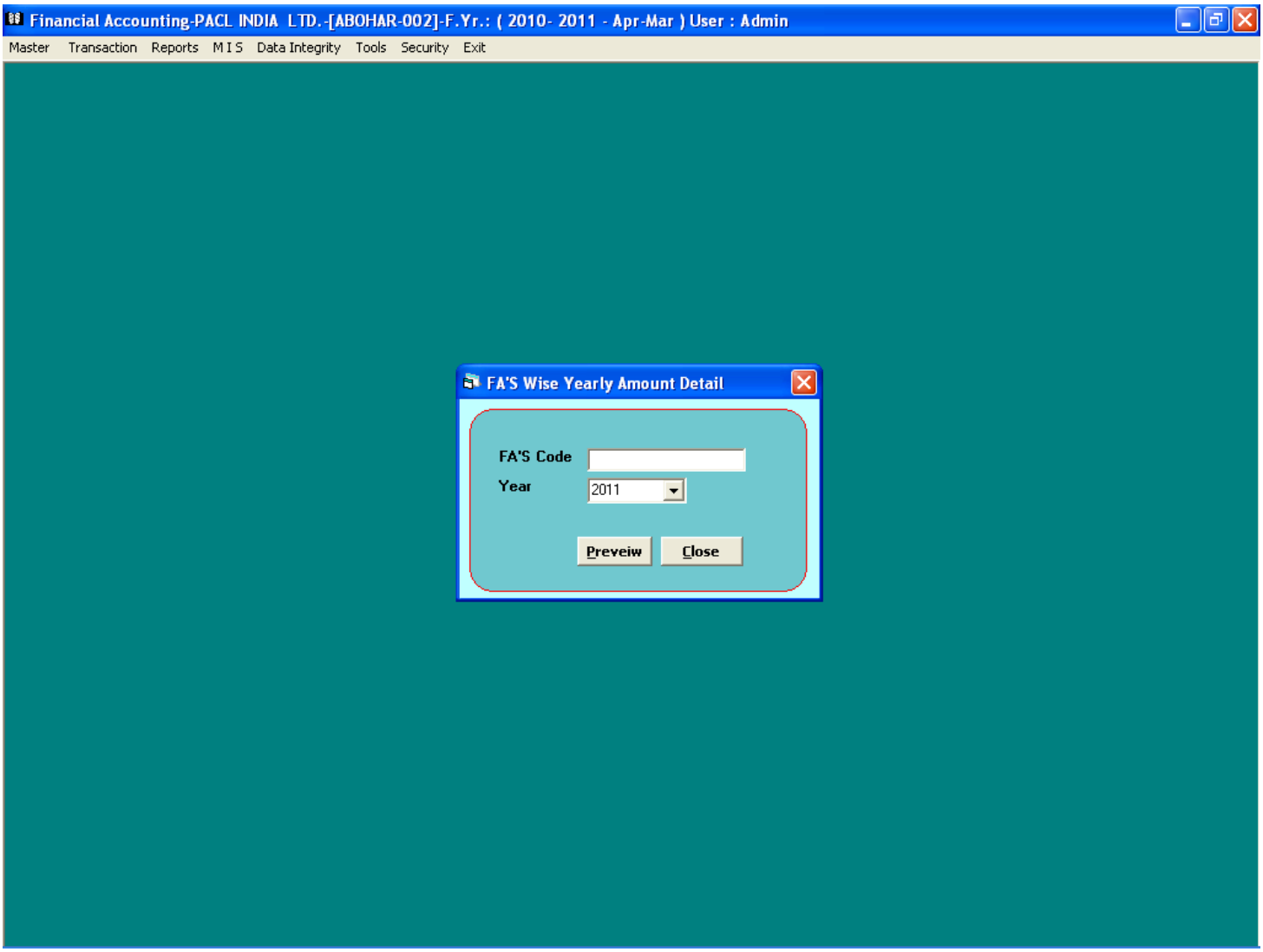

Figure 6.2.1 Showing the screen shot FA'S Wise Yearly Amount Detail

6.3 Data Receipt Report

For the Data Receipt Report the screen shot will be as shown in figure 6.3.1 figure 6.3.1 is the screen shot which will be shown when you press Tools>Data Receipt Report option. You will have to Press Show Status for getting the status of data received of the current Csc. Press exit to quit.

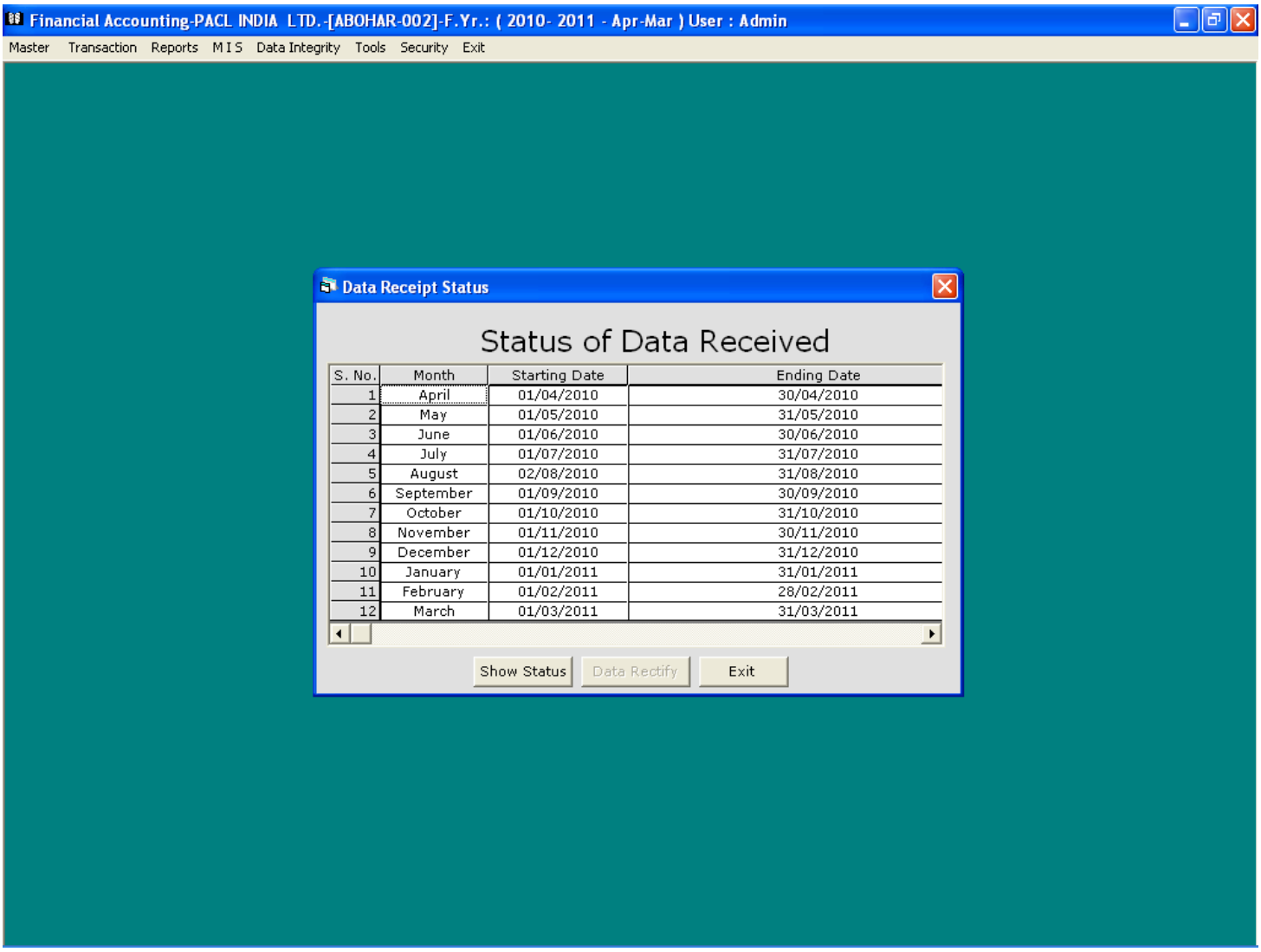
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
Data Receipt Status
Status of Data Received
S. No. Month Starting Date Ending Date
1 April 01/04/2010 30/04/2010
2 May 01/05/2010 31/05/2010
3 June 01/06/2010 30/06/2010
4 July 01/07/2010 31/07/2010
5 August 02/08/2010 31/08/2010
6 September 01/09/2010 30/09/2010
7 October 01/10/2010 31/10/2010
8 November 01/11/2010 30/11/2010
9 December 01/12/2010 31/12/2010
10 January 01/01/2011 31/01/2011
11 February 01/02/2011 28/02/2011
12 March 01/03/2011 31/03/2011
Show Status
Data Rectify
Exit

Figure 6.3.1 Showing the screen shot of Data Receipt Report Entry Form

6.4 Data Collection Report

For the Data Collection Report the screen shot will be as shown in figure 6.4.1 figure 6.4.1 is the screen shot which will be shown when you press Tools>Data Collection Report option. You will have to select CSC given in the list provided or choose select all button or provide the name in the text box against name wise check option. If you check he name wise check option it will become code wise and provide the code in text box so that the particular csc will be selected in above list provided. Choose monthly to see monthly report. Choose daily radio button to show report day wise. If you select daily radio button then there will be three report check box will appear. If you select all three check box then all 3 reports will be shown. Select the appropriate report that you need. Press view to view the report as shown in figure 6.4.2.

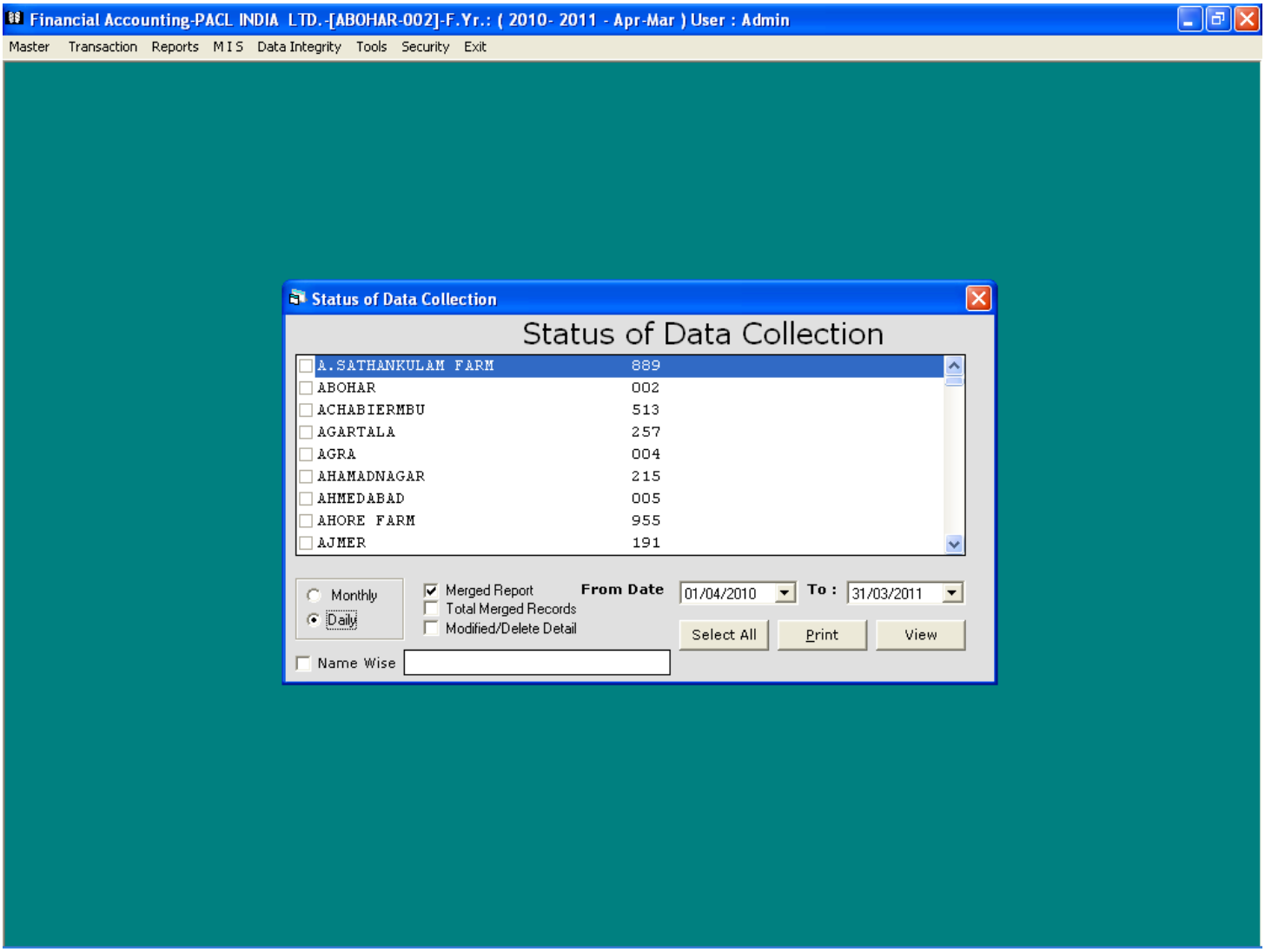

Figure 6.4.1 Showing the screen shot of Data Collection Report Entry Form

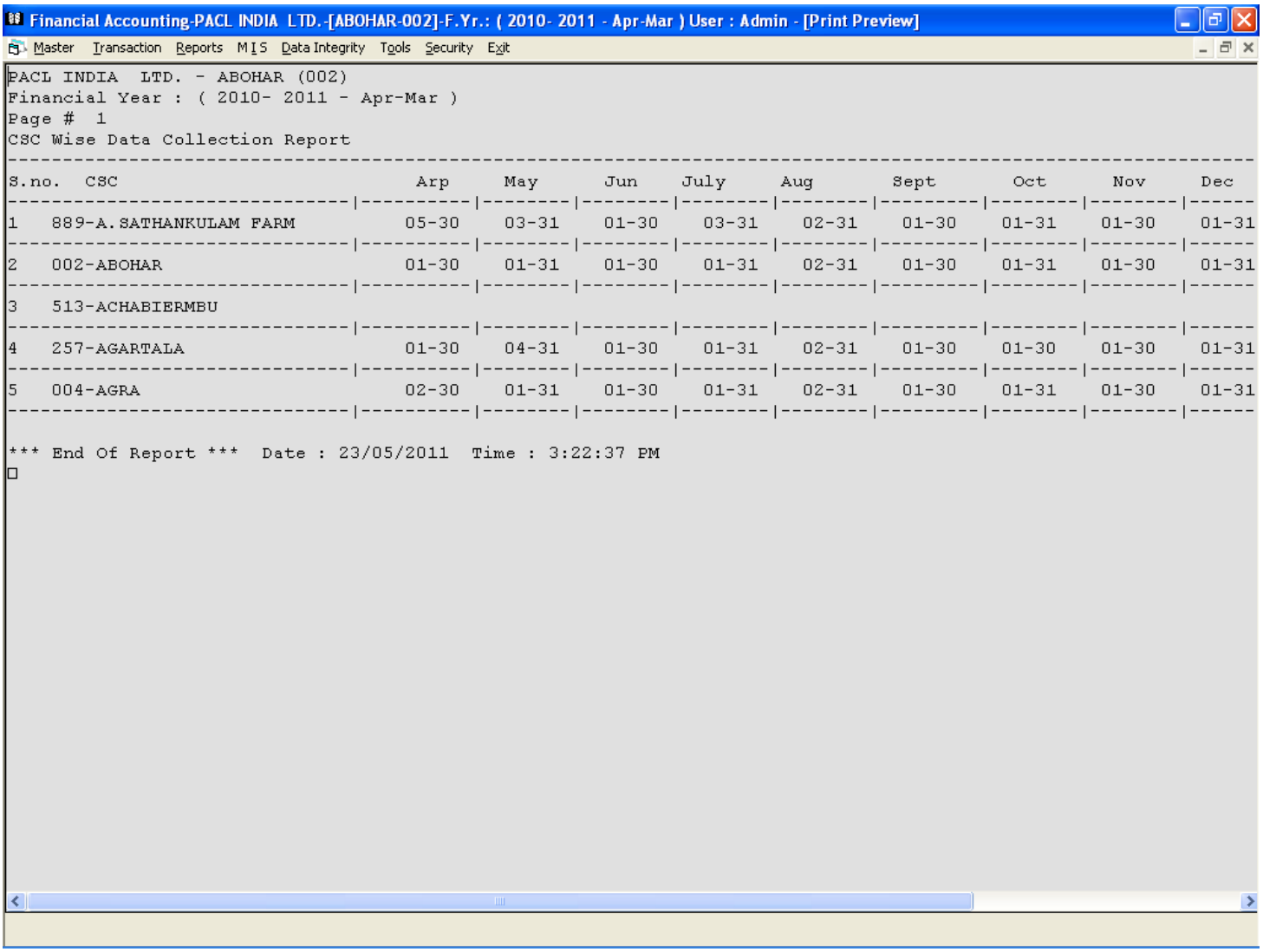
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin - [Print Preview]
Master Transaction Reports MIS Data Integrity Tools Security Exit
PACL INDIA LTD. - ABOHAR (002)
Financial Year : (2010- 2011 - Apr-Mar)
Page # 1
CSC Wise Data Collection Report
S.no. CSC Arp May Jun July Aug Sept Oct Nov Dec
1 889-A.SATHANKULAM FARM 05-30 03-31 01-30 03-31 02-31 01-30 01-31 01-30 01-31
2 002-ABOHAR 01-30 01-31 01-30 01-31 02-31 01-30 01-31 01-30 01-31
3 513-ACHABIERMBU
4 257-AGARTALA 01-30 04-31 01-30 01-31 02-31 01-30 01-30 01-30 01-31
5 004-AGRA 02-30 01-31 01-30 01-31 02-31 01-30 01-31 01-30 01-31
*** End Of Report *** Date : 23/05/2011 Time : 3:22:37 PM

Figure 6.4.2 Showing the screen shot of Data Collection Report.

6.5 Farm Wise Report

For the Farm Wise Ledger Subledger the screen shot will be as shown in figure 6.5.1 figure 6.5.1 is the screen shot which will be shown when you press Tools>Farm Wise Report option. You will have to select account name given in the list provided or choose select all button or provide the name in the text box against name wise check option. If you check he name wise check option it will become code wise and provide the code in text box

so that the particular account name will be selected in above list provided. Choose monthly to see monthly report. Choose daily radio button to show report day wise. If you select daily radio button then there will be three report check box will appear. If you select all three check box then all 3 reports will be shown. Select the appropriate report that you need. Press view to view the report.

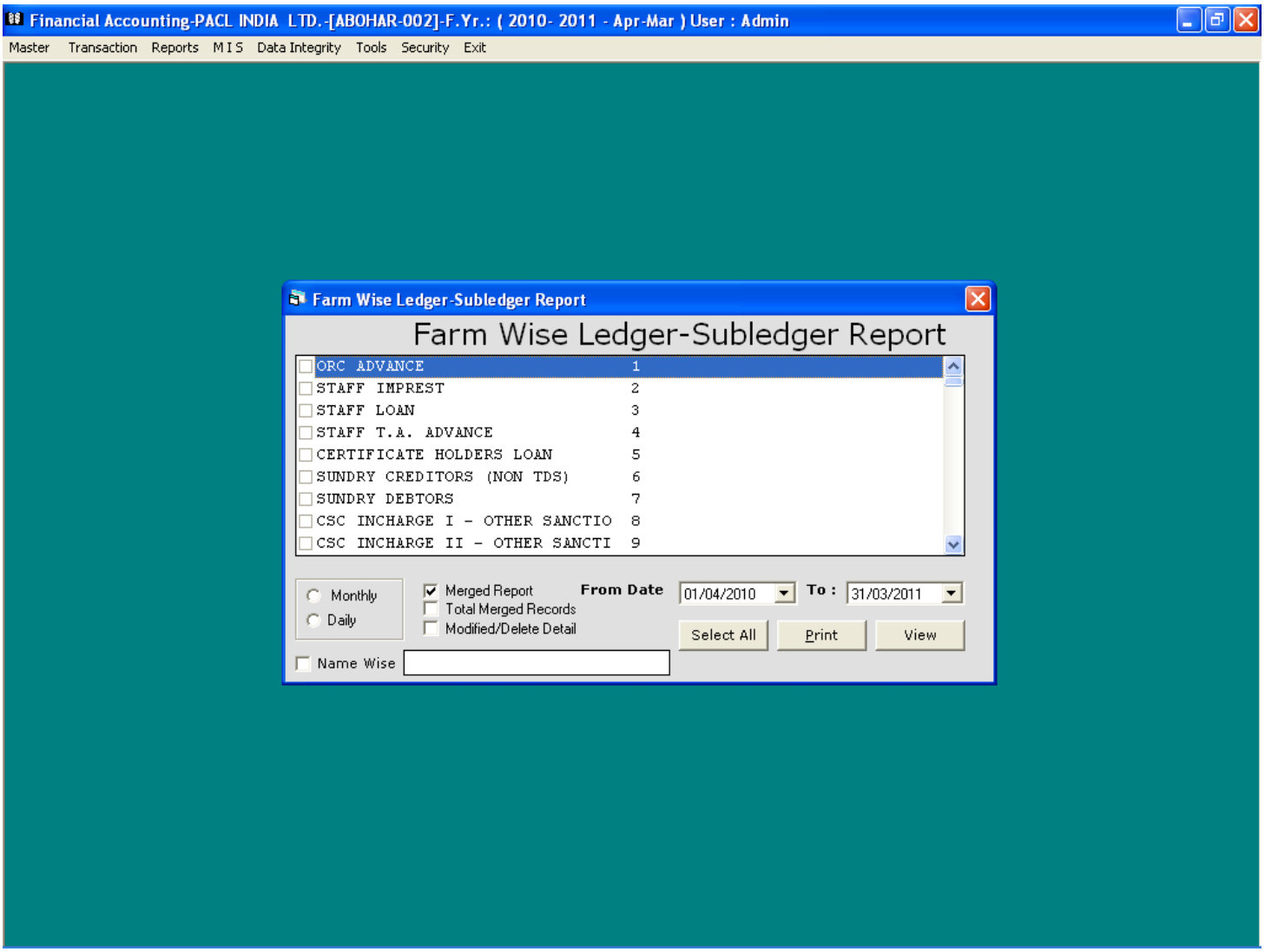

Figure 6.5.1 Showing the screen shot of Farm Wise Subledger Report

6.6 Voucher Entry Report for BD Expenses

For the Voucher Entry Report for BD Entries the screen shot will be as shown in figure 6.6.1 figure 6.6.1 is the screen shot which will be shown when you press Tools>Voucher Entry Report for BD Expenses option. You will have to select account name given in the list provided or Press select all button. Provide voucher date From and To Date. And Provide Voucher entry from and to date. Press view to view the report. Press print to print the report or press cancel to quit.

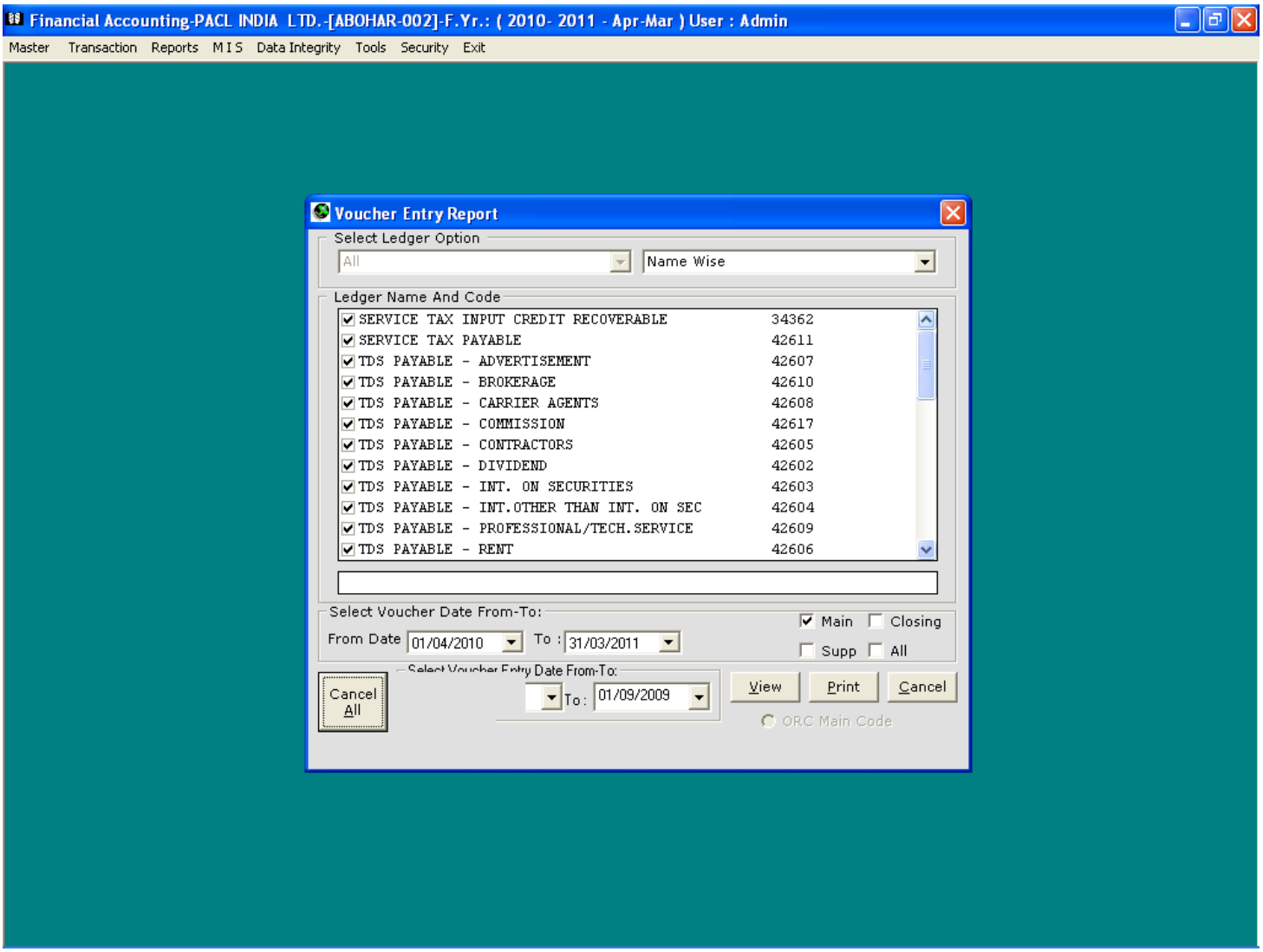
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
Voucher Entry Report
Select Ledger Option
All
Name Wise
Ledger Name And Code
SERVICE TAX INPUT CREDIT RECOVERABLE 34362
SERVICE TAX PAYABLE 42611
TDS PAYABLE - ADVERTISEMENT 42607
TDS PAYABLE - BROKERAGE 42610
TDS PAYABLE - CARRIER AGENTS 42608
TDS PAYABLE - COMMISSION 42617
TDS PAYABLE - CONTRACTORS 42605
TDS PAYABLE - DIVIDEND 42602
TDS PAYABLE - INT. ON SECURITIES 42603
TDS PAYABLE - INT.OTHER THAN INT. ON SEC 42604
TDS PAYABLE - PROFESSIONAL/TECH.SERVICE 42609
TDS PAYABLE - RENT 42606
Select Voucher Date From-To:
From Date 01/04/2010
To : 31/03/2011
Main Closing
Supp All
To : 01/09/2009
Cancel All
View
Print
Cancel
ORC Main Code

Figure 6.6.1 Showing the screen shot of Voucher Entry Report For BD Expenses Entry Form

6.7 TDS Report

For the TDS Report the screen shot will be as shown in figure 6.7.1 figure 6.7.1 is the screen shot which will be shown when you press Tools>TDS Report option. You will have to select account name by pressing dotted button provided on upper part of the form. Select view option either code wise or name wise. Provide date From and To Date. Press select all button to select all the codes from Subledger list. Press view to view the report as shown in fugure 6.7.2. Press print to print the report or press cancel to quit.

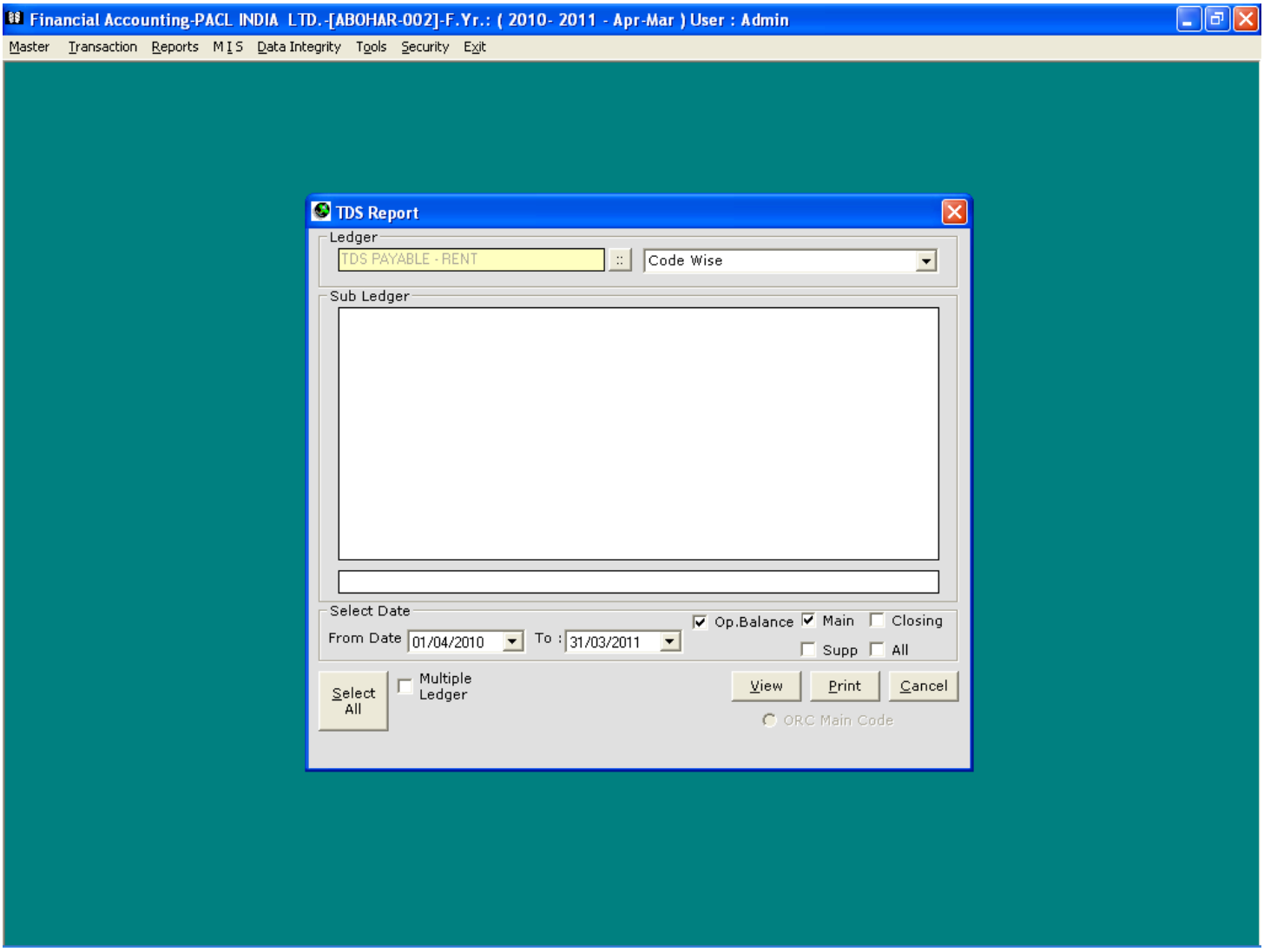

Figure 6.7.1 Showing the screen shot of TDS Report Entry Form

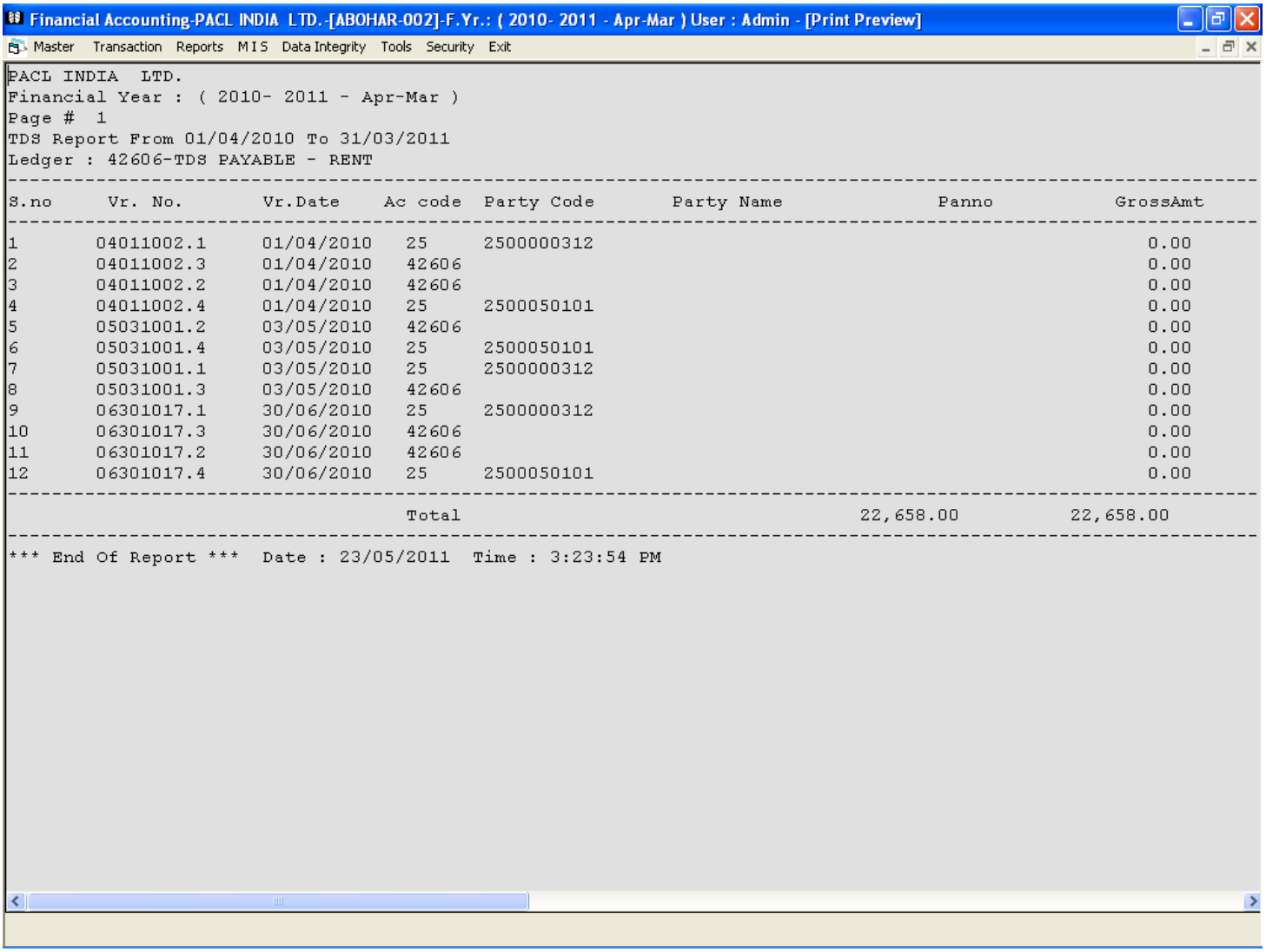

Figure 6.7.2 Showing the screen shot of TDS Report

6.8 TDS Sub Report

For the TDS Sub Report the screen shot will be as shown in figure 6.8.1 figure 6.8.1 is the screen shot which will be shown when you press Tools>TDS Sub Report option. You will have to select account name by pressing dotted button provided on upper part of the form. Select view option either code wise or name wise. Provide date

From and To Date. Press select all button to select all the codes from Subledger list. Press view to view the report as shown in figure 6.8.2. Press print to print the report or press cancel to quit.

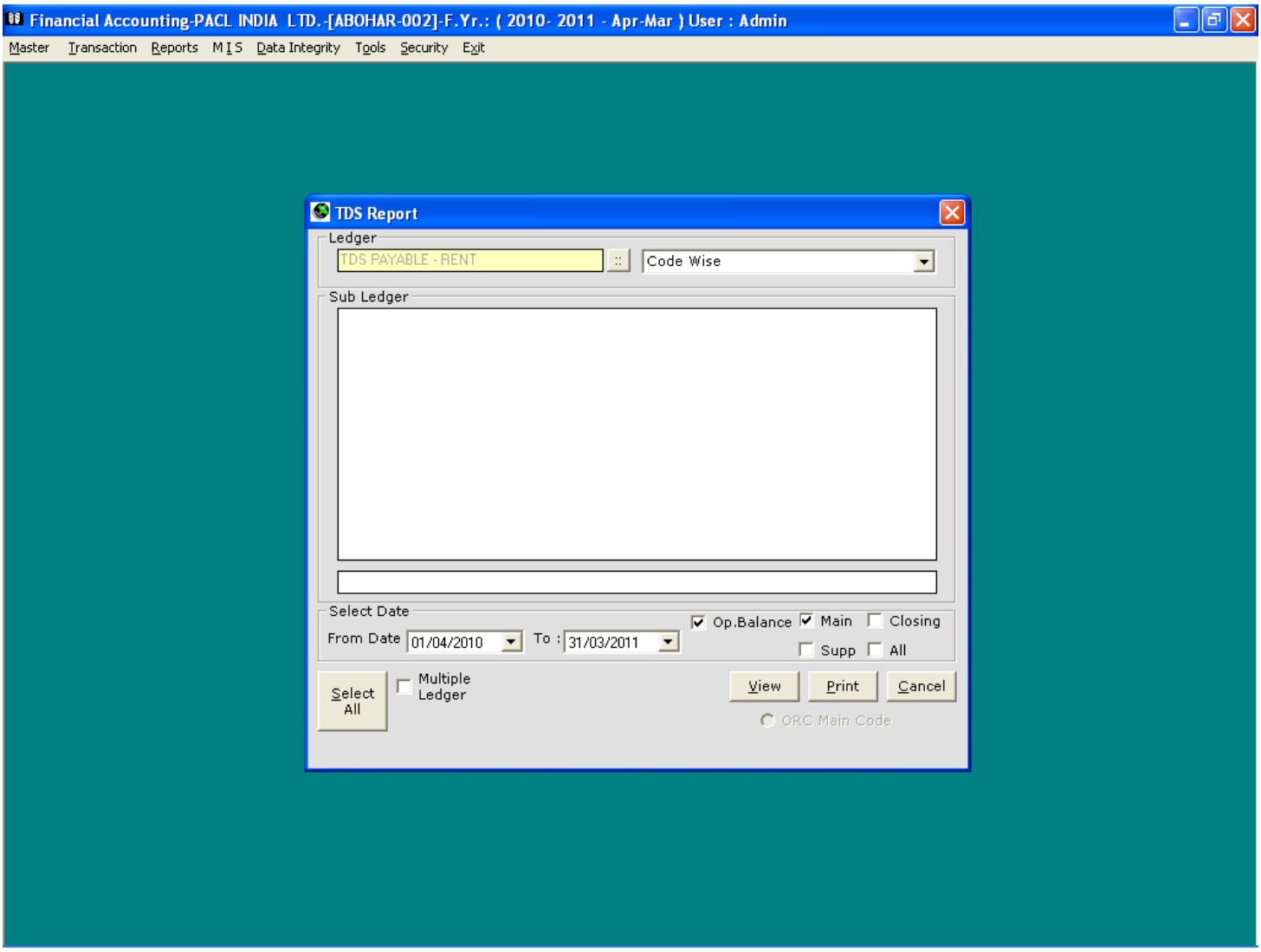

Figure 6.8.1 Showing the screen shot of TDS Sub Report Entry Form

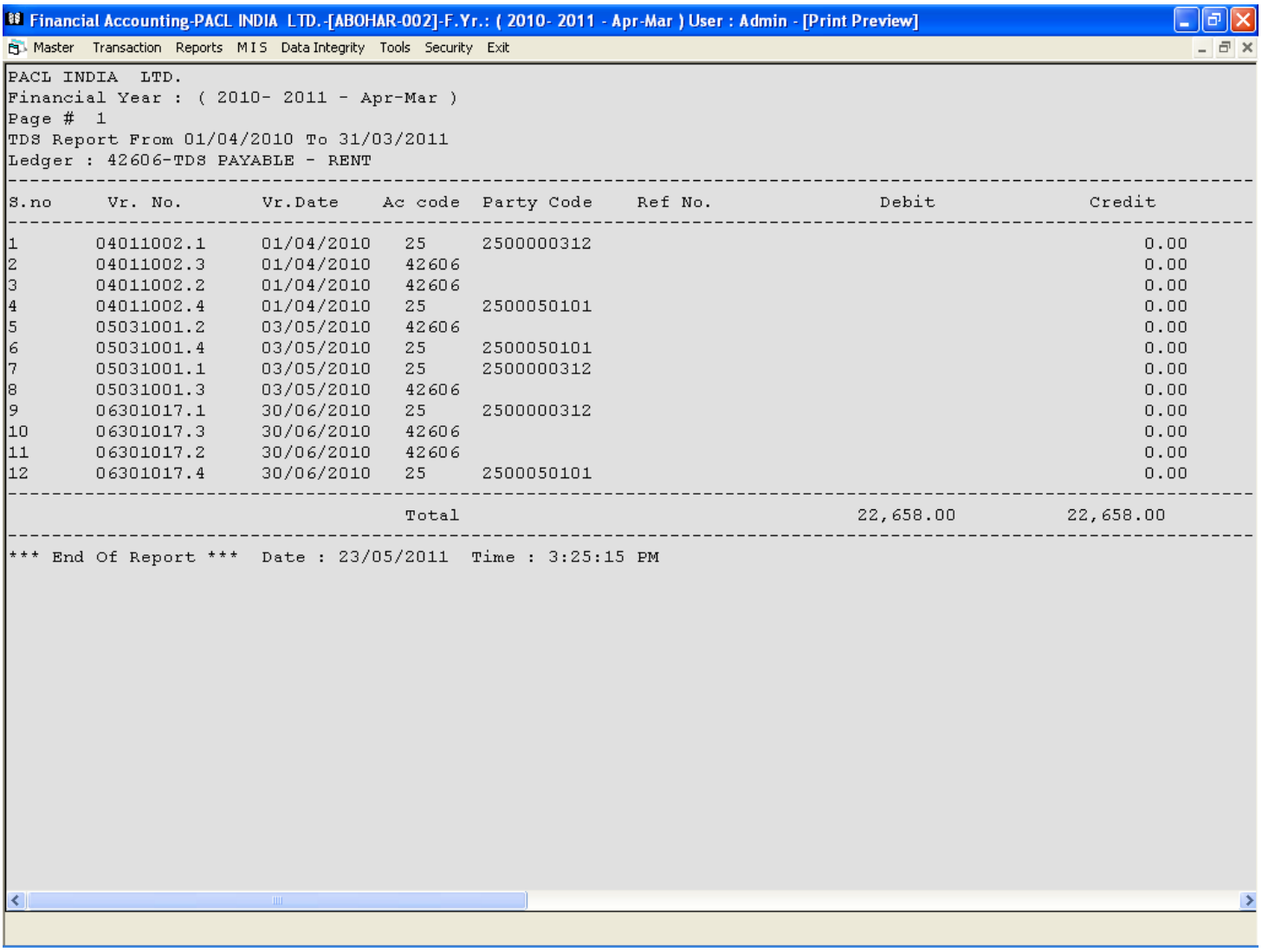

Figure 6.8.2 Showing the screen shot of TDS Sub Report

6.9 JV Difference Report

For the TDS Report the screen shot will be as shown in figure 6.9.1 figure 6.9.1 is the screen shot which will be shown when you press Tools>JV Difference Report option. You will have to provide From Date and To Date. Press view to view the report. Press print to print the report or press cancel to quit.

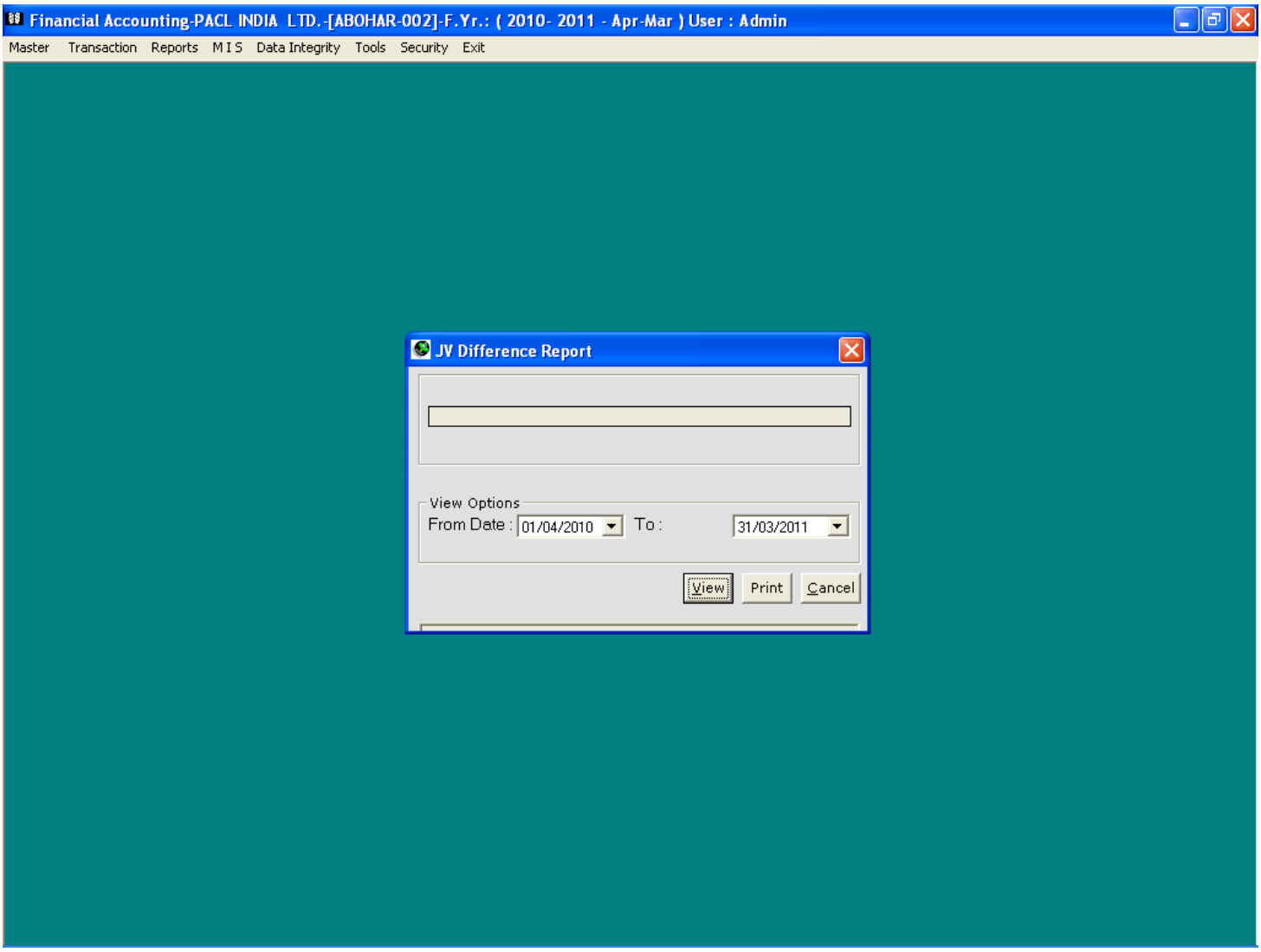

Figure 6.9.1 Showing the screen shot of JV Difference Report Entry Form

6.10 Report of Vouchers Having Wrong Subledger s

For the Report of Vouchers having wrong Subledger s the screen shot will be as shown in figure 6.10.1 figure 6.10.1 is the screen shot which will be shown when you press Tools>Report of Vouchers Having Wrong Subledger s option. You will have to provide From date and To Date. Press view to view the report. Press print to print the report or press cancel to quit.

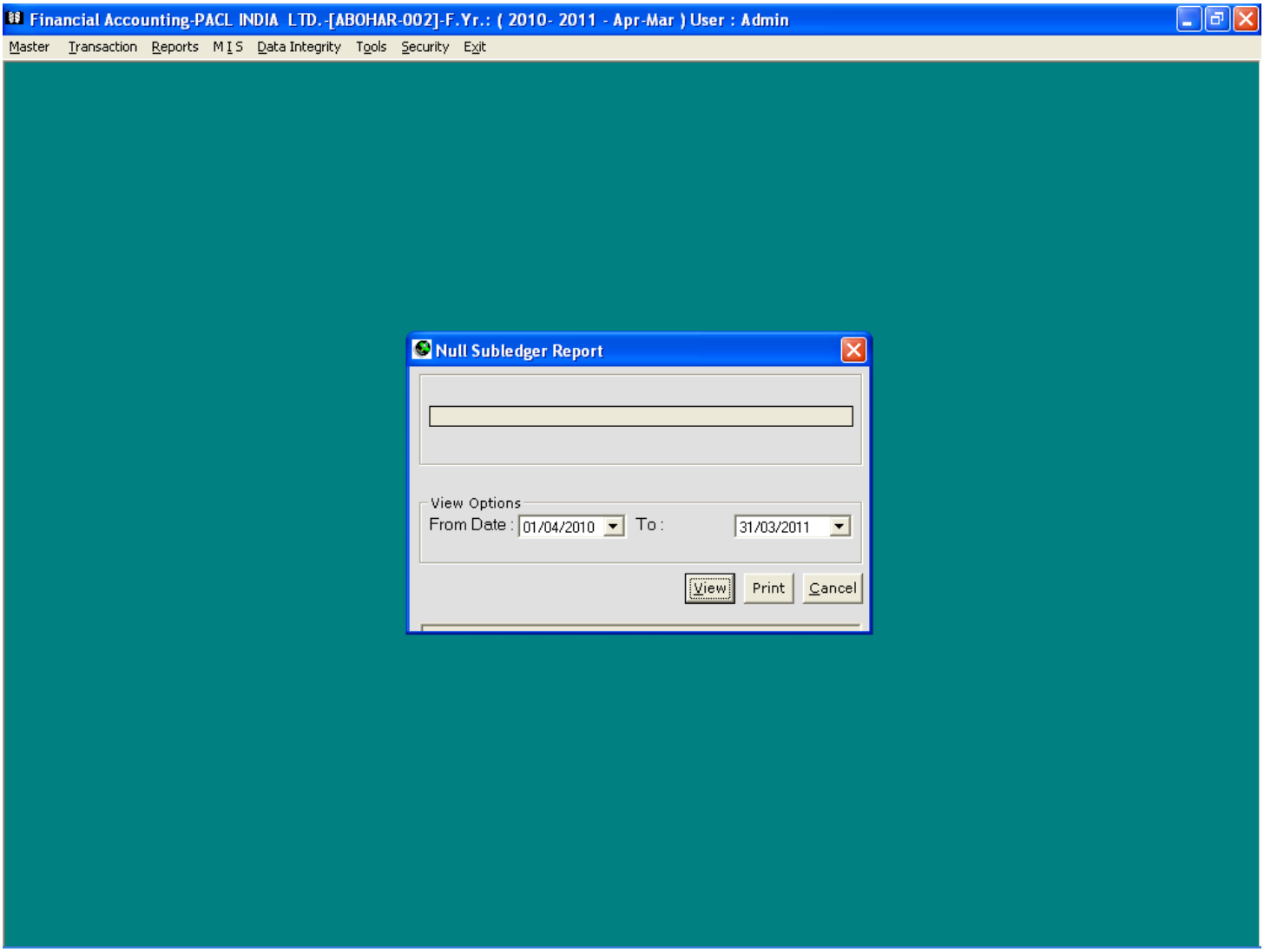

Figure 6.10.1 Showing the screen shot of Report of vouchers having Wrong Subledger s Entry Form

6.11 Report of Vouchers Having Missing Subledger s

For the Report of Vouchers having Missing Subledger s the screen shot will be as shown in figure 6.11.1 figure 6.11.1 is the screen shot which will be shown when you press Tools>Report of Vouchers Having Missing Subledger s option. You will have to provide From date and To Date. Press view to view the report. Press print to print the report or press cancel to quit.

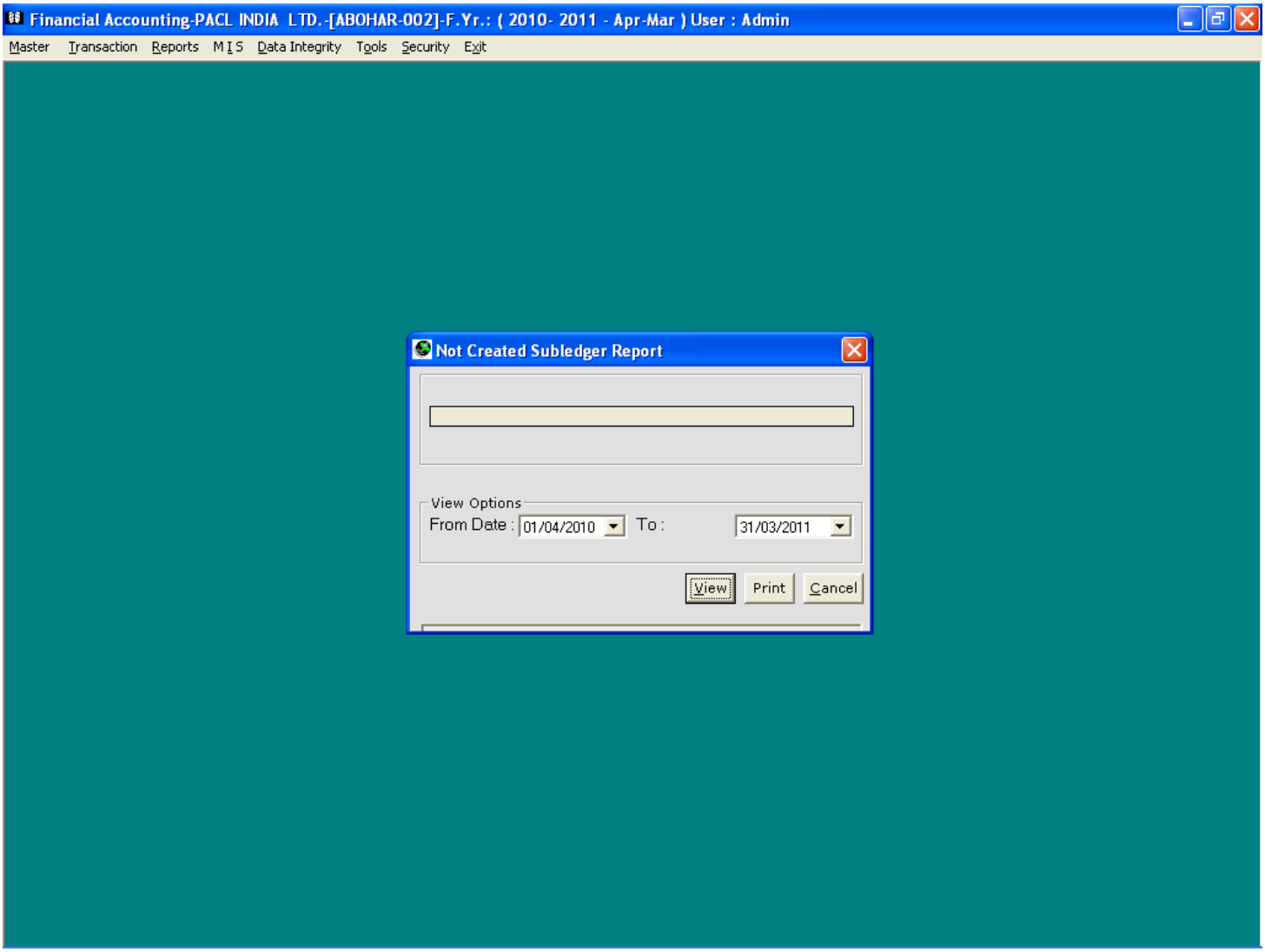

Figure 6.1.1 Showing the screen shot of Report of Vouchers having Missing Subledger s Entry Form

6.12 HO Branch Reconciliation

For the Ho Branch Reconciliation the screen shot will be as shown in figure 6.12.1 figure 6.12.1 is the screen shot which will be shown when you press Tools> Ho Branch Reconciliation option. You will have to provide From date only to date will be end date of the financial year. Press view to view the report. Press print to print the report or press cancel to quit.

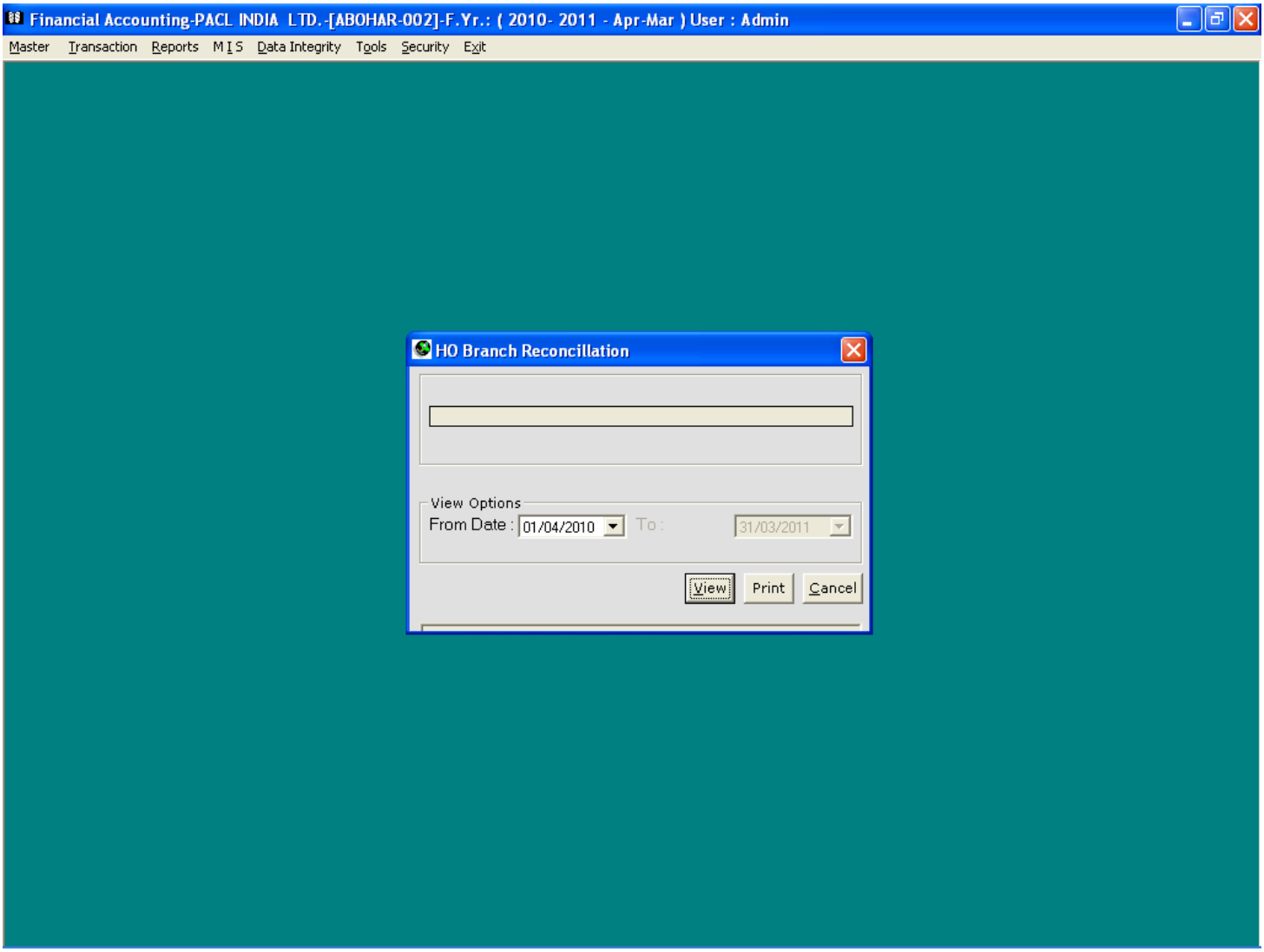

Figure 6.12.1 Showing the screen shot of HO Branch Reconciliation Entry Form

6.13 Find User of Voucher Entry

For the Find User of Voucher Entry the screen shot will be as shown in figure 6.13.1 figure 6.13.1 is the screen shot which will be shown when you press Tools> Find User of Voucher Entry option. You will have to provide date , voucher number , csc code, and voucher type like cash , bank or jv. Press generate report to view the report in grid.

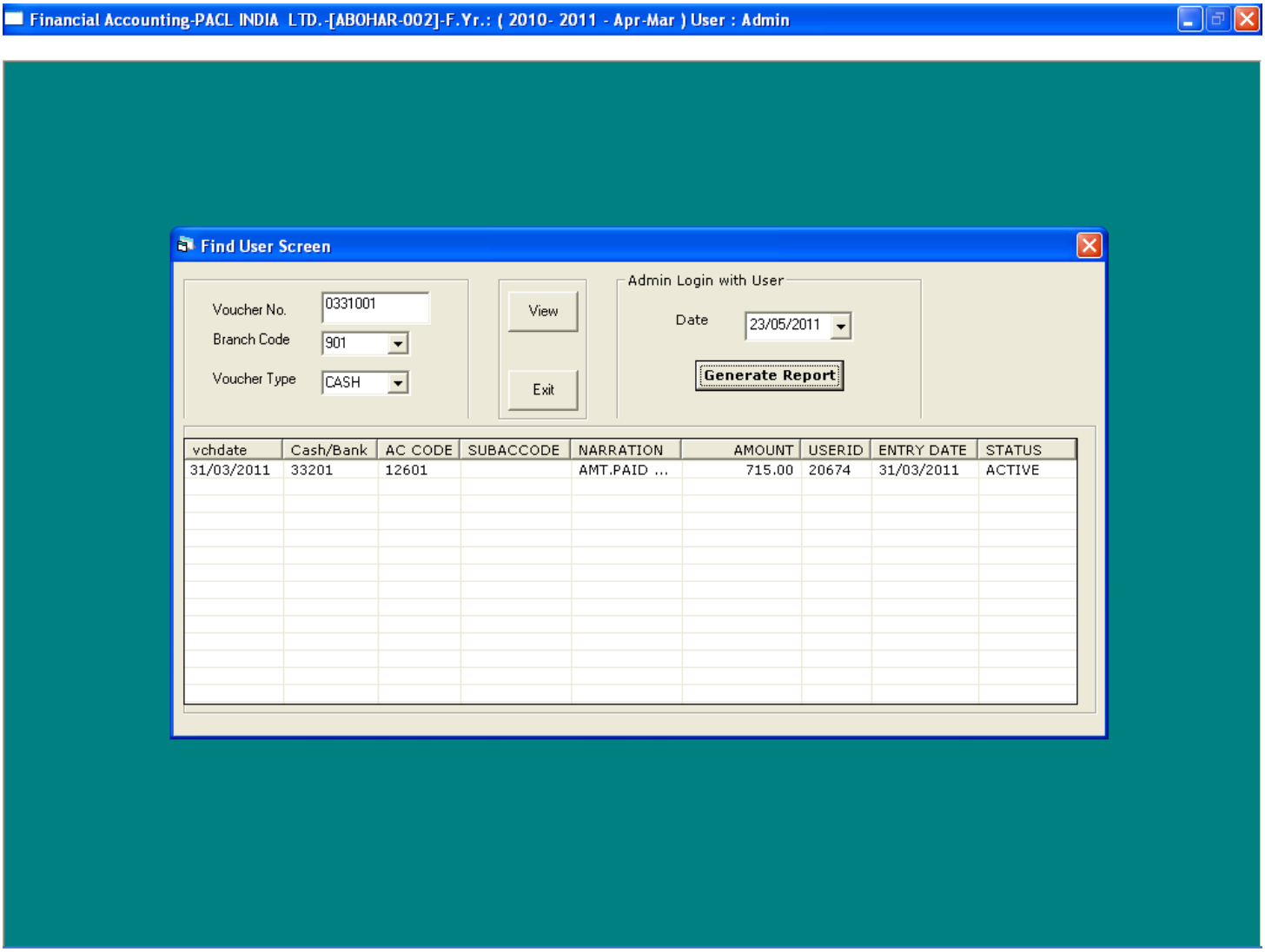

Figure 6.13.1 Showing the screen shot of Find User of Voucher Entry Form

6.14 Bank Entries from Excel

For the Bank Entries from Excel the screen shot will be as shown in figure 6.14.1 figure 6.14.1 is the screen shot which will be shown when you press Tools> Bank Entries from Excel option. You will have to provide excel file path by pressing dotted button on the right of file path text box. Read the instruction as given in note below of the form. Press ok to start the process and close to quit.

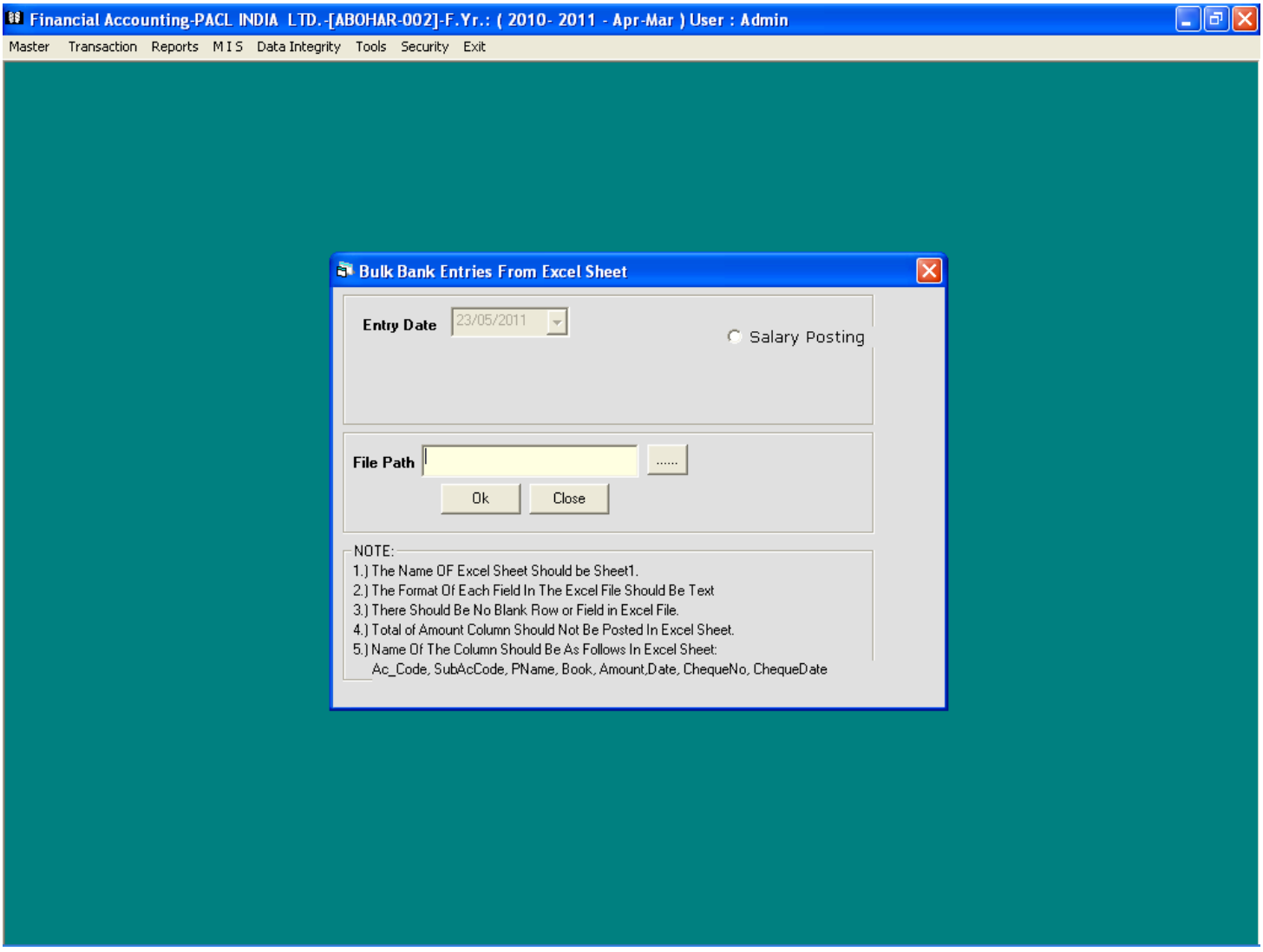
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master
Transaction
Reports
MIS
Data Integrity
Tools
Security
Exit
Bulk Bank Entries From Excel Sheet
Entry Date
23/05/2011
Salary Posting
File Path
.....
Ok
Close
NOTE:
1.) The Name OF Excel Sheet Should be Sheet1.
2.) The Format Of Each Field In The Excel File Should Be Text
3.) There Should Be No Blank Row or Field in Excel File.
4.) Total of Amount Column Should Not Be Posted In Excel Sheet.
5.) Name Of The Column Should Be As Follows In Excel Sheet:
Ac_Code, SubAcCode, PName, Book, Amount,Date, ChequeNo, ChequeDate

Figure 6.14.1 Showing the screen shot of Bank Entries from Excell Entry Form

6.15 Late fee and loan amount Excel import and posting

For the Late Fee and Loan Amount excel import and posting the screen shot will be as shown in figure 6.15.1 figure 6.15.1 is the screen shot which will be shown when you press Tools> Late Fee and Loan Amount excel import and posting. You will have to provide excel file path by pressing dotted button on the right of file path text box. Read the instruction as given in note below of the form. Press ok to start the process and close to quit.

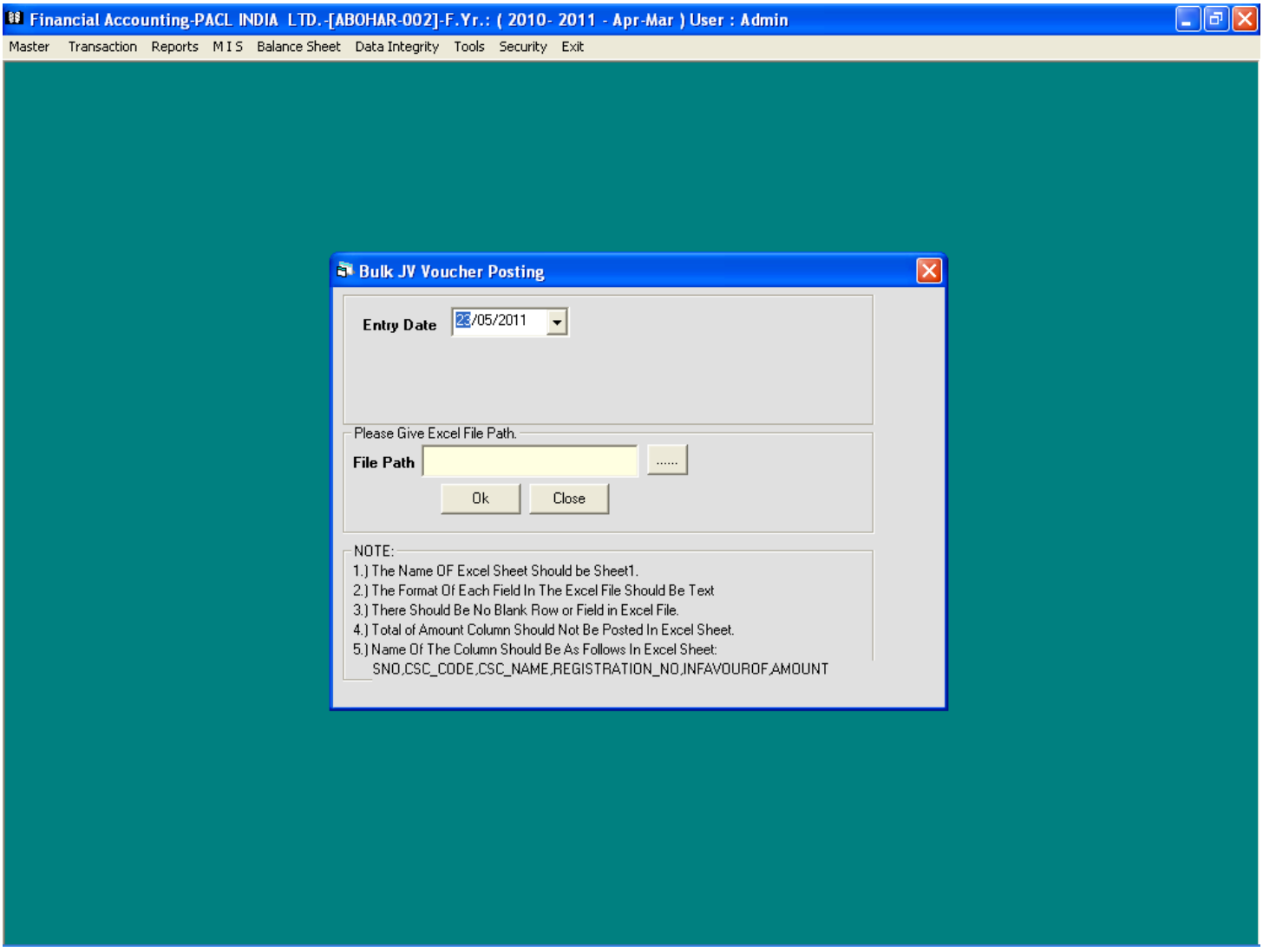
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master
Transaction
Reports
MIS
Balance Sheet
Data Integrity
Tools
Security
Exit
Bulk JV Voucher Posting
Entry Date
25/05/2011
Please Give Excel File Path.
File Path
.....
Ok
Close
NOTE:
1.) The Name OF Excel Sheet Should be Sheet1.
2.) The Format Of Each Field In The Excel File Should Be Text
3.) There Should Be No Blank Row or Field in Excel File.
4.) Total of Amount Column Should Not Be Posted In Excel Sheet.
5.) Name Of The Column Should Be As Follows In Excel Sheet:
SNO,CSC_CODE,CSC_NAME,REGISTRATION_NO,INFAVOUROF,AMOUNT

Figure 6.15.1 Showing the screen shot of Late fee and loan amount Excel import and posting Entry Form

6.16 Posting of F&F , ORC, DTD(bank and Jv) Specific

For the Posting of F F , ORC, DTD(bank and Jv) Specif the screen shot will be as shown in figure 6.16.1 figure 6.16.1 is the screen shot which will be shown when you press Tools> Posting of F F , ORC, DTD(bank and Jv) Specific. You will choose either of the options provided in radio button i.e. M & C, FSI, Comm or L You will have to provide excel file path by pressing dotted button on the right of file path text box. Read the instruction as given in note below of the form. Press ok to start the process and close to quit.

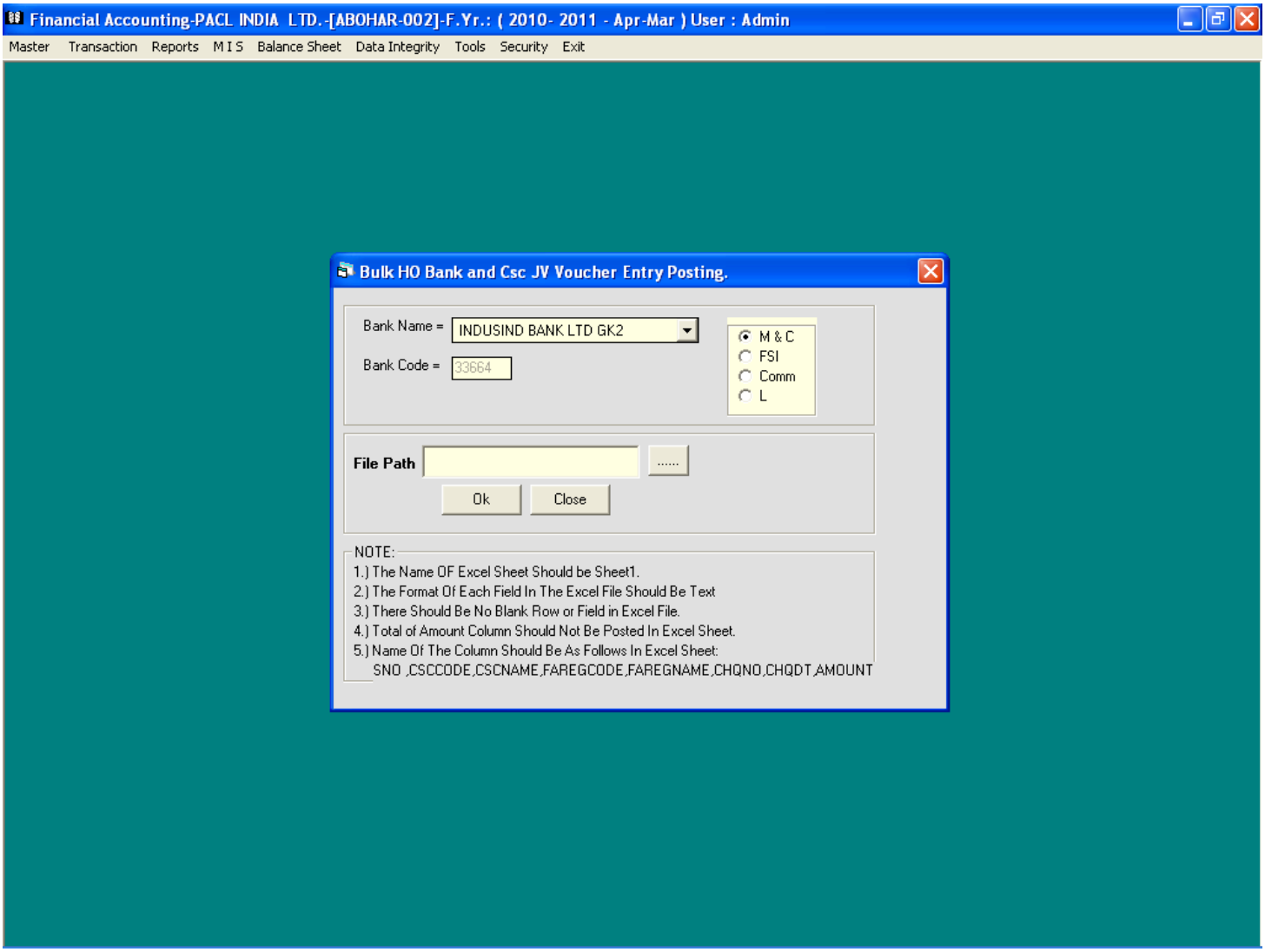

Figure 6.16.1 Showing the screen shot of Posting of F F , ORC, DTD(bank and Jv) Specific Entry Form

6.17 Orc advance dedm_new export to dbf

For the Generating dbf file of ORC Advance dedm_new file the screen shot will be as shown in figure 6.17.1 figure 6.17.1 is the screen shot which will be shown when you press Tools> Orc advance dedm_new export to dbf. You will press yes if you want to generate dbf or no to quit. If you press yes it will calculate the sum and show it on the screen as shown in figure 6.17.2 then it will ask you whether to generate dbf yes or no.if you press yes then it will generate the file and ask you whether you want to generate dedm_interest file as shown in figure 6.17.3 if you press yes than it will also generate dedm_interest file in database as well as as dbf file.

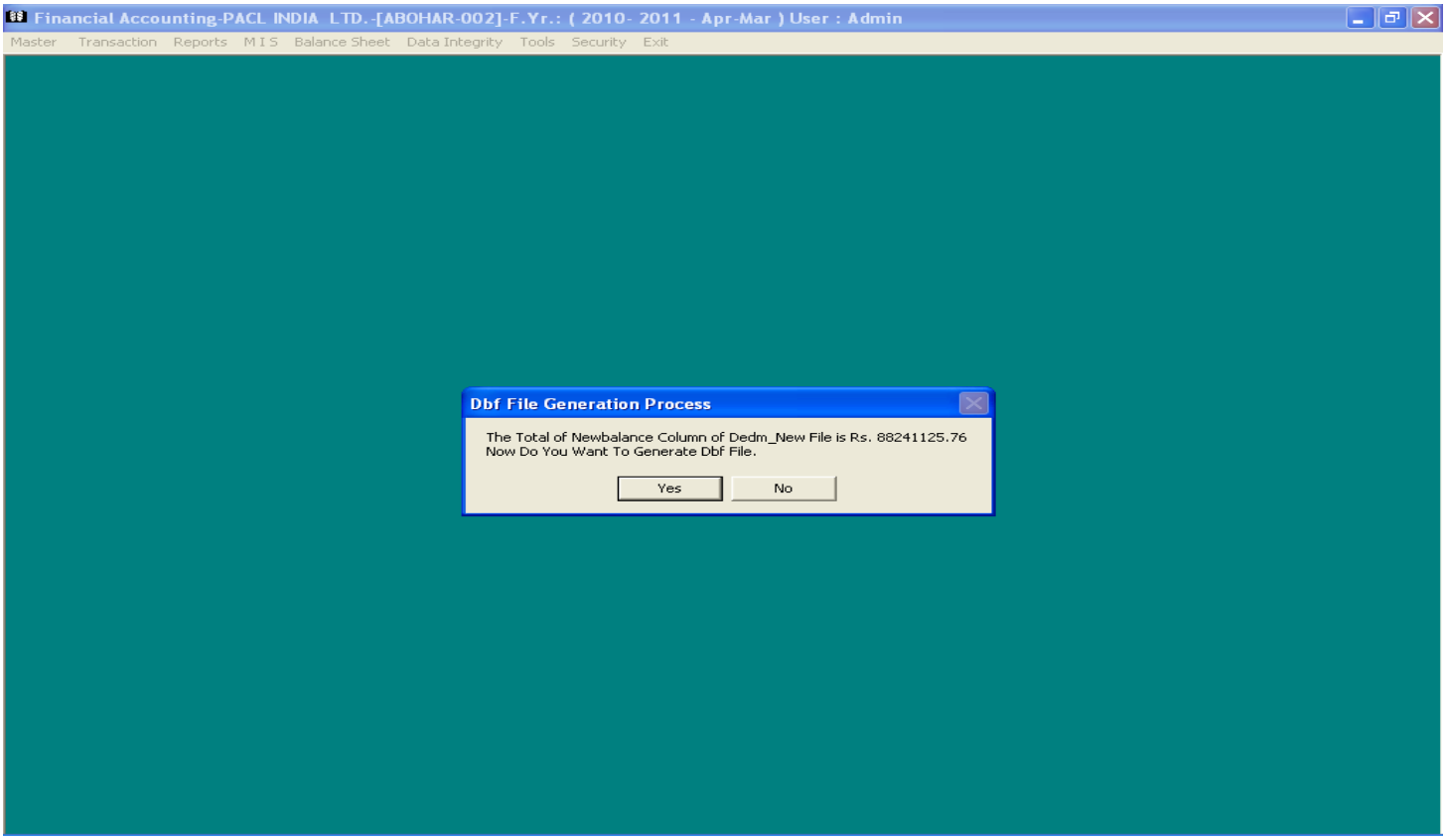
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports M I S Balance Sheet Data Integrity Tools Security Exit
Dbf File Generation Process
The Total of Newbalance Column of Dedm_New File is Rs. 88241125.76
Now Do You Want To Generate Dbf File.
Yes
No

Figure 6.17.1 Showing the screen shot of Orc advance dedm_new export to dbf Form

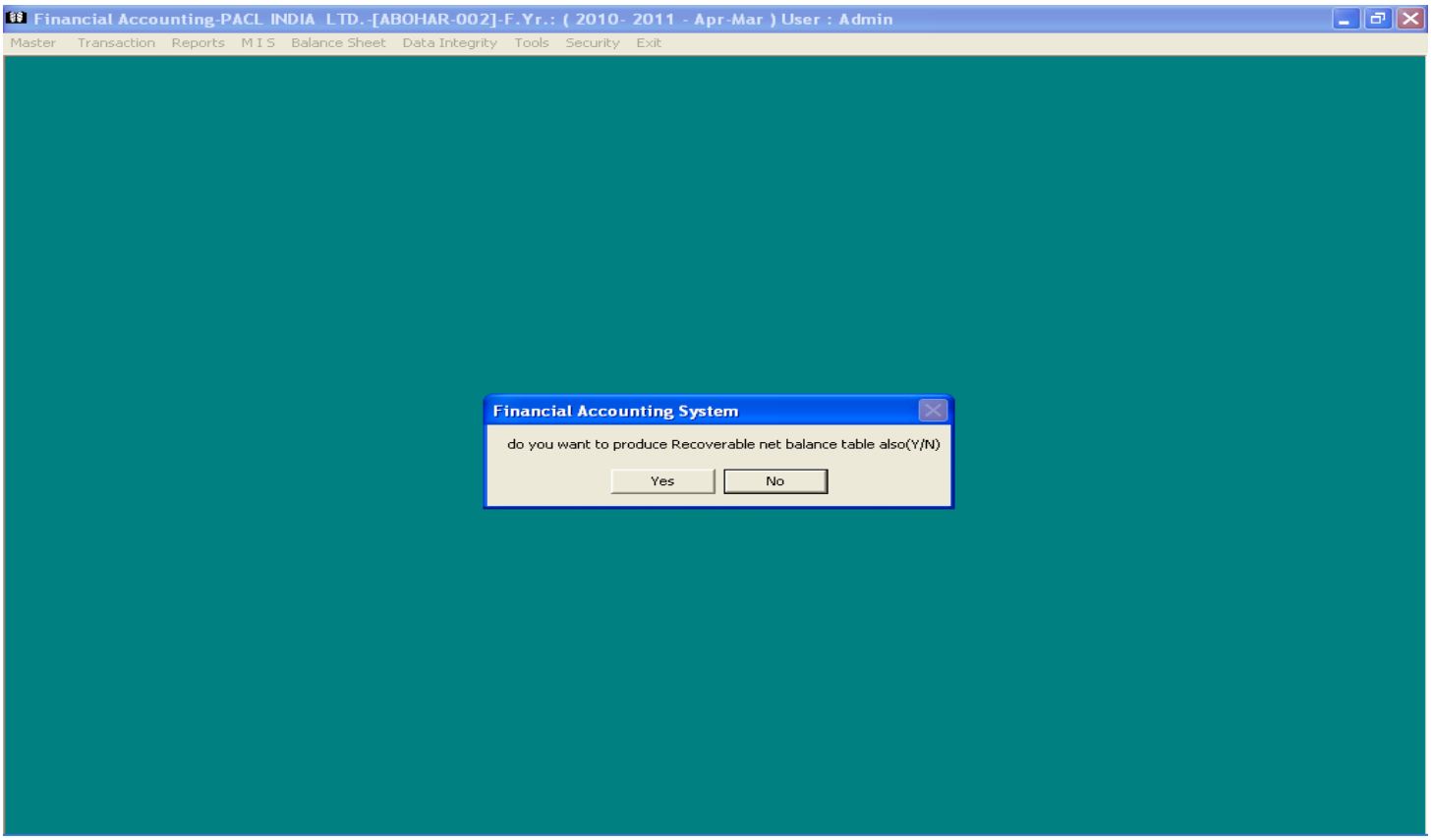
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports M I S Balance Sheet Data Integrity Tools Security Exit
Financial Accounting System
do you want to produce Recoverable net balance table also(Y/N)
Yes
No

Figure 6.17.2 Showing the screen shot of Orc advance dedm_new export to dbf conformation about recoverable net balance table Form

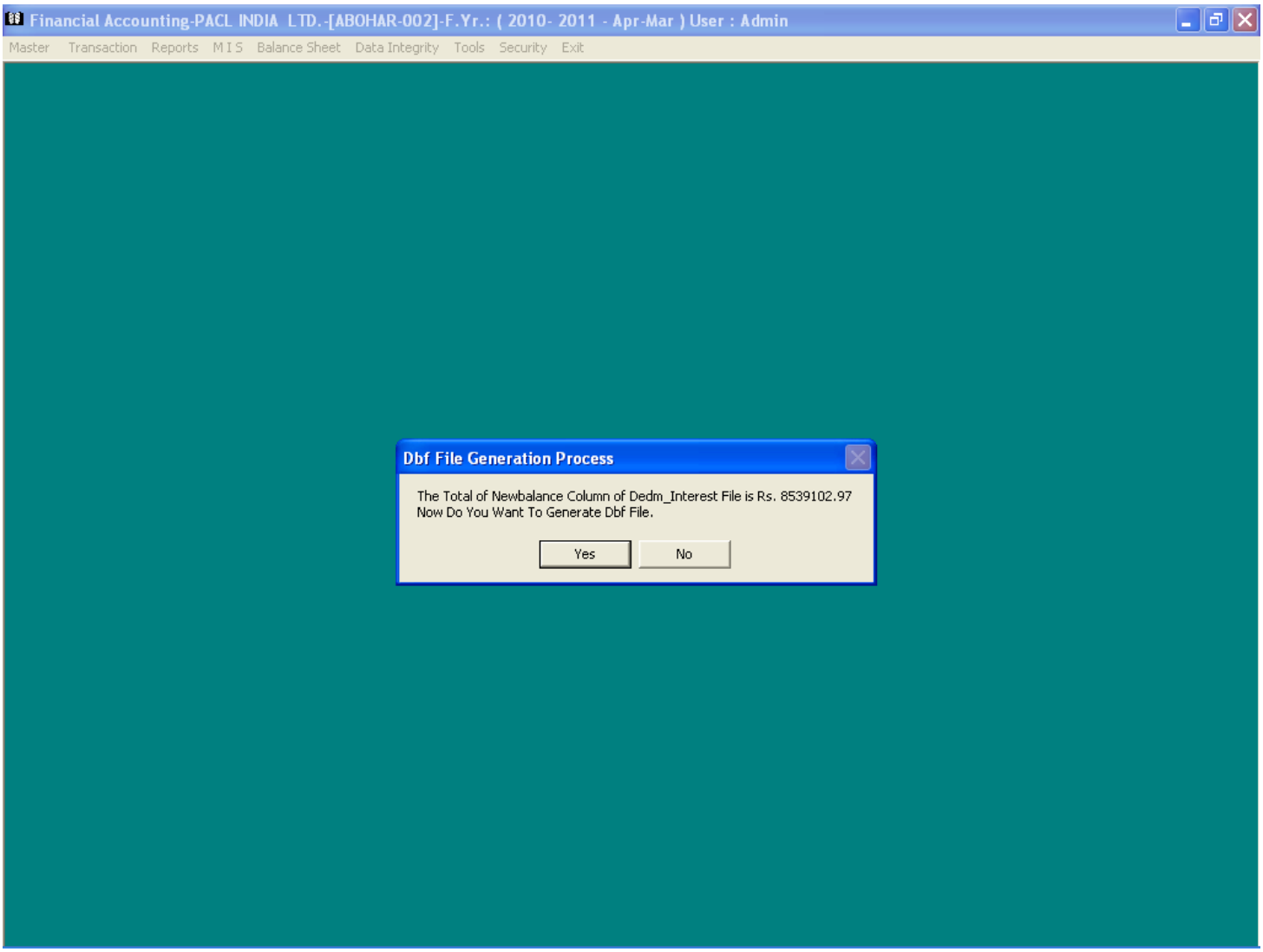
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Balance Sheet Data Integrity Tools Security Exit
Dbf File Generation Process
The Total of Newbalance Column of Dedm_Interest File is Rs. 8539102.97
Now Do You Want To Generate Dbf File.
Yes
No

Figure 6.17.3 Showing the screen shot of Orc advance dedm_new export to dbf conformation about Generation Dbf File Form

6.18 Closing Entry (Expenses)

For the Posting of closing expense entry the screen shot will be as shown in figure 6.18.1 figure 6.18.1 is the screen shot which will be shown when you press Tools> Closing Entry(Expenses). You will choose the csc from the combo box and check the closing checkbox for closing entry and check supp for supplimentarty entry. Press view to view the entries. Press posting to post the data in accounts press cancel to quit.

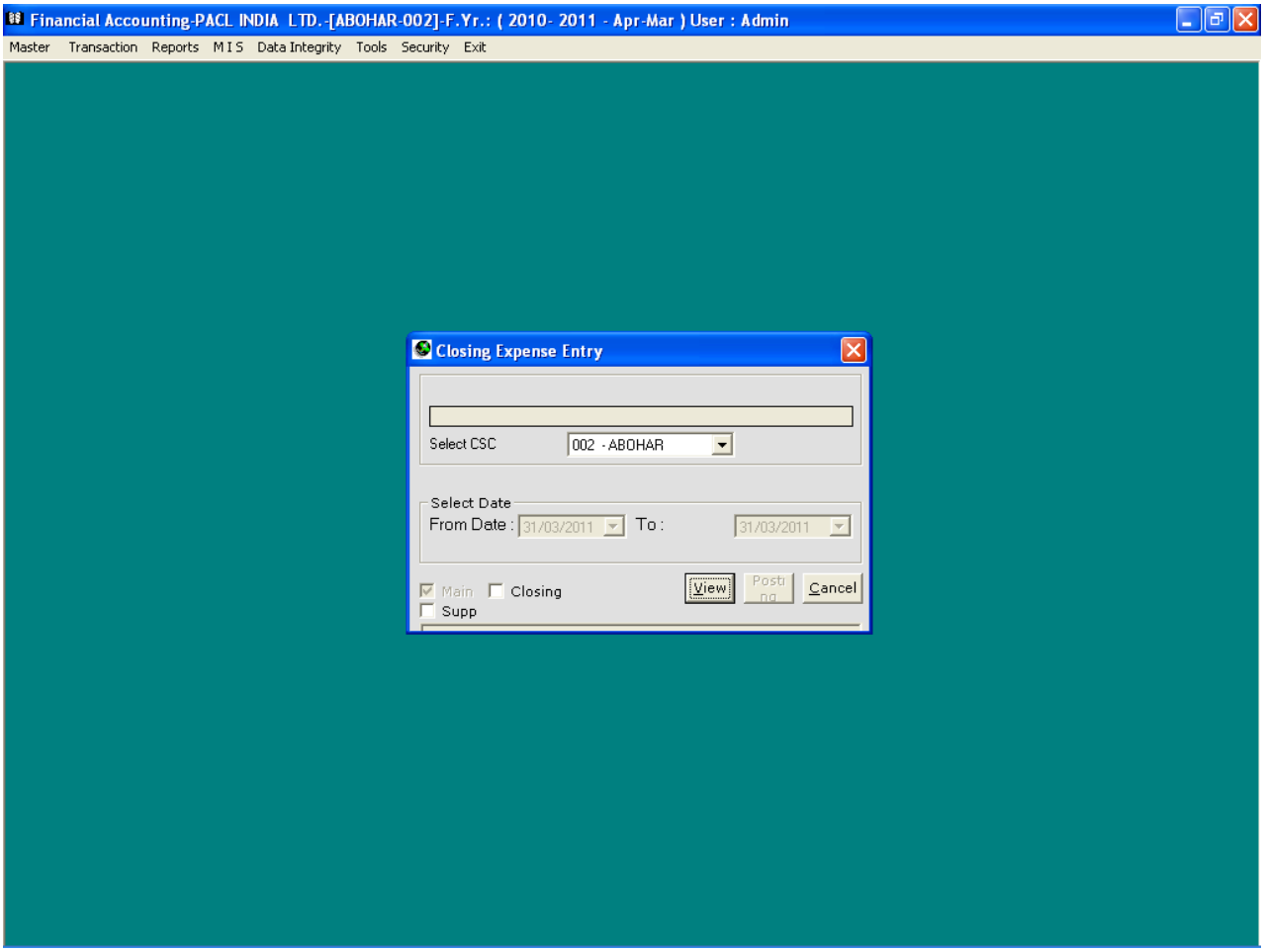

Figure 6.18.1 Showing the screen shot of Closing Entry (Expenses) Entry Form

6.19 Year to Year Transfer(Opening Balance)

For the Posting of Year to year Transfer(Opening Balance) the screen shot will be as shown in figure 6.19.1 figure 6.19.1 is the screen shot which will be shown when you press Tools> Year to Year Transfer(Opening Balance). You will choose one by one the four options i.e. 1.) sub-ledger transfer(code and name) to transfer the code and name 2.)Op Bal Transfer Sub-Ledger to transfer opening balance of Subledger s 3). Op Bal Transfer Control Account To transfer control accounts/general ledger and 4). Op Bal Transfer Cash/Bank to transfer opening balance of cash and bank balance. While going one by one of the above four options you will do the same work as for the above four options as follows(through 1 to 4 options each options require the following working):-

Select from financial year from that you want to transfer the balance. Select to financial yar to which you want to transfer the balance. Provide branch code ledger code and sub ledger code or remain them as it is means all. Selet full year as type of transfer. Press view to view the balance . press select all to select all the opening balance for transfer. Press update to update the data. Press exit to quit after updating all the four options and their working.

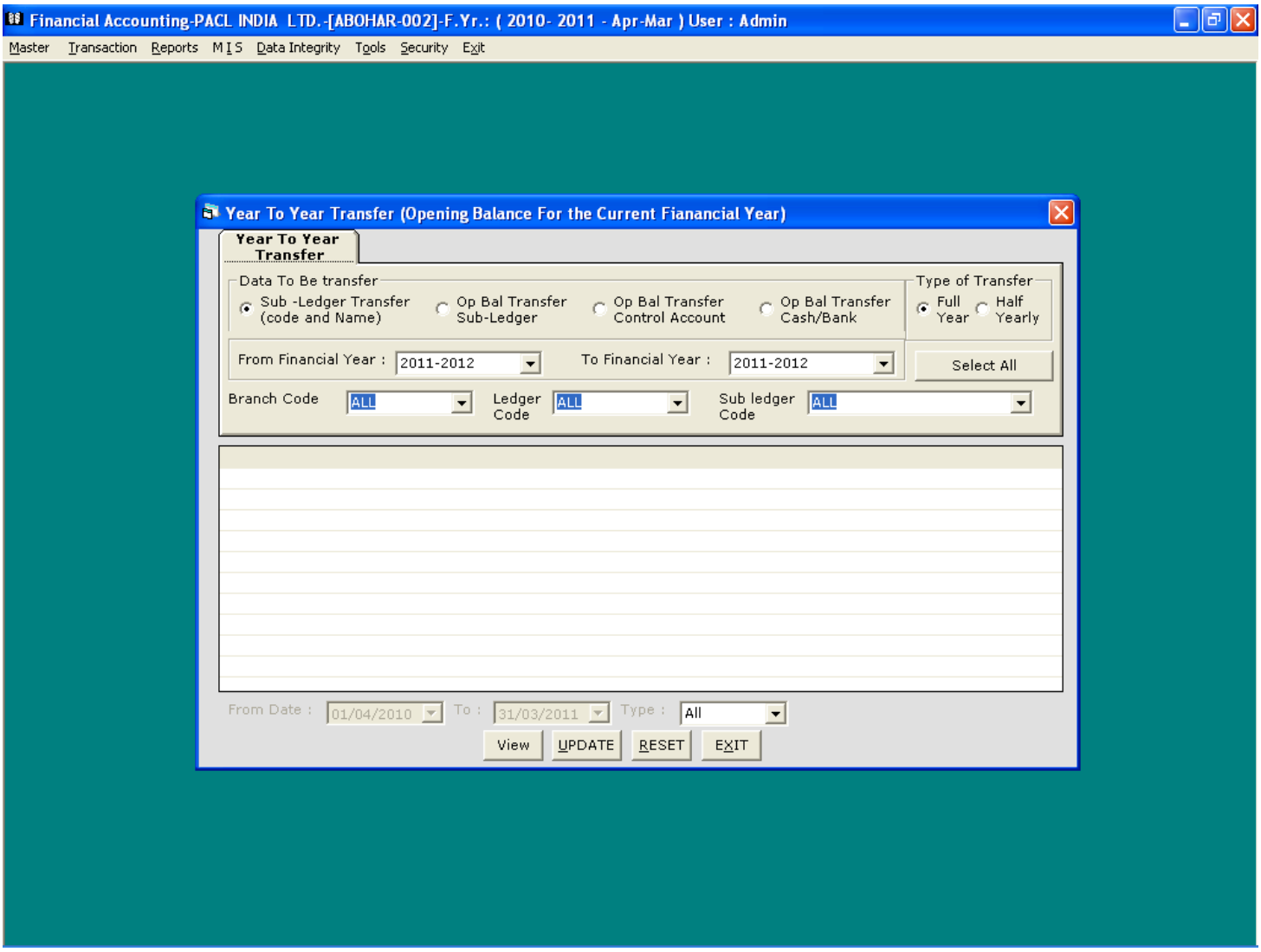
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
Year To Year Transfer (Opening Balance For the Current Fianancial Year)
Year To Year Transfer
Data To Be transfer
Sub -Ledger Transfer (code and Name)
Op Bal Transfer Sub-Ledger
Op Bal Transfer Control Account
Op Bal Transfer Cash/Bank
Type of Transfer
Full Year
Half Yearly
From Financial Year : 2011-2012
To Financial Year : 2011-2012
Select All
Branch Code ALL
Ledger Code ALL
Sub ledger Code ALL
From Date : 01/04/2010
To : 31/03/2011
Type : All
View
UPDATE
RESET
EXIT

Figure 6.19.1 Showing the screen shot of Year to Year Transfer(Opening Balance) Entry Form

7.0 SECURITY:

There are Three options available in Security menu these are (as shown in figure 7.0.0) :

7.1 Change Password

7.2 Financial Year Lock

7.3 Data Merging Module

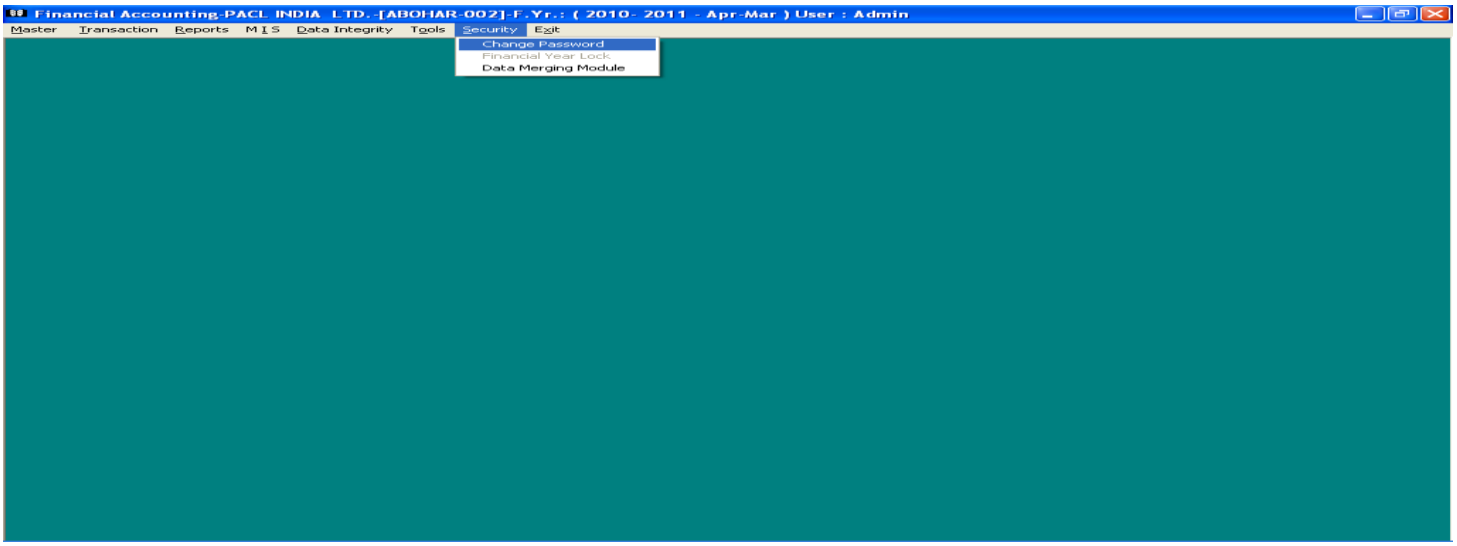

Figure 7.0.0 Showing the screen shot of Security Menu

For Change Password the screen shot will be as shown in figure 7.0.1 figure 7.0.1 is the screen shot which will be shown when you press Security>Change Password. You will provide the old password here. Also the new password and conform password, which should be same. Press save button to change the password and exit to quit.

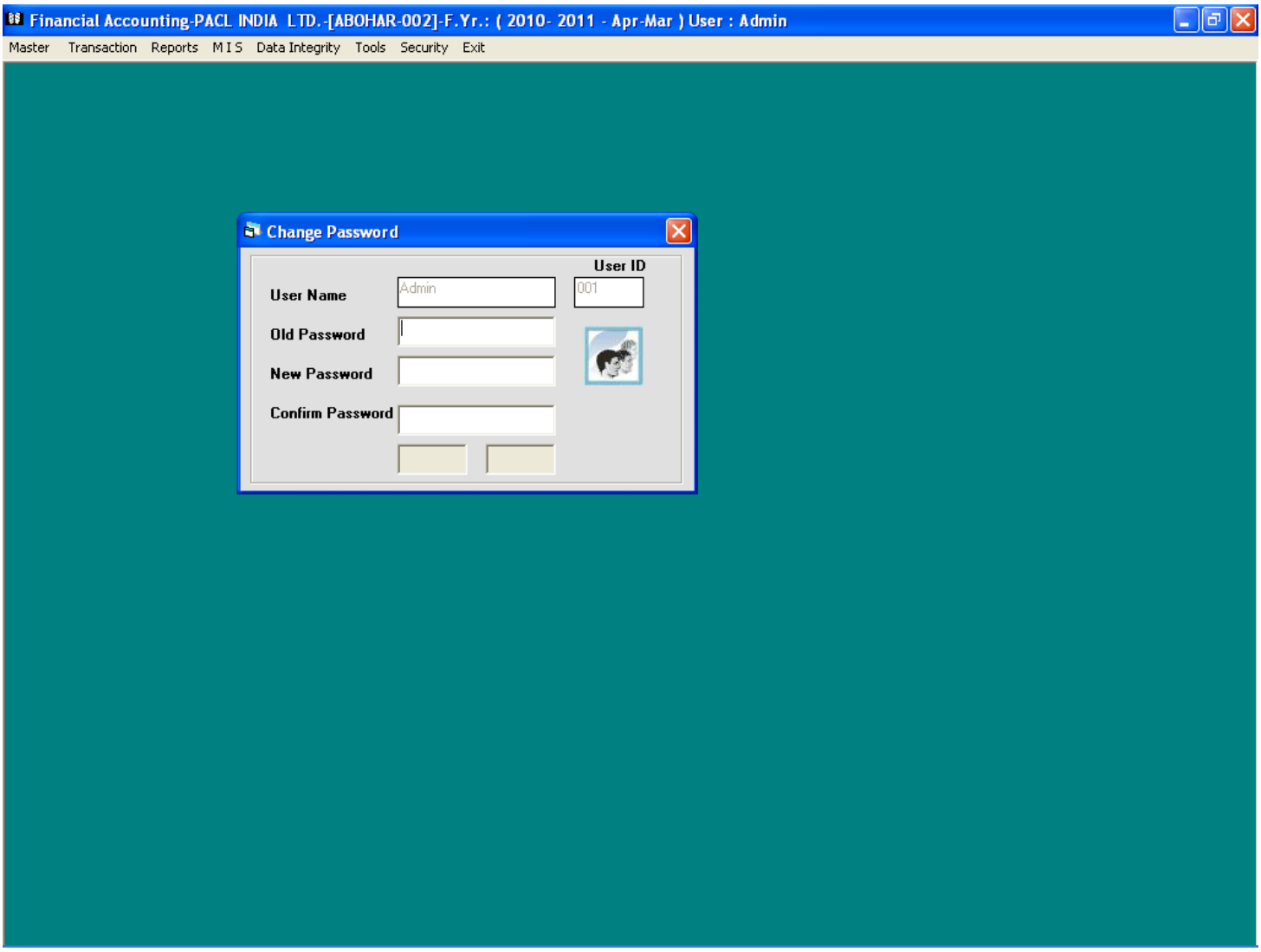

Figure 7.0.1 Showing the screen shot of Change Password Entry Form

For Financial Year Lock the screen shot will be as shown in figure 7.0.2 figure 7.0.2 is the screen shot which will be shown when you press Security>Financial Year Lock. Check the particular check box in the grid and you will get the detail of that financial year in the current status block. There are four options user lock to lock the general user, admin lock to lock the admin, show to show the financial year to all the user including admin or audit show to show the particular financial year to auditor. Abbreviation is given. Change if you want. Then press save to save. Press exit to quit.

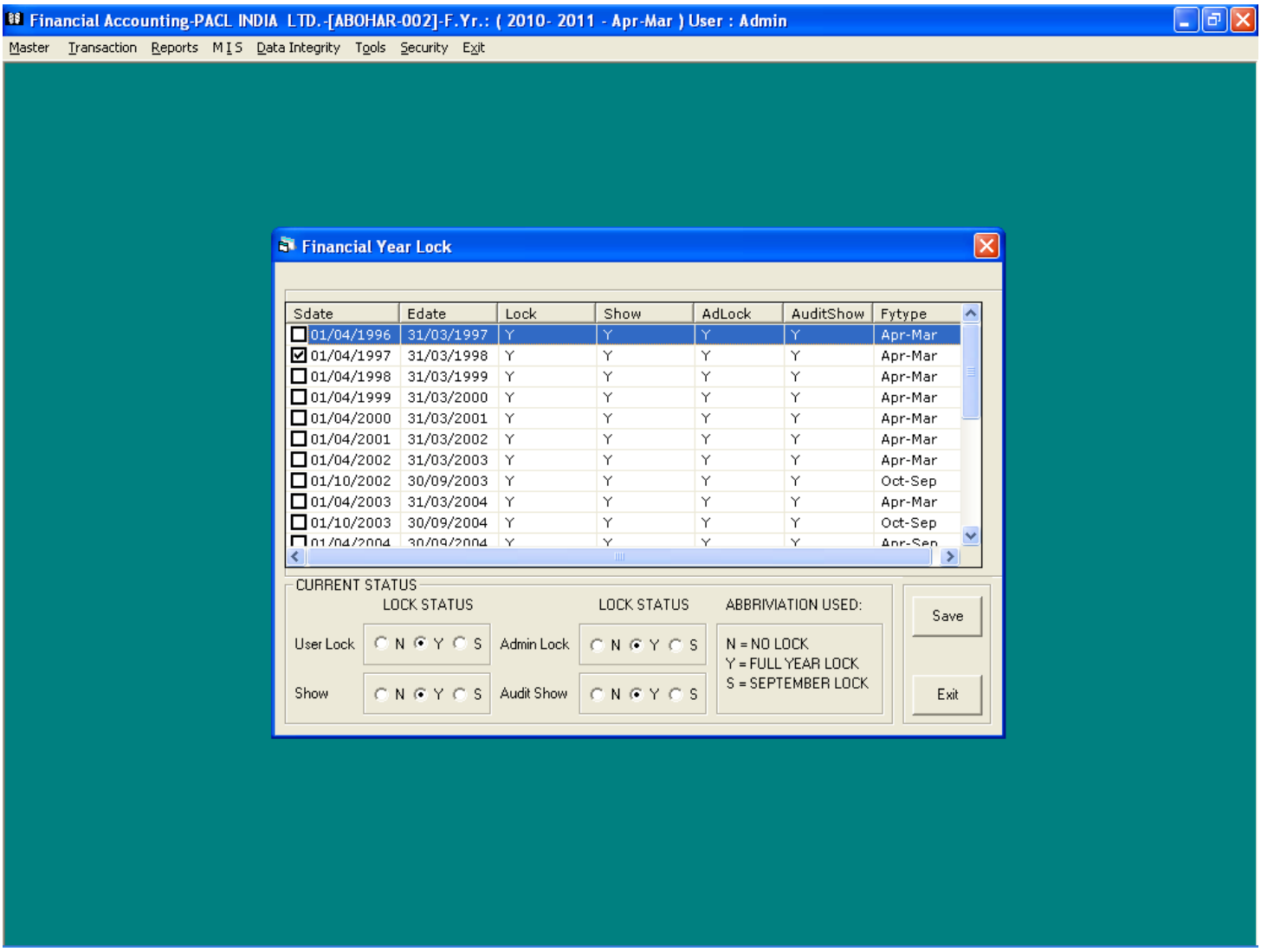
Financial Accounting-PACL INDIA LTD.-[ABOHAR-002]-F.Yr.: (2010- 2011 - Apr-Mar) User : Admin
Master Transaction Reports MIS Data Integrity Tools Security Exit
Financial Year Lock
Sdate Edate Lock Show AdLock AuditShow Fytype
01/04/1996 31/03/1997 Y Y Y Y Apr-Mar
01/04/1997 31/03/1998 Y Y Y Y Apr-Mar
01/04/1998 31/03/1999 Y Y Y Y Apr-Mar
01/04/1999 31/03/2000 Y Y Y Y Apr-Mar
01/04/2000 31/03/2001 Y Y Y Y Apr-Mar
01/04/2001 31/03/2002 Y Y Y Y Apr-Mar
01/04/2002 31/03/2003 Y Y Y Y Apr-Mar
01/10/2002 30/09/2003 Y Y Y Y Oct-Sep
01/04/2003 31/03/2004 Y Y Y Y Apr-Mar
01/10/2003 30/09/2004 Y Y Y Y Oct-Sep
CURRENT STATUS
LOCK STATUS
User Lock N Y S
Show N Y S
LOCK STATUS
Admin Lock N Y S
Audit Show N Y S
ABBRIVIATION USED:
N = NO LOCK
Y = FULL YEAR LOCK
S = SEPTEMBER LOCK
Save
Exit

Figure 7.0.2 Showing the screen shot of Financial Year Lock Entry Form

For Data Transfer and Migration the screen shot will be as shown in figure 7.0.3 figure 7.0.3 is the screen shot which will be shown when you press Security>Data Transfer And Migration. Check day wise option to migration the data date wise. Press month wise option to migration whole month data. Choose server ip, database name and table name where the migration table exists from which the data is to be migrated. Press date on which the data is to be migrated. press fill csc to fill the csc in which that particular data exists. Now Press the button day wise migration to migrate the data of all the csc that have the data on that particular date. Press exit to quit.

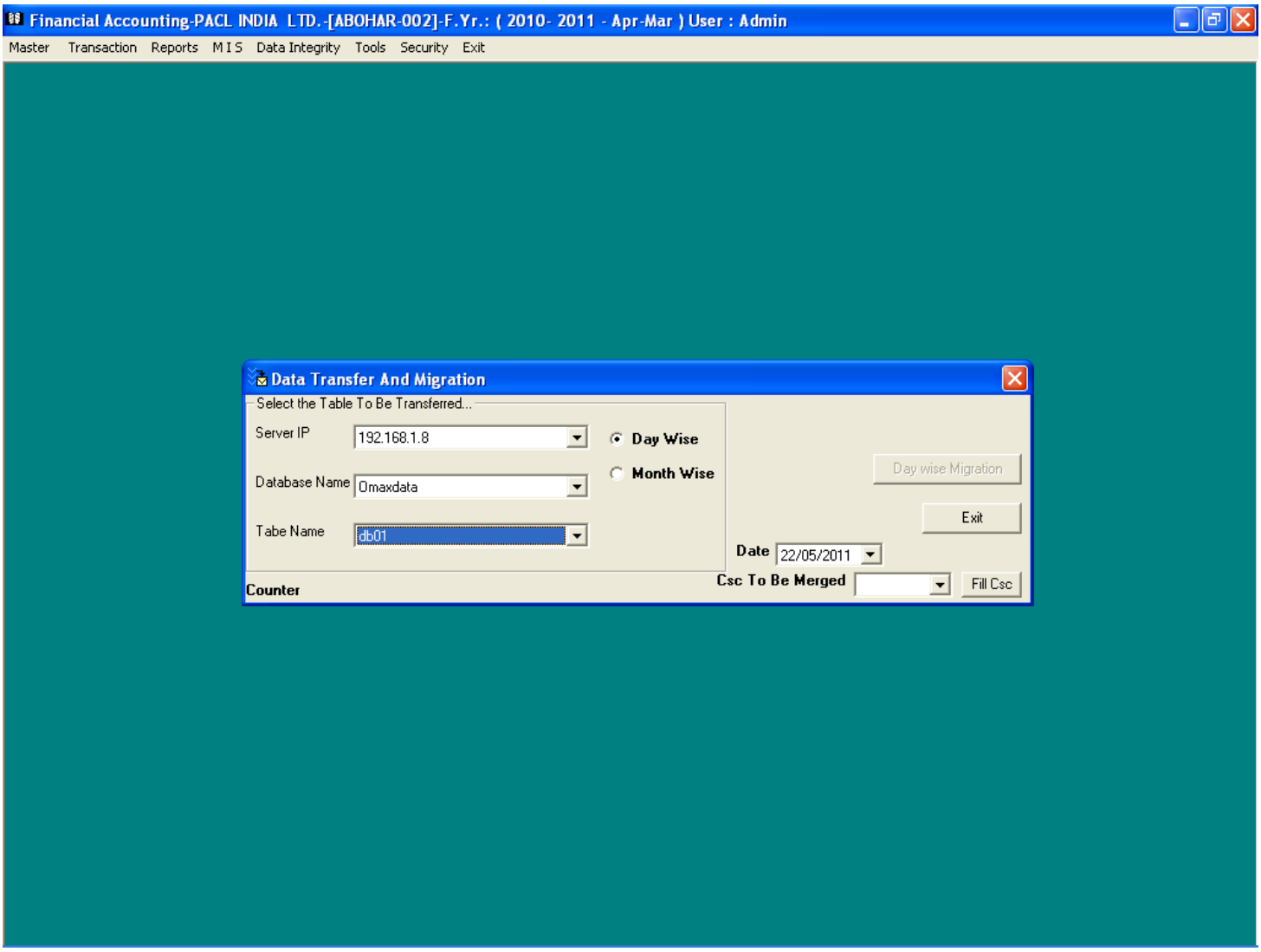

Figure 7.0.3 Showing the screen shot of Data Transfer and Migration Entry Form

8.0 EXIT

There are Three options available in Exit menu these are (as shown in figure 8.0.0) :

8.1 Change User

8.2 Change Csc

8.3 Data Merging Module

As shown in figure 8.0.0 press change user to change the user. Press change csc to change the csc. Press log off to quit.

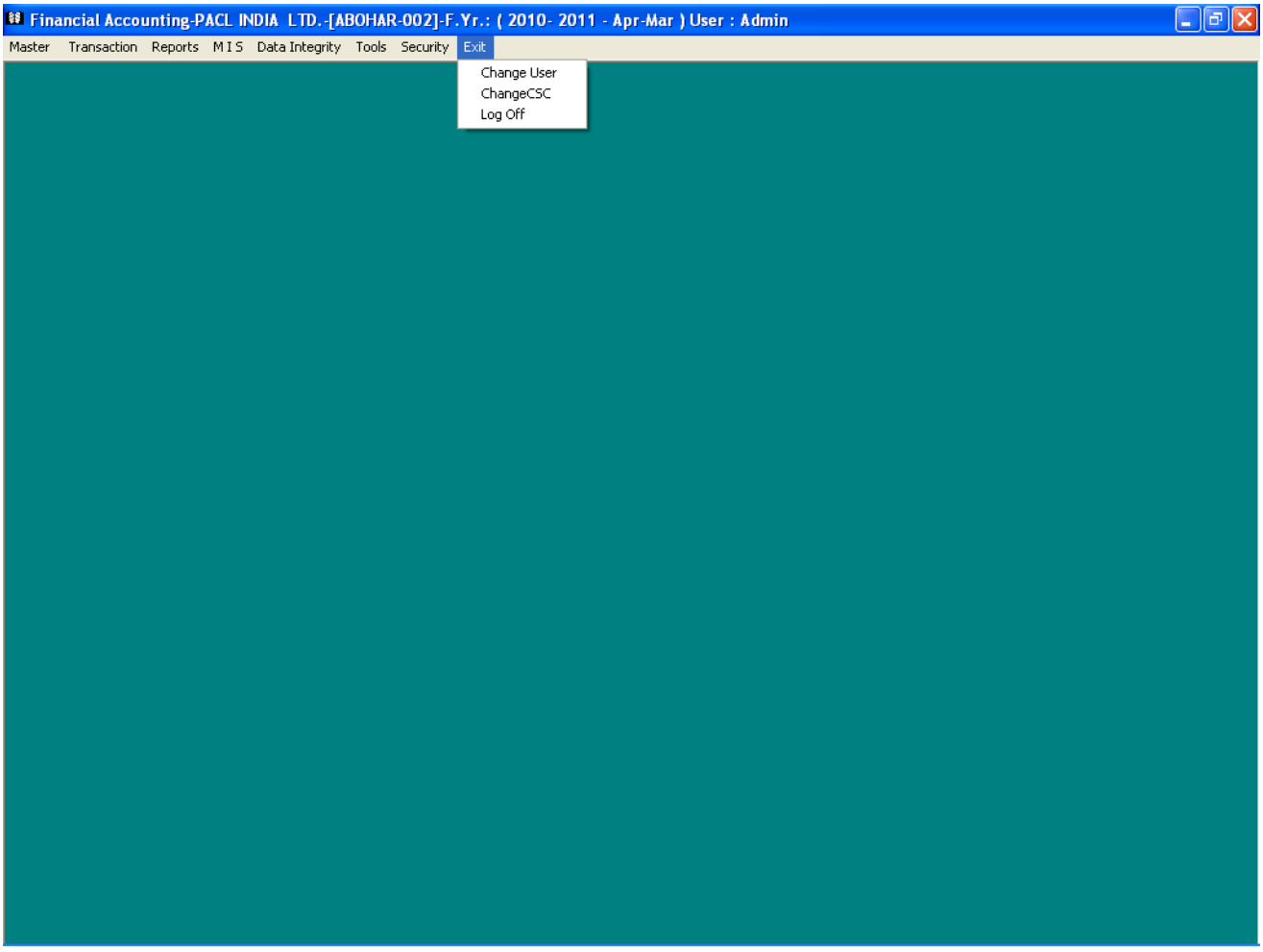

Figure 8.0.0 Showing the screen shot of Exit Menu